



St. Joseph College of Teacher Education for Women Ernakulam



CRITERION II

2.1.2 Percentage of seats filled against reserved categories as per applicable reservation policy during the last five years

(Copy of letter issued by State govt. or Central Govt. indicating the reserved categories)

Submitted to

**National Assessment and Accreditation Council (NAAC)
3rd Cycle of Assessment**



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN ERNAKULAM
KOCHI-682035, KERALA**

**2.1.2 COPY OF LETTER ISSUED INDICATING THE RESERVED CATEGORIES
FOR THE YEAR 2022-2023 (B. Ed & M. Ed)**

Sl.No	Item	Page No.
B.Ed		
1	PATTERN OF SEATS FOR EACH CATEGORY	10
2	LIST OF CATEGORIES UNDER SCHEDULED CASTE	29
3	LIST OF SCHEDULED TRIBES (ST)	31
M.Ed		
1	PATTERN OF SEATS FOR EACH CATEGORY	42
2	LIST OF CATEGORIES UNDER SCHEDULED CASTE	56
3	LIST OF SCHEDULED TRIBES (ST)	58,
4	LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)	59
5	LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)	.60



**PROSPECTUS FOR ADMISSION TO B Ed DEGREE PROGRAMMES IN
AFFILIATED COLLEGES THROUGH
CENTRALISED ALLOTMENT PROCESS (CAP)**



2022

**MAHATMA GANDHI UNIVERSITY
PRIYADARSINI HILLS P.O., KOTTAYAM-686 560**

www.cap.mgu.ac.in

From the Vice Chancellor's Desk



Mahatma Gandhi University, one of the major affiliating universities in Kerala, is the premier educational institution that strives to fulfill the higher educational needs of the people of Central Kerala. Its headquarters is at Priyadarshini Hills, 13 kms off Kottayam and the campus is spread in an area of 110 acres. The University also has satellite campuses in parts of Kottayam and the neighbouring districts. The University was established on 2 October 1983 and has jurisdiction over the revenue districts of Kottayam, Ernakulam, Idukki and parts of Pathanamthitta and Alappuzha. Its academic universe consists of 18 University Schools/Departments, 8 Inter-University Centres, 10 Inter School Centres and 264 Affiliated Colleges. The University has achieved tremendous progress in securing a good number of **research and extension projects** under the auspices of national agencies and institutions like UGC, FIST, DRS, ISRO, COSIT, CSIR, DAAD, STEC, ICMR, BARC, MoEF, ICCR, ICHR, IED, IIFT, and the Sahitya Academy. There is considerable advance made in the University's execution of MoUs with research institutions of international reputation. The MoUs entered into with Max Planck Institute of Technology, Germany; Brown University, USA; University of Nantes, France; California Institute of Technology, USA; University of Toronto, Canada; Catholic University, Belgium; Heidelberg University, Germany; and the Institute of Political Studies, Rennes, France, and Jinan University, China are only a few of them. The School of Chemical Sciences and the Centre for Nanoscience and Nanotechnology, which have been active in sending researchers to foreign Universities, have sent the largest number of researchers during the last two years. The number of researchers who visited the University under their MoUs is the highest too. The University is top in the state in bringing the **highest amount of money by way of project grants** in the year 2011 and subsequent years. A major portion of the funds are being brought by the science departments alone.

The **web-enabled University Library** with its large collection of books, journals and e-journals as well as the **Online Thesis Digital Library** that provides open access to its collection of digitalised Ph.D dissertations are some of the notable achievements of the University during the last few years. This is the only University in the country which has made its Doctoral Dissertations Open Source for Worldwide Access. INTUTE has identified the University as the best in the country in putting its knowledge share as Open Source. This has earned the University the **Best Institution of E-Learning Facility Award** instituted by the state Government. Recently, the entry of the University's Publications Department to **knowledge book publishing**, the rejuvenation of various **Chairs in the University Departments**, initiation of the **Campus Area Networking**, development of **ICT supported teaching** (through smart classrooms) etc., have enabled Mahatma Gandhi University to assert and rearticulate its primary function as an important knowledge service provider in the country.

The achievements outlined here have placed the University quite prominently on the national academic map. Today Mahatma Gandhi University **is ranked first in the State, third in South India and thirteenth in the whole nation** by CSIR in terms of the **intellectual productivity of the faculty**. NISTADS has ranked the University **nineteenth in terms of the h-Index of the Science Faculty**. Some of the members of the faculty have very good publications in their areas of specialisation.

DST has ranked the University 8th among the 29 Universities with **DST recognition under PURSE** in the Country. The University has successfully introduced the **Choice Based Credit and Semester System (CBCSS) and Grading System** in the affiliated colleges and the Kerala State Higher Education Council (KSHEC) cites this as constituting a Model for other Universities in the state. Ours is the only University with software autonomy for computer automation and **Campus Area Networking**, and the only affiliating University in the Country with a **Centralized Admission Procedure (CAP)** for admission to both UG and PG Programmes. UGC cites Mahatma Gandhi University as **a national model for New Initiatives**. The University

is top in bringing **Nobel Laureates as Scholars-in-Residence** under the Government-sponsored Scheme of **ERUDITE**. The University has undertaken state level co-ordination of two scholarship schemes introduced by the Government of Kerala, the **ACQUIRE** and **Tanma** for nurturing social science brilliance and literary talent respectively.

University has secured the **prestigious Chancellor's Award for the best University** in the State for the years **2016 and 2018**. Similarly, University has **obtained 'A' Grade with CGPA 3.24** in the third cycle of NAAC reaccreditation which is highest among the Universities in the State. University has also improved its position from 34th rank in 2018 to **30th position in 2019 & 2020 in the NIRF ranking** of the Human Resources Development Ministry. The University is **ranked 6th in the India Today MRDA ranking of Indian Universities (2019 & 2020)**. Mahatma Gandhi University was placed in Band A (ranked between 6th to 25th position) in the **ATAL ranking for excellence in innovation** conducted by MHRD.

All the programs offered by Mahatma Gandhi University follow the CSS system with Outcome Based Approach. The flexibility in the curriculum has been designed with industry-specific goals in mind and the educator enjoys complete freedom to appropriate the syllabus by incorporating the latest knowledge and stimulating the creative minds of the students. Bench marked with the course of studies of various institutions of repute, our curriculum is extremely contemporary and is a result of brainstorming efforts of great think-tanks: a large number of faculty members, experts from industries and research level organizations. The evaluation mechanism employs continuous assessment with grade point averages. We believe sincerely that it will meet the aspirations of all stakeholders – students, parents and the employers of the graduates and postgraduates of Mahatma Gandhi University.

At Mahatma Gandhi University, research, consultancy and innovation are regarded as our pillars of success. Most of the faculty members of the University are involved in research by attracting funded projects from various funding agencies. The outcome of the research is passed on to students through live projects from industries. The entrepreneurial zeal of the students is encouraged and nurtured. Our faculty teach students with research as base for teaching and approach towards problem solving ability and societal issues in mind.

Mahatma Gandhi University has introduced structured training programs on soft-skills and preparatory training for competitive examinations are offered to make students more employable and towards 100% placement. The entrepreneurship development activities and establishment of "Business Innovation and Incubation Centre" in the University extend full support to the budding entrepreneurs to nurture their ideas with innovation and creativity and establish an enterprise for knowledge transfer and wealth creation.

The University was selected as one among 16 best universities in the country by MHRD for grant of Rs. 50 crores under RUSA 2.0 scheme. The amount is meant for establishing a business innovation ecosystem and for conducting cutting-edge research in various domains of knowledge.

I strongly believe Mahatma Gandhi University is marching ahead in the right direction, providing a holistic education to the future generation and playing a positive role in nation building. We reiterate our endeavor to provide premium quality education accessible to all and an environment for the growth of over-all personality development leading to generating "Global Professionals".

We provide our students with excellent learning and placement in Indian and global industries. All aspiring students are invited to experience the difference of a visionary University, its world-class research and academic environment, hi-tech laboratories and classroom facilities.

I look forward to welcoming you to Mahatma Gandhi University.

Prof. (Dr.) Sabu Thomas

Vice- Chancellor

The Prospectuses issued in previous years are not valid for the year 2022. Candidates are required to go through the current prospectus carefully and acquaint themselves with all the relevant information relating to the admission process. They are also requested to visit the official website of the University www.mgu.ac.in for notification and announcements. This prospectus is subject to modification/addition/deletion as may be deemed necessary by the University.

1. INTRODUCTION

- 1.1 Prospectus for admission to the B.Ed. Degree Course in Aided/Self Financing Training colleges affiliated to the Mahatma Gandhi University for the academic year 2022-22 as approved by the University is published herewith.
- 1.2 The Prospectus issued during the previous years is not valid for the year 2022-22.
- 1.3 Admissions shall be done through Centralised Allotment Process
- 1.4 The Prospectus is subject to modifications/additions/deletions as may be considered necessary by the University.

2. PROGRAMMES, INSTITUTIONS AND SEATS

2.1 Details of the Programmes and duration:

This is a programme leading to the Bachelors Degree in Education. The programme extends for a period of two years/ four semesters. The course of study shall be by regular attendance for the requisite number of lectures and practical training as per Mahatma Gandhi University Regulations for the B Ed programmes.

2.2 Institutions and Subjects for the B.Ed. Programme:

The list of colleges to which admissions are to be made and the subjects /streams offered in each institution are given in Annexure I.

2.3 Categorization of seats:

Seats available in B. Ed. colleges are mainly classified as Merit Seats, Community Quota Seats (in Aided Colleges Only) and Management Quota seats.

(a) Merit Seats:

Admissions to merit seats in the Teacher Training Colleges shall be made through the Centralized Allotment Process on the basis of marks the applicants obtained in the qualifying examination and other rules of admission prescribed by the University and the Government.

(b) Community Merit Quota Seats:

The seats under community quota shall be reserved for the applicants of the community to which the college belongs and such seats shall be filled on the basis of merit.

(c) **Management seats:** The seats in Aided and Unaided Colleges that are to be filled by the Managements concerned are classified as 'Management seats'.

3. RESERVATION OF SEATS

3.1 Types of Reservation: Out of the total Merit Seats available in Aided/Self financing affiliated colleges for various B Ed Programmes, seats will be reserved for different categories under the following main items:

- i. Reservation for Persons with Disabilities
- ii. Special Reservation and
- iii. Mandatory Reservation

2.1.1 Reservation for Persons with Disabilities (PD): 5% seats of the sanctioned strength shall be reserved in all affiliated institutions exclusively for candidates with benchmark disability (as per clause 32 (I) of chapter VI, The Rights of Persons with Disabilities Act, 2016). If candidates are not available in a particular category, the seats shall not be filled from any other categories.

'Person with disability' means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. Candidates seeking admission under Differently Abled category should submit the "Certificate of disability", issued not earlier

than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. The permanent disability card has a lifelong validity when issued to a disabled person - above the age of 18 years. For disabled children below 18 years of age, the card is required to be updated once in every five years. Based on the details furnished in the online application, candidates will be provisionally included under the "Differently Abled" category. Candidates seeking admission under PD category should upload with their application form, an attested copy of the 'Certificate of disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability.

Only Blind and Orthopedically handicapped candidates are eligible to apply to the PD Quota. The selection of candidates under this category will be based on the rank in the inter-se-merit list and not on the basis of the degree of disability.

The students who seek admission in this category should apply online

2.1.2 Special Reservation: The seats reserved under Sports Quota come under this category. **Such students should apply online under the non-cap category. They can also apply in CAP if they desire to be considered for the general allotment.**

2.1.3 (a) Reservation of seats under Sports Quota

Age Limit: Upper age limit for applying through sports quota is 25 years.

The following norms are prescribed for admission under sports quota.

1. One seat is reserved in each Aided College
2. The applicant for admission to the Sports quota should have represented at **least the College in the Inter Collegiate Competitions**. Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. Performance in any year during the Under Graduate Programme only will be taken into consideration. The following guidelines shall be followed in determining merit in sports and games for admission to the PG programmes.

Points shall be awarded to the 1st (Winner or the Winning Team), Second (Runners up or Runners up team), third (third place) and participation as :

POINTS FOR VARIOUS CATEGORIES

Sl. No.	Item	Points
1.	Representing India in approved world Championships/Olympics and winning Gold Medal	200
2.	Representing India in approved world Championships/Olympics and winning Silver Medal	195
3.	Representing India in approved world Championships/Olympics and winning Bronze Medal	190
4.	Representing India in approved world Championships/Olympics	185
5.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Gold medal	180
6.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Silver medal	175
7.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Bronze medal	170
8.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc.	165
9.	Representing India in World University games and winning a Gold medal	160
10.	Representing India in World University games and winning a Silver medal	155
11.	Representing India in World University games and winning a Bronze medal	150

12.	Representing India in World University games	145
13.	Representing India in Regional Championship such as SAF Games and winning a Gold medal	140
14.	Representing India in Regional Championship such as SAF Games and winning a Silver medal	135
15.	Representing India in Regional Championship such as SAF Games and winning a Bronze medal	130
16.	Representing India in Regional Championship such as SAF Games	125
17.	Representing Kerala State in National Championship for Senior / Youth and Winning Gold medal	120
18.	Representing Kerala State in National Championship for Senior /Youth and Winning Silver medal	115
19.	Representing Kerala State in National Championship for Senior /Youth and Winning Bronze medal	110
20.	Representing Kerala State in National Championship for Senior /Youth championship	105
21.	Representing a University in All India / South Zone Inter University Competition and Winning a Gold medal	100
22.	Representing a University in All India / South Zone Inter University Competition and Winning a Silver medal	95
23.	Representing a University in All India / South Zone Inter University Competition and Winning a Bronze medal	90
24.	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Gold Medal	85
25.	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Silver Medal	80
26.	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Bronze Medal	75
27.	Representing Kerala State in South Zone Championship for Senior/Youth	70
28.	Representing University in All India / South Zone Inter University Championship	65
29.	Representing State in all India Rural Sports/ women's Sports and Winning a Gold Medal	60
30.	Representing State in all India Rural Sports/ women's Sports and Winning a Silver Medal	55
31.	Representing State in all India Rural Sports/ women's Sports and Winning a Bronze Medal	50
32.	Representing Kerala State in All India Rural Sports/Women's Sports	45
33.	Representing District in Inter- District Championship for Seniors / Youth and Winning a Gold medal	40
34.	Representing District in Inter- District Championship for Seniors / Youth and Winning a Silver medal	35
35.	Representing District in Inter- District Championship for Seniors / Youth and Winning a Bronze medal	30
36.	Representing District in Inter- District Championship for Seniors / Youth Students selected for KSSC Sports hostel scheme	25
37.	Representing a college in the Inter Collegiate championship and Winning a Gold Medal	20
38.	Representing a college in the Inter Collegiate championship and Winning a Silver Medal	15
39.	Representing a college in the Inter Collegiate championship and Winning a Bronze Medal	10
40.	Representing a college in the Inter Collegiate Tournament	05

The selection of candidates under the category will be based on the proficiency in sports/games.

