



**St. Joseph College of Teacher Education for Women
Ernakulam**



CRITERION V

**5.4.3- Number of Meeting of Alumni Association held during
Last Five Years**

Agenda and minutes of the meeting of Alumni Association

Submitted to

**National Assessment and Accreditation Council (NAAC)
3rd Cycle of Assessment**



5.4.3 - Agenda and minutes of the meeting of Alumni Association

Sl.No.	Year	Number of Meetings of Alumni Association	Page No.
1	2022-23	6	1-8
2	2021-22	1	9
3	2020-21	1	10
4	2019 - 20	1	11
5	2018-19	1	12-13

Minutes of Alumnae Executive Meeting

Alumnae meeting was convened on 5/8/2022.

Agenda

1. To review the last meeting proceedings.
2. To conduct general body and election.
3. Any other matter with the permission of Chair.

Main Points discussed and resolved.

1. It was resolved to organize alumnae general body and election of alumnae office bearers on 9/8/2022.
2. It was decided to authorize Dr. Piji John, as preceding officer of the same.
3. To continue with the mentoring program by alumnae - Myltsri.

Members Present:

1. Sunu Issac
2. Sofiya Paulose
3. Vimeetha Peter
4. Agila C.
5. Divya V
6. Neeha S

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Secretary



[Signature]
 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

09/08/2022

Minutes of Alumnae General Body Meeting.

Agenda: General Body meeting and alumnae election for the year 2022 - 2023.

The office bearers of the last alumnae came together to decide the presiding officers for the election and also the election date for the new alumnae office bearers. The date was decided as 09/08/2022

As per the decision of last year's office bearers the Alumnae general body was held on 09/08/2022. The General Body meeting began with the addressing of the gathering by Principal, Sr. Alice Joseph. 83 Alumnae members participated in the same and following members were elected as Alumnae executive members. The Presiding officers was Sr. Siji

The members of the Alumnae executive for the year 2022-23 are:

- * President : Merin Jose (99)
- * Vice President : Sandra Johnny
- * Secretary : Terin Ann
- * Joint Secretary : Asmin N
- * Treasurer : Anu Mathew
- * Executive members ⇒
 - Vinny Raphael
 - Minnie Maria Wilson
 - Sr. Noel. Sr. Noel
 - Sowmya Paul

• Rini Barnard

After the general body meeting the first executive meeting was held and main agenda for the same was Alumnae registration.

Mesin Jose

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Sandra Johnny

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Jesin Ann

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Asmin N

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Anne Mathew

[Signature]

Vinny Raphael

[Signature]

Minnu Maria Wilson

[Signature]

Sr Noel

[Signature]

Sowmya Paul

[Signature]

Rini Barnard

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Jesin Ann
Secretary

[Signature]
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



Minutes for Alumnae Executive meeting

Agenda: Alumna Registration and By-law preparation
Discussion of Awards day Programme.

The Alumnae executive committee members were present for the meeting. The by-law preparation was one the main agenda for the meeting and it was prepared by the committee with the assistance of Principal and Staff coordinator. The by-law was prepared, reviewed and passed by the committee.

In addition to the by-law preparation, the preliminary works for alumnae registration was also done during the meeting.

In the meeting, discussions regarding the Awards day Programme was also done.




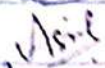






Following decisions were taken w.r.t Awards day Programme. was taken.

* Awards day function shall be held on 10/12/2022.

* The Chief guest for the same was decided (Honourable MLA, Mr. T J Vinod)

* Cash prize to be given for the award winners.

Members Present

- Merin Jose 
- Sandea Johny 
- Jesin Ann 
- Asmin N 
- Anu Mathew 
- Viney Raphael 
- Minnie Maria Wilson 
- Sr. Noel 
- Rini Barnard 
- Sowmya Paul 



Jesin Ann
Secretary


Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Kannur



10/12/2022

Minutes for Awards Day Programme - 2022

Agenda: Awards Day Programme.

As per the discussion and decisions taken on 05/11/2022, the Awards day function was carried out.

The awards day and convocation of B.Ed students was on 10.12.2022, at 2 pm. The Chief guest of the day was Honourable MLA, Mr. T J Vinod. The other members on the dais were Rev. Sr. Pavana, CMC, Manager and Council of Education, Dr. Sr. Alice Joseph, CMC, Principal, Mr. Josmin John, PTA Vice President and Mrs. Terin Ann, Secretary of Alumna Association in the absence of the President.

The parents, students, staff and all award winners were present. The Alumnae distributed cash awards to the toppers.

Members Present

Merin Jose

Sandra Johnny

Terin Ann

Asmin N

Anu Mathew

Vinay Raphael

Minnu Maria Wilson

Sr. Noel

Rini Barnard

Sowmya Paul

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Sr. Noel

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Terin Ann
Secretary



[Signature]
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Minutes of Alumna Executive Meeting

Agenda: Discuss on workshop for language teachers

Alumna executive meeting was held on 14/02/2023. The main agenda was to discuss about the one day workshop for language teachers.

The office bearers decided to conduct the same on 17.02.2023. as a one day programme.

