St. Joseph College of Teacher Education For Women							
of feacher Education For Women							
Ernakulam, Kochi - 682 035 (Recognized by NCTE) Re-accredited by NAAC with B Level Affiliated to Mahatma Gandhi University							
College Office : 0484-2351695, 2371325 Telephone Principal's Residence : 04842353298, 2362545 Fax : 0484-2371325							
E-mail : stjosephtrainingcollege@hotmail.com Wesite : stjosephcte.in							
HANDBOOK & CALENDAR							
2018-2019							
and the second s							
Name							
Subject - Optional							
Admission NoClass No							

HANDBOOK AND CALENDAR



TEACHER'S PRAYER

Almighty God, Our Loving Father, we your children, come to your gracious presence, with hearts filled with love and thanksgiving. You have called us to be teachers just like your beloved prophets and visionaries, to bear your light and to illumine the world around us. Help us in the task of setting right values, spreading the gospel of love and tolerance, nurturing the talents of young students and moulding the future of our nation. Let your holy presence be with us, to guide, guard and lead us through the path of righteousness.

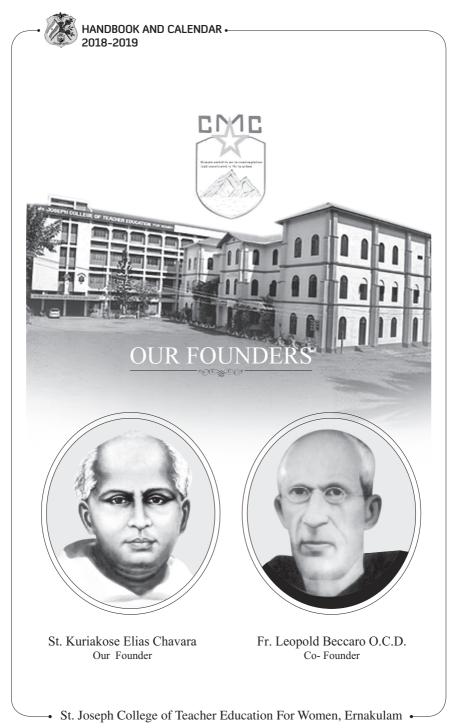
St. Joseph, our Patron Saint, just as you fostered Child Jesus, intercede for us that we too may foster those entrusted to our care.

Amen.

HANDBOOK AND CALENDARI NT 2018-2019

ores

ST. JOSEPH pray for us





VISION, MISSION, GOAL AND MOTTO

Vision

Keeping to the spirit of our founder Blessed Chavara Kuriakose Elias we dream of forming empowered teachers who lead a life imbued in faith in God, realizing their full potential and passionately contributing to build a learned society rooted in love and unity.

Mission

The college strives for the integral liberation of women through life oriented education, transforming them to responsible citizens who respond proactively to the global challenges with courage and commitment, build a just social order, and be stewards of this universe as modelled in the person of Jesus Christ.

Goal

Together we form **JOSEPHITES** (Just, Obedient to the will of God, Socially committed, Evolving, Patriotic, Hardworking, Inspiring Teachers who are also Enthusiastic Stewards of nature).

Motte

LET LIGHT BE A SOURCE OF ENLIGHTENMENT

Objectives

- To provide holistic formation in the light of Christian Principles inculcating spiritual, cultural, social and ethical values
- To develop teachers who are sensitive to social issues and work for empowering the weaker sections of society, women, children and the marginalized
- To promote academic excellence in par with international standards
- To promote a research culture and thus be continuously engaged in the process of lifelong learning effecting improvement and growth.
- To foster an atmosphere for potential development of competencies and skills through innovative creative and entrepreneurial approaches
- To motivate students towards environmental issues and sustainable development
- To instil patriotism in students
 - St. Joseph College of Teacher Education For Women, Ernakulam •



HANDBOOK AND CALENDAR • 2018-2019

കലാലന്ത സ്വയം

ങക ങക ! വിദ്യാടങ്കുത്രം ങ്ക ഒല 1 ഒല തീർത്യ തീരം Re Re ! on to BROW all BUDERED വിഞ്ഞാനവും വിശാസ്തിക്കം വിലസിടും വിളഭ്യമി പാവനാത്മൻ പവനനാല് പറങ്കും ജാഹം വംഭിത പതാക്കലത്തി വരുന്നു ഞങ്ങം ~ JOE 100000000000 ~ MORINO (1)2000000 വെൺമുക്കറും ലിലിപുവുളപാലെ ലാലസിക്കടെ ഒരു നല്ല കൈത്തിരിപ്പോൽ കത്തി നിത്യം ജലിക്കേണം ക്രുകിരം മനസംകളെ പൂത്തിരികാക്കാൻ വിശന്ത്രിന്നു വശ്യാമമാഗ ദർശനം കാഴ്ചവക്കോൾ ഞ്ഞാനത്തിന്റെ ഞാഞൊലിരുഗ വുടത്തി നമ്പഗ പ്രത്യൂഡരാച്, പ്രശാന്തരാച്, പ്രപുളരാച്, പ്രദീപ്തരാച്, (പഗത്തരാജിറങ്ങു) ടാം നല്ല നാളെക്കോക് රිනුර් අයා බහා නොහැකි හා සිටින් සොස්ස් හා සිටින් සොස්ස් සිටින් සොස්ස් සිටින් සොස්ස් සිටින් සිටින් සිටින් සිටින් ഈ ഉല്കിൽ ഒർമ്മഭൂമിൽ ഒർമ്മം ചെച്ചതിടാൻ മെനത്തിട്ടു, ഒഗനായാ ! പൊഴിഞ്ഞിട്ടു വരവർകം രുനിഞ്ഞീട്ടു, പാഴ്ത്തണ്ടിൽ നീ ജീവധാരകാക് !





COLLEGE ANTHEM

Ring O Ring the blissful merry bells Ring O ring in cheerful joy Ring in rumble you bells of St Joseph ... St Joseph Worthy dwelling that wisdom and purity, the great abode Where Lord's spirit in gentle breeze We with our unfurled banner with the seal of self denial and zeal To serve with fidelity (St Joseph college of Teacher Education) Like an ashen white Lily let our alma mater bloom Radiate eternally its Simple elegant aroma Let it blaze like a furnace igniting myriads of muted minds That are sluggish frosty and feeble Let us unveil to the World a brand new Inner vision Instill in us through knowledge imparted everyday As we step for a good morrow with excellence Along with qualities of truthfulness righteousness and fortitude (St Joseph college of Teacher Education) O' divine artist mould us into your likeness and Shower down your graces into these frail vessels To act upon your will in this World of commotion To be the authentic precious children of Mother India (St Joseph college of Teacher Education)

HANDBOOK AND CALENDAR • 2018-2019

COLLEGE EMBLEM



The College Coat of Arms is in the form of a Shield. The Dove above the crest signifies peace, holiness and enlightenment and it symbolizes the Holy Spirit, the source of all wisdom.

