Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN**
Name of the head of the Institution	**Dr Alice Joseph**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04842351695**
Mobile no.	**9495793298**
Registered Email	**stjosephtrainingcollege@hotmail.com**
Alternate Email	**stjosephcollegeofteachereducation@stjosephcte.in**
Address	**StJoseph College of Teacher Education for Women Kovilvattom Road**
City/Town	**Ernakulam**
State/UT	**Kerala**

Pincode	**682035**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DrJosephine Joseph**
Phone no/Alternate Phone no.	**04842353298**
Mobile no.	**8590319868**
Registered Email	**sjcteiqac@gmail.com**
Alternate Email	**neenaj7@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://stjosephcte.in/assets/images/AQAR%202018%20-19-converted.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://stjosephcte.in/assets/images/handbook%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.81**	**2011**	**16-Sep-2011**	**15-Sep-2016**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Nov-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
IQAC Meeting	30-Dec-2019 1	15
IQAC Meeting	03-Mar-2020 1	16
Workshop on First Aid	29-Aug-2019 1	98
Awards Day	20-Sep-2019 1	230
Motivational Clas and Cane Training	18-Nov-2019 1	88
Class on Disaster Management	03-Feb-2020 1	95
Class on Mental Health	05-Feb-2020 1	95
Class on Substance Use	05-Feb-2020 1	95
International Seminar on	08-Mar-2020 3	257
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organised an International Seminar 'An Equal World is an Enabled World- Realizing Women's Power'on 08/03/2020 to10/03/2020

Got the extension activity 'Jagaran' sanctioned as project by the Exercise Department, Ernakulam.

Review of the new format of AQAR and SSR, formulation of Criteron wise committees for preparation of AQAR and SSR

Enhancing the MIS of the college by introducing Biometric punching for staff and students22/08/2019

Formulated a Research committee to add momentum to the procedures for obtaining permission from the University to have a research center here and for attaining Ph.D guideship .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Campus Placement	12 institutions came for campus placement and 25 students were placed in the schools.
Training in preparation of Blog, in use of Smart Board and use of software Active Inspiron	Promoted ICT Skills
Orientation class by Dr M.A Sudheer on the 4 year integrated B.Ed programme , Guide Thesis,Participation in Seminars, paper presentation in seminars	Promoted research skills of teachers
Preparation of assessment tools, psychological tests, diagnotic tests,condut of Action research, projects,training in Journal writing, Journal review	promoted research skillsofstudents
Ecofriendly products preparation,Plastic bottle collection,Preparing a Herbal Garden, Seminar on ecological issues, Study on prevailing ecofriendly practices in school, Paper bag distribution	promoted ecofriendly practises
Celebration of important National days,festivals, Campus cleaning ,Rashtriya Ekta Diwas,Interaction with transgenders,Visit to Special	Developed spirit of integrity & unity ,Developed qualities of empathy,sharing love, concern and enhanced social responsibilty

School,Community living camp	
Micro teaching sessions, Demonstration and Criticism classes,Training in value integrated classes,ICT integrated lessons,Use of inovative practises like collaborative learning techniques, brain storming, peer tutoring ,workshop on teaching aids and preparation of self assessment tool	Enhanced the teachingSkillsofour students,made them competent

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Staff Council	07-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	2019
Date of Submission	11-Jan-2019
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	i. Biometric punching for Staff and students ii. SPARK System iii. KOHA for Library partial digitalization iv. DSPACE

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Before the start of the year the IQAC of the college holds a meeting. This year the meeting was held on10/05/2020. During the meeting an evaluation of the previous year's academic events was carried out in the light of the feedback received from the students and stakeholders by word of mouth and using the feedback form. An action plan was then made for the coming year giving due weightage to all the aspects of curriculum. The college council was called for in the beginning of the year and a detailed plan of the year was chalked out in line with the IQAC Action plan. The second IQAC Meeting was held on 30/12/2019.

