



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
Name of the head of the Institution	Dr Mary Joseph
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04842351695
Mobile no.	9745914503
Registered Email	stjosephtrainingcollege@hotmail.com
Alternate Email	sjcteiqac@gmail.com
Address	St Joseph College of Teacher Education for Women, Kovilvattom Road, Ernakulam
City/Town	Ernakulam
State/UT	Kerala
Pincode	682035

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Josephine Joseph
Phone no/Alternate Phone no.	04842492391
Mobile no.	8590319868
Registered Email	stjosephtrainingcollege@hotmail.com
Alternate Email	sjcteiqac@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://stjosephcte.in/assets/images/AQAR%20%202015-2016-converted.pdf">https://stjosephcte.in/assets/images/AQAR%20%202015-2016-converted.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://stjosephcte.in/assets/images/Hanbook%202016-17.pdf">https://stjosephcte.in/assets/images/Hanbook%202016-17.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.81	2011	16-Sep-2011	15-Sep-2016
1	B++	81.00	2003	16-Sep-2003	15-Sep-2008

<b>6. Date of Establishment of IQAC</b>	01-Nov-2003
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

workshop on writing research projects	18-Dec-2016 1	18
IQAC Meeting	10-Feb-2017 1	8
IQAC Meeting	08-Sep-2016 1	7
Gurusameeksha an inservice prograame by IQAC and Alumnae Association	03-Sep-2016 1	97
NAAC Orientation Programme	28-Jul-2016 1	15
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2017 00	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Interaction and cultural exchange programme on Global collegiality for excellence with 11 educationists - 4 from Denmark, 1 from Brazil, 5 from Egypt and 1 from Zambia on 21/10/2016

NAAC Orientation by DR M.A.Sudheer for the faculty of our college on 28/07/ 2016

Gurusameeksha an inservice prograame by IQAC and Alumnae Association for the teaching fraternity on 03/09/2016 .

Class by Dr Zereena Padmam for faculty on writing research proposal on 08/12/2016 for our faculty

Seminar on drug Abuse and ill effects Narcotic by Narcotic Cell on 11/8/2016

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Enhance Social Commitment	Organised activities under HOPE on 03/10/2016, 25/12/2016 and from 03/05/2017 to 12/05/2017
Promote Research Skills of Students	Attended Seminar on New Education Policy 2016 at Chavara Cculture Centre on 03/08/2016
Promote Research Skills of Teachers	Class by Dr Zereena Padmam for faculty on writing research proposal on 08/12/2016
Promote ICT Skills	Training in the use of SMART BOARD on 18/08/2017, Workshop on prparation of Doccumenary film by Jacob Korothe on 16/12/2016 and on 11 & 12/01/2017 6 students participated in 2 day symposium 'Sinthanai Sangamam' at Pondichery and presented a short film 'The resurrected'.
Mutifaceted Development	Chrysallis a personality Development programme was organised from 22/05/2017 to 31/05/2017
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Staff Council	05-Mar-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2016
Date of Submission	28-Feb-2016
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	SPARK, LIBSOFT

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the IQAC meeting held on 05/05/2016 evaluation of the previous academic year was done and it was decided to plan out the assignments to be spread out evenly so as to reduce stress among the students. An action plan formulating the years programme was prepared, and in the forth coming College Council the programmes were detailed .Health checkup and counseling sessions were planned to cater to the physical and mental health of our students'. Programmes for imparting the necessary communication skills, personality development, yoga training, ICT skill training were planned. Spiritual renewal programmes were also planned. Workshops on Theatre Arts and yoga classes were planned for the students. To help the students to realize their hidden talents the talent days were also organized. The College Council met on 06/06/2016, 01/09/2016, 21/11/2016 and 31/01/2017 respectively. The Students Union also meets in a regular basis to plan and execute their activities. The teacher in charge of preparation of the college magazine documents the events by taking photographs of the programmes. Each club and the person associated with the organizing or convening the programme is given the duty of keeping the record of the events in the form of report. The Students are also encouraged and reminded to maintain reports of the events they have organised or participated. Minutes of the meetings held by various committees are maintained. The Principal writes the daily chronicles describing the day's happenings or events.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	00	nil	nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BEd	Health and Physical Education	01/07/2016
BEd	Elementary Education	01/07/2016
BEd	Environmental Education	01/07/2016
MEd	Educational Technology	06/06/2016
MEd	Environmental Education	06/06/2016

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
No file uploaded.		

### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	49
BEd	School Induction	98
MEd	INTERNSHIP AT PRIMARY SCHOOLS	8
MEd	INTERNSHIP AT PRIMARY TEACHER EDUCATION INSTITUTIONS	8
MEd	INTERNSHIP AT SENIOR SECONDARY SCHOOLS	8
MEd	INTERNSHIP AT SECONDARY TEACHER EDUCATION INSTITUTION	8
MEd	INTERNSHIP AT SECONDARY SCHOOLS	8
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

At the end of the course or a semester the faculty collects the feedback of the students in writing or by word of mouth. After every event involving student participation, the students are given an opportunity to reflect upon the strengths and the flaws of the programme so as to improve upon the next time. Feedback is also sought from the students, Parents and Mentor teachers of the practice teaching Schools in a structured form. Feedback from the Heads of the practice teaching Schools regarding the effectiveness of the B.Ed programme imparted in the institution though not in a structured format. Parents, Management and Heads of the Practice Teaching Schools freely voice their opinion, both in oral and written forms regarding the functioning of the college, the curriculum followed etc. The suggestions offered by them are given due importance and attempts are made to improve upon. The feedback of the Parents is also sought during the General Body Meeting of the P.T.A. During the campus placement feedback from the visiting Schools are also sought. The feedback thus received is discussed in the Meetings of the various committees like IQAC, College council, Programme committees of the various programmes, and the necessary action taken. Those matters that need the immediate attention and the intervention of the Management is communicated to the Management body too. Based on the feedback received the following decisions were taken to be implemented this year. i. The Drama and art Theatre workshop resource persons were rated as good by the students and so it was decided to call them again for this year too. ii. The resource person for Yoga training was also opined to be efficient by the students and hence this year too the same resource person was called in. iii. Food fest was something the students enjoyed very much therefore it was decided to be conducted this year too. iv. The Parents said they were happy with the students wearing uniform to the college and it was decided to continue having uniform churidhars and sarees. v. The need for more personality development programmes were opined by the stake holders and Chrysalis a personality development programme was organized this year. vi. Internship was decided to be held in two spells and by sending the students to different schools in the two spells so as to provide them with greater exposure. vii. As the teacher in charge of Drama and Art Education had voiced her difficulty in maintaining the records of performance of the students, this year it was decided that the concerned Optional teachers would maintain the same.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	15	10
BEd	Education	100	227	98

No file uploaded.

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
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2016	145	18	11	3	4
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	17	11	12	10	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Through the personal interview with the students the teachers build a rapport and the students are given the freedom to approach the teacher of their choice. The academic and personal matters are shared with their mentors and the necessary support and guidance given. Tutorial sessions and remedial classes are in vogue to help the weak in studies. Scholarships and fee concessions are provided for the financially poor. Those who feel insecure and lack confidence are given special care and attention during the school induction and school internship programme. Care is taken to see that all complete the course successfully.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
163	18	1:9

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	15	1	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	na
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	EDU	III	31/10/2016	29/03/2017
BEd	EDU	IV	03/04/2017	29/05/2017
BEd	EDU	I	23/12/2016	12/12/2017
MEd	ED	I	23/12/2016	29/11/2017



MEd	ED	III	22/12/2017	25/09/2017
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students progress in both academic and non academic field is monitored continuously and feedback given so as to bring about their improvement. The assessment of our students begins right from the beginning by way of an entry level test and an aptitude test so as to know about their level. The Talents day programme is organized to assess the multi skills our students. The students are assessed in the fields that the University syllabus demands . Apart from the syllabus requirements the continuous progress of our students is observed by means of the test papers, unit tests oral questions etc that are asked during the course hours. Tutorial sessions are arranged for the academically poor. The teaching skills of the students are assessed in their micro teaching, criticism, Induction and Internship lessons. The teacher educators as well as mentor teachers of the respective schools and the peers evaluate the student teachers teaching skill and give them adequate feedback.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the institution is prepared every year adhering to the academic calendar prepared by the Mahatma Gandhi University. The Institution's Vision, Mission, Motto, code of conduct , the various facilities available In the institution , the courses offered in the institution, the faculty and staff, class hours and attendance , exam dates and important days of celebrations and observations etc. are detailed in the Institutional Calendar .It also gives details of the time schedule of the exams . The website of the college also notifies the dates of the start of admission, reopening of classes, University Examinations and semester breaks .