- i. A person can score points only in one category.
- ii. The highest score will be counted
- iii. Where bracketed, scores in other categories will be counted
- iv. Where still bracketed, Priority will be given in the order of merit i.e.; 1st , 2nd , and 3rd place respectively.
- v. Those with a more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and so on).
- vi. Individual achievements will be ranked above team achievements.

- vii. A new record is created; he/she will be given priority.
- viii. If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.
- ix. Performance in any year during the Under Graduate Programme will be taken into consideration.
- x. The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.

Addendum

1. Only the events, which are having intercollegiate competitions in Mahatma Gandhi University alone, will be considered for Sports Quota admissions.
2. Approved World competitions mean the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.
3. The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district association in respective sports.
4. Individual games /event means a game/event in which individual performs alone.
5. When a candidates has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.
6. For team events, colleges should upload the events they wish to choose in the beginning of each academic year

NOTE: Those who seek admission through sports quota, shall apply online and upload necessary documents at the time of applying online. Applicants shall be able to choose programmes in various colleges based on the events chosen by the colleges/ team preferences of the colleges and the University shall prepare and publish the provisional ranklist.

If vacancies arise due to discontinuation of candidates under Sports quota, the next eligible candidate in the Rank List shall be admitted. No candidates under any circumstances shall be allowed to apply after the last date specified for the sports quota admissions as the seats are deducted from general merit quota seats.

3. **Mandatory Reservation :**

3.1.1 A) Aided affiliated Training Colleges: The seats for each course will be distributed as per the existing pattern given below.

SI No.	Seat Reservation	Forward Community Colleges	Backward community Colleges
I	Open Quota	55 per cent	45 per cent
II	Scheduled Caste	15 per cent	15 per cent
III	Scheduled Tribe	05 per cent	05 per cent
IV	Community Quota*	10 per cent	20 per cent
V	Management Quota**	15 percent	15 percent

**Management Quota : The remaining seats (15%) after filling item (I) to (IV) will be filled by the Educational Agency, (i.e. Management) by the candidates of its own choice. The academic eligibility of such candidates shall be the same as prescribed in the Prospectus.

The seats under community quota shall be reserved for students of the community to which the college belongs and seats shall be filled on the basis of merit and the seats under management quota shall be filled by the management from among candidates of their choice.

*Community Quota: The seats under community quota in Aided colleges will be filled on the basis of merit and on the basis of community certificates issued by the Revenue Authorities/ any other competent authority. The candidates applying for community quota shall also register online. They shall submit the printout of the online registration along with community certificate and other necessary documents to the colleges concerned where they wish to apply for community quota. From the applications submitted, the college will prepare the ranklist of the eligible candidates on merit basis and the same will be uploaded in the University admission portal and also be published in the college notice board. The candidates in the ranklist will be notified by the college to appear for certificate verification and admission thereafter, if eligible. The schedule for submission of applications to the colleges, publication of ranklist and admission will be given to the colleges by the University. The unfilled seats under community quota will be filled on the basis of merit, if there are not enough suitable candidates from that community.

**Management Quota: The candidates seeking admission to the management quota in Aided and Self Financing colleges shall also register online. They shall contact the colleges where he/she intends to take admission and submit the printout of the online registration application form to the colleges concerned.

3.1.2 B) Self Financing Affiliated Training Colleges In Unaided Training Colleges 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions prescribed by the University. The remaining 50% of the seats under Merit quota will be filled up on the basis of merit and by following the reservation policy of State Government, as detailed below:

Distribution of 50% Seats ear marked under Merit category	% of Reservation
Open Quota	50
Economically Weaker Sections	10
Scheduled Caste	8
Scheduled Tribe	2
Ezhava, Thiyya & Billava	9
Muslims	8
Latin Catholics and Anglo Indians	3
Other Backward Christians	1
Other Backward Hindus	3
Dheevara and related communities(DV)	2
Viswakarna and related communities(VK)	2
Kusavan and related communities(KN)	1
Kudumbi(KU)	1

4. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

- (i) Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required.
- (ii) The claims for **mandatory** reservation once made in the Application form cannot be altered by the candidate under any circumstances.

4.1.1. Claim for Communal reservation under 'Socially and Educationally Backward Classes' (SEBC): Reservation of seats to the Socially and Educationally backward Classes will be in accordance with the provisions contained in G.O.(P) 208/66/Edn. dated 2.5.1966, as amended from time to time. The names of the castes and communities under SEBC are given in Annexure I (d)

- (a) Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/2019/BCDD dated 08.03.2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.
- (b) Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both '**Community**' and '**Income Certificates**' or **non-creamy layer certificate** obtained from the Village Officer concerned. The digital copy of the above certificates should be uploaded during submission of online application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

4.1.2. Claim for Reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota

- (a) Candidates claiming reservation under Kerala Scheduled Castes/ Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure I (a) & I (b). The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community certificate from Village Officer along with a copy of the gazette notification.
- (b) **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC candidates) who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates or non creamy layer certificate obtained from the revenue authorities concerned. Those OEC candidates whose annual family income is upto Rs. 8 lakhs alone are eligible for such seats.

4.2. OTHER GENERAL RULES FOR MANDATORY RESERVATION :

4.2.1 The seats unavailed by the SC candidates will be diverted to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified through print media. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:-

- (i) **Government/Unaided/Aided/ except colleges run by Aided backward minority communities;** the unfilled vacancies shall be filled from candidates belonging to OEC, and in their absence candidates belonging to SEBC. The seats that further remain unfilled shall go to open quota.
- (ii) **Aided colleges run by managements belonging to backward/minority Communities;** the unfilled vacancies shall be filled from the ranklist of applicants belonging to the same backward/minority communities. If seats still remain vacant, the same will be filled as per clause 4.2.1(i). The college authorities should report such vacancies to the University within the stipulated time.

5. ELIGIBILITY FOR ADMISSION

5.1.1. Age Limit: There is no age limit for applying to various B Ed programmes conducted in colleges affiliated to the University.

5.1.2. Academic eligibility should be satisfied as on the last date for submission of academic data.

No candidate shall be admitted to the B Ed Degree programme unless he/she possesses qualification and minimum requirement thereof.

5.1.3. If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the educational institution.

5.1.4. (i) Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto for admission, subject to the stipulation regarding marks.

OR

(ii) Candidates who have passed Degree examination with Double/Triple main are eligible for admission to B Ed in any of the subjects they have studied as their Core/main. However, they have to submit copy of the Equivalency/Eligibility Certificate and Programme wise Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant B Ed Degree Course(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from MG University.

(iii) Candidates who have undergone five year Integrated Programme in Science/Arts are also eligible for admission for B.Ed. They have to submit programme wise eligibility / equivalency certificate from Mahatma Gandhi University stating that, their Qualifying Examination is recognized for seeking admission to the relevant B Ed Degree Course(s) as applicable, at the time of admission.

(iv) B.A/B.Sc (Hon) Degree course in the subjects concerned are eligible for B.Ed degree admission

(v) B Voc Graduates are not eligible to apply for B Ed Programmes (UO No. 3015/Ac A12 dated 17/09/2019. **Candidates who have passed Degree examination from Universities outside the state will have to submit copy of the programme wise Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant B Ed Degree Course(s) as applicable, at the time of admission.**

(vi) The minimum requirements for admission to B Ed Degree Programmes are:

	Graduates who have passed qualifying examination in CBCSS (2009) pattern - Four Point Scale	Graduates who have passed qualifying examination in CBCSS (2013/2017) pattern -Seven Point Scale	Graduates who have passed qualifying examination in other patterns
(a)	Science & Arts		
	Graduation with not less than CGPA of 2.00 out of 4.00 in the Core Group (Core + Complementary + Open Courses) Or Graduation with not less than CGPA of 2.00 out of 4.00 in aggregate.	Graduation with not less than CCPA of 5.00 out of 10.00 in the Core Group (Core + Complementary + Open Courses) Or Graduation with not less than CCPA of 5.00 out of 10.00 in aggregate.	Graduation with not less than 50% marks in the Part III subjects (Main/Core+ + subsidiaries/Complementaries). Or Graduation with not less than 50% marks in aggregate.

OR

50% Marks in M.A/ M.Sc /M.Com

The Open course under core group is taken only for reckoning the eligibility for applying for the B Ed programmes concerned. But a candidate cannot apply for the respective B Ed programmes solely on the basis of the open course selected under core group

Relaxation in Marks in the qualifying examination:

- 5.1.5. Kerala Scheduled Caste/Scheduled Tribe Category:** The minimum requirement for admission to B Ed programmes is a pass in the qualifying examination for the Kerala Scheduled caste /Scheduled tribe category.
- 5.1.6. SEBC Category:** A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (d)) i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013/2017), applicants and 47% marks for pre-CBCSS applicants for admission to B Ed programmes
- 5.1.7. OEC Category:** A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (c) i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to B Ed programmes.
- 5.1.8. Persons with Disability category:** A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to B Ed programmes.

6. Choice of optional subjects.

6.1.1 The optional subject for the B. Ed. course should be the same as the one, which the student has selected as main subject for graduation, or the main subject for graduation conventionally recognized to be coming under the optional chosen. In case, the main subject is different from or conventionally considered as not coming under the optional opted for admission, Eligibility Certificate from Mahatma Gandhi University should be furnished along with the application.

6.1.2 Eligibility for different Optional subjects: Candidates seeking admission to the B. Ed. Course in a subject/stream will have to satisfy the academic eligibility applicable to the subject/stream.

6.1.2.1 Languages

(a) English: B.A. Degree with English language and Literature/ Functional English/B.A. Communicative English with 50% (CGPA of 2) mark in Part III or in aggregate or 50% Marks in M.A English language and Literature/ Functional English/ Communicative English or B.A. /B.Sc. with 50% (CGPA of 2) of marks for Part I English and not less than 50% marks for Master's Degree in English Language and Literature.

(b) Malayalam: B.A. Degree with Malayalam Language and Literature with 50% (CGPA of 2)marks in Part III or in aggregate or 50% Marks in M.A Malayalam Language and Literature or B.A./ B.Sc. with 50% of marks (CGPA of 2) for Part II Malayalam and not less than 50% marks for Master's Degree in Malayalam Language and Literature.

(c) Hindi: B.A. Degree with Hindi language and Literature/Functional Hindi with 50% marks (CGPA of 2) in Part III or in aggregate or Hindi language and Literature or B.A./B.Sc. with 50% of marks for Part II Hindi and not less than 50% marks for Master's Degree in Hindi Language and Literature.

(d) Sanskrit: B.A. Degree with Sanskrit Language and Literature with 50% (CGPA of 2)marks in Part III or in aggregate or 50% Marks in M.A Sanskrit Language and Literature or B.A./ B.Sc. with 50% of marks (CGPA of 2) for Part II Sanskrit and not less than 50% marks for Master's Degree in Sanskrit Language and Literature.

(e) Arabic: B.A. Degree with Arabic language and Literature/Afsal-UI-Ulama in Arabic with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.A. Arabic language and Literature or B.A./B.Sc. with 50% of marks for Part II Arabic and not less than 50% marks for Master's Degree in Arabic Language and Literature.

Note: Candidates applying for the course under the language stream with a Bachelor's Degree in the subject concerned will be ranked first in that particular stream. Candidates applying for the course under any language stream based on Part I/ Part II at under graduate level and having PG Degree in the same subject as in Part I/ Part II will be ranked only after that.

6.1.2.2 Other Optionals

- (a) Mathematics:** B.Sc. Degree with Mathematics/Statistics/Applied Statistics as main, with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.Sc. Mathematics/Statistics/Applied Statistics/Operational Research. Candidates with Statistics/Applied Statistics/Operational Research should have studied Mathematics as one of the subjects at degree level.
- (b) Physical Sciences:** B.Sc. Degree with Physics/Chemistry/Polymer Chemistry/Geology/Petrochemicals/Bio-Chemistry/Industrial Chemistry/Electronics with Computer Hardware/ Physics (Instrumentation)/Physics Model III (Electronic Equipment Maintenance), Chemistry (Environment and Water Management)/Electronics with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.Sc. Physics/Chemistry/Polymer Chemistry/Geology/Petrochemicals/BioChemistry/Industrial Chemistry/Electronics. The Candidates should have studied Physics or Chemistry as one of the subjects at degree level.
- (c) Natural Sciences:** B.Sc. Degree with Botany/Zoology/Bio-Chemistry/Plant Science/Home Science/Psychology with Zoology or Botany or Physiology as subsidiary/Aquaculture (with Bio-Chemistry and Zoology as Subsidiaries)/ Biological Techniques and Specimen Preparation(with Bio-chemistry and Zoology as subsidiaries), Zoology with Sericulture (Botany as compulsory/subsidiary subject at graduate level) Biotechnology/Microbiology/ Food Science and Quality Control with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.Sc. Botany/Zoology/Bio-Chemistry/ Plant Science/Home Science/Psychology. They should have studied Zoology/Botany/Bio-Chemistry/Psychology as one of the subjects in Degree level.
- (d) Social Science:** B. A. Degree with History/ Islamic History/ Geography/ Politics/ Economics/ Sociology/ Philosophy/ West Asian Studies/B.Sc Degree in Geography with 50% mark (CGPA of 2) in Part III or in aggregate or 50% marks in MSW/ M.A. History/ Islamic History/ Geography/ Politics/ Economics/ Sociology/ Philosophy/ West Asian Studies/ Gandhian Studies /International Relations /Music. Candidates should have studied History/Economics/Political Science/Geography/Sociology as one of the subjects at degree level. Commerce Graduates are not eligible to apply for B Ed Social Science.
- (e) Commerce:** Candidates who have secured M.Com Degree with not less than 50% marks (CGPA of 2) alone are eligible for admission to the B. Ed. Course in Commerce. Such candidates are not eligible for admission to any other B. Ed. Course.
- Commerce Graduates are eligible to apply for B Ed Commerce only if they have a Masters Degree in Commerce with 50% Marks (CGPA of 2). Candidates with graduation in commerce alone are not eligible to apply for any B Ed programme.**
- (f) Information Technology:** B.Sc./M.Sc.(Maths/Physics) with PGDCA, B. Tech/M. Tech(Computer Science /IT),M.Sc.(OR & CA). MCA/M.Sc. Computer Science/M. Sc. Electronics with a minimum of 50% marks (CGPA of 2).
- (g) Learning Disability:** Candidates who have passed any graduate level degree examination which is recognized by Mahatma Gandhi University with 50 % aggregate marks or equivalent grade (CGPA of 2/CCPA of 5) are eligible for admission. Candidates with a master's Degree in Disability Studies with learning disability as elective are eligible for a weightage of 5% marks of the graduate programme.
- (h) Intellectual Disability:** Candidates who have passed any graduate level degree examination which is recognized by Mahatma Gandhi University with 50 % aggregate marks or equivalent grade (CGPA of 2/CCPA of 5) are eligible for admission. Candidates with a master's Degree in Disability Studies with mental retardation as elective are eligible for a weightage of 5%

marks of the graduate programme. Candidates with a minimum of 5 years teaching experience after taking Diploma in Special Education (Mental Retardation) are eligible for relaxation of 5% marks.