This year's first College Council was held on 01/07/2019 .The teachers- in charge for the various activities, clubs, events, duties were assigned. Regular College Council, P.T.A Meetings and IQAC meeting once in every term or as and when the need arises ensure that the planned programmes are executed well. Meetings are called for as a part of planning the various events and after the event the staff come together to evaluate the event. This year College council met on 05/08/2019, 31/10/2019, 02/12/2019, 09/01/2020 and 07/02/2020. P.T.A Meetings were held on 28/08/2019 and 14/11/2019 and IQAC meetings were called on 30/12/2019 and 03/02/2020. College Council are also called for before the start of each new semester to discuss on the various programmes and activities to be taken up and for the distribution of the workload of the students. A College calendar is prepared incorporating the year plan by the faculty in charge of it. Matters to be notified in the website were reminded. The Students Union also met in a regular basis to plan and execute their activities. The teacher in charge of preparation of the college magazine was entrusted with the duty of documenting the events by taking photographs the programmes. The faculty associated with the respective clubs organizes or convenes the programmes and also keeps the record of the events in the form of report. The Students are also encouraged and reminded to maintain reports of the events they have organised or participated. The Staff secretary keeps a report of the meetings and so also the IQAC Coordinator. The Principal writes the daily chronicles describing the day's happenings or events.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Health and Physical Education	01/07/2019
BEd	Elementary Education	01/07/2019
BEd	Environmental Education	01/07/2019
MEd	Educational Technology	01/07/2019
MEd	Environmental Education	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	95
BEd	School Induction	97
MEd	INTERNSHIP AT PRIMARY SCHOOLS	9
MEd	INTERNSHIP AT PRIMARY TEACHER EDUCATION INSTITUTIONS	9
MEd	INTERNSHIP AT SENIOR SECONDARY SCHOOLS	9
MEd	INTERNSHIP AT SECONDARY SCHOOLS	9
MEd	INTERNSHIP AT SECONDARY TEACHER EDUCATION INSTITUTION	9
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has regular feedback mechanism which ensures an evaluation of its performance by all its stake holders. Aself prepared feed back form is used to collect feed back related to know satisfaction of the students regarding the B.Ed programme of the institution, the performance of the faculty, the opinion of the parents regarding the overall functioning of the Institution, the satisfaction of the Teaching Practice Schools, the satisfactions of the Employees, stakeholders, alumni etc. The Student's Council also keeps the authorities informed on their needs. The Students' Grievance Redressal cell is also a source to get feedback on curriculum. The PTA executives monitor the functioning of the college and render their advice. The alumni of the college often give the institution its much required feedback. The institutions that come for placement also voice their concerns and their requirements .Our website has a feedback page for the use of the students and the public. The feed back thus collected is sorted and analysed by the teacher in charge for the same .The results are communicated in the staff meetings, IQAC Meetings and is shared with the management too. Areas requiring improvement are notified and

discussions are taken up in the light of the feed back. Means to rectify the shortcomings found out and implemented. The important suggestions with regard to the curricular aspects are promptly communicated to the University in the curriculum revision workshops attended by the faculty. In the light of the feedback thus received the following decisions were made and programmes were conducted in the institution: 1. Workshop on Drama and Art, Yoga was found effective and hence the same resource persons were invited this year too. 2. It was decided to have the disaster management training workshop in the year 2020 by the Sri Sai Disaster Management Foundation based on the feedback given by our students. 3. The work load of the students were distributed more uniformly this years based on the feedback. 4. The Extension Activity 'Hope' was decided to be continued as we continue to receive a positive feedback for the same. 5. The visit to special school being highly appreciated by the students and seen to be effective in fostering social responsibility this year too students were allowed to visit the Special School. 6. The students had opined that they have difficulty to put up their hair during the Induction programme and this year the students were allowed to tie their hair modestly in teacher befitting styles they were comfortable with during their School Internship.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	664	100
MEd	Education	50	7	4
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	195	13	7	3	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	16	11	12	10	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The faculty takes care to create a cordial atmosphere which fosters student teacher relationship. The students are free to approach the teachers and seek the necessary guidance and support. Teachers makes themselves available to the students during the break time and even before and after the classes is over. They also attend to

