ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM

2022 – 2023

ANNUAL REPORT OF IQAC

Preface

It is with immense pride and a sense of accomplishment that I present the Annual Report of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-2023 for our esteemed Teacher Education Institution. This report encapsulates our relentless commitment to fostering a realm of quality culture within our institution, a vision that serves as our guiding beacon.

In an era where educational paradigms are evolving at an unprecedented pace, our institution has steadfastly held onto the belief that excellence in education is not merely a goal but a continuous journey. The IQAC has been at the forefront of this journey, ensuring that the institution meets the benchmarks of quality in every aspect of its functioning.

Throughout the year, the IQAC has been instrumental in driving initiatives that focus on continuous improvement. The Annual Report serves as a testament to the collective efforts of our faculty, staff, and students who have actively contributed to the growth and betterment of our institution.

I extend my heartfelt gratitude to the entire academic community for their dedication and tireless efforts. Together, we will continue to shape the future of education by fostering a quality culture that transcends boundaries and sets new standards of excellence.

Dr Alice Joseph   Dr Josephine Joseph

Principal in charge   IQAC Coordinator

Vision :

To foster a realm of Quality culture

Objectives:

1. to adopt a continuous improvement methodology in academic , administrative and financial tasks
2. to engage and empower staff and students
3. to measure and monitor quality performance
4. to celebrate and share achievements

Composition

Sl. No	Members	Name
1	**Chairman**	Dr. Alice Joseph
2	**Management Representative**	Sr. Pushpamma Antony
3	**IQAC Coordinator**	Dr Josephine Joseph
4	**Faculty**	1. Dr Rosamma Lukose
		2. Dr Betty P J
		3. Dr Marin Jose
		4. Dr Bindu Joseph
		5. Dr Joby Joy Kurian
		6. Dr Dinimol Jacob
		6. Dr Sicily A A
		7. Dr Siji John
		8. Dr Soya Mathew
5	**Administrative Staff**	Jessy M A
6	**Librarian**	Jincy Joseph
7	**Employee**	Lissy Chakalakal
8	**Alumnae**	Alphonsa Kurian
9	**Student Representative**	Merline Rodrigues

The IQAC of St Joseph College of Teacher Education for Women through its conscious and consistent efforts has been keen in ensuring quality enhancement and sustenance. The year 2022-2023 witnessed a surge in the number of quality initiatives undertaken by the IQAC which can be put under the following heads:

1. **Faculty Development Programme:**
   i. Panel Discussion on New Trends in Teacher Education on 6th May 2023
   ii. International Virtual Conference on Nuances in Social Science Research Methodology, Academic Writing, and Reference Management: An Exploration from 17th to 19th April 2023
   iii. Professional Development Programme on Implementation of MasterSoft Cloud ERP on 16th &17 March 2023
   iv. Educational Research and Publishing , Copy Right and Patent from 3rd to 6th December 2022
   v. Faculty Development Programme:: NEP 2020- Challenges and Opportunities for Higher Education Institutions on 29th & 30th November 2022
   vi. Professional Development Programme: Introduction to Enterprise Resource Planning 16th & 17th November 2022
   vii. Professional Development Programme on Curriculum Mapping on 3rd &4th November 2022
   viii. Professional Development Programme on Significance of Community Resources in Education on 18th & 19th October 2022
   ix. Faculty Development Programme on Techniques in Editing Research Articles on 29th & 30th September 2022
   x. Professional Development Programme: Understanding the Dynamics of Extension Services on 19th & 20th September 2022
   xi. Professional Development Programme: Praxis and paradigms of Entrepreneurial Education on 10th & 11th August 2022
   xii. Professional Development Programme on E - Resource Management on 9th August 2022

xiii. Professional Development Programme on Exploring the Dimensions of NEP on 3rd &4th August 2022

xiv. Professional Development Programme on Emerging Trends in Social Science Research and Data Analysis on 24th June 2022

2. Administrative Training Programme for Non-teaching staff

i. Administrative Training Programme on ERP for Excellence on 28th & 29th March 2023

ii. Administrative Training Programme: Advanced Ms Excel for Office on 18th & 19th November 2022