The bunch of Lillies stands for purity which should be the chief characteristic of a true seeker of wisdom. The National Flag is a symbol of patriotism denoting Sacrifice, Purity and Service. It also signifies passionate love and unending compassion for humanity.

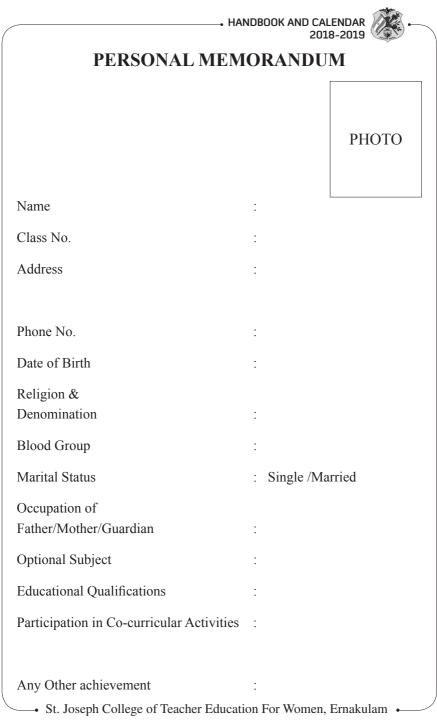
The emblem with the crown and cross at the centre signifies that there is no crown without crosses. The shaded and light region in the emblem represents the transition from the darknes to light - the light which is the source of enlightenment. In Indian tradition, prayer is a movement from darkness to the light.

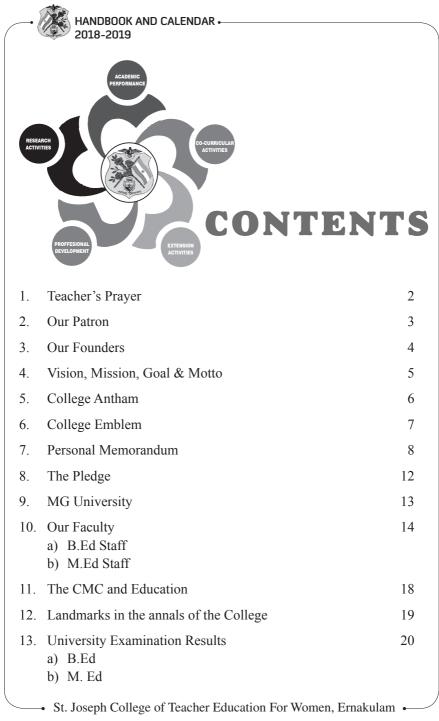
The 3 stars represent the 3 cardinal values 'Truth, Love and Justice'.

The words inscribed below convey our motto.

ज्योतिर्व प्रकाशनाम

"LET LIGHT BE A SOURCE OF ENLIGHTENMENT"





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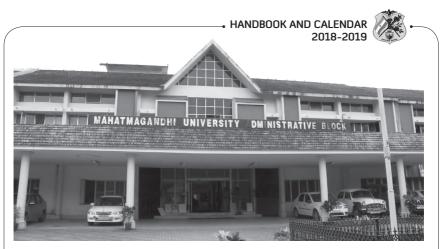




THE PLEDGE

India is my country / All Indians are / my brothers and sisters / I love my country / and I am / proud of its/ rich and varied heritage / I shall always / strive to be worthy of it./ I shall give my parents, / teachers/ and all elders / respect and treat everyone with courtesy. / To my country/ and my people / I pledge my devotion./ In their well - being and prosperity alone / lies my happiness.

Note: Classes begin everyday with prayer followed by taking of the pledge.





MAHATMA GANDHI UNIVERSITY PRIYADARSHINI HILLS, ATHIRAMPUZHA KOTTAYAM - 686 562 www.mguniversity.edu www.mgu.ernet.in

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Director of College Development	
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Bureau	0481 - 2731025
Public Relations Officer	0481 - 2732650





OUR FACULTY

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•	HANDBOOK AND	CALENDAR
		2018-2019



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2018-2019					
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M.Ed Faculty

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HANDBOOK AND CALENDAR 4 2018-2019



The CMC and Education

St. Joseph College of Teacher Education for Women, Ernakulam dedicated to St. Joseph is established, owned and run by the Vimala Province of the Congregation of the Mother of Carmel (CMC). "CMC is a religious and charitable association of a religious minority group within the purview of the constitution of India (CMC Con.No.002)." CMC is the first indigenous congregation for women in the Syro-Malabar Church founded on February 13th 1866.

Education, the Chief Apostolate of CMC

"From the beginning, education has been the chosen field of our apostolate (CMC Con. 097)". Our founder Blessed Chavara Kuriakose Elias and Co-founder Fr. Leopold Beccaro bequeathed to us the noble mission of dedicating ourselves for the upliftment and faith formation of our fellowmen especially of women and children. We ventured out into this field with the establishment of a school at Koonammavu on October 16,1876. The benefits of education were made available to more and more people in different places according to need. CMC Institutions are established on the basis of the right of minorities in our country to have Educational Institutions of their own for fostering their religious and cultural identity. Our specific aim is the formation of the young women of the Christian community according to the ideals and teachings of Jesus Christ.

Launching into the Teacher Education field

It is universally acknowledged that education is an effective means for social reconstruction and to a great extent; it offers solutions to the problems a society is faced with. Realizing the significance of teacher education, Vimala Province entered into this realm through the establishment of the St. Joseph Training College for Women in 1957. As women, we consider it as our special call to promote the status of women everywhere especially in our country. With this specific objective we started this college exclusively for women. CMC has invested money, manpower and materials mainly in the apostolate of education. Ever since its inception, the successive provincial superiors of the province have been pillars of this institution acting as the Educational Agency.

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LANDMARKS IN THE ANNALS OF THE COLLEGE



- 1957 June, College came into being Smt. Lilly Kurian, Principal Strength: 100 students Four optionals:English, Mathemtics, History, Geography
- 1959 Optional Malayalam introduced
- 1964 Physical Science and Natural Science introduced
- 1968 Strength increased to 120
- 1969 Sr. Lweina appointed as Principal
- 1982 Silver Jubilee Celebrations Blessings of the foundation stone of the new college building by the late His Eminence Cardinal Joseph Parecattil
- 1984 Construction began
- 1986 Sr. Maria Philip Neri appointed as Principal
- 1987 Strength increased to 150. General Class shifted to the new building
- 1988 All the classes including College office and Library started functioning in the new building.
- 1989 New Auditorium inaugurated by His Eminence Cardinal Antony Padiyara Prof. K.M. Kochuthresia appointed as Principal.
- 1990 Strength increased to 200
- 1992 Sr. Sergius appointed as Principal.
- 2000 Sr. Dr. Sophiamma Isaac appointed as Principal.
- 2003 Accredited by NAAC with B++ Level
- 2005 Elementary Teacher Training (D.Ed) courses introduced
- 2006 M.Ed course introduced Sr. Dr. Rosamma Lukose appointed as Principal
- 2007 Golden Jubilee Celebrations
- 2009 Renovation of the old college building
- 2010 Inaguration of Golden Jubilee Memorial Block. Sr. Leelamma K.J. appointed as Principal
- 2011 Re Accredited by NAAC with B Grade
- 2012 Sr. Dr. Mary Joseph Appointed as Principal
- 2015 Commencement of Two Year BEd & MEd programe. Streanght of BEd reduced to 50 & streanght of MEd increased to 50
- 2016 Streanght of BEd increased to 100.
 - St. Joseph College of Teacher Education For Women, Ernakulam •