7. PREPARATION OF RANK LIST:

The rank list shall be prepared for all subjects except Commerce as detailed below:

Under Pre - CBCSS pattern, the following formula should be used to calculate the Index mark.

(Part I + Part II + Part III) + Mark of Core Course / Main Subject) / (Total Maximum Mark of Part I, Part II and Part III + Maximum Mark of Core/Main subject). The score thus is converted into score out of 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

Under CBCSS (2009) and CBCSS (2013/2017) pattern, the following formula should be used to calculate the Index mark.

(Programme Grade Point Average x Programme Credit + Core Course Grade x Core Course Credit) / (Programme Credit + Core Credit)

The score thus is converted into score out of 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

For Double /Triple main Subjects, only that subject for which the candidate seeks Admission for B. Ed Programme will be considered for calculating the Index marks. In the case of Integrated Courses, their qualifying examination Mark/CGPA for PG will be considered for admission to B. Ed. In such cases where PG is taken as the Qualifying degree, no additional weightages for PG will be given.

For candidates applying for the programme under any language streams based on PG Degree in the same subject as in Part I/Part II, the index mark shall be calculated only based on the marks/grades for the Part I/Part II at the degree level.

For Commerce marks obtained for the post graduation in the concerned discipline shall be converted to 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

8. Bonus Marks

The Bonus marks will be awarded as follows:

- a. **Bonus mark of 10 shall be awarded to 'B' and 'C' Certificate holders in proof of their high proficiency. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate programmes.. The Claim of these candidates who have participated in NCC/NSS activities prior to the University level programme i.e. Higher Secondary / Plus Two / Vocational Higher Secondary etc will not be taken into account for awarding bonus marks.**
- b. **Bonus mark of 10 shall be awarded to NSS Certificate holders.** In respect of NSS candidates the bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G programmes for which admission sought.
- c. A bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to the P.G. Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that the applicant is the son/daughter of ex service man or an ex service man himself/herself.
- d. "Weightage for PG will be given in the subject concerned and no weightage will be given if it is in subjects other than the optional subject chosen for B. Ed". A weightage of 15 marks can be given to candidates having PG with 75% marks and

- above, 10 marks to 60% and above, & 5 marks for 50% and above.
- e. **The benefit of bonus marks can be scored by a candidate only under one category i.e.; either NSS or NCC.**
 - f. Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.
Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:
 - 8.1 Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. *Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.*
 - 8.1.2 Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.
 9. **Resolving of Tie :** In the case of more than one candidate obtaining equal index marks (including weightage/ if applicable), the candidate who has scored more marks in Part III Main will be placed higher in ranking. If the tie persists the candidate who has scored more marks in Part I common courses/papers English will be placed higher in ranking and if the tie still persists, the marks scored in Part II common course/additional language will be considered. If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.

10 CENTRALISED ALLOTMENT PROCESS (CAP)

There is only a single application form for applying for admission to all the B Ed Degree Programmes in various affiliated colleges for considering them in the Open/Reservation Quota. If a candidate submits more than one application his/her candidature is liable to be cancelled. The candidates seeking admission through community merit/management quota should submit separate applications to the respective colleges also. The above candidates should also apply under the Centralised Allotment Process, if they are to be considered for general allotment.

Application Fee:

The application fee will be as follows

For General candidates: **Rs 1300/-**

For SC/ST candidates: **Rs 650/-**

Submission of Applications:

Submission of application i.e. registration of personal and academic data as well as options for programmes and colleges shall be done on-line. Before submitting the application form, candidates are advised to verify the details of programmes in a college including hostel facilities through the website of individual colleges, in addition to the information given in the prospectus published by the University. Before selecting a programme the applicant shall satisfy himself/herself that he/she possess the prescribed qualification for applying for the programme.

10.2. Steps for On-line Registration

1. For online registration of personal and academic data, the candidates must visit the web site, www.mgu.ac.in and click on the link "**B Ed CAP 2022**".
2. Follow the online instructions and fill in the personal details in the relevant fields provided.
3. Please take utmost care while choosing the University concerned and entering the register number.

4. Please note that only one application can be generated using one mobile number and hence the applicant should be extremely careful while entering the details online.
5. Create a '**Password**'. (The password is mandatory for all future online operations). **The password created by the candidate should not be disclosed to others who may misuse it.** This may result in tampering with the options and the University will not be responsible for any such eventuality.
6. Fill in the Application Form with personal details, academic eligibility and the options correctly.
7. Pay the application fee by clicking on the "PAY NOW" button which will redirect you to the Online Payment Gateway. You can use Debit Card/ Credit Card or Internet Banking facility for making online payment.
8. After remitting the fee, you will be redirected back to the application page.
9. Upload the digital images of the documents in proof of caste/community/bonus marks claimed etc.
10. Verify with the relevant documents and confirm the details entered on-line.
11. After satisfying himself/herself that the details entered are correct, the applicants shall press the Final Submission Button.
12. Take the print out the confirmation page for your future reference.

The applicant can check his/her application status online using their User id (application number) and password at any stage after online registration.

Special Attention

After pressing final submission button, further modification of data (except options) is not possible. Hence, make double sure that all entries are made correctly before pressing final submission button. For a complete illustration refer the appendix.

Hardcopies of the filled in application shall not be, repeat, shall not be sent to the University. Application fee once paid shall not be refunded.

10.2.1 Procedure for Online Registration of options

All options for which the candidate is eligible will be displayed on the Option Registration Page. The candidate may follow the directions given therein to register the options. The data entered should be saved regularly by clicking the 'save' button, so that the data already entered is not lost due to unexpected technical reasons. The candidate should enter only those options in which he/she is interested. Candidate should also note that he /she will be considered for allotment only to those programmes and colleges opted by him / her. So a candidate who has not opted for a particular programme-college combination will not be considered for allotment for that combination. Existing options, registered by the candidate and available in the option registration page can be cancelled by clicking the delete button. All options registered by the candidate will be processed. ***If a candidate gets allotted to a particular programme, based on his / her option, he /she is bound to accept it, failing which, he /she will lose that allotment as well as his /her claims for any seats in any stream.*** Such candidates will not be eligible for any further allotment in any stream. The options for college(s) and programme(s) can be done while submitting online registration of personal and academic data or subsequently within the last date of submission of application. No extension of time will be granted for registering options under any circumstances.

10.2.2 The options in the 'home page' of the candidate at the time specified for closing of registration of options alone will be considered for processing. Once the candidate completes the option entry, he/she can view his/ her options on the option registration page. An option list will be generated and the candidate can take a print out of the same and keep it for future reference. If the candidate wants to change his/her options already registered, he/she may revise the options as desired within the prescribed time limit and should see that the options are listed as per his/her priority.

10.2.3 Processing of options, Publication of Provisional Rank list and Trial Allotment

The application details as entered by the candidate will be published for verification by the candidates. Candidates will have the provision to modify option details even at this stage. Provisional Rank list shall be prepared on the basis of the ranking marks arrived at as per the rules in this regard. The trial allotment will be conducted to give the applicants awareness about the chances of getting allotment to a programme and college based on the options, merit and the reservation norms. **The trial allotment does not guarantee that the candidate will get allotment in a college or programme of his/her choice for ranks may vary in the actual allotment subject to data modification by the applicants after the trial allotment.**

10.2.4 First Allotment: After the Trial Allotment and the period earmarked for rearranging options, the first Allotment list will be published on the date to be notified. For the selected candidates a provisional Allotment Memo will be displayed in the website and the candidate shall take a print out of the same after remitting the required fee through the online payment gateway. The allotment memo will show the personal details, the college and the programme to which the candidate is allotted. **The students who get admission in their first option should remit the fee applicable to the course in the institution at the time of admission. Those students who decide to seek permanent admission by cancelling the higher options also shall remit the fee in the institution. Those who retain higher options need not pay any fee in the institution at the time of admission. However, in the third allotment, they should remit the fee applicable to the programme secured in the higher option (except SC/ST candidates) and join the college, and if not secured they should remit the fee applicable to the programme secured in the previous option.** The principal/Head of the college/institution shall be personally responsible for ensuring the correctness of the relevant details in online application by verifying it with digital copies of the relevant documents uploaded by the candidate/original records produced by the candidate. The University will also verify the records produced by the candidates who got admission in due course and any discrepancy detected will lead to the cancellation of the allotment.

10.2.5 Remittance of Fee: The prescribed fee due to the University as detailed below will have to be remitted by candidates (except SC/ST candidates) through the online payment gateway as per the time schedule prescribed. Candidates can download the allotment memo only after remitting the fee due to University through the Online Payment Gateway available in the website. Those who fail to do this will be treated as **Not Joined** and further claim for admission by these applicants will not be entertained.

For candidate who have graduated from Mahatma Gandhi University

Item	Amount (Rs)
Students' Insurance Premium	23/-
Students' Welfare Fund	30/-
University Union Fee	50/-
Sports Affiliation Fee due to the University	210/-
Students Affiliation fee	600/-
Total	913/-

For candidates who have graduated from other Universities

Students' Insurance Premium	23/-
Students' Welfare Fund	30/-
University Union Fee	50/-
Sports Affiliation Fee due to the University	210/-
Students Affiliation fee	550/-
Matriculation fee	250/-
Total	1113/-

10.2.6 SC/ST candidates, who get allotment, shall remit a token amount of Rs. 50/- in the manner detailed above.

The payment of fees through any other mode of remittance will not be accepted.

10.2.7 Those candidates who do not remit the fee on or before the date specified, will lose their current allotment as well as the eligibility for participating in the further allotments.

10.2.8 **If a candidate is satisfied with an allotment and does not want to be considered again for further allotment(s), he/she must cancel all the remaining higher options.** A candidate retaining all or any of his/her higher options after an allotment, is bound to accept the next allotment, if any, failing which he/she will lose the previous allotment as well as the new allotment. He / She will not be considered for any further allotments.

10.3 **Mode of re-arrangement/deletion of options:** Existing options registered by candidate, available in the Home Page, can be deleted by clicking the delete button. Preference of options can be changed within the notified period. Deleting options must be done one at a time, each time clicking the 'delete' button

10.3.1 The facility for deletion/re-arrangement of options will be available during the specified period only.

10.3.2 **Second/Further Allotments:**

10.3.3 The Second/Further Allotment list will be published as per the schedule issued by the University.

10.4 **Other rules related to allotment**

10.4.1 If a candidate gets allotted to a particular programme and college, based on his/her option, he/she shall report/join the programme, failing which, he/she will lose that allotment and will not be considered for any further allotments.

10.4.2 Candidates will not be allotted to a College/Programme, not opted by them.

10.4.3 A candidate is bound to accept an allotment as per the priority of options registered. If he/she gets allotment in the subsequent phase, based on higher options against arising/future vacancy, he/she has to relinquish the seat already occupied by him/her.

10.4.4 **Any request to retain a previous allotment after a subsequent allotment (based on the higher options registered) will not be considered under any circumstances.**

A candidate shall inevitably report for admission in the college (through online mode) allotted to him/her in the first instance and if desirous of availing higher options in the college of his/her choice shall not cancel higher options. A candidate who so desires to await his/her chance for admission in a college of his/her choice need not admit (Permanent admission) himself/herself to any college allotted as per his/her higher options during the course of each allotment and need to finalize his/her choice of college and seek permanent admission only in the third allotment.

11. POST ALLOTMENT ACTIVITIES

11.1. Reporting at the College for admission:

It is mandatory that all students **who get allotment on first option and those who wish to avail permanent admission should report for admission at the college concerned** after remitting the requisite fee due to University through the Online Payment Gateway. Candidates can download the allotment memo only after remitting the fee due to University through the Online Payment Gateway available in the website. Those who fail to do this will be treated, as Not Joined and further claim for admission by these applicants will not be entertained.

However, candidates who wish to avail temporary admission are exempted from reporting to the colleges physically. Instead, they should contact the colleges to which they are allotted and wish to secure temporary admission after remitting the requisite fee due to University and confirming temporary admission. Those who wish to take temporary admission may do so by availing the option provided in the online application after remitting the requisite fee due to University.

The college authorities after verifying the digital copies of the documents provided online in the college panel may admit/reject the candidate as the case may be.

However, the candidates who wish to avail permanent admission should produce the following documents in original before the Principal/Head of the college/institution at the time of admission itself.

- a. The Allotment Memo downloaded from the website.
- b. Certificate to prove date of birth.
- c. Transfer Certificate (TC) from the Institution last attended and Conduct Certificate.
- d. Grade card/ Marklists of all parts of the Degree examination and Provisional/Degree Certificate.
- e. **In the case of students from other Universities, Eligibility Certificate from Mahatma Gandhi University specifically stating that, their Qualifying examination is recognized for seeking admission to B.Ed. Degree course (not Higher Studies)in a particular optional subject/in a stream is mandatory at the time of admission to the course.**
- f. Migration Certificate, if applicable.
- g. Caste certificate from the revenue authorities concerned in the case of SC/ST candidates. Any other documents required to be produced before the Head of Institution.
- h. Community Certificate along with non-creamy layer certificate (as per Government rules) from the revenue authorities concerned in the case of SEBC candidates who claim reservation under SEBC category. The non-creamy layer certificate should not have been issued earlier than 12 months prior to the submission of application.
- i. Income and Asset Certificate from the revenue authorities concerned as stipulated in GO (MS) No. 128/2020/H Edn dated 20/03/2020 in the case of candidates who wish to avail of reservation under EWS.
- j. Candidates who wish to avail of bonus/weightage of marks shall produce the relevant certificates.

The college authorities, after verifying the above documents, shall confirm the admission and make necessary updations in the admission portal. The students who get admission in their **first option** should remit the fee applicable to the programme in the institution at the time of admission. Those students who decide to **seek permanent** admission by cancelling the higher options also shall remit the tuition fee and confirm their admission.

Those who retain higher options need not pay any fee in the institution at the time of admission on the basis of the first/second/third allotments. However, in the fourth allotment, they should remit the fee applicable to the programme secured in the higher option (except SC/ST candidates) and join the college, and if not secured they should remit the fee applicable to the programme secured in the previous option. **Candidates who wish to retain their higher options need not remit any fee at the colleges while choosing temporary admission during first allotment. However, such**

students should send any of the additional documents required for verification through email if demanded by the college authorities.

The allotted applicants should download the admission memo from the website and produce the same at the time of confirmation of the admission at the college on the dates intimated by the University. The college authorities may retain the memo along with other certificates required for the confirmation of admission.