3. Value Added Course

A total of 11 Value Added Courses were designed by the faculty and provided in the institution this year

i. Gender Sensitivity from 27th February2023 to 29th May 2023

ii. Foundation Course on Home Science from 20th February 2023 to 22nd May 2023

iii. Foundation Course on Green Schooling from 6th February 2023 to 12th May 2023

iv. Academic Writing and Ethics in Research from 10th January 2023 to 28th February

v. Health Education towards Sustainable wellness from 5th December 2022 to 31st March 2023

vi. Foundation course on Life Skills from 28th November 2022 to 10th May 2023

vii. Origami and Learning Mathematics from 24th November 2022 to 16th March 2023

viii. Comprehensive Teacher : A Transformative Approach from 7th October 2022 to 23rd February 2023

ix. An Introduction to Technology Enhanced Instructional Platforms from 7th October 2022 to 22nd December 2022

x. Foundation Course on Astronomy from 28th September 2022 to 15th April 2023

xi. Foundation Course on Sustainable Development from 13th July 2022 to 30th September 2022

4. Students' Enhancement Programme

    i.   Students' Enhancement Programme on Transactional analysis on 19thDecember 2022

    ii.   NEP2020- Making Education Equitable and inclusive on 30th November 2022

    iii.   Entrepreneurial Paradigm shift in the Context of Education on 23rd August 2022

    iv.   Workshop on E content Awareness on 9th August 2022

    v.   Webinar on Diversity in School Curriculum in India and Abroad on 4th July 2022

5. IQAC Meetings

A total of six IQAC Meetings were held this year on 13/08/2022, 17/09/2022, 12/11/2022, 21/01/2023, 11/03/2023 & 20/05/2023

6. Audits : the following Audits were made this year

    i.   Academic Administrative Audit

    ii.   Financial audit

7. Feedback

The IQAC took care to see to it that the timely feedback was collected this year from students and stakeholders. Feedback of:

    i.   Student teachers

    ii. Faculty

    iii. Heads of Teaching practice schools

    iv. Alumnae

    v. Employers

Was collected, analysed and reported.

8. Performance Based Appraisal System

The Faculty and administrative staff were provided with the Performance Based Appraisal form and were asked to fill the same by the end of March and May respectively.

9. **Signing of Memorandum of Understanding** : Eleven new MOU's were signed this year with the following reputed Institutions in and outside Kerala

   i.   Ramanujan College, University of Delhi on 31st January 2023

   ii.   Master Soft ERP Solution, Nagpur, Maharashtra on 12th December 2022

   iii.   Morning Star Home Science College, Angamaly South, Kerala on 4th November 2022

   iv.   Morning Star Home Science College, Angamaly South, Kerala on 4th November2022

   v.   Bosco College Teacher Education, Dimapur, Nagaland on 23rd October 2022

   vi.   Holy Cross College Agarthala, West Tripura on 23rd October 2022

   vii.   St. Ann's College of Education, Secundarabad , Telangana on 23rd October 2022

   viii.   St. Peter's College , Kolenchery on 13th October 2022

   ix.   Bharata Mata School of Social Work and Bharata Mata Extension for Organic Research and Environment, Kochi 13th September 2022

   x.   Rajagiri Media Trust, Kakkandu, Kochi on 23rd August 2022

   xi.   Carmel College of Nursing , Aluva on 24th June 2022

10. **Upgradation of the infrastructure facilities and purchase of new Softwares**

i.   The faculty rooms, Principals Office, Administrative office, Prayer rom gymnasium, the lobbies were all modified and made more user friendly, ramp was also built at the entrance.

ii.   ERP was purchased. Plagiarism Checker was purchased.

The AQAR's for the year 2020-2021 and 2021-2022 were completed and submitted for the perusal of the staff council.

As we reflect on the achievements and challenges of the past year, it is important to acknowledge that the pursuit of quality is an ongoing process. Our commitment to excellence is unwavering and the Annual Report serves as a testament to the collective efforts of our faculty, staff, and students who have actively contributed to the growth and betterment of our institution. With a note of gratitude to all the committee members for their encouraging support and cooperation throughout, I submit this Annual Report of the IQAC.

Dr Alice Joseph   Dr Josephine Joseph

Principal in charge   IQAC Coordinator