University Examination Results of B.Ed. Under Credit & Semester System with Grading

SI. No.		No. of Students appeared	No. of Students passed	No. of A+ Grade	No. of A Grade	Percentage of Pass
1.	2009-10	196	196	3A+	87A	100
2.	2010-11	187	187	-	79A	100
3.	2011-12	194	194	26A+	87A	100
4.	2012-13	196	196	16 A+	109 A	100
5.	2013-14	187	187	43 A+	102 A	100
6.	2014-15	195	193	71 A+	99 A	98.97
7.	2015-17	47	47	5A+	17A	100
8.	2016-18	97	97	10	48	100



M.Ed. Result

Sl. No.	Year	No. of students appeared	No.of student passed	Ist class	% of pass
1	2005-06	25	24	19	96%
2	2006-07	24	24	24	100%
3	2007-08	24	22	21	92%
4	2008-09	24	21	20	88%
5	2008-09	20	17	17	85%
6	2009-10	20	14	14	70%
7.	2011-12	29	29	7 (A)	100%
8.	2012-13	32	32	5 (A)	100%
9.	2013-14	24	24	10 (A)	100%
10.	2014-15	36	36	14(A)	100%
11.	2015-17	08	08	04 (A)	100%



TWO YEAR BACHELOR OF EDUCATION (B.Ed.) DEGREE PROGRAMME CREDIT AND SEMESTER SYSTEM WITH GRADING

LIST OF COURSES

(A.CORE COURSES)

EDU 101 Contemporary India and Education EDU 102 Childhood and Growing up EDU 103 Development and Resources in Educational Technology EDU 201 Knowledge and Curriculum EDU 202 Learning and Teaching EDU 203 Assessment for Learning EDU301 Language Across the Curriculum EDU401 Gender, School and Society EDU402 Personality Dynamics in Education

(B. PEDAGOGIC COURSES)

EDU 104.1 1 Understanding the Discipline of English Education EDU 104.1 2 Understanding the Discipline of Malayalam Education EDU 104.1 6 Understanding the Discipline of Mathematics Education EDU 104.1 7 Understanding the Discipline of Physical Science education EDU 104.1 8 Understanding the Discipline of Natural Science Education EDU 104.1 9 Understanding the Discipline of Social Science Education

EDU 105.11 Learning to function as English teacher EDU 105.1 2 Learning to function as Malayalam teacher EDU 105.1 6 Learning to function as Mathematics teacher EDU 105.1 7 Learning to function as Physical Science teacher EDU 105.1 8 Learning to function as Natural Science teacher EDU 105.1 9 Learning to function as Social Science teacher EDU 204.11 Pedagogical Dimensions of English



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EDU 204.12 Pedagogical Dimensions of Malayalam EDU 204.16 Pedagogical Dimensions of Mathematics EDU 204.17 Pedagogical Dimensions of Physical Science EDU 204.18 Pedagogical Dimensions of Natural Science EDU 204.19 Pedagogical Dimensions of Social Science

EDU 205.11 Curriculum and Resource Development in English Education EDU 205.12 Curriculum and Resource Development in Malayalam Education EDU 205.16 Curriculum and Resource Development in Mathematics Education

EDU 205.17 Curriculum and Resource Development in Physical Science Education

EDU 205.18 Curriculum and Resource Development in Natural Science Education

EDU 205.19 Curriculum and Resource Development in Social Science Education

EDU 403.11 Professional Development of an English teacher

EDU 403.12 Professional Development of Malayalam teacher

EDU 403.16 Professional Development of Mathematics teacher

EDU 403.17 Professional Development of Physical Science teacher

EDU 403.18 Professional Development of Natural Science teacher

EDU 403.19 Professional Development of Social Science teacher

(C. ASSOCIATE COURSE –ELECTIVE)

EDU 106.11 Health and Physical Education

EDU 106.12 Guidance and Counselling

EDU 106.13 Elementary Education

EDU 106.14 Environmental Education

EDU 106.15 Special Education



COURSE SUMMARY OF TWO YEAR B.Ed. PROGRAMME

Semester I

CORE COURSES

Teacher

EDU 101 Contemporary India and Education EDU 102Childhood and Growing up EDU 103Development and Resources in Educational Technology. PEDAGOGIC COURSES EDU 104.11 Understanding the Discipline of Optional Subject EDU 105.11 Learning to function as Optional Subject teacher ASSOCIATE COURSES EDU 106 Elective PRACTICAL COURSES EDU107.1 Core EDU 107.2 Pedagogic EDU107.3 Health& Physical Education EDU 107.4 Drama & Art in Education Semester II CORE COURSES EDU 201 Knowledge and Curriculum EDU 202 Learning and Teaching EDU 203 Assessment for Learning PEDAGOGIC COURSES EDU 204.11 Pedagogical Dimensions of Optional Subject EDU 205.11 Curriculum and Resource Development in Optional Subject

Education

PRACTICAL COURSES

EDU 206.1 Core



ANDBOOK AND CALENDAR

EDU 206.2 Pedagogic

EDU 206.3 Health & Physical Education

EDU 206.4 Drama & Art in Education

Semester III

ASSOCIATE COURSE

EDU 301 Language Across the Curriculum

PRACTICAL COURSES

EDU 302 1Core

EDU 302.2 Pedagogic

EDU 302.3 Health& Physical Education

EDU 302.4 Drama & Art in Education

Semester IV

CORE COURSES

EDU 401 Gender, School and Society EDU 402 Personality Dynamics in Education PEDAGOGIC COURSE EDU 403 Professional Development of Optional Subject teacher PRACTICAL COURSES EDU 404.1 Core EDU 404.2 Pedagogic EDU 404.3 Health& Physical Education EDU

404 4 Drama and Art in Education

EDU 404.5 Communicative English

PROCEDURE OF ASSESSMENT

The performance of student teachers shall be evaluated by both external and internal assessment mechanisms. A student teacher portfolio showcasing all practical and practicum and its internal assessment shall be maintained by every student teacher. It shall be duly signed by course coordinator, college coordinator, and the principal and shall be made available for verification. A separate certificate for Competency Profile together with a college certified digital copy of the best class presented by the student teacher shall be given to him/her along with the University Certificate.



External Evaluation:

External evaluation of all theory courses shall be done by End Semester Examinations conducted by the university. External evaluation of practical courses in the III and IV semesters shall be done by the examination board constituted by the University from time to time. There shall be no external examination for practical courses in the I and II semesters.

The examination board shall evaluate the teaching competence of each student

teacher by observing the classroom teaching in the III semester. The examination board shall evaluate all the documentary evidences in the form of records, reports, materials and soft copies in respect of the student teacher portfolio in the respective semesters.

Internal Evaluation

Internal evaluation of theory courses shall be done by class tests and the related practicum. Two class tests and one practicum shall be done by all students for every course. The detailed report of internal assessment shall be maintained in the college and shall be produced if needed. Internal evaluation of practical courses shall be done by means of appropriate instruments and suitable criteria designed and developed by teacher educators or by means of standardized instruments.



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SYLLABUS FOR CHOICE BASED CREDIT AND SEMESTER SYSTEM (CBCSS) OF TWO YEAR MASTER IN EDUCATION (M.Ed.) PROGRAMME

(Self -Financing)

Minimum Credits Required for successful	
completion of the Programme	80
Minimum credits required for Common core courses (11 courses) and field Internship	48
Minimum credits required for specialization courses (5 courses) and field Internship	24
Dissertation and Viva-Voce	DHI U 8 IVERSITY
Minimum Attendance Required	80%
Minimum attendance required for internship	1HINI 90%_S

10.1 Programme Structure KOTTAVAM-686 560

Two year programmes in four semesters.

Semester I	
5.0	

5 Courses :	5 Common core courses - (includes 3 perspective courses, one tool course and one teacher education course)	5 X 4 = 20 Credits
Semester II		
5 Courses :	5 Common core courses - (includes 3 perspective courses, and a tool course)	5 X 4 = 20 credits
Semester III 4 Courses :	1 Common core course (Teacher Education Course)	1 X 4 = 4 Credits
	3 Specialization courses - (includes one Specialisation core cc and two Theme based Specialisation	3 X 4 = 12 Credits purse STEM (CBCSS)
	Field Internship Of -	4 Credits
	Total	20 Credits

		MASTERS IN EDUC		N (MILEU.) PROGRAMME			
Semester IV							
2 Courses	:	2 Specialization courses (one Specialisation core c		2 X 4 = 8 Credits			
		and one Theme based spe	cialisatio	n course.)			
		Field Internship	-	4 Credits			
		Dissertation	-	6 Credits			
		VivaVoce	-	2Credits			
		Total	=	20 Credits			
Total = 20 + 20 + 20 + 20 = 80 Credits							

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Semester - 1

Course	Course type	Course Name	Credits	Internal	External	Total
Code				marks	marks	marks
EDU 901	Common Core Course	Philosophy of Education	4	20	80	100
M	- Perspective course (Taught course and Practicum)	A GAND	HIU	NIVE	RSIT	Y
EDU 902	Common Core Course - Perspective course(Taught course and Practicum)	Advanced Educational Psychology- Learning and Development	1-686 56	20-3	80	100
EDU 903	Common Core Course - Perspective course(Taught course and Practicum)	Introduction to Education Studies	4	20	80	100
EDU 904	Common Core Course - Tool course (Taught course and Practicum)	Introduction to Educational Research and Statistics	4 m for	20	80	100
EDU 905	Common Core Course - Teacher Education course (Taught course	Theoretical Bases of Teacher Education	4 EMIESTI	20 ER SYST	80 EM (CB	100 CSS)
TWO	and Practicum)	Total	20	M.Ed.) P	ROGRAN	500
		I otal Inter Semeste	10			300

Semester - II

Course Code	Course type	Course Name	Credits	Internal marks	External marks	Total marks
EDU 906 MA	Common Core Course - Perspective course (Taught course and Practicum)	Sociology, History and Political Economy of Education	4 NIVE	20	80	100
EDU 907	Common Core Course - Perspective course (Taught course and Practicum)	Advanced Educational Psychology - Individual Differences		20	80	100



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EDU 908	Common Core Course - Perspective course (Taught course and Practicum)	Curriculum Development and Transaction	4	20	80	100
EDU 909	Common Core Course - Tool course (Taught course and Practicum)	Advanced Educational Research and Statistics	4	20	80	100
EDU 910 CI TWO YE	Common Core Course - Tool course (Taught course and Practicum-internal evaluation only) AR MASTERS I	ICT and Skill Development* 1)ICT 2)Communication Skill& Expository Writing 3) Academic Writing including Research Proposal 4) Self Development including Yoga	1 1 IR SY45 1 (1Ed.) I	25 25 25 25 25		100
	Te	otal	20			500
		Inter Semester Break				

* Internal evaluation of each component course in ICT and Skill Development shall be done through workshops. Evaluation shall be made on the basis of theoretical (10 marks) and practical knowledge (15 marks) attained by the student in each component course.

Semester 3

Course	Course type	Course Name	Cre	Internal	External	Total
Code			dits	marks	marks	Marks
EDU 911	Common Core Course - Teacher Education Course (Taught course and Practicum)	Teaching, Research, Innovations and Issues in Teacher Education	4 VE	20 RSI1	80 Y	100
EDU 912	Core within Elementary Specialisation course (Taught course and Practicum)	Context and issues of Elementary education	S 4	20	80	100
		Specialisation Course (one course from Thematic Cluster- A(913) shall be opted)				
		Thematic Cluster-A (913): Current Practices in Education				
EDU 913.1	Specialisation course (Taught course and Practicum)	Educational Evaluation	4	20	80	100
EDU 913.2	Specialisation course (Taught course and Practicum)	Educational Technology Curriculum for	4	20	80	100
EDU 913.3	Specialisation course (Taught course and Practicum)	Guidance and Counselling	4	20	80	100

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EDU 913.4	Specialisation course (Taught course and	Knowledge and Learning ER S Management	YST 4	EM (Cl 20	8CSS) 80	100
	Practicum)	Of				
EDU	Specialisation course	Comparative Education				
913.5	(Taught course and Practicum)	IN EDUCATION (M.Ed		RO ²⁰ R/	80	100
EDU	Specialisation course	Material and Instructional				
913.6	(Taught course and Practicum)	Design	4	20	80	100
EDU	Specialisation course	Early Childhood Care and				
913.7	(Taught course and Practicum)	Education	4	20	80	100
EDU	Specialisation course	Higher Education				
913.8	(Taught course and Practicum)		4	20	80	100
		Specialisation Course (one				
		course from Thematic Cluster- B(914) shall be opted)				
		Thematic Cluster-B(914).				
		Emerging issues in				
		Education				
EDU	Specialisation course	Environmental Education				
914.1	(Taught course and Practicum)		4	20	80	100
EDU	Specialisation course	Inclusive Education			11 T	
914.2	(Taught course and A Practicum)	GANDHI UNI	4	20	80	100
EDU	Specialisation course	Non Formal Education	Q Q			
914.3	(Taught course and Practicum)		4	20	80	100
EDU	Specialisation course K	Education of the Marginalised				
914.4	(Taught course and Practicum)		4	20	80	100
EDU	Specialisation course	Educational Planning and		20	0.0	1.00
914.5	(Taught course and Practicum)	Management	4	20	80	100
EDU	Specialisation course	Economics of Education	4	20	00	100
914.6	(Taught course and Practicum)		4	20	80	100
EDU	Specialisation course	Quality Assurance in				1
914.7	(Taught course and Practicum)	Education	4	20	80	100
EDU	Specialisation course	Human Rights and Value				
914.8	(Taught course and Practicum)	Education	4	20	80	100
EDU	Core Course -Field	Field Internship in primary				
915	Internship	schools & Primary Teacher Education Institutions and field	YST	EM (CI	2CGG)	
CIIC	ICE DADED CRE	site relevant to area of	4	100	1003	100
		specialisation opted from				
		thematic clusters A & B.				
TWO	YEAR MASTERS	Total DUCATION (M.E	20	ROGRA	IMMÈ	500
	I	Inter semester Break				



Semester 4

Course Code	Course type	Course Name	Cre dits	Internal marks	External marks	Total Marks
EDU	Core within Secondary	Context and issues of	unts	marks	marks	IVICI K
916						
910	and Senior Secondary	Secondary and Senior	4	20	00	100
N	specialisation course (Taught course and Practicum)	Secondary Education	V ⁴ E	R^{20}	\mathbf{Y}^{80}	100
	PRIY	Specialisation Course (one course from Thematic Cluster- C (917) shall be opted)	S			
		Thematic Cluster-C (917):				
		Advanced Methodology and				
		Pedagogical Practices of				
		Optional subjects in	[
		Secondary and Senior				
		Secondary Education				
EDU	Specialisation course	Advanced Methodology and				
917.1	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Language Education - English				
EDU	Specialisation course	Advanced Methodology and				
917.2	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Language Education -	4	20	80	100
		Malayalam				
EDU	Specialisation course	Advanced Methodology and				
917.3	(Taught course and	Pedagogical practices of	4 ST	20 (CI	80	100
	Practicum)	Language Education - Hindi				
EDU	Specialisation course	Advanced Methodology and				
917.4	(Taught course and	Pedagogical practices of	4	20	80	100
TWO	Practicum)	Language Education -	d.) P	RÖGRA	AMME	100
EDU	Specialisation course	Advanced Methodology and				
917.5	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Language Education - Arabic				
EDU	Specialisation course	Advanced Methodology and				
917.6	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Mathematics Education				
EDU	Specialisation course	Advanced Methodology and				
917.7	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Science Education				
EDU	Specialisation course	Advanced Methodology and				
917.8	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Social Science Education				
EDU	Specialisation course	Advanced Methodology and				
917.9	(Taught course and	Pedagogical practices of	4	20	80	100
	Practicum)	Commerce Education		-		100
EDU	Specialisation course	Advanced Methodology and				
917.10	(Taught course and	Pedagogical practices of IT		20	00	100
	Practicum)	and Computer Science	4	20	80	100
	,	Education				

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EDU 918	Core Course -Field Internship	Field Internship in Secondary and Senior Secondary schools & Secondary Teacher Education Institutions and field site relevant to the area of specialisation opted from Thematic cluster - C	VE 4 S	100 RSI	ſ¥	100
EDU 919	Dissertation	Dissertation	6	150	150	150
EDU 920	Dissertation	Viva –Voce	2		50	50
		Total	20			500

11. Scheme of Evaluation

The academic growth of the student is assessed through continuous internal evaluation and end semester examination

11.1 Internal Evaluation

Components of the Internal Evaluation and their marks are shown below.

Component	Marks
Assignment/Seminar/Project/Survey	5
Practicum	5
Written Examination	$10 \vee CRSF$
Total	20

a) Assignment/Seminar/Project/Survey: The student has to take a minimum of one assignment/seminar/project/survey per course. M-686 560

b)Practicum: Each student should take up a minimum of two items or do as per directions given in the section -Practicum of each course.

c) Written Examination: A minimum of two class test is to be attended per semester and the average of the two marks to be taken .

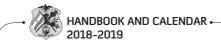
11.2 External Evaluation

11.2.1 Theory

The external evaluation of all semesters shall be conducted by the University at the close of each semester. 20 percent marks is given for continuous internal evaluation and 80 percent marks for the end semester examination.

11.2.2 There will be no supplementary exams. For reappearance, students can appear along with the next batch.

11.2.3 Student who registers his/her name for the external examination for a semester will be eligible for promotion to the next semester.



13. Grading

13.1 The Internal and External examinations shall be evaluated using Indirect Grading System based on a 6-point scale as given below.

For all courses (theory) grades are given on a 6-point scale based on the total percentage of marks in both internal evaluation and external evaluation as given below.

Percentage of Marks	Grade	Grade point
90 and above	A+ Outstanding	10
80-89	A Excellent	9
70-79	B Very good	8
CHOIC ⁶⁰⁻⁶⁹ ASED CR	EDIT A C Good MESTE	R SYSTEM ⁷ (CBCSS)
50-59	D Satisfactory	6
Below 50	E Failure	5

Pass Requirement: The minimum marks required for a pass in the M.Ed degree exam shall be 50 percent in the aggregate for theory, internship, dissertation and viva-voce. The minimum requirement for a pass in each paper shall be 40 percent and for a pass in internship, dissertation and vivavoce shall be 50 percent each. A student who fails to secure the minimum percentage of marks required for a pass in a theory paper/papers need to reappear for the examination in that particular paper/papers only and shall secure a minimum of 50 percent marks for each

paper. A student who fails to secure the minimum percentage of marks required for a pass in dissertation need to resubmit the same along with the examination of any of the subsequent batches and also he/she shall reappear for the viva-voce.

A student who could not successfully complete internship need to redo internship subsequently. Only after satisfactory completion of the internship and the requirements of internal evaluation in all semesters the student shall be allowed to appear for the fourth end semester examination.

A student who is absent or fails to secure the minimum percentage of marks in the viva-voce need to reappear for the same only along with any of the subsequent batches.

Grievance Redressal Mechanism: A student has all rights to know, how the teacher arrived at the grade. In order to redress the grievance of students, a three level Grievance Redressal mechanism is envisaged. A student can go to the upper level only if the grievance is not redressed at the lower level.

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FEES - B.Ed

M.Ed

A.	Tuition fee	: Rs. 2000/-	Rs. 18,000/-
B.	Special fees	: Rs.933/-	Rs. 3,500/-
C.	Caution Deposit	: Rs. 360/-	-
D.	University affiliation fees	: Rs. 450/-	Rs. 450/-
E.	M.Ed. University Fees	-	Rs. 403/-
F.	Annual Administration Fee	-	Rs. 2000/-

- 1. Fees once paid will not be refunded unless sanctioned by the Government. If a student terminates her studies or leaves the College during the year she will be bound to pay the entire fees of that term also. If the fees are not paid, the certificates will not be returned.
- 2. All payments should be made to the College and receipt should be obtained and retained by the students.
- 3. It shall be the responsibility of the students to claim the refund of caution deposit paid by her immediately after the closing date of the college. The caution deposit amount will be refunded only if the connected receipt issued from the college is produced along with the application prescribed by the Government for the refund of the caution deposit.

University Examination Fees	B.Ed.	M.Ed.
1st Semester	925	Rs. 925
2nd Semester	975	Rs. 1525
3rd Semester	1225	Rs. 1525
4th Semester	1225	Rs. 1725
For Recognition of an Examination		
of another university		Rs. 150
For Registration as Marticulate		Rs. 150
For Migration Certificate		Rs. 100

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UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

It is brought to the notice of the Institutions, students and other various stakeholders that ragging is a criminal offence and UGC has framed regulations, on curbing the menace of ragging in higher educational institution, in order to prohibit, prevent and eliminate the scourge of ragging. The regulations have been notified vide No. F. 1-16/2009 (CPP-II) dated 21.10.2009 and are available on UGC website www.ugc.ac.in.

Objective: To eliminate ragging in all its forms from universities,

deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

What Constitutes Ragging: Ragging constitutes one or more of any of the following acts:

a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.

b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.

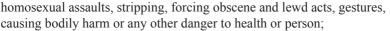
c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.

d) Any act by a senior student that prevents, disrupts or disturbs theregular academic activity of any other student or a fresher.

e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students

g) Any act of physical abuse including all variants of it: sexual abuse,



h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.

i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Measures For Prohibition Of Ragging: There are a number of such measures at institution level, University Level, District level etc. Some of them that are important for students to know are as follows:

• No institution shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.

• All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

• Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

• The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

• The application for admission, enrolment or registration must be accompanied by an Anti Ragging affidavit signed by a student in a prescribed format and another Anti Ragging Affidavit signed by a



Parent/Guardian. (Both these Affidavits can be downloaded from the Web)

• Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

• On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.

• The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

• The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.

• Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.

• The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.



As per UGC regulation on curbing the menace of ragging in higher educational institutions, 2009 the institution has taken necessary steps for its implementation in to including the monitoring mechanism as per provisions provided in the above regulation and ensure its strict compliance.

The following preventive measures for Anti-Ragging are also strictly followed:-

1) The Institution has erected suitable hoardings/bill boards/banners in prominent places within the campus to exhort the students to prevent or not to indulge in ragging and also indicating therein the names of the officials and their telephone numbers to be contacted in case of ragging.

2) An Anti-Ragging-Committee and squads dedicated cadre of wardens and professional counselors are working to take adequate steps to prevent ragging or act in accordance with these regulations and to constantly monitor during the entire period of the academic session.

3) An affidavit is obtained from every Student, Parent/Guardian separately as per clause (m & n) of Regulation 6.2.

4) The Institution also undertakes other forms of campaign including film show on anti-ragging for prevention of ragging.

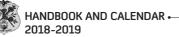
5) Any violation of UGC regulations as cited above or if any Students in distress owing to ragging related incidents can access the Anti Ragging Cell Officials.



Anti Ragging Cell Officials:

Dr.Sr.Mary Joseph :Principal, Ph: 9745914503 Dr.Sr.Betty P.J. : Ph : 8281950569 Smt. Marin Jose : Ph : 9746251034







RULES OF GENERAL BEHAVIOUR & DISCIPLINE

Students and Staff in the college shall co-operate with the college authorities to ensure peaceful atmosphere congenial to the academic activities and overall development of the students and for the maintenance of discipline in the campus.

Students shall always and everywhere behave with modesty and dignity. They are responsible to the principal for their conduct in the public, They should be courteous to all, especially to the staff members.

Students are expected to dress modestly. Tights, short tops, sleeveless and deep necklines will not be allowed.

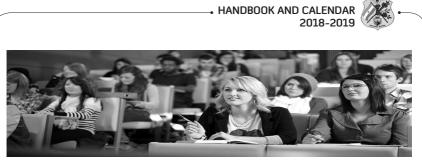
Every student must make it a part of her personal duty to attend classes daily and punctually. Students are expected to be in classes at the first bell. Students who come late may enter the classroom only after obtaining the permission of the teacher. They shall be punctual in attending classes of any academic or co-curricular activities arranged for them. When teachers are on leave, students shall remain in the class and do the work assigned to them for the period.

Every student shall use the property of the college with care and preserve the cleanliness of the building and furniture. Loss or damage caused to building, furniture, tools and apparatus of the college due to careless handling of students will be made good by collecting fines on all the students of the college.

Students shall not carry or use mobile phones in the campus. The College Notice Board should be consulted daily.

Students are forbidden to organize any meetings or to collect money to any purpose or to circulate among them any notice or petition or to paste in the college notice board without the sanction of the Principal.

Matters not covered by the existing rules will be at the absolute discretion of the Principal.



CLASS HOURS & ATTENDANCE

- 1. There will be two sessions a day the forenoon session from 8.30 a.m. to 12.20 p.m. and the afternoon session from 1.00 p.m. to 4.30 p.m. as per U.G.C. norms.
- 2. There shall be an assembly of all the students every morning before the regular class commences.
- 3. No student shall absent herself from a class without leave. As far as possible, leave should be obtained beforehand.
- 4. A student absenting herself without leave for more than ten consecutive working days, will have her name removed from the roll, and she may be readmitted only on payment of the re- admission fee of Rs. 500/- and the college fee dues if any.

Students Facilities

Academic Facilities: The philosophy of continuous improvement and the concept of excellence have guided the college from the very beginning. The race for excellence has resulted in the entire campus being networked and Management information System (MIS) being introduced.

Paradise of Knowledge: The institution's user friendly fully computerized library functions with a clear cut vision and mission. It has a spacious reference section, periodical section with open stacks, shelves displaying magazines, journals and newspapers, a corner for new arrivals, a stack room with a lending section, a postgraduate section, accession section-cum-staff corner, special sections for career guidance and value education, a digital library section with sufficient numbers of CD's, DVD's, a reprographic section and a property counter and a suggestion box. It also has a Book Bank facility. The library committee has instituted the 'Best Readers Award'. In addition to the main library, all optional classes have their own subject library.



Library Rules

- 1. Strict silence should be observed in the library.
- 2. Books and other personal belongings should be placed in the property counter at the entrance of the library. However, the students may take a note book with them.
- 3. Teachers can borrow 10 books at a time. The books will be issued for 30 days subject to renewal till the 31st of March every year. All the books taken by the staff must be returned on 31st March of the corresponding year.
- 4. Not more than two volumes may stand borrowed by any student at any time. Reference books are issued for a week. However, one renewal is allowed for the P.G students.
- 5. The books should be returned on the prescribed date and also when called for.
- 6. A fine of Rs.1/- per day or parts thereof will be collected from the defaulter as overdue charges.
- 7. Readers will be responsible for any damage caused to a book. Scribbling will be treated as damage. To be safe, when a book is issued to a reader, she must point out to the librarian, any defect noted concerning the book.
- 8. The library follows open access system.
- 9. No student shall lend the library card or the books to a fellow student or outsider.
- 10. The library will be open from 8.30 a.m to 5.00. p.m on all days except public holidays.

ICT Lab: is equipped with 25 systems with internet connectivity and language lab facility is open for 8 and $^{1}/_{2}$ hours. The faculty members and students have free access to internet.

Smart Board : The institution has 7 interactive boards in the M.Ed seminar hall, B.Ed seminar hall and in the multipurpose hall.