the students through phones as and when required. Students discuss on the difficulties they have in learning as well as their personnel life issues. Moral and Financial support are provided to those in need. Tutorials and remedial classes are also provided to the week in studies. Those in need of a professional counseling are directed for the same. A continuous monitoring and mentoring is done during the teaching practice sessions of school induction and School Internship. Care is taken to see that none of the students is left out and all successfully complete their course.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
208	16	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	Nill	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	ED	III	18/12/2019	17/06/2020
MEd	ED	II	15/07/2019	20/01/2020
BEd	EDU	III	19/12/2019	06/07/2020
BEd	EDU	II	17/07/2019	24/03/2020
BEd	EDU	I	26/02/2020	13/05/2021
MEd	ED	IV	07/06/2019	06/11/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

An entry level test and an aptitude test conducted at the start of the Programme helps to discern the level of the students. Apart from the internal assessment carried out as per the University Syllabus requirement the students progress is continuously checked by way of, test papers, unit test, surprise tests, oral questions asked during the class. . Peer tutoring is arranged for the academically weak counseling is also provided to the needy. The students performance in both academic and nonacademic field is judged and the necessary corrections and suggestions given for improvement. Through the micro teaching sessions, criticism and teaching practice lessons the students skills in teaching is monitored regularly and improvement brought about. The teaching

> skills of the students are assessed by the teacher educator, mentor teacher of the school and the peers. The students are also encouraged to practice self reflection and reflective journal writing to have self assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> An Institutional Calendar is prepared adhering to the Calendar prepared by the University. The Instituion's Vision, Mission, Motto, code of conduct , the various facilities available In the institution , the courses offered in the institution, the faculty and staff, class hours and attendance , exam dates and important days of celebrations and observations etc. are detailed in the Institutional Calendar .It also gives details of the time schedule of the exams . The website of the college also notifies the dates of the university Examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://stjosephcte.in/BEd_programme.html
https://stjosephcte.in/MEd_programme.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ED	MEd	Education	9	9	100
EDU	BEd	Education	95	95	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://stjosephcte.in/assets/images/Student%20Satisfaction%20Survey%2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	ni	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	6	5.87
National	Education	5	1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nill	0	0	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nill	Nill	Nill	nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	9	3	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Paper bag distribution in the nearby Ernakulam Market	StJoseph College of Teacher	2	95
Plastic bottle collection	St Joseph College of Teacher Education for Womenin coordintion with Fr Davis Chiramels KdneyFederation of India calledI chalenge Plastic bottle	2	100
Relief activities for those affected in Natural Calamities in Wayanad on 13/08/2019 14/08/2019	StJoseph College of Teacher	6	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
swatchBharath	Health department	campus Cleaning	13	97

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Induction	SNHSS THRI KKANARVATTOM , AYYAPPAN KAVU , PH. NO. 0484 2392212	13/01/2020	07/02/2020	3
Academic	Internship	C C P L M A I H SCHOOL, THEVARA, PH. NO. 0484 2358491	22/07/2019	18/11/2019	4
Academic	INTERNSHIP AT PRIMARY SCHOOLS	Govt LPS, Padivattom	01/08/2019	10/08/2019	1
Academic	INTERNSHIP AT PRIMARY TEACHER EDUCATION INSTITUTIONS	St Joseph T.T.I for womrn, Ernakulam	27/08/2019	26/09/2019	9

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nill	nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16.25	16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Class rooms	Existing
Campus Area	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13019	1951300	17	3340	13036	1954640
Reference Books	3189	639950	1	300	3190	640250
e-Books	80409	5900	80409	5900	160818	11800
CD & Video	43	24850	24	20000	67	44850
e-Journals	3828	5900	3828	5900	7656	11800
CD & Video	640	61400	Nill	Nill	640	61400
Library Automation	Nill	Nill	1	29500	1	29500
Weeding (hard & soft)	630	16425	5	25	635	16450
CD & Video	545	61400	Nill	Nill	545	61400
Digital Database	Nill	Nill	1	23600	1	23600
[View File](#)							