No fee of any kind shall be levied from students who take temporary admission on first allotment and wish to leave the institution concerned on higher option or otherwise within the time limit prescribed for joining after the second allotment.

11.2 Confirmation of Allotment

As the allotment is based on the information furnished by the candidate online, the eligibility should be confirmed at the time of admission based on the originals of the supporting documents uploaded by the candidate. The admission should be done on-line through the panel provided by the University by ensuring the correctness of the candidate details. The principal/Head of the college/institution should verify the details furnished in the allotment memo in respect of the candidate by comparing the same with the originals of the digital copies of the documents uploaded by the candidate. **Any discrepancy which results in the invalidation of the allotment should be reported to the University and admission should be denied in such cases.** The principal/Head of the college/institution shall be personally responsible for ensuring the correctness of the relevant details in online application by verifying it with digital records uploaded by the candidate. The college authorities shall also verify the genuineness of the digital records by verifying it with the original documents produced by the candidate on the date specified by the University for the same. The University will also verify the records produced by the candidates who got admission in due course and any discrepancy detected will lead to the cancellation of the allotment.

Two Special Allotments will be conducted for SC/ST candidates. SC/ST candidates who secure allotment through CAP and wish to retain their higher options will be permitted to take provisional admission in all allotments upto the third allotment.

11.3 Verification of Documents. The Principal/Head of the Institution shall be personally responsible for verification of digital documents/original documents and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the College/institution. If any discrepancies are noted in the online data and the digital/original records, the allotment will be cancelled. The University will also verify the records produced by the candidates who got admission in due course.

Any lapse on the part of the Head of the Institution with regard to the irregular admission shall be viewed seriously (Circular No. Ac AI/3/2114/2008 dated 06/11/2008).

11.4 Cancellation of Higher Options after joining a College: Candidates who join the college on the date specified may cancel their remaining options fully or partially or change the priority of their remaining options before the date specified. A candidate, not interested in any further allotments, must cancel all his/her/hers options before the specified date, failing which, the options will remain live and will be considered for further allotments, if any. Alternatively, all higher options gets cancelled automatically if a candidate chooses permanent admission to a particular programme to which he/she is allotted.

11.5 Receipt regarding entry in the Online Admission Portal:

The college authorities should provide a receipt that can be downloaded from the Online Admission Portal which states that necessary entries in respect of the reported candidate have been made in the Online Admission Portal and the candidate choosing a mode of admission shall download the same from the online application without fail. The candidates

shall ensure that the colleges have verified their digital documents/records and have admitted them temporarily/permanently. An option in this regard shall be available in the candidate login from where he/she may choose permanent/temporary admission and download receipt in respect of confirmation of temporary /permanent admission by the colleges.

A candidate need not report for admission in the college allotted to him/her in the first instance and if desirous of availing higher options in the college of his/her choice shall not cancel higher options. A candidate who so desires to await his/her chance for admission in a college of his/her choice need not admit himself/herself to any college allotted as per his/her higher options during the course of each allotment and need to finalize his/her choice of college and seek permanent admission only in the fourth allotment.

Applicants can avail the option available in the online application to choose temporary/permanent admission if he/she is allotted to any of the options other than first option. If a candidate is allotted to his/her first option, he/she will not have the option to take temporary admission.

As indicated earlier, allotted candidates can exercise online option on the mode of admission after the publication of allotment/s and need not report to the colleges for the physical verification of records in the case of temporary admission. However, in the case of permanent admission, candidates should report to the colleges physically and produce originals of the certificates for verification.

Candidates applying to Sports/PD Quota must apply through CAP before the last date of submission of application to each category. Such candidates need not submit hard copies of the application to the colleges concerned.

However, Candidates applying to Community Merit/Management quota should also apply online and submit CAP application number to the colleges concerned.

Applicants seeking admission under Community Merit/ Management quota after the time limit prescribed for submitting application shall obtain the permission of the University. The request for the same shall be addressed to the Registrar, M G University on plain paper, citing the reason for belated submission of application, duly recommended by the Principal of college/Head of the Institution along with a chalan /Pay-in-Slip receipt for ` 100/- and shall be produced before the Asst. Registrar (Acad -I).

The "Hon'ble Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution

Any other items not specifically covered in this prospectus shall be decided by the University and the decision taken therein shall be final.

Mode of remittance of Fee due to the University in the Case of admissions under Sports/PD/ Community Merit/Management Quota

The fees due to the University (General Rs. 863/- only (for candidates who have graduated from MG University) and Rs 1113/-only (For candidates who have graduated from other Universities), SC/ST-Rs. 50/- Only) in respect of the applicants admitted under the above quotas should be remitted through the online payment gate way made available in the Online Admission Portal. The details of all candidates admitted to the above quotas should be uploaded to the Online Admission Portal of the University on the date of admission itself. The admission of such candidates shall be complete and valid only if the details are uploaded in the Online Admission Portal on the date of admission. All those admissions without entry in the Online Admission Portal shall be considered irregular. The candidates who have secured admission to the

ANNEXURE I (a)**List of affiliated (Aided/Unaided) Training Colleges with Course & Intake**

Sr. No.	Name of the College	Programme	Sanctioned Strength	Programme Type
1.	ADI SANKARA TRAINING COLLEGE KALADY	Bachelor of Education	100	SF
2.	AL AZAR TRAINING COLLEGE, THODUPUZHA	Bachelor of Education	50	SF
3.	AUXILIUM COLLEGE OF EDUCATION, ANGAMALY	Bachelor of Education	50	SF
4.	AVILA COLLEGE OF EDUCATION EDAKOCHI	Bachelor of Education	100	SF
5.	COLLEGE OF TEACHER EDUCATION, ELANTHOOR	Bachelor of Education	50	SF
6.	COLLEGE OF TEACHER EDUCATION, ERATTUPETTA	Bachelor of Education	50	SF
7.	COLLEGE OF TEACHER EDUCATION, KANJIRAPPALLY	Bachelor of Education	50	SF
8.	COLLEGE OF TEACHER EDUCATION, KUDAMALLOOR	Bachelor of Education	50	SF
9.	COLLEGE OF TEACHER EDUCATION, MUVATTUPUZHA	Bachelor of Education	50	SF
10.	COLLEGE OF TEACHER EDUCATION, NEDUMKANDOM	Bachelor of Education	50	SF
11.	COLLEGE OF TEACHER EDUCATION, PAIPPAD	Bachelor of Education	50	SF
12.	COLLEGE OF TEACHER EDUCATION, THODUPUZHA	Bachelor of Education	50	SF
13.	COLLEGE OF TEACHER EDUCATION, THOTTAKKADU	Bachelor of Education	50	SF
14.	COLLEGE OF TEACHER EDUCATION, TRIPUNITHURA	Bachelor of Education	50	SF
15.	COLLEGE OF TEACHER EDUCATION, VAIKOM	Bachelor of Education	50	SF
16.	H D P Y COLLEGE OF EDUCATION, NORTH PARUR	Bachelor of Education	50	SF
17.	H M TRAINING COLLEGE RANDARKARA MUVATTUPUZHA	Bachelor of Education	50	SF
18.	HILL VALLEY COLLEGE OF EDUCATION FOR WOMEN, THRIKKAKARA	Bachelor of Education	50	SF
19.	JOHN PAUL MEMORIAL B.ED COLLEGE LABBAKADA KATTAPPANA	Bachelor of Education	100	SF
20.	LABOUR INDIA TEACHERS TRAINING COLLEGE, MARANGATTUPALLY	Bachelor of Education	50	SF
21.	Mangalam College of Education, Ettumanoor	Bachelor of Education	50	SF
22.	M E S TRAINING COLLEGE, EDATHALA	Bachelor of Education	100	SF
23.	MAR SEVERIOS COLLEGE OF TEACHER EDUCATION	Bachelor of Education	50	SF
24.	MAR THOMA TEACHERS TRAINING COLLEGE EDAKULAM RANNI	Bachelor of Education	50	SF
25.	MOUNT CARMEL COLLEGE OF TEACHER EDUCATION FOR WOMEN, KOTTAYAM	Bachelor of Education	50	Aided
26.	NATIONAL COLLEGE, VENGOLA	Bachelor of Education	50	SF
27.	NIRMALA TRAINING COLLEGE, THALACODE	Bachelor of Education	50	SF
28.	NSS TRAINING COLLEGE CHANGANACHERRY	Bachelor of Education	100	Aided
29.	PATRIARCH IGNATIUS ZAKHA I TRAINING COLLEGE PUTHENCROUZ	Bachelor of Education	50	SF
30.	S N M TRAINING COLLEGE MOOTHAKUNNAM	Bachelor of Education	50	Aided
31.	SREE NARAYANA COLLEGE OF EDUCATION MUVATTUPUZHA	Bachelor of Education	150	SF
32.	SREE NARAYANA TRAINING COLLEGE, OKKAL	Bachelor of Education	50	SF
33.	ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN ERNAKULAM	Bachelor of Education	100	Aided

34.	ST JOSEPHS TRAINING COLLEGE MANNANAM	Bachelor of Education	50	Aided
35.	ST MARY'S WOMENS COLLEGE FOR TEACHER EDUCATION THIRUVALLA	Bachelor of Education	50	SF
36.	ST PETERS TRAINING COLLEGE, KOLENCHERY	Bachelor of Education	50	SF
37.	ST THOMAS COLLEGE OF TEACHER EDUCATION PALA	Bachelor of Education	50	Aided
38.	ST THOMAS COLLEGE OF TEACHER EDUCATION, THODUPUZHA	Bachelor of Education	100	SF
39.	ST XAVIERS TRAINING COLLEGE FOR WOMEN, ALUVA	Bachelor of Education	50	SF
40.	TITUS II TEACHERS COLLEGE THIRUVALLA	Bachelor of Education	50	Aided
41.	SAHODARAN AIYAPPAN MEMORIAL TRAINING COLLEGE POOTHOTTA	Bachelor of Education	100	SF
42.	St. John the Baptist College of Education, Nedumkunnam, Changanacherry, Kottayam-686 542	Bachelor of Education	100	SF

ANNEXURE I (b)**Details of Programme wise bifurcation of B Ed Programmes offered in affiliated Aided Teacher Training Colleges**

Sl No.	Name of Training College	Subjects									
		Arabic	English	Hindi	Malayalam	Mathematics	IT	Natural Science	Physical Science	Social Science	Commerce
1.	Mount Camel College of Teacher Education for Women, Kanjikuzhi, Kottayam. (Backward Community College)	Nil	10	Nil	Nil	10	Nil	10	10	10	Nil
2.	N.S.S. Training College, Changanacherry, Kottayam Dist.	Nil	15	15	15	15	Nil	15	15	10	Nil
3.	S.N.M. Training College, Moothakunnam, Ernakulam Dist. (Backward Community College)	Nil	7	Nil	7	7	Nil	7	7	7	8
4.	St. Joseph's College of Teacher Education for Women, Ernakulam.	Nil	18	Nil	16	16	Nil	17	16	17	Nil
5.	St. Joseph's Training College, Mannanam, Kottayam Dist.	Nil	10	Nil	Nil	10	Nil	10	10	10	Nil
6.	St. Thomas College of Teacher Education, Pala, Kottayam Dist.	Nil	8	Nil	Nil	8	Nil	8	8	8	10
7.	Titus II Teachers College, Tiruvalla.	Nil	8		Nil	8	Nil	8	8	8	10

ANNEXURE I (b)**Details of Programme wise bifurcation of B Ed Programmes offered in Unaided Teacher Training colleges**

Sl. No.	Name of Training College	Subjects						Natural Science	Physical Science	Social Science ^e	Commerce
		Sanskrit	Arabic	English	Hindi	Malayalam	Mathematics				
1.	Adi Sankara Training College, Sankar Nagar, Mattoor, Kalady P.O, Ernakulam Dt.	Nil	Nil	15	10	Nil	15	15	15	15	15
2.	Al-Azhar Training College, Thodupuzha.	Nil	10	5	5	5	5	5	5	5	5
3.	Avila College of Education, Edacochin.Ernakulam-682 006	Nil	Nil	16	8	8	12	16	16	16	8
4.	HDPY College of Education, Mattupuram P.O, Mannam, North Paravoor.	Nil	Nil	5	5	5	5	5	10	5	5
5.	H.M. Training College, Randarkara, Muvattupuzha, Ernakulam-686 673	Nil	6	6	6	5	5	6	5	6	5
6.	Hill Valley College of Education, Thrikkakara, Kochi.	Nil	Nil	8	Nil	6	8	6	10	6	6
7.	John Paul Memorial B.Ed College, Labbakkada, Kanchiyar P.O, Kattappana, Idukki – 685511	Nil	Nil	15	Nil	Nil	15	10	25	25	10
8.	Labour India Educational Society Teachers' Training College, Marangattupally, Kottayam.	Nil	Nil	6	6	6	6	6	6	8	6
9.	Mangalam College of Education, Ettumanoor	Nil	Nil	9	Nil	Nil	8	8	8	8	9
10.	Mar Severios College of Teacher Education, Chengaroor, Kunnamthanam, Mallappally. Pathanamthitta- 689 594	Nil	Nil	8	Nil	8	8	8	9	9	Nil
11.	Mar Thoma Teachers' Training College, Edakulam, Ranni, Pathanamthitta- 689 672	Nil	Nil	8	Nil	8	8	8	8	10	Nil
12.	M.E.S. Training College, Edathala, Aluva.	Nil	Nil	16	Nil	Nil	16	16	16	16	20
13.	National College for Teacher Education, Vengola, Perumbavoor.	Nil	Nil	8	Nil	Nil	8	8	8	8	10
14.	Nirmala Training College, Thalacode, Mulanthuruthy (via) Ernakulam.	Nil	Nil	10	Nil	Nil	10	10	10	10	Nil
15.	Patriarch Ignatius Zakha I Training College, Malecruz, Puthencruz, Ernakulam. -682 308	Nil	Nil	12	Nil	6	6	8	12	6	Nil
16.	Sahodaran Ayyappan Memorial College of Education, Puthen Kavu, Poothotta. Ernakulam-682 307	Nil	Nil	12	12	12	12	12	12	14	14
17.	Sree Narayana College of Education, Muvattupuzha.	Nil	Nil	34	10	10	20	20	34	12	10
18.	Sree Narayana Training College, Okkal	Nil	Nil	7	Nil	7	7	7	7	7	8