Members Present

Merin Jose



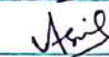
Sandra Johnny



Terin Ann



Asmin N



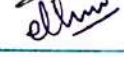
Anu Mathew



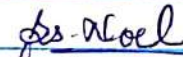
Vinay Raphael



Minnu Maria Wilson



Sr. Noel



Sowmya Paul

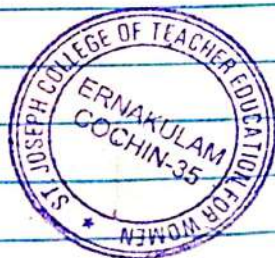


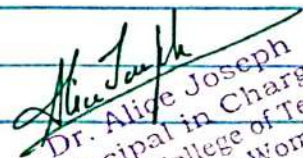
Rini Barnard.





Terin Ann
Secretary




Dr. Alige Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

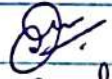

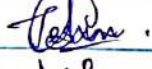


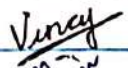
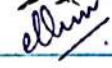
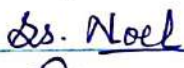


Follow up


The workshop for language teachers was named "അക്ഷരം അറിയാം". It was a one day programme. 9:30 am - 4:00 pm. The resource persons for the workshop were.

- Poulose TJ
- K M Noupal
- M P Paulose
- Dr. K R Saritha
- T M Manju.

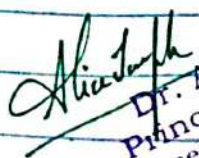
It was an interactive workshop mainly focusing on all 3 languages. During the workshop, modules for teaching alphabets and words were introduced. It contains songs, rhymes and various other activities which make learning interesting.

Members Present

- | | |
|--------------------|--|
| Merin Jose |  |
| Sandra Johny |  |
| Jerin Ann |  |
| Asmin N |  |
| Anu Mathew |  |
| Vinny Raphael |  |
| Minnu Maria Wilson |  |
| Sr. Noel |  |
| Rini Barnard |  |
| Sowmya Paul |  |


Jerin Ann
Secretary




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Minutes of Alumnae Executive Meeting 2022

Alumnae meeting was convened on 5/3/2022

Agenda

1. To review the last meeting's Proceedings.
 2. To discuss an involvement of alumnae in the extension program HOPE!
 3. To fix the date for alumnae awards day.
 4. To strengthen Optional alumnae.
 5. Any other matter with the permission of Chair.
- Main Points discussed and resolved.

1. It has been resolved that alumnae to provide support to extension program HOPE.
2. It was decided to organize alumnae awards day on 20/3/2022.
3. It was decided to provide cash awards to alumnae toppers.
4. Covid protocol shall be followed while organizing the function.

Members Present

1. Sumi Issac
2. Sofiya Poulose.
3. Vinultha Peter.
4. Agila C
5. Devya V
6. Neelha S

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[Signature] Secretary



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Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Alumnae Executive Meeting - Minutes - 2021


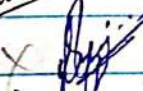
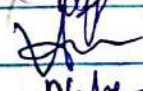

Alumnae executive meeting convened on 6/3/2021

Agenda

1. To review the last meeting proceeding
 2. To fix the date of alumnae awards day.
 3. To fix guest of honour as Sr. Lizzy Chakkalackal alumnae of the institution.
 4. Any other matter with the permission of chair.
- Main points discussed and resolved.

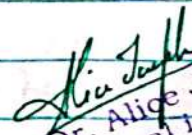
1. As it is the first offline alumnae meeting after Covid-19 Pandemic, with the restriction in gathering, it was decided to organize alumnae awards day by following Covid protocol and Sr. Lizzy Chakkalackal as the guest of honour.
2. To continue with mentoring program - Mylthi

Members Present

1. Sunu Issac 
2. Safiya Paulose 
3. Vinetha Peter 
4. Neha.S. 

 Secretary




 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

19/10/2019

Minutes of Alumnae Executive Meeting 2019

Alumnae executive meeting was held on 19/10/2019 at principals office. Meeting was chaired by Ms. Sunu Issac, Alumnae president.

Agenda


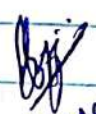

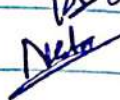
1. To review the last meeting proceedings.
2. To discuss on various supportive programs in the institution.
3. Any other matter with the permission of chair.

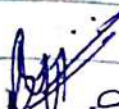
Main points discussed and resolved.

1. Support the institution by organising classes on video editing.
2. Support the institution by organising classes on SUPW

Members Present

1. Sunu Issac
2. Sofiya Parlane. X
3. Divya. V
4. Neha. S


 Secretary




 Alice Joseph
 in Charge
 of Teacher

Minutes of Alumnae Executive Meeting

Alumnae executive meeting was held on 29/9/2018 at Principal's office. Meeting was chaired by alumnae president Mr. Sunu Issac.

Agenda

1. To review the last meeting proceedings.
2. To discuss on Alumnae gathering and awards day.
3. To discuss on guest of honour for the same.
4. Any other matter with the permission of chair.




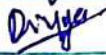

Main Points discussed.

1. It was discussed and decided that to ensure maximum number of member participation in the upcoming alumnae gathering and awards day.
2. It has been resolved that to support institution by organising classes on ICT to develop techno pedagogical skills of student teachers.
3. It was decided to provide certificate

and cash awards to toppers from each optional subject.

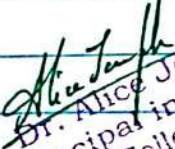
4. To continue with the mentoring program - Mylthi

Members Present

1. Sun. Issac 
2. Safiya Paulose 
3. Vinetha Peter 
4. Divya-V 
5. Agla. B 

 Secretary




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam