



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
Name of the head of the Institution		Dr Mary Joseph
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04842351695
Mobile no.		9745914503
Registered Email		stjosephtrainingcollege@hotmail.com
Alternate Email		sjcteiqac@gmail.com
Address		St Joseph College of Teacher Education for Women Kovilvattom Road,
City/Town		Ernakulam
State/UT		Kerala
Pincode		682035

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Josephine Joseph
Phone no/Alternate Phone no.	04842492391
Mobile no.	8590319868
Registered Email	stjosephtrainingcollege@hotmail.com
Alternate Email	sjcteiqac@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://stjosephcte.in/assets/images/AQAR%20%202017-2018-converted.pdf">https://stjosephcte.in/assets/images/AQAR%20%202017-2018-converted.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://stjosephcte.in/assets/images/handbook%202018-19.pdf">https://stjosephcte.in/assets/images/handbook%202018-19.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.00	2003	16-Sep-2003	15-Sep-2008
2	B	2.81	2011	16-Sep-2011	15-Sep-2016

<b>6. Date of Establishment of IQAC</b>	01-Nov-2003
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Organized Workshop on Designing Curriculum for Enhancing the Teaching and Professional Competency of College Teachers.	13-Jun-2018 1	30
Feedback from Parents	21-Aug-2019 1	98
Feedback from Students	21-Mar-2019 1	98
IQAC Meeting	14-Aug-2018 1	8
Organised Sanjoe Cultural Fest 2018 on	15-Nov-2018 1	125
Interaction with Transgenders	21-Dec-2018 1	192
Distribution of teaching aids prepared by our students in rural school	31-Jan-2019 1	98
Class on Rights of Women with special reference to POSCO Act by Mrs. Beena Sebastian , Chairperson, Cultural Academy of Peace	11-Feb-2019 1	98
Collection of Plastic bottles from the roadside	13-Feb-2019 1	98
Class on Duties and Responsibilities of Pedestrians by Dr. Harron Pillai ,Neurosurgeon , Medical trust Hospital, Ernakulam	15-Feb-2019 1	98
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2019 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the**

4

year :	
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Kerala Flood relief activities. The staff and students sincerely contributed and stretched out a helping hand for the Keral Flood Victims. They collected money and provided cleaning materials according to the request of the victims, apart from contributing and co operating with the governmental activities for the same purpose. Collection of clothes for the flood affected people at Kuttunad was carried out on 26/07/2018	
Seminar on Rights of Women with Special reference to POCSO Act Resource Person: Mrs BeenaSebastin , Chairperson of Cultural Academy for Peace, 11/02/2019	
One day workshop for teacher educators on Workshop on Designing Curriculum for Enhancing the Teaching and Professional Competency of College Teachers ,on 13/06/2018.A totalof 30 Teacher Educators from 5 colleges articipated and prepared a curriculum (draft) and now steps are being taken to get it approved by the State Higher Education Council.	
Organised Sanjoe Cultural Fest 2018 on 'Learning Across Cultures: Peerology Par Excellence' in collaboration with University of South Australiaon 15/11/2018 . 90 students of our college interacted with 15 students from the University of Australia.This helped to understand the culure and methodologies adopted there and also widened their horizons .	
Visit to Mangalavanam, Collection of Plastic bottles from the roadside on 13/02/2019. 98 Second year B.Ed students participated and it helpedto develop ecoconsciousness and a sense of responsibilty to guard nature .	

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Enhance social commitment of staff and students	free tutoring for the inmates of Child Home, flood relief activites, contributed towards the building of a house of a poor student

Promote research skills of students	trained in journal review, writing article, preparing psychological tools, conducting projects, action research and they conducted and prepared the same
Promote Research skills of faculty	Participated in Seminars and presented papers, published books, and articles in journal, guided M.Ed and Ph.D thesis, provided consultancy services in Ph.D thesis
Promote ICT skills	B.Ed students were trained in use of smart boards, Blog creation and short film and documentary making. Blogs, short film and documentaries were created
Organise Yoga training classes	Both B.Ed and M.Ed students received training in yoga. They practice it and also gave classes to school students during their school internship
Organise Theatre Art Workshop	The two day workshop on Theatre Art was beneficial to both B.Ed and M.Ed Students as they learned the basics and had a hands on experience of it. The knowledge was incorporated later in planning their lessons for school students
All round development of students	Spiritual revival through retreats, widened the outlook through interactions with delegates from Australia, value integrated classes a,

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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Staff Council</td> <td>21-Nov-2019</td> </tr> </tbody> </table>	Name of Statutory Body	Meeting Date	Staff Council	21-Nov-2019	
Name of Statutory Body	Meeting Date				
Staff Council	21-Nov-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2018				
Date of Submission	23-Feb-2018				
<b>17. Does the Institution have Management Information System ?</b>	Yes				

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

SPARK, TULIPS,

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Before the start of the academic year the staff of the college come together to discuss upon the forthcoming year. programmes to be incorporated, mistakes to be rectified, steps to be implemented for avoiding similar flaws are discussed taking into account the feed backs received from the staff, students, and stakeholders, suggestion given are also given due consideration. An action plan is also chalked out by the IQAC. Based on this a well balanced time schedule is prepared which is followed in the coming year. The curriculum is enriched with ICT enabled teaching and learning, value integrated classes, multi skill development programmes and ample opportunities to interact with eminent personalities. The documentation of the academic aspect is by way of notes, assignments, test papers, achievement tests, model and university exams, practical works, reports, portfolios and the marks been given to the student based on the criteria. The c-curricular aspects are documented, photos are taken reports are written, the club activities are reported in the club report records,. A faculty is in charge of taking photographs of the various event happening in the college. magazine, the journals prepared in the optional classes, the annual report, the college website, class journals, blogs prepared by the students, the daily chronicles written by the principal and website serve as platforms for documenting the Curriculum delivery. The feed back received by the respective school teachers during Induction and Internship phases of teaching practice sessions also serve the purpose of documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Health and Physical Education	02/07/2018
BEd	Elementary Education	02/07/2018
BEd	Environmental Education	02/07/2018

MEd	Educational Technology	18/06/2018
MEd	Environmental Education	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Induction	96
BEd	School Internship	98
MEd	INTERNSHIP AT PRIMARY SCHOOLS	9
MEd	INTERNSHIP AT PRIMARY TEACHER EDUCATION INSTITUTIONS	9
MEd	INTERNSHIP AT SENIOR SECONDARY SCHOOLS	9
MEd	INTERNSHIP AT SECONDARY SCHOOLS	9
MEd	INTERNSHIP AT SECONDARY TEACHER EDUCATION INSTITUTION	9
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has regular feedback mechanism which ensures an evaluation of its performance by all its stake holders. Feed back is collected from the students, parents and teachers and heads of the practice teaching school through a questionnaire prepared by the institution. Parents, Management and Heads of the Practice Teaching Schools also freely voice their opinion, both in oral and

written forms regarding the functioning of the college, the curriculum followed etc. Feed back of the students is collected by the faculty at the end of the course or a semester in writing and by word of mouth. After every event the programme is evaluated and the students are given an opportunity to reflect upon the strengths and the flaws of the programme so as to improve upon the next time. The Student's Council also keeps the authorities informed on their needs. The Students' Grievance Redressal cell is also a source to get feedback on curriculum. The PTA executives monitor the functioning of the college and render their advice. The alumni of the college often give the institution its much required feedback. The institutions visiting our campus for recruitment also communicate to us their requirements and expectations, the strengths and weakness of our programme and voice their concerns and their requirements. Our website has a feedback page for the use of the students and the public. The suggestions offered by them are given due weightage and attempts are made to improve upon. The feedback thus received is talked about in the Meetings of the various committees like IQAC, College council, Programme committees of the various programmes, and the necessary action taken. Those matters that need the immediate attention and the intervention of the Management is communicated to the Management body too. The important suggestions with regard to the curricular aspects are promptly communicated to the University in the curriculum revision workshops attended by the faculty. The feed back is used for planning our coming year programmes. Programmes are re-framed and teaching methodologies adopted to suit the changes of the time. Multi skill development programmes are incorporated. This year the following programmes were planned and executed in the light of the feedback received from the previous year. 1. As per the feedback the students they wanted wider exposures and hence this year opportunities for the same was made. Sanjoe Cultural Fest 2018 on 'Learning Across Cultures: Peerology Par Excellence' in collaboration with University of South Australia on 15/11/2018 was organised. 2. The workshop in training in documentary film by Sr Aleena was found to be effective and economical and hence this year too Sr Aleena was called in for the workshop. 3. The interaction with transgenders was well appreciated by the students as it helped them to recognize the needs of transgenders and accept the transgenders as equals. Hence it was decided to give the present batch also an opportunity to interact with them. 4. The positive feedback received regarding the conduct of HOPE prompted us to continue it this year too.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	14	9
BEd	Education	100	452	100
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses



2018	100	9	9	3	6
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	17	11	12	10	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is existing in our college. This year there was a total of 193 students and 15 faculty in the B.Ed Stream and 13 M.Ed students and 3 faculty. The students are free to approach their teachers for help in curricular as well as co curricular matters. In academic matters if a student is lagging behind, the concerned teacher educator look into the matter and diagnose the problem and give suggestions for improvement. At the beginning of the programme some students find it difficult to cope up with the syllabus as it includes many a practical and practicum works the students are given support and counseling to boost their morale and confidence in completing the course. The academic needs of the students are addressed through tutorial system. Teachers also identifies students who need counseling and direct them to the counsellor. During practice teaching teacher educator support and encourage the student teachers to improve their teaching competency. Students who face financial crisis are given scholarships and financial help. Fee concessions are also provided to the needy. Eligible candidates are exempted from hostel fees. During study tour the institution helps those students who find it difficult to pay the amount for the tour.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
193	15	1:13

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	15	1	Nil	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Mary Joseph	Principal	Best Teacher Educator Award for Extension work awarded by Council for Teacher Education
2018	DrHemeletha P.K	Assistant Professor	Certificate Appreciation for the valuable service as volunteer in various flood

relief activities  
in Ernakulam  
District by the  
District Collector

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	ED	I	07/01/2019	05/09/2019
MEd	ED	III	04/01/2019	17/05/2019
MEd	ED	II	30/07/2018	15/02/2019
BEd	EDU	I	22/01/2019	13/12/2019
MEd	ED	IV	07/06/2019	06/11/2019
BEd	EDU	IV	17/04/2019	13/06/2019
BEd	EDU	II	03/08/2018	05/03/2019
BEd	EDU	III	07/12/2018	30/04/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Soon after the commencement of the Program we conduct an entry level test through which we are able to identify the previous knowledge and need of the students. Also we conduct a teaching aptitude test to know their level of aptitude in teaching For theory paper according to the university rules there are practicum which they have to submit and we have to provide them internal marks. In this work the teacher educators evaluate the progress of the work and give suggestions. Then we conduct two internal examinations and take the average of the marks for internal assessment. Every teacher educator conducts unit test and this is a chance for continuous evaluation. We start the class by checking previous knowledge by asking previous days questions. For practical work too we do continuous evaluation. The teacher educator evaluates all the practical works and gives suggestions and directions. Before teaching practice there is micro teaching sessions to practice teaching skills. Here each student get chance to practice various teaching skills were we strictly follow the micro teaching cycle. There also the teacher educator and the peer group give feedback and based on this the student teachers re-plan and re-teach. During criticism and observation time the teacher educator and the peer group observe the classes of every student and give immediate feedback. Especially in practice teaching and induction period each teacher educator visits schools three times and evaluates the classes using an observation schedule which is prepared by the institution. We collect feedback from the concerned mentor teacher in school and also from the head of the institutions. The students writes reflection about all their activities. Self reflection is a part of all their activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an annual calendar every year keeping in tune with the University prepared Academic calendar. The Academic Calendar gives details

about the Institution vision, mission and motto along with the code of conduct to be followed by the students. The details about the staff, and the support systems available is also highlighted. The various curricular and co curricular activities along with the details of the public holidays is also given. The University exam dates are notified in the website too.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://stjosephcte.in/BEd\\_programme.html](https://stjosephcte.in/BEd_programme.html)  
[https://stjosephcte.in/MEd\\_programme.html](https://stjosephcte.in/MEd_programme.html)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDU	BEd	Education	9	9	100
EDU	BEd	Education	98	98	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://stjosephcte.in/assets/images/Student%20Satisfaction%20Survey%2017-18.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	00	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Nil	NA	NA	NA	NA	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	7	5.87
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	4
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nil	0	Nil	Nil
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	Nil	Nil	NA
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	Nil	Nil
Presented papers	Nil	2	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kaithangu	Malayalam Department in collaboration with Teaching Practise Schools	1	24
Hope 2018	Childrens Home, Kakanad	2	67
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Jagaran	Certificate of Appreciation to the Institution	Vimukthi Kerala StateExecise DepartmentErnakulam	600
Flood Relief Activities	Certificate of Appreciation to the Institution	Ernakulam district Adminstration	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Flood Relief Work	St Joseph Collegeof Teacher Education for Women , Ernakulam in collaboration with Vimala Province	Collection of Clothes for the floodaffectedvi ctimsin Kuttanad Region	6	100
Rebuild Kerala	St Joseph Collegeof Teacher Education for Women , Ernakulam in collaboration with Government of Keerala	mass online survey	2	94
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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	00	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Internship (	OUR LADYS C G H S SCHOOL, THOPPUMPADY , PH. NO. 0484 220575	01/08/2018	16/11/2018	4
Academic	Induction	ST.JOSEPHS HIGH SCHOOL , KOONAMMAVU ,PH. NO.0484 2516781	21/01/2019	15/02/2019	6
Academic	INTERNSHIP AT PRIMARY SCHOOLS	RANI MATHA PUBLIC SCHOOL, ERNAKULAM	06/08/2018	16/08/2018	9
Academic	INTERNSHIP AT PRIMARY TEACHER EDUCATION INSTITUTIONS	St Joseph T.T.I for womrn, Ernakulam	03/09/2018	03/10/2018	9
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nil	Nil	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.15	5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Nil	Nil	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	12993	1948950	26	2350	13019
Reference Books	3188	637600	1	2350	3189	639950
e-Books	80409	5900	80409	5900	160818	11800
Journals	43	24850	43	24850	86	49700
e-Journals	3828	5900	3828	5900	7656	11800
CD & Video	640	61400	Nil	Nil	640	61400
Weeding (hard & soft)	603	15075	27	1350	630	16425
CD & Video	545	61400	Nil	Nil	545	61400
Weeding (hard & soft)	630	16425	Nil	Nil	630	16425
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Marin Jose	Module 1 Approaches and Methods in Teaching English	ENGLISH TEACHER EDUCATION	06/06/2018
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	25	50	1	1	7	7	80	0
Added	0	0	0	0	0	0	0	0	0
Total	50	25	50	1	1	7	7	80	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.7	0.8	5.15	5

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maximizing the utility of the material resources available for the good of the society is the guiding principle of our policy in maintaining and utilizing and sharing our physical, academic and support facilities. The college serves as a venue for many a programmes that does not intervene with its normal functioning . The seminar halls and auditorium as well as classrooms have been open to the conduct of programmes for the Vimala Educational Trust, Mahatma Gandhi University Evaluation Camp and Model school. The play ground of the college serves as a practice ground for the students of model school. The library facilities are availed by the P.G students and research scholars from other institutions, too free of cost. The parking area is used by the staff of the Model school too. To equip the students to face the competitions in the global world, the institution strives to empower her students with the latest trends in and physical resources to make them e-literate and academically excel through smart classrooms. For achieving this, institution has set the policy for upgrading and to maintain academic resources and physical resources. A library committee consisting of librarian, and teachers were set to manage library resources and buy books and suggest journals and e-journals. Along with that individual teachers are free to suggest and buy books for the library, which they may feel suitable. Class libraries are maintained by optional teachers. Optional teachers are in charge of Laboratories. In the beginning of each academic year, optional teachers decide and upgrade the equipment and materials required for the lab. For the recreation and physical development, due importance is given for Sports. The institution has a well maintained



ground and sports room. An amount was allocated for the maintenance of sports equipment. Repair and maintenance of computers were done properly. Proper service of computers and smart board were done periodically. For the maintenance of computers and IT complaint register was kept in which class teachers can enter their compliance and immediate solution will be provided for the same. Computer facilities in the classroom can be avail by the students at any time from 8.00 am to 5.pm. Optional classes as well as multipurpose classroom are smart classrooms with active inspire software. There is also internet facility in every classroom. Proper care was taken for the maintenance of the classroom. Before the commencement of each academic year, management ensures that the classrooms are properly maintained with ample number of desk and bench, whether it is properly lightened. Overall the institution have a strong policy for the maintenance of physical, academic and support facilities of the institution.

<https://stjosephcte.in/assets/images/Policy%20for%20Maintenance%20of%20Physical%20Facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	8	82500
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training in Yoga	18/09/2018	109	Athma Yoga Accademy Ponnurunni
Workshop on Theatre Arts	24/09/2018	109	Fr Daey Kunnath
Workshop on First Aid	11/10/2018	100	Dr Shiji Varghese, Lissy Hospital, Ernakulam
Motivational Class	21/02/2019	100	Fr. Sijo George

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

Nil	nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	4

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
THE INDIAN PUBLIC SCHOOL ,KAKKANADU TALENT PUBLIC SCHOOL, NJARACKAL INDIAN PUBLIC SCHOOL ,KAKKANADU ST.JOSEPH CGHSS , THRI PPUNITHURA ST.JOSEPH HS S,KOONAMMAVU ST JOSEPH TT I ,ERNAKULAM BRILLIANT PUBLIC SCHOOL , BILASPUR , CHATTISHARH	74	7	CARMEL ACCADEMY ,ALAPPUZHA SOBHANA PUBLIC SCHOOL, KOTH AMANGALAM ST.JULIANS PUBLIC SCHOOL, PERUMPADAPPU NATIONAL PUBLIC SCHOOL , KALOOR DAWN PUBLIC SCHOOL ,KARIMUGAL ST JOSEPH HS UPPUTHODE AL-AMEEN PUBLIC SCHOOL ,EDAPPALLY NIRMALA HIG	74	25
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Ed	Education	kerala University,	Mphil, Malayalam
2018	1	B.Ed	Education	Pavanatma College Muri ckasssery. MG University.	M.A Malayalam

2018	1	B.Ed	Education	GOVERNMENT COLLEGE TRIP UNITHURA, MG UNIVERSITY, 180011001660	MA ENGLISH
2018	1	B.Ed	Educationn	MG UNIVERSITY	MA ENGLISH

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	17
NET	1
Any Other	93

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Arts Day	Institutional	98
sportsDay	Institutional	98
Onam Celebration	Instituional	130
Christmas Clebration	Instituional	234
Food Fest	Instituional	230

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution has a students' Union elected by the students who play a lead role in organizing and conduct of various activities for students. They meet on a regular basis and chalk out plans for the various cultural and sports activities. They also provide the necessary support for the smooth conduct of the various programme by deploying students into various committees. We also have the students as members in the Four Houses namely Mahatma, Tagore, Radhakrishna and Nehru House various clubs like Social Service, Anti Narcotics, Eco, Health Club and Women's Cell and in the Editorial Board of the college Magazine. This year the general election for the Students Union was conducted on 11th September 2018 and the union members took their oath on 13th October 2018. The motto of the Union was 'Rise to Raise the Future'.. The Students Union consists of the following members:- 1. Chairperson - Ansina P 2. Vice chairperson - Rosmin Joseph 3. General Secretary - Greeshma Rose 4. Arts Club

Secretary - Reshma Prakash 5. Magazine Editor - Ritu Jose 6. University Union councilor - Dhanalekshmi T.D 7. Sports Captain - ChristeenaA.J 8. M.Ed Representative - Thejus Paul 9. II Year B.ED Representative - Jinu Rose 10. I Year B.Ed Representative - Anna Peter 11. SC/ST student's Representative -Lisanta Shivan The following activities were planned and executed by the students:- 1. Collection of clothes for the flood affected people at Kuttunad26/07/2018. 2. In response to the flood disaster that hit our state, the students from various optional classes volunteered for a mass online survey named 'Rebuild Kerala' of the State Government. The volunteers visited the houses in Kadamakudy Panchayath on 11th, 12th, 13th, and 14th September 2018 and collected the information about the damages caused by flood. 3. English Optional Students organized Sanjoe Cultural Fest 2018 on 'Learning Across Cultures: Peerology Par Excellence' in collaboration with University of South Australia on 15/11/2018. 3. Celebrated Christmas on 23/12/2018 and New Year's day. 5. Organized Arts day 'Chamayam 2019' on 28th January 2019 and Sports day on 27th and 28th February 2019 . They compiled norms, arranged juries for the same and finalized the results with the help of faculty members. 4. Visited Mangalavanam and Collected Plastic bottles from the roadside on 13/02/2019. 5. Visited Chavara School on 12/02/2019. 6. International Women's day was celebrated on 8th March under the initiatives of Women's Club 7. Food fest was celebrated on 26th February 2019 8. Conducted Community living camp from 11-02-2019 to 15-02-2019, and study tour to Ooty and Wayanad from 15th to 19th January 2019. 9. Students were given charge of decorating the stage, the board, arranging the auditorium for Union Inauguration, Awards day, College day, Christmas Celebration, Sanjoe Fest 2019 and for anchoring the same . 10. Contributed their might in the publication of college magazine.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

98

5.4.3 – Alumni contribution during the year (in Rupees) :

9800

5.4.4 – Meetings/activities organized by Alumni Association :

An alumnae association is functioning well in the institution. It is not a formal registered body. Every student who passes out of this institution is a member of the alumnae association. Every year the alumnae day is celebrated which provides an opportunity to the alumnae to get together. The college website keeps the alumnae informed about the activities of the college

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decisions are taken in consultation with the respective committees formed in the beginning of the academic year. Meetings are held, matters discussed and decisions made collectively. The college has the following committees and cells to help the management in its smooth running. • Staff Council • Finance Committee • Admission Committee • Planning Committee • Library Committee • Evaluation and Examination Committee • Research and Publication Committee •

Student Welfare Committee • Placement Cell • Anti Ragging Cell • IQAC • College Council • Grievance Redressal Cell The student body and the stakeholders also contribute in the running of the institution. Feedback is received, suggestions accepted and improvements made. The students opinion are given due consideration in planning out programmes for them. The college Union has a role in the decision making process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research committee was formed. Steps are been taken to get permission for guide ship and research center.A permanent faculty had submitted PhD thesis and 5 are pursuing their research work The college encourages the faculty to guide M.Ed Thesis, to take up M.Phil and Research Guideship of other Universities. Students and faculty are encouraged to attend various seminars and present and publish research papers.
Curriculum Development	The curriculum given by the university is transacted in keeping with institutional goals and objective. The IQAC and college council played a key role in planning the various activities of the college. The faculty contributed to the revision of the Two year B.Ed programme in matters of IV semester B.Ed Programme Practicals.Experiential learning is provided through Induction Programmed, Internship Programmes study tours and camps. Continuous evaluation by way of observation, unit tests, surprise tests, internal tests are done. Flexibility is introduced by giving them freedom to choose assignments, practicums and projects of their choices.
Teaching and Learning	Student centric learning is adopted. Peer tutoring, collaborative techniques simulated learning (Microteaching sessions) is encouraged. Group discussions, brain storming, problem solving methods, role play, project method is used. E - content development is encouraged. 5 days Community living camp is organized. Provided Aerobics training and Yoga training
Human Resource Management	Teachers are provided leave readily

	for undergoing faculty development programmes. Faculty is encouraged to take up research, and are given the freedom to organize and participate in seminars .
Library, ICT and Physical Infrastructure / Instrumentation	Library Committee decides the details and directions for purchase of books and other learning resources on the basis of requests from the departments. Subject wise laboratory for each optional subject.
Examination and Evaluation	The College follows the directions from the Mahatma Gandhi University, Kottayam in matters related to examination and Evaluation. Internal evaluation are conducted and published the internal marks semester wise
Admission of Students	Adhering to the rules and regulations of the regulatory bodies namely NCTE, Mahatma Gandhi University and the State Government, the College adopts the admission procedure for the B.Ed, M.Ed and D.Ed Programmes . The students to the B.Ed programme are admitted by the college directly as per the prospectus issued by the University for each academic year following Government Reservation policy. The students to the M. Ed programme are admitted by the college directly as per the prospectus issued by the University for each academic year following Government Reservation policy.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	SPARK is used for salary
Student Admission and Support	TULIPS for LIBRARY. Teacher Education Portal is used for uploading student admission details and for downloading the hall tickets for the university examination
Administration	For Pension related matters PRISM is used

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Sicily AA	Refresher course - HRDC	nil	8000

TVm from  
08/102018  
to29/10/2018

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Designing Curriculum for Enhancing the Teaching and Professional Competency of College Teachers.	Nil	13/06/2018	13/06/2018	30	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	20/06/2018	17/07/2018	28
Refresher Course	1	26/06/2018	16/07/2018	21
Refresher Course	1	30/11/2018	20/12/2018	21
Short Term Courses	1	19/12/2018	27/12/2018	14
Short Term Course	2	05/01/2019	11/12/2019	7
Faculty development Programme	1	27/12/2018	29/12/2018	3
MOOC	1	03/01/2019	06/06/2019	150
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
15	15	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	nil

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution accounts are audited externally by the Registered Chartered Accountant and by the AG Office (no fixed time interval) and Directorate of Collegiate Education ( at the time of retirement of the Principal). The audit for the year 2018-2019 was done by T.K Mathew F.C.A Chartered Accountant, Membership No.20648 .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	NA
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6.4.3 – Total corpus fund generated

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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

. Financial Aid for students for Internship 2. Classes are organised for students 3. Scholarship and Awards for Students

6.5.3 – Development programmes for support staff (at least three)

Encourage them and permit them to participate in staff development programmes 2. Financial help is provided at times of need 3. Fee Concession for their children 4. Renewal Programmes are conducted

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.The functioning of the placement cell was enhanced. 2.The feasibility of starting the four year integrated course in the institution was studied and Dr M.A Sudheer gave an orientation class on 4 year integrated course on22/08/2019 3. Encouraged faculty to study the feasibility of the process of accreditation by other external agencies.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No



c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organized Workshop on Designing Curriculum for Enhancing the Teaching and Professional Competency of College Teachers.	09/05/2018	13/06/2018	13/06/2018	30
2018	Organised Sanjoe Cultural Fest 2018 on 'Learning Across Cultures: Peerology Par Excellence' in collaboration with University of South Australia .	14/09/2018	15/11/2018	15/11/2018	125

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Interaction with Transgenders	21/12/2018	21/12/2018	236	Nil
Rights of Women with Special reference to POCSO Act	11/02/2019	11/02/2019	99	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution has a rain water harvesting tank of 60000 liters capacity. Due to the intermittent rains in Kerala this supports nearly 45 of water usage of the institution. The solar panels of 3 KW capacity serves as a backup at times of electricity power failure for the institution's office, seminar hall and two adjacent classrooms which also serve as the university examination rooms. The Biogas plant of 16000 litres capacity of the institution serves to provide fuel for cooking in the College hostel for 4 hours daily.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	250
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Rest Rooms	Yes	235
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	26/07/2018	1	Collection of clothes for the flood affected people at Kuttunad	Relief Aid for flood victims	100
2018	1	Nil	05/10/2018	4	Seminar on ecological issues	Ecological Issues	34
2018	1	Nil	05/10/2018	1	Eco friendly Product Repair	Eco Consciousness	20
2018	1	Nil	05/10/2018	1	Setting up of Herbal Garden	Eco friendly practises	11
2019	Nil	Nil	13/02/2019	1	Visit to mangalavanam, Collection of Plastic bottles	Eco Consciousness	97

					from the roadside		
2018	1	1	06/08/2018	98	'Kaithangu' an extension activity by the staff and students of Malayalam optional	slow learners and under achievers in Malayalam	14
2019	1	1	31/01/2019	1	Teaching Aids distribution in rural school	sharing of teaching Aids	97
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	27/06/2018	The code of conduct and college calendar gives a description of the general rule and behaviour that a student should follow in the institution. this is given to student at the commencement of the B.Ed Programme

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
5 day Community living Camp	11/02/2019	15/02/2019	112
Morning assembly	04/06/2018	29/03/2019	112
'Kaithangu' an extension activity by the staff and students of Malayalam optional	06/08/2018	16/11/2018	14
Collection of clothes for the flood affected people at Kuttunad2	26/07/2019	26/07/2019	100
Teaching Aids distribution in rural school	31/01/2019	31/01/2019	97
Celebration of Important Days	04/06/2018	29/03/2019	198
Visit to Chavara School	12/02/2019	12/02/2019	97

Food Fest	26/02/2019	26/02/2019	97
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1st year B.Ed Students of Natural Science and Physical Science were engaged in preparation of Ecofriendly productson 05/10/2018 2.
1st year B.Ed Students of Natural Science and Physical Science were engaged in Planting Ayurvedic plants on 05/10/2018
Seminar on ecological issues on 05/10/2018
Study on prevailing ecofriendly practices in school on 01/10/2018 by theNatural Science and PhysicalScience Students
Collection of Plastic bottles

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Multi Skilled Development Programmes (SKID) for the Student teachers and the Extension services rendered by the institution by the name Josephites in the Community (JIC) are identified as the Best practices of the institution. In the year 2018-2019 the following programmes were conducted to fulfill the objectives of Mukti Skill Development Programme (SKID) :-

1. Daily prayer in morning assembly.
2. Talents Day for the fresher's was conducted for the First Year B.Ed Student teachers.
3. Micro teaching session, Demonstration and Criticism classes were arranged in the month of November for the First Year B.Ed Student teachers .
4. Value integrated lesson plans were taught to the second year B.Ed student teachers .
5. Workshop on Teaching Aids 26/06/2018 for the second Year B.Ed student teachers .
6. Training in preparation of assessment tools, psychological tests, diagnostic tests was given to the second Year B.Ed student teachers .
7. Training in Blog was provided to the First Year B.Ed Student teachers in August 2018
8. Training in the use of smart board was provided to the First Year B.Ed Student teachers in August 2018.
9. Second year B.Ed Student teachers conducted action research and projects and wrote reports.
10. Training in yoga by Baiju Vargheses ( M.SC Yoga, Diploma In Yogic Education, Director, Athma Yoga Academy, Ponurunni)18/09/2018 19/09/2018 was provided to the First Year B.Ed and M.Ed Student.
11. Workshop on Theatre Arts by Fr Daey Kunnath on 24/09/2018 25/09/2018 was provided to the First Year B.Ed and M.Ed Student.
12. Ecofriendly products were prepared on 05/10/2018 by 1st year B.Ed Students of Natural Science and Physical Science Optional.
13. 1st year B.Ed Students of Natural Science and Physical Science Optionals planted Ayurvedic plants on 05/10/2018.
14. Study on prevailing ecofriendly practices in school on 01/10/2018 by 1st year B.Ed Students of Natural Science and Physical Science Optionals.
15. Seminar on Ecological Issues on 05/10/2018 was conducted by 1st year B.Ed Students of Natural Science and Physical Science Optionals.
16. Class on First Aid by Dr Shiji Francis 11/10/2018 was conducted for 1st year B.Ed Students.
17. Organised Sanjoe Cultural Fest 2018 on 'Learning Across Cultures: Peerology Par Excellence' in collaboration with University of South Australia on 15/11/2018. 90 students of our college interacted with 15 students from the University of Australia. This helped to understand the culture and methodologies adopted there and also widened their horizons .
18. Training in Journal reviewwriting wasprovided to second year B.Ed Students.
19. B.Ed and M.Ed students interacted with transgenders on 21/12/2018and became aware of their ordeals.
20. A study tour was conducted to Ooty and Wayanad from 15th to 19th January 2019 for second year B.Ed students.
21. Training in Communicative English and language lab sessions for the Second years were organized in January 2018.
22. Teaching Aids were distributed in rural school on 31/01/2019.
23. Training in making of Short film/documentary by

Sr Aleena was given to second year B.Ed students. 24. Arts day was organized on 09/02/2019 by second year B.Ed students. 25. Seminar on Rights of Women with Special reference to POCSO Act - Resource Person: Mrs Beena Sebastin , Chairperson of Cultural Academy for Peace, 11/02/2019 was conducted for second year B.Ed students. 26. 5 day Community living Camp from 11-02-2019 to 15-02-2019 was conducted for second year B.Ed students. 27. Spiritual renewal by Sijo George was organised from 21/02/2019 to 23/02/2019 for the B.Ed students. 28. Food Fest 26/02/2019 was conducted for second year B.Ed students. 29. Sports day on 08/03/2019 was conducted for second year B.Ed students The following programmes were organized under the extension programme JOSEPHITES IN THE COMMUNITY (JIC): 1. Collection of clothes for the flood affected people at Kuttunad26/07/2018 2. Kaithangu' an extension activity by the staff and students of Malayalam optional from 06/08/2018 to 16/11/2018 was organised to help high students to overcome the accumulated defects in using Malayalam Language in the teaching practice schools. 3. Visit to mangalavanam, Collection of Plastic bottles from the roadside on 13/02/2019. 4. Visit to Chavara School on 12/02/2019. 5. Horizon Opened for Personality Development and Education 'HOPE' During the year 2018 -2019 the Summer course from 02/04/2019 to16/04/2019 was conducted for the children at Children's Home, Kakanad. 63 student teachers and 11 faculty took part in it. Basics of the school subjects were taught value integrated lessons were given and games for the children were organized.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://stjosephcte.in/Best\\_practices2018\\_2019.html](https://stjosephcte.in/Best_practices2018_2019.html)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Keeping to the vision of the founder father St Kuriakose Elias Chavara who was a forerunner in empowering women of his times, St Joseph College of Teacher Education for women has framed its vision, mission and goals. The institution has ever since its inception contributed towards the empowerment of women and upliftment of the down trodden. All the programmes are chalked out and conducted to this end. The college is a women's only college and every year it produces 100 fully fledged Women teachers who move out to the society with confidence. Seminars, awareness classes, soft skill development programmes, opportunities to show case their hidden talents and participation in various extension activities and co-curricular programmes all contribute in forming women teachers as responsible, confident and productive citizens. The college also motivates the students by rewarding their achievements. Special provisions are made to accommodate and help the socio economically weak as well as those who academically poor by way of scholarships, fee concessions, other financial helps, continuous guidance and monitoring. The needs of the differently abled are also met with patience and love. Campus placement is also organized and students are helped to get placed.

Provide the weblink of the institution

[https://stjosephcte.in/Institutional\\_distinctiveness.html](https://stjosephcte.in/Institutional_distinctiveness.html)

### 8.Future Plans of Actions for Next Academic Year

A more systematic method to be implemented for the compilation of data. Documentation and recording to be made systematic and scientific. ICT to be made use for the same. Feasibility of applying for NIRF to be accredited to be studied as Teacher education Institutions were removed from the perview of NAAC. Steps to be taken to have te college accredited at the earliest by a national approved

agency. To organize seminars and workshops in the college. To add momentum to get the college raised as a research center. To study the possibilities of having the 4 year Integrated B.Ed course implemented in the institution. Institution will make necessary arrangement for more programmes on environmental awareness and environmental protection . Elective batch of environmental science to be entrusted with the same. The stage in the auditorium is to be renovated. Electronic punching to be introduced.