	P.O.,Perumbavoor, Ernakulam Dist.										
19.	St. John the Baptist College of Education, Nedumkunnam, Changanacherry, Kottayam-686 542	Nil	Nil	20	Nil	Nil	20	20	20	20	Nil
20.	St. Peter's Training College, Kolencherry,Ernakulam.	Nil	Nil	8	Nil	Nil	8	8	8	8	10
21.	St. Thomas College of Teacher Education, Mylacomp, Thodupuzha	Nil	Nil	16	Nil	10	16	16	16	16	10
22.	St. Xaviers Training College for Women,Thottakkattukara, Aluva	Nil	Nil	10	Nil	Nil	10	10	10	10	Nil
23.	Auxilium College of Education, Kidangoor P.O., Angamaly	Nil	Nil	10	Nil	Nil	10	10	10	10	Nil
24.	St. Mary's Women's College of Teacher Education, Thiruvalla.	Nil	Nil	7	Nil	7	7	7	7	7	8
25.	College of Teacher Education, Elanthoor Vocational Higher Secondary School Campus, Elanthoor, Pathanamthitta., PIN 689 643,	Nil	Nil	Nil	8	Nil	10	10	12	10	Nil
26.	College of Teacher Education, Erattupetta Govt. Higher Secondary School Campus,Thekkekkara, Erattupetta, KottayamDist., PIN 686 121	Nil	Nil	Nil	Nil	9	Nil	9	13	11	8
27.	College of Teacher Education, Kanjirappally. Govt .High School Campus, Petta, Kanjirappally, Kottayam Dist., PIN-686507	Nil	Nil	12	Nil	Nil	8	8	12	10	Nil
28.	College of Teacher Education, Kudamaloor. Govt. High School Campus, Kudamaloor, Kottayam Dist- PIN 686 017	Nil	Nil	Nil	Nil	8	11	9	12	10	Nil
	College of Teacher Education, Muvattupuzha. Govt. Model High School Campus, Muvattupuzha, Ernakulam Dist., PIN686661	Nil	Nil	12	8	Nil	Nil	8	12	10	Nil
29.	College of Teacher Education, Nedumkandam. Panchayath U.P. School Campus, Nedumkandam, Idukki Dist.- PIN 685 553	Nil	Nil	12	Nil	8	10	9	11	Nil	Nil
30.	College of Teacher Education, Paippad Govt. High School Campus, Paippad, Changanachery, Kottayam Dist- PIN 686 537	Nil	Nil	Nil	8	Nil	11	9	12	10	Nil
31.	College of Teacher Education, Thodupuzha. Govt. Boys High School Campus, Thodupuzha, Idukki Dist., PIN 685 585	Nil	Nil	Nil	Nil	9	11	10	10	10	Nil
32.	College of Teacher Education, Thottakkad, Champakara P O, Kottayam Dist- PIN 686540,	Nil	Nil	11	Nil	8	Nil	9	12	10	Nil
33.	College of Teacher Education, Tripunithura. Near Govt. Boys High School Campus, Vaikom Road, Trippunithura, ErnakulamDist- PIN 682 301	8	Nil	Nil	Nil	8	11	Nil	12	11	Nil
34.	College of Teacher Education, VaikomGovt. Girls High School Campus, Vaikom, Kottayam Dist., PIN 686 141,	Nil	Nil	Nil	Nil	9	Nil	10	12	10	9

ANNEXURE II (a)

[As Amended by the Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002] Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007]

[See Clause 5.4.3 (a)]

- | | |
|--|---|
| 1. Adi Andhra | 29. xxx |
| 2. Adi Dravida | 30. Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty) |
| 3. Adi Karnataka | 31. Koosa |
| 4. Ajila | 32. Kootan, Koodan |
| 5. Arunthathiyar | 33. Kudumban |
| 6. Ayyanavar | 34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana |
| 7. Baira | 35. Maila |
| 8. Bakuda | 36. Malayan, Kannur, Kasargod, Kozhikode and Wayanad districts |
| 9. xxx | 37. Mannan (ÎHbX), Pathiyan, Perumannan, Vannan, Velan |
| 10. Bathada | 38. xxx |
| 11. xxx | 39. Moger (other than Mogeyar) |
| 12. Bharathar (Other than Parathar), Paravan | 40. Mundala |
| 13. xxx | 41. Nalakeyava |
| 14. Chakkiliyan | 42. Nalkadaya |
| 15. Chamar, Muchi | 43. Nayadi |
| 16. Chandala | 44. xxx |
| 17. Cheruman | 45. Pallan |
| 18. Domban | 46. Palluvan, Pulluvan |
| 19. xxx | 47. Pambada |
| 20. xxx | 48. Panan |
| 21. xxx | 49. xxx |
| 22. Gosangi | 50. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar |
| 23. Hasla | 51. xxx |
| 24. Holeyay | 52. xxx |
| 25. Kadaiyan | 53. xxx |
| 26. Kakkalan, Kakkan | 54. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan |
| 27. Kalladi | |
| 28. Kanakkan, Padanna, Padannan | |

55. xxx
56. Puthirai Vannan
57. Raneyar
58. Samagara
59. Samban
60. Semman, Chemman, Chemmar
61. Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State) , Thachar other than carpenter
62. Thoti
63. Vallon
64. Valluvan
65. xxx
66. xxx
67. Vetan
68. Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
69. Nerian

ANNEXURE – II (b)**LIST OF SCHEDULED TRIBES (ST)****[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003)****Vide Part-VII Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2(03)****[See Clause 5.4.3 (a)]**

- | | |
|---|---|
| 1. Adiyar | 23. Malakkuravan |
| 2. Arandan [Arandanar] | 24. Malasar |
| 3. Eravallan | 25. [Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)] |
| 4. Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan | 26. Malayarayar |
| 5. Irular, Irulan | 27. Mannan (േ൬X) |
| 6. Kadar [Wayanad Kadar] | 28. xxx |
| 7. xxx | 29. Muthuvan, Mudugar, Muduvan |
| 8. Kanikkaran, Kanikkar | 30. Palleyan, Palliyar, Palliyar, Paliyan |
| 9. Kattunayakan | 31. xxx |
| 10. (Kochuvelan) | 32. xxx |
| 11. xxx | 33. Paniyan |
| 12. xxx | 34. Ulladan, [Ullatan] |
| 13. Koraga | 35. Uraly |
| 14. xxx | 36. Mala Vettuvan(in Kasaragod & Kannur districts) |
| 15. Kudiya, Melakudi | 37. Ten Kurumban, Jenu Kurumban |
| 16. Kurichchan [Kurichiyar] | 38. Thachanadan, ThachanadanMoopan |
| 17. Kurumans, Mulla Kuruman, Mulla Kuruman, Mala Kuruman | 39. Cholanaickan |
| 18. Kurumbas, [Kurumbar, Kurumban] | 40. Mavilan |
| 19. Maha Malasar | 41. Karimpalan |
| 20. Malai Arayan [Mala Arayan] | 42. Vetta Kuruman |
| 21. Malai Pandaram | 43. Mala Panikkar |
| 22. Malai Vedan [Malavedan] | 44. Maratis of Kasargod and Hosdurg Taluk |

ANNEXURE – II (c)**LIST OF OTHER ELIGIBLE COMMUNITIES (OEC) [See Clause 5.4.3(f)]****(Annexure to G. O. (MS) No. 14/2017/BCDD dated 02/08/2017)****OEC (ST)**

1. Allar (Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga-Malayan (Kasaragod, Kannur, Wayanad & Kozhikode Districts)
6. Kundu – Vadiyan
7. Kunuvarmanadi
8. Malamuttan
9. Malavettuvar (Except Kasargod & Kannur Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (Other than Dhobies)

OEC (SC)

1. Chakkamar
2. Madiga
3. Chemman/Chemmar
4. Kudumbi
5. Dheevara/Dheevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Pulayan Vettuvan (Except Kochi State)

ANNEXURE -II (d)**LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)**

[Vide G.O. (P) 208/66/Edn. dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated 06.10.2008 & G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]
[See Clause 5.4.2 (a)]

- | | | | |
|-------|--|-----|---|
| I. | Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava | 11. | Devadiga |
| II. | Muslims (all sections following Islam) | 12. | Ezhavathi (Vathi) |
| III. | Latin Catholics and Anglo Indians | 13. | Ezhuthachan, Kadupattan |
| IV. | Dheevera including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan | 14. | Gudigara |
| V. | Viswakarmas including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan | 15. | Galada Konkani |
| VI. | Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair | 16. | Ganjam Reddies |
| VII. | Other Backward Christians
(a) SIUC
(b) Converts from Scheduled Castes to Christianity | 17. | Gatti |
| VIII. | Kudumbi | 18. | Gowda |
| IX. | Other Backward Hindus, i.e.
1. Agasa
2. Kharvi
3. Aremahrati
4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
5. Bestha
6. Bhandari or Bhondari
7. Boya
8. Boyan
9. Chavalakkaran
10. Chakkala (Chakkala Nair) | 19. | Ganika including Nagavamsom |
| | | 20. | Hegde |
| | | 21. | Hindu Nadar |
| | | 22. | Idiga including Settibalija |
| | | 23. | Jangam |
| | | 24. | Jogi |
| | | 25. | Jhetty |
| | | 26. | Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka |
| | | 27. | xxx |
| | | 28. | Kalarikurup or Kalari Panicker |
| | | 29. | Kerala Muthali, Kerala Mudalis |
| | | 30. | Oudan (Donga) Odda (Vodde or Vadde or Veddai) |
| | | 31. | Kalavanthula |
| | | 32. | Kallan including Isanattu Kallar |
| | | 33. | Kabera |
| | | 34. | Korachas |
| | | 35. | x x x |
| | | 36. | Kannadiyans |
| | | 37. | Kavuthiyan, Kavuthiya |
| | | 38. | Kavudiyaru |
| | | 39. | Kelasi or Kalasi Panicker |
| | | 40. | Koppala Velamas |
| | | 41. | Krishnanvaka |
| | | 42. | Kuruba |
| | | 43. | Kurumba |
| | | 44. | Maravan (Maravar) |
| | | 45. | Madivala |
| | | 46. | Maruthuvar |
| | | 47. | Mahratta (Non-Brahman) |
| | | 48. | Melakudi (Kudiyian) |

49. x x x
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Suriithiman, Malayaman, Nathaman, Moopnar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi), Chakravar
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyar, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeeswar, Yogeeswara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except in Malabar area)
83. Mooppar or Kallan Moopan or Kallan Moopar



**PROSPECTUS FOR ADMISSION TO M Ed DEGREE PROGRAMMES IN
AFFILIATED COLLEGES THROUGH
CENTRALISED ALLOTMENT PROCESS (CAP)**



2022

**MAHATMA GANDHI UNIVERSITY
PRIYADARSINI HILLS P.O., KOTTAYAM-686 560**

www.cap.mgu.ac.in

From the Vice Chancellor's Desk



Mahatma Gandhi University, one of the major affiliating universities in Kerala, is the premier educational institution that strives to fulfill the higher educational needs of the people of Central Kerala. Its headquarters is at Priyadarshini Hills, 13 kms off Kottayam and the campus is spread in an area of 110 acres. The University also has satellite campuses in parts of Kottayam and the neighbouring districts. The University was established on 2 October 1983 and has jurisdiction over the revenue districts of Kottayam, Ernakulam, Idukki and parts of Pathanamthitta and Alappuzha. Its academic universe consists of 18 University Schools/Departments, 8 Inter-University Centres, 10 Inter School Centres and 264 Affiliated Colleges. The University has achieved tremendous progress in securing a good number of **research and extension projects** under the auspices of national agencies and institutions like UGC, FIST, DRS, ISRO, COSIT, CSIR, DAAD, STEC, ICMR, BARC, MoEF, ICCR, ICHR, IED, IIFT, and the Sahitya Academy. There is considerable advance made in the University's execution of MoUs with research institutions of international reputation. The MoUs entered into with Max Planck Institute of Technology, Germany; Brown University, USA; University of Nantes, France; California Institute of Technology, USA; University of Toronto, Canada; Catholic University, Belgium; Heidelberg University, Germany; and the Institute of Political Studies, Rennes, France, and Jinan University, China are only a few of them. The School of Chemical Sciences and the Centre for Nanoscience and Nanotechnology, which have been active in sending researchers to foreign Universities, have sent the largest number of researchers during the last two years. The number of researchers who visited the University under their MoUs is the highest too. The University is top in the state in bringing the **highest amount of money by way of project grants** in the year 2011 and subsequent years. A major portion of the funds are being brought by the science departments alone.

The **web-enabled University Library** with its large collection of books, journals and e-journals as well as the **Online Thesis Digital Library** that provides open access to its collection of digitalised Ph.D dissertations are some of the notable achievements of the University during the last few years. This is the only University in the country which has made its Doctoral Dissertations Open Source for Worldwide Access. INTUTE has identified the University as the best in the country in putting its knowledge share as Open Source. This has earned the University the **Best Institution of E-Learning Facility Award** instituted by the state Government. Recently, the entry of the University's Publications Department to **knowledge book publishing**, the rejuvenation of various **Chairs in the University Departments**, initiation of the **Campus Area Networking**, development of **ICT supported teaching** (through smart classrooms) etc., have enabled Mahatma Gandhi University to assert and rearticulate its primary function as an important knowledge service provider in the country.

The achievements outlined here have placed the University quite prominently on the national academic map. Today Mahatma Gandhi University **is ranked first in the State, third in South India and thirteenth in the whole nation** by CSIR in terms of the **intellectual productivity of the faculty**. NISTADS has ranked the University **nineteenth in terms of the h-Index of the Science Faculty**. Some of the members of the faculty have very good publications in their areas of specialisation.

DST has ranked the University 8th among the 29 Universities with **DST recognition under PURSE** in the Country. The University has successfully introduced the **Choice Based Credit and Semester System (CBCSS) and Grading System** in the affiliated colleges and the Kerala State Higher Education Council (KSHEC) cites this as constituting a Model for other Universities in the state. Ours is the only University with software autonomy for computer automation and **Campus Area**

Networking, and the only affiliating University in the Country with a **Centralized Admission Procedure (CAP)** for admission to both UG and PG Programmes. UGC cites Mahatma Gandhi University as a **national model for New Initiatives**. The University is top in bringing **Nobel Laureates as Scholars-in-Residence** under the Government-sponsored Scheme of **ERUDITE**. The University has undertaken state level co-ordination of two scholarship schemes introduced by the Government of Kerala, the **ACQUIRE** and **Tanma** for nurturing social science brilliance and literary talent respectively.

University has secured the **prestigious Chancellor's Award for the best University** in the State for the years **2016 and 2018**. Similarly, University has **obtained 'A' Grade with CGPA 3.24** in the third cycle of NAAC reaccreditation which is highest among the Universities in the State. University has also improved its position from 34th rank in 2018 to **30th position in 2019 & 2020 in the NIRF ranking** of the Human Resources Development Ministry. The University is **ranked 6th in the India Today MRDA ranking of Indian Universities (2019 & 2020)**. Mahatma Gandhi University was placed in Band A (ranked between 6th to 25th position) in the **ATAL ranking for excellence in innovation** conducted by MHRD.

All the programs offered by Mahatma Gandhi University follow the CSS system with Outcome Based Approach. The flexibility in the curriculum has been designed with industry-specific goals in mind and the educator enjoys complete freedom to appropriate the syllabus by incorporating the latest knowledge and stimulating the creative minds of the students. Bench marked with the course of studies of various institutions of repute, our curriculum is extremely contemporary and is a result of brainstorming efforts of great think-tanks: a large number of faculty members, experts from industries and research level organizations. The evaluation mechanism employs continuous assessment with grade point averages. We believe sincerely that it will meet the aspirations of all stakeholders – students, parents and the employers of the graduates and postgraduates of Mahatma Gandhi University.

At Mahatma Gandhi University, research, consultancy and innovation are regarded as our pillars of success. Most of the faculty members of the University are involved in research by attracting funded projects from various funding agencies. The outcome of the research is passed on to students through live projects from industries. The entrepreneurial zeal of the students is encouraged and nurtured. Our faculty teach students with research as base for teaching and approach towards problem solving ability and societal issues in mind.

Mahatma Gandhi University has introduced structured training programs on soft-skills and preparatory training for competitive examinations are offered to make students more employable and towards 100% placement. The entrepreneurship development activities and establishment of "Business Innovation and Incubation Centre" in the University extend full support to the budding entrepreneurs to nurture their ideas with innovation and creativity and establish an enterprise for knowledge transfer and wealth creation.

The University was selected as one among 16 best universities in the country by MHRD for grant of Rs. 50 crores under RUSA 2.0 scheme. The amount is meant for establishing a business innovation ecosystem and for conducting cutting-edge research in various domains of knowledge.

I strongly believe Mahatma Gandhi University is marching ahead in the right direction, providing a holistic education to the future generation and playing a positive role in nation building. We reiterate our endeavor to provide premium quality education accessible to all and an environment for the growth of over-all personality development leading to generating "Global Professionals".

We provide our students with excellent learning and placement in Indian and global industries. All aspiring students are invited to experience the difference of a visionary University, its world-class research and academic environment, hi-tech laboratories and classroom facilities.

I look forward to welcoming you to Mahatma Gandhi University.

Prof. (Dr.) Sabu Thomas

Vice- Chancellor

The Prospectuses issued in previous years are not valid for the year 2022. Candidates are required to go through the current prospectus carefully and acquaint themselves with all the relevant information relating to the admission process. They are also requested to visit the official website of the University www.mgu.ac.in for notification and announcements. This prospectus is subject to modification/addition/deletion as may be deemed necessary by the University.

1. INTRODUCTION

- 1.1 Prospectus for admission to the M Ed Degree Course in Aided/Self Financing Training colleges affiliated to the Mahatma Gandhi University for the academic year 2022-23 as approved by the University is published herewith.
- 1.2 The Prospectus issued during the previous years is not valid for the year 2022-23.
- 1.3 Admissions shall be done through Centralised Allotment Process
- 1.4 The Prospectus is subject to modifications/additions/deletions as may be considered necessary by the University.

2. PROGRAMMES, INSTITUTIONS AND SEATS

2.1 Details of the Programmes and duration:

This is a programme leading to the Masters Degree in Education. The programme extends for a period of two years/ four semesters. The course of study shall be by regular attendance for the requisite number of lectures and practical training as per Mahatma Gandhi University Regulations for the M Ed programmes.

2.2 Institutions and Subjects for the M Ed Programme:

The list of colleges to which admissions are to be made and the subjects /streams offered in each institution are given in Annexure I.

2.3 Categorization of seats:

Seats available in M Ed colleges are mainly classified as Merit Seats, Community Quota Seats (in Aided Colleges Only) and Management Quota seats.

(a) Merit Seats:

Admissions to merit seats in the Teacher Training Colleges shall be made through the Centralized Allotment Process on the basis of marks the applicants obtained in the qualifying examination and other rules of admission prescribed by the University and the Government.

(b) Community Merit Quota Seats:

The seats under community quota shall be reserved for the applicants of the community to which the college belongs and such seats shall be filled on the basis of merit.

(c) **Management seats:** The seats in Aided and Unaided Colleges that are to be filled by the Managements concerned are classified as 'Management seats'.

3. RESERVATION OF SEATS

3.1 Types of Reservation: Out of the total Merit Seats available in Aided/Self financing affiliated colleges for various M Ed Programmes, seats will be reserved for different categories under the following main items:

- i. Reservation for Persons with Disabilities
- ii. Special Reservation and
- iii. Mandatory Reservation

2.1.1 Reservation for Persons with Disabilities (PD): 5% seats of the sanctioned strength shall be reserved in all affiliated institutions exclusively for candidates with benchmark disability (as per clause 32 (I) of chapter VI, The Rights of Persons with Disabilities Act, 2016). If candidates are not available in a particular category, the seats shall not be filled from any other categories.

'Person with disability' means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. Candidates seeking admission under Differently Abled category should submit the "Certificate of disability", issued not earlier than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the

degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. The permanent disability card has a lifelong validity when issued to a disabled person - above the age of 18 years. For disabled children below 18 years of age, the card is required to be updated once in every five years. Based on the details furnished in the online application, candidates will be provisionally included under the "Differently Abled" category. Candidates seeking admission under PD category should upload with their application form, an attested copy of the 'Certificate of disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability.

Only Blind and Orthopedically handicapped candidates are eligible to apply to the PD Quota. The selection of candidates under this category will be based on the rank in the inter-se-merit list and not on the basis of the degree of disability.

The students who seek admission in this category should apply online

2.1.2 Special Reservation: The seats reserved under Sports Quota come under this category. **Such students should apply online under the non-cap category. They can also apply in CAP if they desire to be considered for the general allotment.**

2.1.3 (a) Reservation of seats under Sports Quota

Age Limit: Upper age limit for applying through sports quota is 25 years.

The following norms are prescribed for admission under sports quota.

1. One seat is reserved in each Aided College
2. The applicant for admission to the Sports quota should have represented at **least the College in the Inter Collegiate Competitions**. Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. Performance in any year during the Under Graduate Programme only will be taken into consideration. The following guidelines shall be followed in determining merit in sports and games for admission to the PG programmes.

Points shall be awarded to the 1st (Winner or the Winning Team), Second (Runners up or Runners up team), third (third place) and participation as :

POINTS FOR VARIOUS CATEGORIES

Sl. No.	Item	Points
1.	Representing India in approved world Championships/Olympics and winning Gold Medal	200
2.	Representing India in approved world Championships/Olympics and winning Silver Medal	195
3.	Representing India in approved world Championships/Olympics and winning Bronze Medal	190
4.	Representing India in approved world Championships/Olympics	185
5.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Gold medal	180
6.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Silver medal	175
7.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Bronze medal	170
8.	Representing India in Commonwealth games/ Asian Games/Asian Championship etc.	165
9.	Representing India in World University games and winning a Gold medal	160
10.	Representing India in World University games and winning a Silver medal	155
11.	Representing India in World University games and winning a Bronze medal	150
12.	Representing India in World University games	145

13.	Representing India in Regional Championship such as SAF Games and winning a Gold medal	140
14.	Representing India in Regional Championship such as SAF Games and winning a Silver medal	135
15.	Representing India in Regional Championship such as SAF Games and winning a Bronze medal	130
16.	Representing India in Regional Championship such as SAF Games	125
17.	Representing Kerala State in National Championship for Senior / Youth and Winning Gold medal	120
18.	Representing Kerala State in National Championship for Senior /Youth and Winning Silver medal	115
19.	Representing Kerala State in National Championship for Senior /Youth and Winning Bronze medal	110
20.	Representing Kerala State in National Championship for Senior /Youth championship	105
21.	Representing a University in All India / South Zone Inter University Competition and Winning a Gold medal	100
22.	Representing a University in All India / South Zone Inter University Competition and Winning a Silver medal	95
23.	Representing a University in All India / South Zone Inter University Competition and Winning a Bronze medal	90
24.	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Gold Medal	85
25.	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Silver Medal	80
26.	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Bronze Medal	75
27.	Representing Kerala State in South Zone Championship for Senior/Youth	70
28.	Representing University in All India / South Zone Inter University Championship	65
29.	Representing State in all India Rural Sports/ women's Sports and Winning a Gold Medal	60
30.	Representing State in all India Rural Sports/ women's Sports and Winning a Silver Medal	55
31.	Representing State in all India Rural Sports/ women's Sports and Winning a Bronze Medal	50
32.	Representing Kerala State in All India Rural Sports/Women's Sports	45
33.	Representing District in Inter- District Championship for Seniors / Youth and Winning a Gold medal	40
34.	Representing District in Inter- District Championship for Seniors / Youth and Winning a Silver medal	35
35.	Representing District in Inter- District Championship for Seniors / Youth and Winning a Bronze medal	30
36.	Representing District in Inter- District Championship for Seniors / Youth Students selected for KSSC Sports hostel scheme	25
37.	Representing a college in the Inter Collegiate championship and Winning a Gold Medal	20
38.	Representing a college in the Inter Collegiate championship and Winning a Silver Medal	15
39.	Representing a college in the Inter Collegiate championship and Winning a Bronze Medal	10
40.	Representing a college in the Inter Collegiate Tournament	05

The selection of candidates under the category will be based on the proficiency in sports/games.

- i. A person can score points only in one category.
- ii. The highest score will be counted
- iii. Where bracketed, scores in other categories will be counted
- iv. Where still bracketed, Priority will be given in the order of merit i.e.; 1st , 2nd , and 3rd place respectively.
- v. Those with a more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and so on).
- vi. Individual achievements will be ranked above team achievements.
- vii. A new record is created; he/she will be given priority.

- viii. If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.
- ix. Performance in any year during the Under Graduate Programme will be taken into consideration.
- x. The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.

Addendum

1. Only the events, which are having intercollegiate competitions in Mahatma Gandhi University alone, will be considered for Sports Quota admissions.
2. Approved World competitions mean the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.
3. The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district association in respective sports.
4. Individual games /event means a game/event in which individual performs alone.
5. When a candidates has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.
6. For team events, colleges should upload the events they wish to choose in the beginning of each academic year

NOTE: Those who seek admission through sports quota, shall apply online and upload necessary documents at the time of applying online. Applicants shall be able to choose programmes in various colleges based on the events chosen by the colleges/ team preferences of the colleges and the University shall prepare and publish the provisional ranklist.

If vacancies arise due to discontinuation of candidates under Sports quota, the next eligible candidate in the Rank List shall be admitted. No candidates under any circumstances shall be allowed to apply after the last date specified for the sports quota admissions as the seats are deducted from general merit quota seats.

3. **Mandatory Reservation :**

3.1.1 Self Financing Affiliated Training Colleges & Self financing Programmes in Aided Training Colleges In Unaided Training Colleges 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions prescribed by the University. The remaining 50% of the seats under Merit quota will be filled up on the basis of merit and by following the reservation policy of State Government, as detailed below:

Distribution of 50% Seats ear marked under Merit category	% of Reservation
Open Quota	50
Economically Weaker Sections	10
Scheduled Caste	8
Scheduled Tribe	2
Ezhava, Thiyya & Billava	9
Muslims	8
Latin Catholics and Anglo Indians	3

Other Backward Christians	1
Other Backward Hindus	3
Dheevara and related communities(DV)	2
Viswakarna and related communities(VK)	2
Kusavan and related communities(KN)	1
Kudumbi(KU)	1

4. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

- (i) Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required.
- (ii) The claims for **mandatory** reservation once made in the Application form cannot be altered by the candidate under any circumstances.

4.1.1. Claim for Communal reservation under ‘Socially and Educationally Backward Classes’ (SEBC): Reservation of seats to the Socially and Educationally backward Classes will be in accordance with the provisions contained in G.O.(P) 208/66/Edn. dated 2.5.1966, as amended from time to time. The names of the castes and communities under SEBC are given in Annexure I (d)

- (a) Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/2019/BCDD dated 08.03.2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.
- (b) Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both ‘**Community**’ and ‘**Income Certificates**’ or **non-creamy layer certificate** obtained from the Village Officer concerned. The digital copy of the above certificates should be uploaded during submission of online application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

4.1.2. Claim for Reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota

- (a) Candidates claiming reservation under Kerala Scheduled Castes/ Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure I (a) & I (b). The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community certificate from Village Officer along with a copy of the gazette notification.
- (b) **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC candidates) who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates or non creamy layer certificate obtained from the revenue authorities concerned. Those OEC candidates whose annual family income is upto Rs. 8 lakhs alone are eligible for such seats.

4.2. OTHER GENERAL RULES FOR MANDATORY RESERVATION :

4.2.1 The seats unavailed by the SC candidates will be diverted to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified through print media. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:-

- (i) **Government/Unaided/Aided/ except colleges run by Aided backward minority communities;** the unfilled vacancies shall be filled from candidates belonging to OEC, and in their absence candidates belonging to SEBC. The seats that further remain unfilled shall go to open quota.
- (ii) **Aided colleges run by managements belonging to backward/minority Communities;** the unfilled vacancies shall be filled from the ranklist of applicants belonging to the same backward/minority communities. If seats still remain vacant, the same will be filled as per clause 4.2.1(i). The college authorities should report such vacancies to the University within the stipulated time.

5. ELIGIBILITY FOR ADMISSION

5.1.1. **Age Limit:** There is no age limit for applying to various M Ed programmes conducted in colleges affiliated to the University.

5.1.2. Academic eligibility should be satisfied as on the last date for submission of academic data.

No candidate shall be admitted to the M Ed Degree programme unless he/she possesses qualification and minimum requirement thereof.

5.1.3. If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the educational institution.

5.1.4. A) The minimum requirements for admission to M Ed Degree Programmes are:

	Graduates who have passed qualifying examination in CBCSS (2009) pattern - Four Point Scale	Graduates who have passed qualifying examination in CBCSS (2013/2017) pattern -Seven Point Scale	Graduates who have passed qualifying examination in other patterns
(a)	B Ed		
	Graduation with not less than CGPA of 2.00 out of 4.00 in aggregate.	Graduation with not less than CCPA of 5.00 out of 10.00 in aggregate.	Graduation with not less than 50% marks in aggregate.

OR

50% marks or an equivalent grade in the following programmes (i) B.A.B.Ed., B.Sc.B.Ed (iii) B.El.Ed or (iv) D.El.Ed with an undergraduate degree(with 50% marks in each)

B) The eligibility criteria for applicants from Universities outside Kerala, having double/triple main B.Ed degree seeking admission to the M.Ed Programme of Mahatma Gandhi University are as follows:

- i. They are eligible for admission to the M.Ed Programme of Mahatma Gandhi University, provided the Pedagogic Course they intend to opt for in the M.Ed Programme should have a minimum of 25% weightage of the total marks/credits of the B.Ed Programme they have undergone.
- ii. Their admission to the M.Ed Programme may be based on the main subject of study at UG/PG level and in accordance with the specialisation elective courses mentioned in the prospectus for admission to the M.Ed programme of Mahatma Gandhi University.
- iii. Besides the Eligibility Certificate for Higher Studies, they may also be required to submit a Programme-wise Eligibility Certificate specifying the specialisation elective course for M.Ed Programme of Mahatma Gandhi University.

Relaxation in Marks in the qualifying examination:

- 5.1.5. Kerala Scheduled Caste/Scheduled Tribe Category:** The minimum requirement for admission to M Ed programmes is a pass in the qualifying examination for the Kerala Scheduled caste /Scheduled tribe category.
- 5.1.6. SEBC Category:** A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (d)) i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013/2017), applicants and 47% marks for pre-CBCSS applicants for admission to M Ed programmes
- 5.1.7. OEC Category:** A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (c) i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to M Ed programmes.
- 5.1.8. Persons with Disability category:** A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to M Ed programmes.

6. Choice of optional subjects.

- 6.1.1** The optional subject for the M Ed course should be the same as the one, which the student has selected as main subject for B Ed, programme wise Eligibility Certificate from Mahatma Gandhi University should be furnished along with the application.

7. PREPARATION OF RANK LIST:

The rank list shall be prepared for all subjects as detailed below:

Under Pre - CBCSS pattern, the following formula should be used to calculate the Index mark.

(Part I + Part II + Part III) / (Total Maximum Mark of Part I, Part II and Part III). The score thus is converted into score out of 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

Under CBCSS (2009) and CBCSS (2013/2017) pattern, the following formula should be used to calculate the Index mark.

(Programme Grade Point Average x Programme Credit + Core Course Grade x Core Course Credit) / (Programme Credit)

The score thus is converted into score out of 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

For applicants from Universities outside Kerala, having double/triple main B.Ed degree seeking admission to the M.Ed Programme of Mahatma Gandhi University, only the B Ed component will be considered for calculating the Index marks.

8. Bonus Marks

The Bonus marks will be awarded as follows:

- a. Bonus mark of 10 shall be awarded to 'B' and 'C' Certificate holders in proof of their high proficiency. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for B Ed programmes.. The Claim of these candidates who have participated in NCC/NSS activities prior to the University level programme i.e. Higher Secondary / Plus Two / Vocational Higher Secondary etc will not be taken into account for awarding bonus marks.**
- b. Bonus mark of 10 shall be awarded to NSS Certificate holders. In respect of NSS candidates the bonus marks will be**

awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G programmes for which admission sought.

- c. A bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to the P.G. Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that the applicant is the son/daughter of ex service man or an ex service man himself/herself.
- d. **The benefit of bonus marks can be scored by a candidate only under one category i.e.; either NSS or NCC.**
- e. Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:

- 8.1 Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. *Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.*
- 8.1.2 Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.
9. **Resolving of Tie** : In the case of more than one candidate obtaining equal index marks (including weightage/ if applicable), the age of the candidates will be taken into account, the older being placed higher in the ranking. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.

10 CENTRALISED ALLOTMENT PROCESS (CAP)

There is only a single application form for applying for admission to all the M Ed Degree Programmes in various affiliated colleges for considering them in the Open/Reservation Quota. If a candidate submits more than one application his/her candidature is liable to be cancelled. The candidates seeking admission through community merit/management quota should submit separate applications to the respective colleges also. The above candidates should also apply under the Centralised Allotment Process, if they are to be considered for general allotment.

Application Fee:

The application fee will be as follows

For General candidates: **Rs 1300/-**

For SC/ST candidates: **Rs 650/-**

Submission of Applications:

Submission of application i.e. registration of personal and academic data as well as options for programmes and colleges shall be done on-line. Before submitting the application form, candidates are advised to verify the details of programmes in a college including hostel facilities through the website of individual colleges, in addition to the information given in the prospectus published by the University. Before selecting a programme the applicant shall satisfy himself/herself that he/she possess the prescribed qualification for applying for the programme.

10.2. Steps for On-line Registration

1. For online registration of personal and academic data, the candidates must visit the web site, www.mgu.ac.in and click on the link "**M Ed CAP 2022**".
2. Follow the online instructions and fill in the personal details in the relevant fields provided.
3. Please take utmost care while choosing the University concerned and entering the register number.
4. Please note that only one application can be generated using one mobile number and hence the applicant should be extremely careful while entering the details online.
5. Create a '**Password**'. (The password is mandatory for all future online operations). **The password created by the candidate should not be disclosed to others who may misuse it.** This may result in tampering with the options and the University will not be responsible for any such eventuality.
6. Fill in the Application Form with personal details, academic eligibility and the options correctly.
7. Pay the application fee by clicking on the "PAY NOW" button which will redirect you to the Online Payment Gateway. You can use Debit Card/ Credit Card or Internet Banking facility for making online payment.
8. After remitting the fee, you will be redirected back to the application page.
9. Upload the digital images of the documents in proof of caste/community/bonus marks claimed etc.
10. Verify with the relevant documents and confirm the details entered on-line.
11. After satisfying himself/herself that the details entered are correct, the applicants shall press the Final Submission Button.
12. Take the print out the confirmation page for your future reference.

The applicant can check his/her application status online using their User id (application number) and password at any stage after online registration.

Special Attention

After pressing final submission button, further modification of data (except options) is not possible. Hence, make double sure that all entries are made correctly before pressing final submission button. For a complete Illustration refer the appendix.

Hardcopies of the filled in application shall not be, repeat, shall not be sent to the University. Application fee once paid shall not be refunded.

10.2.1 Procedure for Online Registration of options

All options for which the candidate is eligible will be displayed on the Option Registration Page. The candidate may follow the directions given therein to register the options. The data entered should be saved regularly by clicking the 'save' button, so that the data already entered is not lost due to unexpected technical reasons. The candidate should enter only those options in which he/she is interested. Candidate should also note that he /she will be considered for allotment only to those programmes and colleges opted by him / her. So a candidate who has not opted for a particular programme-college combination will not be considered for allotment for that combination. Existing options, registered by the candidate and available in the option registration page can be cancelled by clicking the delete button. All options registered by the candidate will be processed. ***If a candidate gets allotted to a particular programme, based on his / her option, he***

/she is bound to accept it, failing which, he /she will lose that allotment as well as his /her claims for any seats in any stream. Such candidates will not be eligible for any further allotment in any stream. The options for college(s) and programme(s) can be done while submitting online registration of personal and academic data or subsequently within the last date of submission of application. No extension of time will be granted for registering options under any circumstances.

10.2.2 The options in the 'home page' of the candidate at the time specified for closing of registration of options alone will be considered for processing. Once the candidate completes the option entry, he/she can view his/ her options on the option registration page. An option list will be generated and the candidate can take a print out of the same and keep it for future reference. If the candidate wants to change his/her options already registered, he/she may revise the options as desired within the prescribed time limit and should see that the options are listed as per his/her priority.

10.2.3 Processing of options, Publication of Provisional Rank list and Trial Allotment

The application details as entered by the candidate will be published for verification by the candidates. Candidates will have the provision to modify option details even at this stage. Provisional Rank list shall be prepared on the basis of the ranking marks arrived at as per the rules in this regard. The trial allotment will be conducted to give the applicants awareness about the chances of getting allotment to a programme and college based on the options, merit and the reservation norms. **The trial allotment does not guarantee that the candidate will get allotment in a college or programme of his/her choice for ranks may vary in the actual allotment subject to data modification by the applicants after the trial allotment.**

10.2.4 First Allotment: After the Trial Allotment and the period earmarked for rearranging options, the first Allotment list will be published on the date to be notified. For the selected candidates a provisional Allotment Memo will be displayed in the website and the candidate shall take a print out of the same after remitting the required fee through the online payment gateway. The allotment memo will show the personal details, the college and the programme to which the candidate is allotted. **The students who get admission in their first option should remit the fee applicable to the course in the institution at the time of admission. Those students who decide to seek permanent admission by cancelling the higher options also shall remit the fee in the institution. Those who retain higher options need not pay any fee in the institution at the time of admission. However, in the third allotment, they should remit the fee applicable to the programme secured in the higher option (except SC/ST candidates) and join the college, and if not secured they should remit the fee applicable to the programme secured in the previous option.** The principal/Head of the college/institution shall be personally responsible for ensuring the correctness of the relevant details in online application by verifying it with digital copies of the relevant documents uploaded by the candidate/original records produced by the candidate. The University will also verify the records produced by the candidates who got admission in due course and any discrepancy detected will lead to the cancellation of the allotment.

10.2.5 Remittance of Fee: The prescribed fee due to the University as detailed below will have to be remitted by candidates (except SC/ST candidates) through the online payment gateway as per the time schedule prescribed. Candidates can download the allotment memo only after remitting the fee due to University through the Online Payment Gateway available in the website. Those who fail to do this will be treated as **Not Joined** and further claim for admission by these applicants will not be entertained.

For candidate who have graduated from Mahatma Gandhi University

Item	Amount (Rs)
Students' Insurance Premium	23/-
Students' Welfare Fund	35/-
University Union Fee	55/-
Sports Affiliation Fee due to the University	225/-
Students Affiliation fee	800/-
Total	1138/-

For candidates who have graduated from other Universities

Students' Insurance Premium	23/-
Students' Welfare Fund	35/-
University Union Fee	55/-
Sports Affiliation Fee due to the University	225/-
Students Affiliation fee	800/-
Matriculation fee	265/-
Total	1403/-

10.2.6 SC/ST candidates, who get allotment, shall remit a token amount of Rs. 50/- in the manner detailed above.

The payment of fees through any other mode of remittance will not be accepted.

10.2.7 Those candidates who do not remit the fee on or before the date specified, will lose their current allotment as well as the eligibility for participating in the further allotments.

10.2.8 If a candidate is satisfied with an allotment and does not want to be considered again for further allotment(s), he/she must cancel all the remaining higher options. A candidate retaining all or any of his/her higher options after an allotment, is bound to accept the next allotment, if any, failing which he/she will lose the previous allotment as well as the new allotment. He / She will not be considered for any further allotments.

10.3 Mode of re-arrangement/deletion of options: Existing options registered by candidate, available in the Home Page, can be deleted by clicking the delete button. Preference of options can be changed within the notified period. Deleting options must be done one at a time, each time clicking the 'delete' button

10.3.1 The facility for deletion/re-arrangement of options will be available during the specified period only.

10.3.2 Second/Further Allotments:

10.3.3 The Second/Further Allotment list will be published as per the schedule issued by the University.

10.4 Other rules related to allotment

10.4.1 If a candidate gets allotted to a particular programme and college, based on his/her option, he/she shall report/join the programme, failing which, he/she will lose that allotment and will not be considered for any further allotments.

10.4.2 Candidates will not be allotted to a College/Programme, not opted by them.

10.4.3 A candidate is bound to accept an allotment as per the priority of options registered. If he/she gets allotment in the subsequent phase, based on higher options against arising/future vacancy, he/she has to relinquish the seat already occupied by him/her.

10.4.4 Any request to retain a previous allotment after a subsequent allotment (based on the higher options registered) will not be considered under any circumstances.

A candidate shall inevitably report for admission in the college (through online mode) allotted to him/her in the first instance and if desirous of availing higher options in the college of his/her choice shall not cancel higher options. A candidate who so desires to await his/her chance for admission in a college of his/her choice need not admit (Permanent admission) himself/herself to any college allotted as per his/her higher options during the course of each allotment and need to finalize his/her choice of college and seek permanent admission only in the third allotment.

11. POST ALLOTMENT ACTIVITIES

11.1. Reporting at the College for admission:

It is mandatory that all students **who get allotment on first option and those who wish to avail permanent admission should report for admission at the college concerned** after remitting the requisite fee due to University through the Online Payment Gateway. Candidates can download the allotment memo only after remitting the fee due to University through the Online Payment Gateway available in the website. Those who fail to do this will be treated, as Not Joined and further claim for admission by these applicants will not be entertained.

However, candidates who wish to avail temporary admission are exempted from reporting to the colleges physically. Instead, they should contact the colleges to which they are allotted and wish to secure temporary admission after remitting the requisite fee due to University and confirming temporary admission. Those who wish to take temporary admission may do so by availing the option provided in the online application after remitting the requisite fee due to University.

The college authorities after verifying the digital copies of the documents provided online in the college panel may admit/reject the candidate as the case may be.

However, the candidates who wish to avail permanent admission should produce the following documents in original before the Principal/Head of the college/institution at the time of admission itself.

- a. The Allotment Memo downloaded from the website.
- b. Certificate to prove date of birth.
- c. Transfer Certificate (TC) from the Institution last attended and Conduct Certificate.
- d. Grade card/ Marklists of all parts of the B Ed examination and Provisional/Degree Certificate.
- e. **In the case of students from other Universities, Eligibility Certificate from Mahatma Gandhi University specifically stating that, their Qualifying examination is recognized for seeking admission to M Ed Degree course (not Higher Studies) in a particular optional subject/in a stream is mandatory at the time of admission to the course.**
- f. Migration Certificate, if applicable.
- g. Caste certificate from the revenue authorities concerned in the case of SC/ST candidates. Any other documents required to be produced before the Head of Institution.
- h. Community Certificate along with non-creamy layer certificate (as per Government rules) from the revenue authorities concerned in the case of SEBC candidates who claim reservation under SEBC category. The non-creamy layer certificate should not have been issued earlier than 12 months prior to the submission of application.
- i. Income and Asset Certificate from the revenue authorities concerned as stipulated in GO (MS) No. 128/2020/H Edn dated 20/03/2020 in the case of candidates who wish to avail of reservation under EWS.

j. Candidates who wish to avail of bonus/weightage of marks shall produce the relevant certificates.

The college authorities, after verifying the above documents, shall confirm the admission and make necessary updations in the admission portal. The students who get admission in their **first option** should remit the fee applicable to the programme in the institution at the time of admission. Those students who decide to **seek permanent** admission by cancelling the higher options also shall remit the tuition fee and confirm their admission.

Those who retain higher options need not pay any fee in the institution at the time of admission on the basis of the first/second/third allotments. However, in the fourth allotment, they should remit the fee applicable to the programme secured in the higher option (except SC/ST candidates) and join the college, and if not secured they should remit the fee applicable to the programme secured in the previous option. **Candidates who wish to retain their higher options need not remit any fee at the colleges while choosing temporary admission during first allotment.** However, such students should send any of the additional documents required for verification through email if demanded by the college authorities.

The allotted applicants should download the admission memo from the website and produce the same at the time of confirmation of the admission at the college on the dates intimated by the University. The college authorities may retain the memo along with other certificates required for the confirmation of admission.

No fee of any kind shall be levied from students who take temporary admission on first allotment and wish to leave the institution concerned on higher option or otherwise within the time limit prescribed for joining after the second allotment.