ET Room : Institution has a well equipped educational technology room with provision for video conference.

Method Lab: is a distinctive feature of this institution. The main classroom of each optional subject serves the purpose of method lab. It is equipped with a computer with Net connectivity, CD and DVD writers, OHP, tape recordercum-radio, lectern, blackboard, flannel board, cupboards, almirahs and shelves to display the teaching aids prepared by the students.

In addition to this we have psychology lab and science lab.

Fitness Centre & Sports Room provides all the necessary facilities to keep the mind and body healthy.

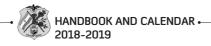
Holy spirit counseling center: The counseling room is solace for troubled minds. A well trained counselor is appointed by the management.

Prayer Room: To root the students in faith in God, and to find a quiet space for themselves with the Almighty, there is a well, furnished prayer room.

Placement cell: is functioning in the institution which helps the trained teachers to get placed.

Grievance Redressal Cell: is functioning in the institution for the staff and students.

College Hostel: The hostel is maintained by the Educational agency of St. Joseph College of Teacher Education for Women, Ernakulam. The hostel is under the direct control of the Principal of the College. For admission to the hostel, application must be made to the warden after admission has been secured in the college. The day to day administration of the hostel vests with the warden and she will be responsible for the maintenance of discipline of the inmates of the hostel. Complaints, if any, shall be brought to the notice of the authorities. Hostelers are not allowed to go out of the College premises without the sanction of the warden and hostelers who go out should return before 6 p.m. Hostelers may entertain their visitors in the parlour only. Visitors are not permitted to enter the rooms or the dining hall except with the permission of the warden. Hostelers should inform their parents, relatives and friends that they are not allowed to see them during working hours or after



6.30 p.m. Strict silence is to be maintained during study hours. The mess rates will vary according to the menu and the fluctuation in the price of provisions. The hostel mess is run on the division system managed by a student secretary, elected for the year by the students and a mess committee elected for every month. Students are not allowed to remain in the hostel during college working hours. Any student residing in the college hostel, shall not be entitled to get her certificates when she leaves the college unless she produces a certificate from the warden that her dues to the hostel have been fully paid up. Catholic students should attend the Holy Mass. Hostelers are to keep discipline and conduct themselves with decorum and modesty. Disciplinary action will be taken if hostelers violate the hostel rules.

SUPPORT SERVICES

TMS through TMC: Touch the Minds of the Students through Tutorial Mentoring and Counseling session.

Tutorial Session is systematically implemented to assist the academically weak students. Each 'tutor' acts with a high level of accountability and efficiency in transforming the academically weak students into integrated women who are capable of facing challenges of the educational front in particular and life in general.

Mentor Teacher System is in vogue in the institution. Teachers are the architects who train and strengthen character and academic competence of students that will not crumble when tested in the crucible of global challenges. Hence, the teachers take a lead role in preparing students for the task lying ahead of them and also in training them to face the challenges and succeed. Fifteen students are assigned to the care of a faculty member, who assumes the role of a mentor and guide to the students.

Remedial Teaching programmes: to ensure academic equity of the academically weak students, remedial teaching programmes are organized.

SkiD (Multi skill development programme): To equip the students to face the competitions in the global world, the institution strives to empower her students with the latest trends in education and to make all e-literate.

JET - Josephites Efficient in Technology: With the goal of global employability which calls of core competencies in teaching methodology, the



institution has embarked upon the policy named JET. To effect this, student teachers are given opportunities for preparing technological aids and handling of technological devices such as computers, LCD Projectors, OHP and Slide projectors. Workshops are conducted on the preparation of teaching-aids. Training is also given in the preparation of powerpoint presentations.

JIC- 'Josephites in the Community': Parallel to the intellectual pursuits, the creation of a just society respecting the individual dignity, nurturing secular values and religious harmony and reaching out to the needy without any discrimination predicate our institutional ethos. The Extension Service Unit organizes various activities of JIC (JOSEPHITES IN THE COMMUNITY) like outreach programmes, visits to special schools, blood donation camps, free eye camps, distribution of dress and food packets to the needy.

Spiritual Renewal: The institution organises periodic inter-religious prayer meetings, prayers during the morning assembly, occasional religious instruction by the faculty and experts from outside, retreats and renewal programmes for developing in the student teachers a habit of experiencing God in all events and to lead a life inbued in faith.

UGC NET/SET Coaching: The institution aims at making her students employable in the new millennium. To realize this dream, the institution organizes UGC NET Coaching for the PG Students. It is also open to the students from outside the institution. Members of the college faculty and resource persons from outside are also involved in this service.

Excursion and Study Tours: are conducted every year as part of the training programme.

Celebrations: Carmel day, St.Joseph's day, Talent's day, Keralapiravi, Independence day, Mother's day, Onam, Christmas, Environmental day, World Aids day, Republic day, Alumni day, Sports day, Arts day, College Day, Awards day, Hostel day etc. are celebrated with great enthusiasm. Competitions are also conducted in connection with these days and Prizes are awarded to the winners.

Medical Inspection: Every year doctors from Carmel Hospital conduct a medical check up for our student teachers.

House Activities: There are 4 houses- Mahatma House, Nehru House, Tagore



House and Radhakrishna House. Various inter-house competitions are held in connection with Arts Day, Sports Day and celebrations of important days. Judges are selected from among the 4 houses for each item.

Economic support: Scholarships are provided to economically backward students. The following awards are instituted to serve as an incentive to the students:

Endowments/ Scholarships

- I. Cardinal Parekattil Silver Jubilee Memorial Prize instituted by him for the student securing Highest Mark in the University Examination.
- 2. P.T.A. (2001 -2002) Gold Medal and Certificate to the student who secures top mark in B.Ed. University Examination
- 3. P.T.A. (2001-2002) Cash Award of Rs. 500/- to each optional top scorers with certificates.
- 4. Late Mr. N. Sivasankara Pillai endowment instituted by Mrs Prasanna S Pillai for the student who gets highest mark in English Optional.
- 5. Cash awards to each subject topper by the alumnae of this college.
- 6. Golden Jubilee Memorial students' welfare fund Suvarna Rashmi instituted by the Management, PTA and Students (2006-07) to those who are eligible for it.
- 7. Cash award and special prizes instituted by PTA of each year.
- 8. Rev. Sr. Philip Neri Memorial Charitable Endowment instituted by Dr. Thampi to a deserving student.
- 9. Dr. Jessy Mathews Endowment to the student who secure highest grade point in Natural Science Education.