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nilnil	Nill

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	50	25	44	50	1	7	13	10	0
Added	0	0	0	0	0	0	0	0	0
Total	50	25	44	50	1	7	13	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.7	0.68	16.25	16

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maximizing the utility of the material resources available for the good of the society is the guiding principle of our policy in maintaining and utilizing and sharing our physical, academic and support facilities. The college serves as a venue for many a programmes that does not intervene with its normal functioning . The seminar halls and auditorium as well as classrooms have been open to the conduct of programmes for the Vimala Educational Trust, Mahatma Gandhi University Evaluation Camp and Model school. The play ground of the college serves as a practice ground for the students of model school. The library facilities are availed by the P.G students and research scholars from other institutions, too free of cost. Parking area is also used by the staff of the model school.To equip the students to face the competitions in the global world, the institution strives to empower her students with the latest trends in and physical resources to make them e-literate and academically excel through smart classrooms. For achieving this, institution has set the policy for upgrading and to maintain academic resources and physical resources. A library committee consisting of librarian, and teachers were set to manage library resources and buy books and suggest journals and e-journals. Along with that individual teachers are free to suggest and buy books for the library, which they may feel suitable. Class libraries are maintained by optional teachers. Optional teachers are in charge of Laboratories. In the beginning of each academic year, optional teachers decide and upgrade the equipment and materials required for the lab. For the recreation and physical development,

due importance is given for Sports. The institution has a well maintained ground and sports room. An amount was allocated for the maintenance of sports equipment. Repair and maintenance of computers were done properly. Proper service of computers and smart board were done periodically. For the maintenance of computers and IT complaint register was kept in which class teachers can enter their compliance and immediate solution will be provided for the same. Computer facilities in the classroom can be avail by the students at any time from 8.00 am to 5.pm. Optional classes as well as multipurpose classroom are smart classrooms with active inspire software. There is also internet facility in every classroom. Proper care was taken for the maintenance of the classroom. Before the commencement of each academic year, management ensures that the classrooms are properly maintained with amble number of desk and bench, whether it is properly lightened. Overall the institution have a strong policy for the maintenance of physical, academic and support facilities of the institution.

https://stjosephcte.in/assets/images/Policies%20for%20maintaining%20and%20utilizing%20physical.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concesmation	7	55000
Financial Support from Other Sources			
a) National	National Scholarship Portal	11	60613
b)International	nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language lab,	09/12/2019	95	StJoseph College of Teacher Education for Women , Ernkulam
Training in Yoga	06/08/2019	101	Athma Yoga Accademy Ponnurunni
Workshop on Theatre Arts	06/08/2019	101	Tomy N.T M.Phil Performing Arts- Drama
Training in Blog	Nill	97	StJoseph College of Teacher Education for Women , Ernkulam
Workshop on First Aid	29/08/2019	97	Dr Shiji Varghese, Lissy Hospital,Ernakulam
Trianing	27/09/2019	97	ZIN TM Siyad ZIN

Programme on Zumba dance			Tm Neethu Easo
Motivational Class	18/11/2019	97	Mr. Girish
Class on Disater Management	03/02/2020	95	Sri Sai Disaster Management Foundation
Class on Mental Health	05/02/2020	95	Dr Sethulekshmi (NHM Ernakulam)
Class on substance Use among Children	05/02/2020	95	Mr Vigin M S (NHM Ernakulam)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	nil	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
The Indian Public School , Kakkanad 2. Bethlehem In ternational School, Muvattupuzha 3. Rani Matha Public School , Ernakulam 4. Asoka World School, Ernakulam 5. St. Joseph	40	7	Mangalam College of Engineering, Ettumanoor, Kottayam St Aloysius convent ISC school palluruthy St. Joseph Higher Secondary School, Koonammavu St Joseph Public	15	10

Convent School Tripunithura 6. Stella Marris Public School , Udhayamperoor 7. S			School Neeloor Dawn Public School Palluruthy St Marys Central School, Rajakumari St.Geor		

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed	Education	ST. XAVIERS COLLEGE, ALUVA	MA ENGLISH,
2019	2	B.Ed	Education	Indira Gandhi National open University	M A English literature
2019	1	B.Ed	Education	Bharath Mata college Thrikkakara	M A English literature
2019	1	B.Ed	Education	D B COLLEGE THAL AYOLAPARAMB	M A MALAYALAM
2020	1	B.Ed	Education	IGNOU	MA Education
2019	1	B.Ed	Education	Institute of Advanced Study in Education, Thrissur	M.Ed
2019	1	B.Ed	Education	IGNOU,	MSWC,
2019	2	B.Ed	Education	IGNOU	MA HISTORY

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	19
NET	1
Any Other	111

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Collage Competion on 3rd May 2020	Instituional	5
Quiz and Poster Competition on 23rd November 2019 based on Drug Abuse	Instituional	20
e- Poster Competition in connection to World Breast Cancer October 2019	Instituional	12
Sports Day	Institutional	95
Arts Day	Institutional	95
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student community has a Student Union elected by the students who play a lead role in organizing and conduct of various activities for students. They meet on a regular basis and chalk out plans for the various cultural and sports activities. They also provide the necessary support for the smooth conduct of the various programme by deploying students into various committees. For better mobilization of student activities there are Four Houses namely- Mahathma, Tagore, Radhakrishna and Nehru House and each house has a leader and 5 clubs namely Anti Narcotics Club, Eco Club, Health Club, Social Service Club and Women's cell, are also formed . All the students belong to some or the other house and club. The Editorial Board of the college Magazine also has their participation. This year the general election for the Students Union was conducted on 21st August 2019 and the union members took their oath on 20th September 2019. The motto of the Union was 'Ultimo Lavoro' meaning Strive for Highest. The Students Union consists of the following members:- 1. Chairperson – Sara Stephen 2. Vice chairperson - Sneha Mol KJ 3. General Secretary – Linet Maria K 4. Arts Club Secretary – Amrutha K H 5. Magazine Editor - Swanila N S 6. University Union councilor - Sisira S 7. Sports Captain - Abhilash K P 8. M.Ed Representative - Smrithi Mohan 9. II Year B.ED Representative - Chandhini Babu 10. I Year B.Ed Representative - Neethu Peter 11. SC/ST student's Representative -Sithara Joshy The members of the Four House and the Clubs and their leader work in unison with the Student's Union. This year the leader of the Houses and Clubs were:- Mahatma House –Anju P Tomy Tagore House - Devika S Radhakrishna House - Livi George Nehru house – Renuka Anti Narcotic Club - Naina T Eco Club - Asha Joseph Health Club - Ninitha Joy Social Service Club - Parvathy Rajeev Women's Cell - Anu Thomas The following activities were planned and executed by the students:- • Celebrated days of National/ International importance Onam -6/09/2019,Teachers day- 05/09/2019, World Heart

day-27/09/2019, Gandhi Jayanthy- 01/10/2019, world Breast Cancer day Anti Narcotics day-23/11/2019 and Christmas on 20/12/2019 . •Conducted Community living camp from from 02/02/2020 to 06/02/2020 and study tour to Chikmangalore from 09/01/2020 to 13/01/2020. •Organised Arts Day on 31/01/2020 and sports Day on18/12/2019 19/12/2019 and compiled norms for competitions, arranged juries for the same and finalized the results with the help of faculty members. •Students were given charge of decorating the stage, the board, arranging the auditorium for various programmes, of anchoring programmes etc.etc •Contributes to the smooth conduct of National and Inter National seminars and workshops organised by the college. •Actively participated in the publication of college magazine.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

95

5.4.3 – Alumni contribution during the year (in Rupees) :

9500

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association organises the alumni awards day and they also award the B.Ed topper of the academic year. This year due to the pandemic situation the Awards day could notbe organised.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative powers are decentralized in the institution. Various committees as mentioned in revised 'Policy in Action: Guidelines' function in the institution • Staff Council • Finance Committee • Admission Committee • Planning Committee • Library Committee • Evaluation and Examination Committee • Research and Publication Committee • Student Welfare Committee • Placement Cell • Anti Ragging Cell • IQAC • NAAC Core Committee • College Council Grievance redressal Cell The committees and cells assemble together regularly and whenever the necessity arrives. Through effective planning and discussions necessary steps are taken for the smooth conduct of the programme. All important decisions are taken in a democratic manner by the management in consultation with the respective committees. Every member in the institution is given the freedom to voice their suggestions for the effective functioning of the institution. Issues raised are discussed and solved collectively. The college union also has a say in college affairs and they are also involved in planning and execution of the college programmes. They are given the freedom to plan and organize club activities, arts and sports activities, charitable activities, tour programmes, camp etc. The students shoulder responsibility in the conduct of these programmes.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Upgradation of wifi facilities, renovation of the Auditorium stage, separate internet connection in the library, introduction of D-space, Introduction of Biometric punching, Printer cum Copier in the office.
Human Resource Management	Teachers are provided leave readily for undergoing faculty development programmes. Faculty is encouraged to take up research, and are given the freedom to organize and participate in seminars. Scholarships were provided to students , helped them to get Scholarships, counseling services, grievance redressal services ,skill enhancement programmes ,
Teaching and Learning	Student centric learning is adopted. Peer tutoring, collaborative techniques simulated learning(Microteaching sessions) is encouraged. Group discussions, brain storming,problem solving methods, role play, project method is used. Educational technology is integrated. Emphasis is given on soft skill development, communication skills and value integration. Experiential learning is provided through Induction Programmes, Internship Programmes study toursand camps. Continuous evaluation by way of observation, unit tests, surprise tests, internal tests are done. Flexibility is introduced by giving them freedom to choose assignments, practicums and projects of their choices.
Curriculum Development	The curriculum given by the university is transacted in keeping with institutional goals and objective. The IQAC and college council played a key role in planning the various activities of the college. The faculty contributed to the revision of the Two year B.Edprogramme in matters of IV semester B.EdProgrammePracticals.
Research and Development	Research committee was formed. Faculty was encouraged to apply for Guideship. Through the concerted effort of the Research committee the Mahatma Gandhi University Department of Education School of Pedagogical Sciences which was not giving guideship to any one outside the University

department, this year conferred guideship to two faculty one being our faculty. Steps are been taken to get permission for research center. The college encourages the faculty to guide M.Ed Thesis, to take upM.Phil and Research Guideship of other Universities. Students and faculty are encouraged to present and publish research papers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	SPARK
Administration	Biometric punching for staff and students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr Alice Joseph	National Seminar on national Education Policy 2019- Govt.College of Teacher Education Calicut on 22/06/2019	Nill	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	International Seminar	-	08/03/2020	10/03/2020	13	Nill
2019	Orientation class by Dr M.A Sudheer on the 4 year integrated B.Ed	-	22/08/2019	22/08/2019	13	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course ARPIT SWAYAM	4	01/09/2019	31/12/2019	122
Refresher Course	1	04/03/2020	17/03/2020	14
Short Term Course	1	20/01/2020	24/10/2020	5
FDP	1	12/11/2019	18/12/2019	7
Workshop	1	19/05/2020	25/05/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit The management has appointed a team for the internal audit. All heads are checked and verified by the team. The financial documents and receipts are produced for scrutiny and all that is needful regarding the maintenance of accounts is completed within the stipulated period of time. The Internal Audit for the year 2018 -2019 was conducted on 18/08/2020 External Audit The institution accounts are audited externally by the Registered Charted Accountant. After submission of receipts and payments and grant-in-aid statement, government auditors from the AG Office (no fixed time interval) and Directoorate of Collegiate Education (at the timeof retirement of the Principal) . The queries are resolved and these also serve as guidelines for further audits. The audit for the year 2018-2019 was done by T.K Mathew F.C.A Chartered Accountant, Membership No.20648 on 24/08/2020.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vimala Province	50000	For the conduct of Seminars, Conferences, Workshops

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6.4.3 – Total corpus fund generated

50000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Internal Audit team appointed by the Management
Administrative	Yes	D D Office	Yes	Internal Audit Team appointed by the Mangement

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Financial Aid for students for Internship 2. Classes are organised for students 3. Scholarship and Awards for Students

6.5.3 – Development programmes for support staff (at least three)

1. Encourage the staff to pursue higher studies one of them completed the Degree progameme 2. Provide the necessary leave for passing the Departmental tests 3. Encourage them and permit them to particpate in staff development programmes 4. Financial help is provided at times of need 5. Counselling services provided 6.Fee Concession for their children 7. Renewal Programmes are conducted

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.A Research committee was formulated 2.Eco friendly practices were enhanced 3.MIS was enhanced 4.Internal Academic Audit was introduced

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Class for freshers	23/06/2019	01/07/2019	01/07/2019	108
2019	Relief activities for those affected in Natural	23/06/2019	13/08/2019	14/08/2019	97

2019	Eco friendly practises- preparation of eco friendly products, herbal garden, Chapel making, Cloth bag stitching, cloth mats, paperbagpreparation and distribution, bottle decoration, platic bottle collectionetc.	23/06/2019	02/08/2019	05/08/2019	192
2019	Promoting Research Skills - publishing articles in journals, participating in Seminars conferences and workshops,	23/06/2019	03/06/2019	20/03/2020	225
2019	Interaction with Transgenders	23/06/2019	20/12/2019	20/12/2019	251
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Interaction with Transgenders	20/12/2019	20/12/2019	213	Nill
International Seminar on 'An Equal World is an Enabled	08/03/2020	10/03/2020	227	Nill

World- Realizing Women's Power'	

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution has a rain water harvesting tank of 60000 liters capacity. Due to the intermittent rains in Kerala this supports nearly 45 of water usage of the institution. The solar panels of 3 KW capacity serves as a backup at times of electricity power failure for the institution's office, seminar hall and two adjacent classrooms which also serve as the university examination rooms. The Biogas plant of 16000 liters capacity of the institution serves to provide fuel for cooking in the College hostel for4 hours daily. 1.First year B.Ed students prepared eco friendly products . 2.Six students of Natural Science optional and four Students of Physical Science prepared a herbal garden on 03/09/2019 3. two students ofnatural science and 10 students of Physical Science conducted seminars on ecological issues in the month of July and August for the students of Natural Science and and Physical Science. 5. Thirty studentsof Physical Science and Natural Science undertook a study on the prevailing ecofriendly practises n schools. 6. 2000 paper bags were made by the 2nd year B.Ed stuudents on 05/02/2020 and 26/02/2020 and distributed them free in the neighbouring Ernakulam Market and this helped to develop eco consciousness. .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Provision for lift	Yes	2
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	16/07/2 019	1	Seminar on Ecolog icalIssue s	Ecologi cal	34
2019	1	Nill	02/08/2 019	3	Eco friendly Product P reparaion	Eco Con sciousnes s	108
2019	1	Nill	03/08/2 019	Nill	Setting up of Herbal	Eco friendly practises	11

2019	1	Nill	01/10/2019	1	Campus Cleaning	Dignity of labour	110
2019	1	Nill	01/10/2019	1	Class by Health Inspector Sri Rajeev	Cleaniness of the surroundings	99
2020	1	1	05/02/2020	2	Paper Bag distribution in the local market	Eco Consciousness	97
2020	1	Nill	05/03/2020	1	Monetary Aid for the Blind Student	Eye Transplantation Operation	207

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book and College Calendar	27/06/2019	the codeof conduct and collegecalendaar gives adescription of the genralrule and behaviour that astudent shouldfollowinthe institution. this is given to the students at the start ofthe academic year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Daily Assembly	03/06/2019	20/03/2020	200
Teachers day Celebration	05/09/2019	05/09/2019	110
World Heart day	27/09/2019	27/09/2019	110
Relief activities for those affected in Natural Calamities in Wayanad	13/08/2019	14/08/2019	100
Campus cleaning	01/10/2019	01/10/2019	100
Interaction with transgenders	20/12/2019	20/12/2019	213
Visit to Special School	04/02/2020	04/02/2020	95
Community living	02/02/2020	06/02/2020	95

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ecofriendly products preparation 20/08/2019-Ist year B.Ed batch students produced eco friendly products out of waste clothes and articles
Plastic bottle collection in coordination with Fr Davis Chiramels KdneyFederation of India called I chalenge Plastic bottle -More than 5000 plastic bottles were collected by the First Year B.Ed students from their neighbourhood and college premises and handed over to the Federation
Preparing a Herbal Garden 03 /09/2019- 6 students of Natural Science and 4 students of Physical Science optional were engaged in this
Paper bag distribution 05/02/2020 and on 26/02/2020 2000 paper bags were made by the 2nd year B.Ed stuudents and distributed free in the neighbouring Ernakulam Market and this helped to develop eco consciousness. .
Seminar on ecological issues from 16/07/2019 to 12/08/2019- 2 studentsof Natural Science and10 of Physical Science conducted the seminar

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

'Jagaran' means awakening. It is a Drama based Drugs campaign enriched with interactive sessions like Music, Game, Quiz, and other activities that the children and youth can join which will popularize drug-free living. This programme is a simple, effective and a sincere initiative for awakening and empowering children and youth to choose a life without drugs. The play is based on a poem "laharikkuParayuvanullathu"written by Sri K Ganesh, Senior Grade Civil Excise Officer, and Resource Person of "Vimukthi", a Govt. Project against Drug Abuse ,Excise Depatment. Malappuram. The poem reveals the severity of drug abuse. The thoughtful ideas are communicated to the audience through the central characters "lahari" (evil), drug prevention agent (Divine Power) and also through the characters like women, children, adults and the youth using the drugs and its aftermath. The length of the drama is 30 minutes duration including an interactive session. This package against Drug Abuse is a noble endeavour to educate the children and youth about the dangers of drugs and what havoc it can do to an individual .As we know, more and more people, are being a prey to this social evil, specially the school going children and youth. Realizing the importance of our role in the society as teachers we need to act as substance abuse educators in a variety of settings, such as schools, community and outreach centers.Till date the play has been staged in Govt.VHSS Kalamasseri, Govt.HSS Vennala and Govt HS Mannamkandam, Adimali, Idukki (Dist) This year a resourceful talk on drug abuse was conducted in the college campus on 24/01/2020 by Sri Jayaraj, Excise Civil Manager, Excise Department, Ernakulam. We are happy to say that the extension activity Jagaran has been sanctioned as project by the Exercise Department, Ernakulam. Hope for the year 2019-2020 could not be materialized due to the pandemic situation and complete lockdown being declared in the state.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

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https://stjosephcte.in/Best_practices2019_2020.html

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7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

St Joseph College of Teacher Education for women ever since its inception has contributed towards empowering women and uplifting the down trodden. Keeping to the vision of the founder father the institution has framed its vision, mission and goals. All the programmes are chalked out and conducted to this end. The college is a women's only college and every year it produces 100 fully fledged Women teachers who move out to the society with confidence. Seminars, awareness classes, soft skill development programmes, opportunities to show case their hidden talents and participation in various extension activities and co-curricular programmes all contribute in forming them to be responsible, confident and productive citizens. The college also motivates the students by rewarding their achievements. Special provisions are made to accommodate and help the week socio economically as well as those academically by way of scholarships, fee concessions, other financial helps, continuous guidance and monitoring. The needs of the differently aided are also met with patience and love. Campus placement is also organizedand students are helped to get placed.

Provide the weblink of the institution
https://stjosephcte.in/Institutional_distinctiveness.html

8.Future Plans of Actions for Next Academic Year

1. Introduce value added courses in the institution. 2. Conduct Seminars and workshops both national and Inernational 3. To reform the feed backprocedureby making it more scientific and systematic 4.To plan and design an easyand systematic mehtod for doccumenting the events of the college 5. To strenghten the Alumnae associationand make it active and functional