11.2 Confirmation of Allotment

As the allotment is based on the information furnished by the candidate online, the eligibility should be confirmed at the time of admission based on the originals of the supporting documents uploaded by the candidate. The admission should be done on-line through the panel provided by the University by ensuring the correctness of the candidate details. The principal/Head of the college/institution should verify the details furnished in the allotment memo in respect of the candidate by comparing the same with the originals of the digital copies of the documents uploaded by the candidate. **Any discrepancy which results in the invalidation of the allotment should be reported to the University and admission should be denied in such cases.** The principal/Head of the college/institution shall be personally responsible for ensuring the correctness of the relevant details in online application by verifying it with digital records uploaded by the candidate. The college authorities shall also verify the genuineness of the digital records by verifying it with the original documents produced by the candidate on the date specified by the University for the same. The University will also verify the records produced by the candidates who got admission in due course and any discrepancy detected will lead to the cancellation of the allotment.

Two Special Allotments will be conducted for SC/ST candidates. SC/ST candidates who secure allotment through CAP and wish to retain their higher options will be permitted to take provisional admission in all allotments upto the third allotment.

11.3 Verification of Documents. The Principal/Head of the Institution shall be personally responsible for verification of digital documents/original documents and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the College/institution. If any discrepancies are noted in the online data and the digital/original records, the allotment will be cancelled. The University will also verify the records produced by the candidates who got admission in due course.

***Any lapse on the part of the Head of the Institution with regard to the irregular admission shall be viewed seriously
(Circular No. Ac AI/3/2114/2008 dated 06/11/2008).***

- 11.4 Cancellation of Higher Options after joining a College:** Candidates who join the college on the date specified may cancel their remaining options fully or partially or change the priority of their remaining options before the date specified. A candidate, not interested in any further allotments, must cancel all his/her options before the specified date, failing which, the options will remain live and will be considered for further allotments, if any. Alternatively, all higher options gets cancelled automatically if a candidate chooses permanent admission to a particular programme to which he/she is allotted.
- 11.5 Receipt regarding entry in the Online Admission Portal:**
The college authorities should provide a receipt that can be downloaded from the Online Admission Portal which states that necessary entries in respect of the reported candidate have been made in the Online Admission Portal and the candidate choosing a mode of admission shall download the same from the online application without fail. The candidates shall ensure that the colleges have verified their digital documents/records and have admitted them temporarily/permanently. An option in this regard shall be available in the candidate login from where he/she may choose permanent/temporary admission and download receipt in respect of confirmation of temporary /permanent admission by the colleges.
- 11.6** Any candidate who has enrolled for a programme (UG/PG/Diploma) but hasn't completed it is not eligible for admission to any post graduate programme without cancelling the previous registration to the programme to which he/she has already enrolled. Completion of a programme of study shall be determined based on passing all papers of the examination for getting the degree as prescribed under MG University Statutes 1997.

A candidate need not report for admission in the college allotted to him/her in the first instance and if desirous of availing higher options in the college of his/her choice shall not cancel higher options. A candidate who so desires to await his/her chance for admission in a college of his/her choice need not admit himself/herself to any college allotted as per his/her higher options during the course of each allotment and need to finalize his/her choice of college and seek permanent admission only in the fourth allotment.

Applicants can avail the option available in the online application to choose temporary/permanent admission if he/she is allotted to any of the options other than first option. If a candidate is allotted to his/her first option, he/she will not have the option to take temporary admission.

As indicated earlier, allotted candidates can exercise online option on the mode of admission after the publication of allotment/s and need not report to the colleges for the physical verification of records in the case of temporary admission. However, in the case of permanent admission, candidates should report to the colleges physically and produce originals of the certificates for verification.

Candidates applying to Sports/PD Quota must apply through CAP before the last date of submission of application to each category. Such candidates need not submit hard copies of the application to the colleges concerned.

However, Candidates applying to Community Merit/Management quota should also apply online and submit CAP application number to the colleges concerned.

Applicants seeking admission under Community Merit/ Management quota after the time limit prescribed for submitting application shall obtain the permission of the University. The request for the same shall be addressed to the Registrar, M G University on plain paper, citing the reason for belated submission of application, duly recommended by the Principal of college/Head of the Institution along with a chalan /Pay-in-Slip receipt for ` 100/- and shall be produced before the Asst. Registrar (Acad -I).

The "Hon'ble Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution

Any other items not specifically covered in this prospectus shall be decided by the University and the decision taken therein shall be final.

**Mode of remittance of Fee due to the University in the Case of admissions under Sports/PD/
Community Merit/Management Quota**

The fees due to the University (General Rs. 1138/- only (for candidates who have graduated from MG University) and Rs 1403/-only (For candidates who have graduated from other Universities), SC/ST- Rs. 50/- Only) in respect of the applicants admitted under the above quotas should be remitted through the online payment gate way made available in the Online Admission Portal. The details of all candidates admitted to the above quotas should be uploaded to the Online Admission Portal of the University on the date of admission itself. The admission of such candidates shall be complete and valid only if the details are uploaded in the Online Admission Portal on the date of admission. All those admissions without entry in the Online Admission Portal shall be considered irregular. The candidates who have secured admission to the above quotas should collect the confirmation slip that can be downloaded by the college authorities after uploading the details of the admitted candidates.

List of affiliated Training Colleges with Course & Intake

Sr. No.	Name of the College	Programme	Sanctioned Strength	Programme Type
1.	Mount Carmel College of Teacher Education for Women, Kanjikuzhi, Kottayam	M Ed	50	SF
2.	S.N.M. Training College, Moothakunnam, Ernakulam Dist.	M Ed	50	SF
3.	St. Joseph College of Teacher Education for Women, Ernakulam.	M Ed	50	SF
4.	St. Joseph's Training College, Mannanam, Kottayam Dist.	M Ed	50	SF
5.	St. Thomas College of Teacher Education, Pala, Kottayam Dist.	M Ed	50	SF
6.	Titus II Teachers College, Tiruvalla, Pathanamthitta	M Ed	50	SF
7.	H.M. Training College, Randarkara, Muvattupuzha, Ernakulam-686 673	M Ed	50	SF
8.	Mangalam College of Education, Ettumanoor, Kottayam-686 631	M Ed	50	SF
9.	National College for Teacher Education, Vengola, Perumbavoor.	M Ed	50	SF
10.	Sree Narayana College of Education, Muvattupuzha.	M Ed	50	SF
11.	St. John the Baptist College of Education, Nedumkunnam, Changanacherry, Kottayam-686 542	M Ed	50	SF
12.	St. Thomas College of Teacher Education, Mylacompu, Thodupuzha	M Ed	50	SF

ANNEXURE I (b)

Details of Programme wise bifurcation of M Ed Programmes offered in Teacher Training colleges

Sl. No.	Name of Training College	Subjects							
		English	Hindi	Malayalam	Mathematics	Science	Social Science	Commerce	IT
1.	Mount Carmel College of Teacher Education for Women, Kanjikuzhi, Kottayam	10	0	0	10	10	10	0	10
2.	S.N.M. Training College, Moothakunnam, Ernakulam Dist.	8	0	8	8	8	10	8	0
3.	St. Joseph College of Teacher Education for Women, Ernakulam.	10	0	8	08	12	12	0	0
4.	St. Joseph's Training College, Mannanam, Kottayam Dist.	12	0	0	12	12	14	0	0
5.	St. Thomas College of Teacher Education, Pala, Kottayam Dist.	8	0	8	8	10	8	8	0
6.	Titus II Teachers College, Tiruvalla, Pathanamthitta	8	0	0	12	15	10	5	0
7.	H.M. Training College, Randarkara, Muvattupuzha, Ernakulam-686 673	10	0	0	10	10	10	10	0
8.	Mangalam College of Education, Ettumanoor, Kottayam-686 631	10	0	0	10	10	10	10	0
9.	National College for Teacher Education, Vengola, Perumbavoor.	10	0	0	10	10	10	10	0
10.	Sree Narayana College of Education, Muvattupuzha.	7	7	7	7	7	7	8	0
11.	St. John the Baptist College of Education, Nedumkunnam, Changanacherry, Kottayam-686 542	10	0	10	10	10	10	0	0
12.	St. Thomas College of Teacher Education, Mylacompu, Thodupuzha	12	0	0	12	12	14	0	0

ANNEXURE II (a)

[As Amended by the Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002] Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007]
[See Clause 5.4.3 (a)]

1. Adi Andhra	29. xxx
2. Adi Dravida	30. Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)
3. Adi Karnataka	31. Koosa
4. Ajila	32. Kootan, Koodan
5. Arunthathiyar	33. Kudumban
6. Ayyanavar	34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana
7. Baira	35. Maila
8. Bakuda	36. Malayan, Kannur, Kasargod, Kozhikode and Wayanad districts
9. xxx	37. Mannan (IHPX), Pathiyan, Perumannan, Vannan, Velan
10. Bathada	38. xxx
11. xxx	39. Moger (other than Mogeyar)
12. Bharathar (Other than Parathar), Paravan	40. Mundala
13. xxx	41. Nalakeyava
14. Chakkiliyan	42. Nalkadaya
15. Chamar, Muchi	43. Nayadi
16. Chandala	44. xxx
17. Cheruman	45. Pallan
18. Domban	46. Palluvan, Pulluvan
19. xxx	47. Pambada
20. xxx	48. Panan
21. xxx	49. xxx
22. Gosangi	50. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
23. Hasla	51. xxx
24. Holeyá	52. xxx
25. Kadaiyan	53. xxx
26. Kakkalan, Kakkan	54. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
27. Kalladi	
28. Kanakkan, Padanna, Padannan	

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| 55. xxx | 64. Valluvan |
| 56. Puthirai Vannan | 65. xxx |
| 57. Raneyar | 66. xxx |
| 58. Samagara | 67. Vetan |
| 59. Samban | 68. Vettuvan, Pulaya Vettuvan (in the areas of erstwhile Cochin State only) |
| 60. Semman, Chemman, Chemmar | 69. Nerian |
| 61. Thandan (excluding Ezhuvass and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State) , Thachar other than carpenter | |
| 62. Thoti | |
| 63. Vallon | |

ANNEXURE – II (b)**LIST OF SCHEDULED TRIBES (ST)****[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003)]****Vide Part-VII Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2(03)****[See Clause 5.4.3 (a)]**

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|---|---|
| 1. Adiyar | 23. Malakkuravan |
| 2. Arandan [Arandanar] | 24. Malasar |
| 3. Eravallan | 25. [Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)] |
| 4. Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan | 26. Malayarayar |
| 5. Irular, Irulan | 27. Mannan (ĪKpX) |
| 6. Kadar [Wayanad Kadar] | 28. xxx |
| 7. xxx | 29. Muthuvan, Mudugar, Muduvan |
| 8. Kanikkar, Kanikkar | 30. Palleyan, Palliyar, Paliyar, Paliyan |
| 9. Kattunayakan | 31. xxx |
| 10. (Kochuvelan) | 32. xxx |
| 11. xxx | 33. Paniyan |
| 12. xxx | 34. Ulladan, [Ullatan] |
| 13. Koraga | 35. Uraly |
| 14. xxx | 36. Mala Vettuvan(in Kasaragod & Kannur districts) |
| 15. Kudiya, Melakudi | 37. Ten Kurumban, Jenu Kurumban |
| 16. Kurichchan [Kurichiyar] | 38. Thachanadan, ThachanadanMoopan |
| 17. Kurumans, Mulla Kuruman, Mulla Kuruman, Mala Kuruman | 39. Cholanaickan |
| 18. Kurumbas, [Kurumbar, Kurumban] | 40. Mavilan |
| 19. Maha Malasar | 41. Karimpalan |
| 20. Malai Arayan [Mala Arayan] | 42. Vetta Kuruman |
| 21. Malai Pandaram | 43. Mala Panikkar |
| 22. Malai Vedan [Malavedan] | 44. Maratis of Kasargod and Hosdurg Taluk |

ANNEXURE – II (c)**LIST OF OTHER ELIGIBLE COMMUNITIES (OEC) [See Clause 5.4.3(f)]****(Annexure to G. O. (MS) No. 14/2017/BCDD dated 02/08/2017)****OEC (ST)**

1. Allar (Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga-Malayan (Kasaragod, Kannur, Wayanad & Kozhikode Districts)
6. Kundu – Vadiyan
7. Kunuvarmanadi
8. Malamuttan
9. Malavettuvar (Except Kasargod & Kannur Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (Other than Dhobies)

OEC (SC)

1. Chakkamar
2. Madiga
3. Chemman/Chemmar
4. Kudumbi
5. Dheevara/Dheevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Pulayan Vettuvan (Except Kochi State)

ANNEXURE -II (d)**LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)**

[Vide G.O. (P) 208/66/Edn. dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated 06.10.2008 & G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]

[See Clause 5.4.2 (a)]

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|-------|--|-----|---|
| I. | Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava | 9. | Chavalakkaran |
| II. | Muslims (all sections following Islam) | 10. | Chakkala (Chakkala Nair) |
| III. | Latin Catholics and Anglo Indians | 11. | Devadiga |
| IV. | Dheevera including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan | 12. | Ezhavathi (Vathi) |
| V. | Viswakarmas including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasana, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan | 13. | Ezhuthachan, Kadupattan |
| VI. | Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair | 14. | Gudigara |
| VII. | Other Backward Christians | 15. | Galada Konkani |
| (a) | SIUC | 16. | Ganjam Reddies |
| (b) | Converts from Scheduled Castes to Christianity | 17. | Gatti |
| (c) | Nadar belonging to Christian Religious denominations other than SIUC | 18. | Gowda |
| VIII. | Kudumbi | 19. | Ganika including Nagavamsom |
| IX. | Other Backward Hindus, i.e. | 20. | Hegde |
| 1. | Agasa | 21. | Hindu Nadar |
| 2. | Kharvi | 22. | Idiga including Settibalija |
| 3. | Aremahrati | 23. | Jangam |
| 4. | Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar | 24. | Jogi |
| 5. | Bestha | 25. | Jhetty |
| 6. | Bhandari or Bhondari | 26. | Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka |
| 7. | Boya | 27. | xxx |
| 8. | Boyan | 28. | Kalarikurup or Kalari Panicker |
| | | 29. | Kerala Muthali, Kerala Mudalis |
| | | 30. | Oudan (Donga) Odda (Vodde or Vadde or Veddai) |
| | | 31. | Kalavanthula |
| | | 32. | Kallan including Isanattu Kallar |
| | | 33. | Kabera |
| | | 34. | Korachas |
| | | 35. | x x x |
| | | 36. | Kannadiyans |
| | | 37. | Kavuthiyan, Kavuthiya |
| | | 38. | Kavudiyaru |
| | | 39. | Kelasi or Kalasi Panicker |
| | | 40. | Koppala Velamas |
| | | 41. | Krishnanvaka |
| | | 42. | Kuruba |
| | | 43. | Kurumba |
| | | 44. | Maravan (Maravar) |
| | | 45. | Madivala |
| | | 46. | Maruthuvar |

47. Mahratta (Non-Brahman)
48. Melakudi (Kudiyar)
49. x x x
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanan and Nainar)
60. Rajapuri
61. Sakravar (Kavathi), Chakravar
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyar, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Yogeewara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except in Malabar area)
83. Mooppar or Kallan Moopan or Kallan Moopar