### 2.6 – Student Performance and Learning Outcomes

#### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://stjosephcte.in/BEd\\_programme.html](https://stjosephcte.in/BEd_programme.html)  
[https://stjosephcte.in/MEd\\_programme.html](https://stjosephcte.in/MEd_programme.html)

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDU	BEd	Education	47	47	100
ED	MEd	Education	9	9	100

[View File](#)

### 2.7 – Student Satisfaction Survey

#### 2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://stjosephcte.in/assets/images/Student%20Satisfaction%20Survey%2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	2	Nil
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	4
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NI	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Hope -one day motivational Class, games	St Joseph College of Teacher Education for Women, Ernakulam in collaboration with Childrens Home Kakanad	2	13
Ayurveda Health Check up Camp , 10th November ,2016	St Joseph College of Teacher Education for Women, Ernakulam in collaboration with Naivedya Ayurveda Hospital, Ponnurunthi	4	47
Christmas Celebration In Childrens Home Kakanad Hope on 25/12 / 2016	St Joseph College of Teacher Education for Women, Ernakulam in collaboration with Childrens Home Kakanad	11	2
Hope one day personality development programme 04/03/2017	St Joseph College of Teacher Education for Women, Ernakulam in collaboration with Childrens Home Kakanad	14	47

Hope Childrens Home Kakanad from 03/05/2017 to 12/05/2017	St Joseph College of Teacher Education for Women, Ernakulam in collaboration with Childrens Home Kakanad	6	47
Blind walk 13/10/2016	St Joseph College of Teacher Education for Women, Ernakulam in Association with Chai and Sahrudaya-SocialWork department of Ekm-Ang Arch Diocese Ekm	3	30
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issues	St Joseph College of Teacher Education for Women , Ekm	Protest rally against violence against women 8/3/2017	6	98
Gender Issues	St Joseph College of Teacher Education for Women , Ekm in collaboration with PeoplesForum for Social Justice	Awareness Class on Sexual Harassment 10/03/2017	12	145
Swatchh Bharath	St Joseph College of Teacher Education for Women , Ekm	Campus Cleaning	14	98
<a href="#">View File</a>				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	Nil	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	INTERNSHIP AT PRIMARY TEACHER EDUCATION INSTITUTIONS	St Joseph T.T.I for womrn, Ernakulam	08/08/2016	06/09/2016	8
Academic	INTERNSHIP AT PRIMARY SCHOOLS	St. Mary's L.P .S, Ernakulam.	01/11/2016	10/11/2016	8
Academic	Inducction	C C P L M A I H SCHOOL, THEVARA	19/01/2017	16/02/2017	5
Academic	Internship	ST. ANTONYS G H S S, KACHERIPADY	27/06/2016	14/10/2016	8
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
13.5	13

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18809	1957901	3	250	18812	1958151
Reference Books	3177	632024	Nil	Nil	3177	632024
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	43	55400	Nil	Nil	43	55400
Library Automation	1	30000	Nil	Nil	1	30000
CD & Video	545	61400	Nil	Nil	545	61400
Weeding (hard & soft)	630	16425	Nil	Nil	630	16425

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
MARIN JOSE	Module I Conceptual Background of English	blogger ENGLISH TEACHER EDUCATION	31/10/2016
MARIN JOSE	Module I I Psychological Bases of English Teaching	blogger ENGLISH TEACHER EDUCATION	31/10/2016
MARIN JOSE	Module III Development of Language skills	blogger ENGLISH TEACHER EDUCATION	31/10/2016
MARIN JOSE	Module IV Vocabulary and Grammar in Language	blogger ENGLISH TEACHER EDUCATION	31/10/2016

	Teaching		
MARIN JOSE	Module V Developing Study skills	blogger ENGLISH TEACHER EDUCATION	31/10/2016
MARIN JOSE	Model Teaching Manual	blogger ENGLISH TEACHER EDUCATION	01/02/2017
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	50	25	50	1	1	7	6	10	0
Added	0	0	0	0	0	0	0	0	0
Total	50	25	50	1	1	7	6	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Null

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.36	1.29	13.5	13

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maximizing the utility of the material resources available for the good of the society is the guiding principle of our policy in maintaining and utilizing and sharing our physical, academic and support facilities. The college serves as a venue for many a programmes that does not intervene with its normal functioning. The seminar halls and auditorium as well as classrooms have been open to the conduct of programmes for the Vimala Educational Trust, Mahatma Gandhi University Evaluation Camp and Model school. The play ground of the college serves as a practice ground for the students of model school. The library facilities are availed by the P.G students and research scholars from other institutions free of cost. The parking area is used by the staff of the Model school too. To equip the students to face the competitions in the global world, the institution strives to empower her students with the latest trends in and physical resources to make them e-literate and academically excel through smart classrooms. For achieving this, institution has set the policy for upgrading and to maintain academic resources and physical resources. A

library committee consisting of librarian, and teachers are set to manage library resources and buy books and suggest journals and e-journals. Along with that individual teachers are free to suggest and buy books for the library, which they may feel suitable. Class libraries are maintained by optional teachers. Optional teachers are in charge of Laboratories. In the beginning of each academic year, optional teachers decide and upgrade the equipment and materials required for the lab. For the recreation and physical development, due importance is given for Sports. The institution has a well maintained ground, a gym and sports room. An amount is allocated for the maintenance of sports equipment. Repair and maintenance of computers are done properly. Proper service of computers and smart board are done periodically. For the maintenance of computers and IT complaint register is kept in which class teachers can enter their requirements which is addressed immediately. Computer facilities in the classroom can be availed by the students at any time from 8.00 am to 5.p.m. Optional classes as well as multipurpose classroom are smart classrooms with active inspire software. There is also internet facility in every classroom. Proper care is taken for the maintenance of the classroom. Before the commencement of each academic year, management ensures that the classrooms are properly maintained and furnished. Overall the institution have a strong policy for the maintenance of physical, academic and support facilities of the institution.

<https://stjosephcte.in/assets/images/Policy%20for%20Maintenance%20of%20Physical%20Facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	8	96000
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on yoga	29/08/2016	108	Fr Peter Thiruthanatil
workshop Theatre in Education	26/08/2016	108	IMPACT Kochi
Chrysallis	22/05/2017	98	PTA
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed



		examination	counseling activities		
Nil	nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
BETHLEHEM INTERNATIONAL SCHOOL VAZHAKKULAM , GOAN INSTITUTE , JEEVAS CMI PUBLIC SCHOOL ALUVA, RAJAGIRI ST.CHAVARA PUBLIC SCHOOL, MANAPPURAM , INDIAN PUBLIC SCHOOL , KOCHI , SARATHA INTERNATIONAL SCHOOL, ERODE , AKT SCHOOLS TAMIL NADU , RANIMATHA PUBLIC SC	40	30	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	B.Ed	Education	IGNOU	M A History
2016	1	B.Ed	Education	St Pauls College ,	M A Economics

				Kalamassery	
2016	1	B.Ed	Education	Maharajas College, Ernakulam	MA History
2016	1	B.Ed	Education	StThomas College (Private Study)	MA English
2016	1	B.Ed	Education	Sree Krishna College, Guruvayoor	MA Malayalam
2016	1	B.Ed	Education	Madras University	M.Phil
2016	1	B.Ed	Education	International Scholof Photonics, CUSAT	Ph.D in Photonics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	15
Any Other	12
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	Institutional Level	47
Arts day	Institutional Level	47
Food Fest	Institutional Level	47
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student community has a Student Council known by the name student's Union which includes Chairperson, Vice-Chairperson, General Secretary, University Union- Councilor, Arts Club Secretary, Sports Captain, SC/ST Representative, Magazine Editor, House Captains and Class leader. The members of the student's

Union are elected by the students. They play a lead role in the organization and conduct of various activities like Community living camps, house activities, SUPW activities, study tours, excursions, field trips, outreach programmes, community-related programme for students and provide the necessary support for the smooth conduct of these by deploying students into various committees. Students are given charge of decorating the stage, the board, arranging the auditorium, of anchoring programmes etc.etc. The students union also keeps the college authorities informed on the needs of the students. the students are also grouped into four Houses namely- Mahatma, Tagore, Radhakrishna and Nehru House under the leadership of student leaders. The competitions for the Arts day and Sports Day are held house wise. We also have the students as members in the five clubs namely Anti Narcotics Club, Eco Club, Health Red Cross Club, Social Service Club and Women's cell . there is the representation of students in the Editorial Board of the college Magazine. This year the general election for the Students Union was conducted on 8th September 2016 and the union members took their oath on 27th October 2016. The motto of the Union was 'Nithyam Yato Subhodayam' meaning let the rise of goodness happen everyday.

The Union Members for this year were Chairperson - Carron Francis Vice Chairperson - Sherin S Simon General Secretary - Tania Anton University Union councilor - Chinnu Lawrence Arts Club Secretary - Syamli K Magazine Editor - Josy P Jose SC/ST Student's Representative - Renu M Sports Captain - Minu Sebastian The following Programmes were organized and conducted by the students:- 1. Onam Celebration on 03/08/2016 Malayalam Optional students. 2. Independence day on 15/08/2016 by English Optional Students. 3. Teachers Day on 05/09/2016. 4. 30 students participated in Blind walk in Association with Chai and Sahrudaya-Social Work department of Ekm-Ang Arch Diocese Ekm on 13/10/2016. 5. 49 first year B.Ed students served as invigilators in Work experience Mela at Govt. Vocational Higher Secondary school Edappaly on 26/10 /2016. 6. Interaction and cultural exchange programme on Global collegiality for excellence- Vasudevhaiva Kudumbakam on 21/10/2016. 7. Community living camp from 07/11/2016 to 11/11/2016. 8. Awareness class by Red cross club on International Aids day 05/12/2016. 9. Human right's day quiz competition chart and ppt presentation by Social Service club on 10/12/2016 10. Christmas Celebration on 23/12/2016. 11. Sports day on 20/01/2017 Art's fest 'Tarang' on 30/1/20017. 12. Teaching Aids distribution in Deshabendhu School , Chathamma. 13. Food Fest on 16/02/2017. 14. Nature Club planted samplings on 03/03/2017. 15. A Silent protest rally against the violence towards women using a black piece of cloth to cover the mouth with placards bearing the message on 8/3/2017.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

47

5.4.3 – Alumni contribution during the year (in Rupees) :

4700

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association organises the alumni awards day and they also award the B.Ed topper of the academic year. Organised a one day In service Programme Gurusameeksha in association with IQAC on 03/09/2016.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative power is decentralized and there are a number of bodies like Staff Council, Finance Committee, Admission Committee, Planning Committee, Library Committee, Evaluation and Examination Committee, Research and Publication Committee, Student Welfare Committee, Placement Cell, Anti Ragging Cell, IQAC, College Council, Grievance Redressal Cell that shoulder the responsibility. Decisions are taken in consultation with the respective committees formed in the beginning of the academic year. Meetings are held, matters discussed and decisions made collectively. The student body and the stakeholders also contribute in the running of the institution. Feedback is received, suggestions accepted and improvements made. The students opinion are given due consideration in planning out club activities, arts and sports activities, charitable activities, tour programmes, camp etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum prescribed by the university is transacted in line with the Vision and Mission of the Institution. The regular staff and IQAC Meetings and the meetings of the various committees plan both the curricular and co curricular activities of the college.
Teaching and Learning	An efficient teaching? learning system has been established which includes • Tutorial sessions • Seminars • Micro teaching • Simulations and workshops • Internship and induction programmes
Examination and Evaluation	Examination and Evaluation is conducted semester wise as per the directions from the Mahatma Gandhi University, Kottayam. Apart from this the students progress is monitored both for theory and practical purposes in a regular and continuous basis Test Papers. Our Institution serves as the center for the centralized valuation camp for B.Ed university semester exams.
Research and Development	Students and faculty are encouraged to attend various seminars and present and publish research papers in journals . Five of the permanent faculty members are pursuing their research work. The institution encourages the faculty to

	guide M.Ed Thesis, to take up M.Phil and Research Guideship of other Universities.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has a good library with a good collection of books and journals for the updation of knowledge of teachers and students. The institution has subscribed to the N-List and hence has recourse to about 80409 e- books and 3828 e- journals. Provides free internet facility to all staff and students. All the 6 optional classes are provided with computers internet connectivity LCD projectors which are used by the students and the staff. The Two Seminar hall also has these ICT Facilities. There are six smart boards in the institution and Active Inspire is installed which is utilized by the staff and students for content transaction. The institution has a computer lab and a language lab. Photocopier machines are there for providing reprographic facilities to students and staff.
Human Resource Management	Fully qualified teachers are recruited keeping to the guidelines established by UGC, NTCE the State Government. The teaching staff is encouraged to undergo faculty development programmes for updation and to pursue Ph.D studies. Feedback is collected from the students about the performance of the faculty. The non teaching staff is also encouraged to participate in staff development programmes and to undertake higher studies.
Admission of Students	The admission procedure for the B.Ed and M.Ed is in adherence to the rules and regulations of the regulatory bodies namely NCTE, Mahatma Gandhi University and the State Government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	SPARK

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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2016	DrAlice Joseph	nil	AKTCTA	700
2016	Dr Mary Joseph	nil	AKTCTA	700
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Class by Dr Zereena Padmam for faculty on writing research proposal	Nil	08/12/2016	08/12/2016	15	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	09/03/2017	29/03/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	15	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	nil

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Audit** The management has appointed a team for the internal audit. All heads are checked and verified by the team. The financial documents and receipts are produced for scrutiny and all that is needful regarding the maintenance of accounts is completed within the stipulated period of time.

**External Audit** The institution accounts are audited externally by government auditors from the AG Office (no fixed time interval) and Directorate of Collegiate Education (at the time of retirement of the Principal). The queries are resolved and these also serve as guidelines for further audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
No file uploaded.		

6.4.3 – Total corpus fund generated

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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.A sum of Rs. 20795 was spent for buying momentos for the B.Ed Toppers. 2.A sum of Rs.18000 was given as scholarship for economically poor students. 3. Chrysallis a personality development programme for the student teachers was organised from 22/05/2017 to 31/05/2017 by the P.T.A.
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6.5.3 – Development programmes for support staff (at least three)

1. NAAC Orientation by DR M.A.Sudheer on 28/07/ 2016 2 Class by Dr Zereena Padmam for faculty on writing research proposal on 08/12/2016 3. A renewal programme for staff by Fr.Sijo Georgeon 06/02/2017
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty development programmes have found a prime place in the agenda of the institution. 2. Opportunities for interaction with eminent educationists-both national and international, and also with international students is provided. 3, Multi skill (communication skills, social skills ICT skill) development programmes was organised for students.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	IQAC Meeting	08/09/2016	08/09/2016	08/09/2016	10
2016	Gurusameeksha an inservice programme	03/09/2016	03/09/2016	03/09/2016	30

2016	Class by Dr Zereena Padmam for faculty on writing research proposal	12/12/2016	12/12/2016	12/12/2016	18
2016	Interaction and cultural exchange programme on Global collegiality for excellence- Vasudevhaiva Kudumbakam	21/10/2016	21/10/2016	21/10/2016	98
2017	Chrysallis a personality development programme	22/05/2017	22/04/2017	31/05/2017	98
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
VALUES FOR FAMILY LIFE : class by Dr. Sheela Madam, Associate Professor, Retd.HOD, St.Teresas college, Ernakulam	07/11/2016	07/11/2016	47	Nil
Human right's day quiz competition chart and ppt presentation by Social Service club	10/12/2016	10/12/2016	145	Nil
Role of chavara in the upliftment of Women and Society - Dr Bindhu Joseph	03/01/2017	03/01/2017	145	Nil



International Women's day-students Organised a protest rally	09/03/2017	09/03/2017	98	Nil
Awareness Class on Sexual Harassment	10/03/2017	10/03/2017	145	Nil
A talk on Gender Sensitization in the context of Teacher Education by Dr Kishori Das, Former Principal of IASE, Sambalpur	09/02/2017	09/02/2017	145	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution has a rain water harvesting tank of 60000 liters capacity. Due to the intermittent rains in Kerala this supports nearly 45 of water usage of the institution. The solar panels of 3 KW capacity serves as a backup at times of electricity power failure for the institution's office, seminar hall and two adjacent classrooms which also serve as the university examination rooms. The Biogas plant of 16000 litre capacity of the institution serves to provide fuel for cooking in the College hostel for 4 hours daily. 3/03/2017- Nature Club took the initiative of planting samplings

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	Nil	01/09/2016	30	Eco friendly Product P reparaiion	Eco Con sciousnes s	98
Nil	Nil	1	08/11/2016	1	Visit to mangal avanam, C	Eco Con sciousnes s	47

					collection of Plastic bottles from the roadside		
2016	1	Nil	10/11/2016	1	AHARA- You Are What You Eat by Fr. Peter	Healthy Food Habits	47
2016	Nil	1	10/11/2016	1	Ayurveda Health Check up Camp in collaboration with Naivedya Ayurveda Hospital, Ponnuruthi for the people of Njarakal Panchayath : 8th ward	Health Issues	47
2016	1	Nil	11/11/2016	1	DRT , QRT Mind Body Relaxation , Daily Health Tips: Fr. Peter	Healthy ways	47
2016	Nil	1	01/11/2016	30	Survey on waste management and mosquito menace in Ernakulum city	Waste management and mosquito menace in Ernakulum city	47
2017	Nil	1	16/02/2017	1	Food fest	Cultural Diversity and fund for the needy	145
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Hand Book	Nil	The code of conduct and

calendar	college calendar gives a description of the general rule and behaviour that a student should follow in the institution. This is given to the students at the start of the academic year.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Morning Assembly	01/06/2016	31/03/2017	145
Training in value integrated classes	15/06/2016	17/06/2016	47
Seminar on drug Abuse and ill effects Narcotic by Narcotic Cell	11/08/2016	11/08/2016	145
Blind walk in Association with Chai and Sahrudaya-SocialWork department of Ekm-Ang Arch Diocese Ekm.	13/10/2016	13/10/2016	33
5 day Community living camp based on the them-Healthy lifestyle for Healthy Ciizenship	07/11/2016	11/11/2016	47
International Aids day Red cross club Awareness class	05/12/2016	05/12/2016	147
Interaction and cultural exchange programme on Global collegiality for excellence- Vasudevhaiva Kudumbakam .11 educationists - 4 -Denmark, 1- Brazil, 5-Egypt, 1- Zambia	21/10/2016	21/10/2016	98
First Aid Class by Dr Shiji Francis	21/02/2017	21/02/2017	47
Celebration of important National days, festivals to develop spirit of integrity unity	01/06/2016	31/03/2017	145

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Eco friendly products were prepared by Ist year B.Ed batch students 2. Nature Club took the initiative of planting samplings on 03/03/2017 3.A lush green ambience is maintained . 4. Bio -gas plant is functioning and rain water harvesting is in vogue 5. Introduced Environmental studies as an elective paper.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Multi Skilled Development Programmes (SKID) for the Student teachers and the Extension services rendered by the institution by the name Josephites in the Community (JIC) are identified as the Best practices of the institution. In the year 2016-2017 the following programmes were conducted to fulfill the objectives of Mukti Skill Development Programme (SKID) :-

1. Daily Morning Assembly
2. Training in value integrated and ICT integrated classes for Second Year B.Ed Students in June 2016
3. Talents day for freshers 03/08/2016 to 05/08/2016
4. Training in the use of SMART BOARD on 18/08/2016 for first year B.ed Students in June 2016
5. Workshop on teaching aids in June 2016 for Second Year B.Ed Students
6. To acquire reflective skills the students were trained in reflective journal writing
7. Onam Celebration on 03/08/2016 Malayalam Optional Students organized the programmes
8. Independence day was celebrated on 15/08/2016.
9. Training in creating Blog 23/08/2016 was provided to the first year B.Ed students and they created blogs.
10. 21/10/2016 Interaction and cultural exchange programme on Global collegiality for excellence- Vasudevhaiva Kudumbakam .11 educationists - 4 -Denmark, 1- Brazil, 5-Egypt, 1- Zambia participated.
11. Workshop on yoga by Rev. Fr Peter Thiruthanatil on 29/08/2016 to1/9/2016 for first year B.Ed Students and M.Ed students .
12. Workshop Theatre in Education in collaboration with IMPACT Kochi Fr Dia Kunnath, Mr Prejeeth on 26/08/2016to 28 /08/2016 for first year B.Ed Students and M.Ed students .
13. 5 day Community living camp based on the theme-Healthy lifestyle for Healthy Ciitizenship was held from 07/11/2016 to11//11/2016. 47 Second Year B.Ed students participated in it.
14. VALUES FOR FAMILY LIFE : class by Dr. Sheela Madam, Associate Professor, Retd.HOD, St. Teresas college, Ernakulam on 07/11/2016. 47 Second Year B.Ed students participated in it.
15. AHARA- You Are What You Eat :Fr. Peter on 10/11/2016. 47 Second Year B.Ed students participated in it .
16. DRT , QRT Mind Body Relaxation , Daily Health Tips: Fr. Peter on 11/11/2016. 47 Second Year B.Ed students participated in it.
17. Awareness class on Aids was conducted on International Aids day 05/12/2016 by the members of Red cross club.
18. Workshop on preparation of Documentary film by Jacob Koroth on 16/12/2016. 47 Second Year B.Ed students participated in it .
19. Christmas Celebration in the Institution was held on 23/12/2016.
20. Spiritual Guidance for students by Fr. Anoop CSSR from 05/01/2017 to 07/01/2017.
21. Sports day for the 2nd year B.Ed students was conducted on 20/01/2017.
22. Arts day Tarang for the 2nd year B.Ed students was conducted on 30/01/2017.
23. On 11 12/01/2017 6 students of the second year B.Ed Proramme participated in 2 day symposium Sinthanai Sangamam at Pondichery and presented a short film 'The resurrected.
24. Food Fest for Charity purpose was organized on 16/02/2017 by the B.Ed students.
25. On 21 /02/2017 a class First Aid Class by Dr Shiji Francis was arranged for the B.Ed.
26. Awareness Class on Sexual Harassment in collaboration with Peoples Forum for Social Justice was held on 10/03/2017. 145 students and 12 faculty participated in it
27. Chrysalis a personality Development programme was organised from 22/05/2017 to 31/05/2017.

The following programmes were organized under the extension programme JOSEPHITES IN THE COMMUNITY (JIC):

1. Survey on waste management and mosquito menace in Ernakulum city-November 2016.
2. Initiated and conducted an Ayurveda

Health Check up Camp in collaboration with Naivedya Ayurveda Hospital, Ponnurunthi, 10th November 2015 3. Teaching aids prepared by the students were donated to a rural school-Deshabendhu School , Chathamma 4. Our students and staff participated in Blind walk on 13th October 2016 in collaboration with Catholic Hospitals Association of India and Sahrudaya - Social work department of Ernakulam Angamaly Archdiocese, to share the pain of visually challenged brethren, to stand with them for their rights and privileges and to spread this message. 5. A protest rally was organised against the violence towards women. Black piece of cloth was used o cover the mouth and the rally was a silent one without shouting any slogans 8/3/2017 6. 50, 1st year students served as invigilators in Work experience Mela at Govt. Vocational Higher Secondary school Edappaly on 26/10 /2016 Horizon Opened for Personality Development and Education 'HOPE' During the year 2016 -2017 the following programmes were conducted for the children at Children's Home Kakanad. 1. One day motivational Class and games on 03/10/2016 was organised . Ten student teachers and two faculty (Dr Rosamma T and Sicily A A) took part in it. 2. Christmas Celebration in Childrens Home, Kakanad Hope on 25/12 / 2016 was organized and 9 of our staff and four student teachers participated. 3. One day personality development programme- 04/03/2017 was organized in the college. The 29 inmates of Children's Home Kakanad and four of the staff visited our college and participated in the one day programme. A.L Jose Deputy Collector inaugurated the function. 4. Summer course from 03/05/2017 to 12/05/2017 was organized 43 student teachers and 9 of the Faculty (Dr Mary Joseph, Dr Rosamma T, Dr Hemaleta, Dr Betty P.J, Dr Alice Joseph , Dr Rachel George, Mrs. Marin Jose, Sicily A A and Dinimol Jacob) participated. The children at children Home were trained in Cultural Programmes by our student teachers and they participated in the Children's Home Day celebration held at Kannur. The children bagged prizes in the competitions held there.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://stjosephcte.in/Best\\_practices2016\\_2017.html](https://stjosephcte.in/Best_practices2016_2017.html)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

St Joseph College of Teacher Education for women ever since its inception has contributed towards empowering women and uplifting the down trodden. Keeping to the vision of the founder father the institution has framed its vision, mission and goals. All the programmes are chalked out and conducted to this end. The college is a women's only college and every year it produces 200 fully fledged Women teachers who move out to the society with confidence. Seminars, awareness classes, soft skill development programmes, opportunities to show case their hidden talents and participation in various extension activities and co-curricular programmes all contribute in forming them as responsible, confident and productive citizens. The college also motivates the students by rewarding their achievements. Special provisions are made to accommodate and help the socio economically weak as well as those who are weak academically by way of scholarships, fee concessions, other financial helps, continuous guidance and monitoring. The needs of the differently abled are also met with patience and love. Campus placement is also organized for students and they are helped to get placed.

Provide the weblink of the institution

[https://stjosephcte.in/Institutional\\_distinctiveness.html](https://stjosephcte.in/Institutional_distinctiveness.html)

### 8.Future Plans of Actions for Next Academic Year

As the Institution is preparing for the NAAC Visit the criteria were divided and faculty was put in charge of compiling the data for the same. Based on the feedback given by the students of the year 2015 -2016 it was planned to have better planning in matters of submission of assignments of the student teachers and the submission of assignments was spread uniformly over the period. It was decided to have programmes for equipping students to face emergencies during natural calamities and disaster management classes are to be organised. Training in reflective practices also to be given. Students to be encouraged to prepare and present papers and avail the opportunities for the same. Student teachers to be encouraged to undertake projects based on social issues, participate in action research. Encourage teachers to design new socially relevant extension programmes.