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SCHOLARSHIP FROM OTHER AGENCIES

SI. No.	Name of Scholarship	Agencies
1	SC Educational Concession	District Development Office for Scheduled Caste, Civil Station, Kochi-682 030
2	ST Educational Concession	Tribal Development ST Development Moovattupuzha
3	OEC Educational Concession	District Development Office for Scheduled Caste, Civil Station, Kochi-682 032
4	OBC Educational Concession	District Development Office for Scheduled Caste, Civil Station, Kochi-682 033
5	MG University Merit Scholarship for B.Ed. Students	Mahatma Gandhi University, Kottayam
6	Labour Welfare Fund Scholarship	Office of the Labour Welfare Fund Commission, Vellayambalam, Trivandrum
7	Fisheries Education Concession to Fisherman Students	Brackish water and training, Ernakulam
8	Panchayath Raj Scholarship for Physically handicapped students	Panchayath Raj
9	District Merit Scholarship	Office of the District Social Welfare Officer Ernakulam, Civil Station, Kakkanad
10	Vimala Education Fund	Educational Agency, St. Joseph Training College
11	Lakshadweep Scholarship	Adiministration of the UT of Lakshadweep
12	Post Metric Scholarship to Minority Students	Directorate of collegiate education TVM
13	Muslim Girls Scholarship	Directorate of collegiate education TVM



ASSOCIATION



to assist the Principal in the day to day

College Council: to assist the Principal in the day to day functioning of the college through participatory decision making, a Staff Council functions in the college.

Students Union: It is constituted through election as per university rules. The members are representatives of M.Ed, and B.Ed, students. They co-operate with the principal and staff in all activities of the institution. They also render their service in the decision making process. They organize various co-curricular activities with the co-operation of different clubs, houses, and subject associations

PTA- Parents Teachers Association: the institution has a PTA which meets to discuss various academic and non- academic matters regarding the students. Necessary steps are taken based on the valuable suggestions and advice rendered by the PTA on the performance of the institution. There is also a PTA fund to award scholarships to the outstanding students of the year.

Alumnae Association: An alumnae association is functioning well in the institution. Every student who passes out of this institution is a member of the alumnae association. Every year the alumnae day is celebrated which provides an opportunity to the alumnae to get together. The college website keeps the alumnae informed about the activities of the college.

Women's Cell: of the institution aims at the overall development of her students in the college through making them aware of their special role in building the society, conscientising them on gender issues, bringing out the best in them, providing opportunities in the form of discussions, seminars and developing leadership qualities in them.

Health & Red Cross: provides opportunities to attend seminars, training programmes and social services that promote social concern.

Social Service Club: undertakes programmes to inculcate in the students cooperation, feeling of brotherhood, kindness and sensitivity through various activities like distribution of clothes, meals, visiting orphanages, conducting



awareness programmes and providing free tuitions.

Eco Club: undertakes programmes to inculcate an eco freindly approach, preserveation of natural resources and support of sustainable development.

Anti Narcotic Cell: Undertakes programmes to develop awareness against Narcotic Drugs and Psychotropic Substances (NDPS). The cell orgnizes awareness programmes against drug abuse in Shools, Colleges & Community.

Zeitgeist: the literary association of English Optional serves to develop the literary and aesthetic sense of the students. Their watch word 'pen is mightier than the sword' is proved through the various activities.

Sahithi: the association of the Malayalam optional, true to its motto 'Enrich our culture and literature and thus enrich Kairali' organizes activities to improve and enrich Malayalam language.

Expressions: Mathematics tries to express the world wide problems in the form of simple equations and solve them. It aims to make mathematics an interesting subject by correlating with other subjects and life.

Scientech: the Physical Science Association tries to develop vigour and enthusiasm in future science teachers and coming generations.

Silent Spring : The Natural Science association Silent Spring is formed with the motto 'Nurture Nature for future'

Renaissance: the vision of Social Science Association is the enlightenment of the society to a new age and leading the society on a new path that upholds values.





COLLEGE EXAMINATIONS

There will be two mid-semester examinations and model examinations in each subject. Absence from examinations will be seriously dealt with.



•	HANDBOOK AND CALENDAR - 2018-2019	
	FORM OF APPLICA	TION FOR LEAVE
1.	Name	:
2.	Class Number	:
3.	Optional Subject	:
4.	No.of days of leave with date	:
5.	Reason	:

- 6. No.of days of leave already availed
- 7. Signature with date
- 8. Recommendation of the Head of the Dept.

Order of the Principal

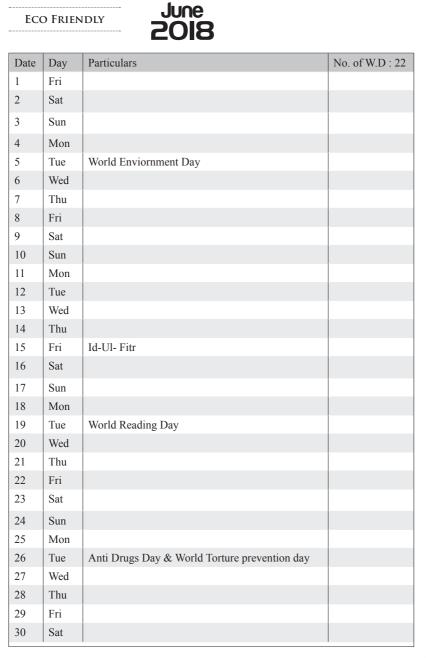
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2018-2019



ECO FRIENDLY





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Date	Day	Particulars	No. of W.D : 22
1	Sun	Commencement of B.Ed & M.Ed Course	
2	Mon		
3	Tue	St. Thomas Day	
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun		
9	Mon		
10	Tue		
11	Wed	World Population Day	
12	Thu	Inaugural Holy mass	
13	Fri		
14	Sat		
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		
21	Sat		
22	Sun		
23	Mon		
24	Tue		
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun		
30	Mon		
31	Tue		

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HERITAGE

Date	Day	Particulars	No. of W.D : 22
1	Wed	Commencement of Internship	
2	Thu		
3	Fri		
4	Sat		
5	Sun		
6	Mon	Hiroshima Day	
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat	Karkidakavavu	
12	Sun		
13	Mon		
14	Tue	Feast Day (Educational Agency)	
15	Wed	Independence Day, Flaghosting	
16	Thu		
17	Fri		
18	Sat	College closed for Onam Holidays	
19	Sun		
20	Mon		
21	Tue		
22	Wed	Bakrid	
23	Thu		
24	Fri	I st Onam	
25	Sat	Thiruvonam	
26	Sun		
27	Mon	Sree Narayana Guru Jayanthi	
28	Tue	Ayankali Jayanthi	
29	Wed	College Re- opened after Onam Holidays	
30	Thu		
31	Fri		



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Date	Day	Particulars	No. of W.D : 22
1	Sat		
2	Sun	Sree Krishna Jayanthi	
3	Mon		
4	Tue		
5	Wed	Teacher's Day	
6	Thu		
7	Fri		
8	Sat	World Literacy Day	
9	Sun		
10	Mon	Theatre in Education Workshop	
11	Tue		
12	Wed		
13	Thu		
14	Fri	Election - College Union	
15	Sat	Edu Fest 2018	
16	Sun		
17	Mon	Class on Yoga	
18	Tue		
19	Wed		
20	Thu	Muharam	
21	Fri	International Peace Day, Sree Narayana Guru Samadhi	
22	Sat		
23	Sun		
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fru		
29	Sat		
30	Sun		

HANDBOOK AND CALENDAR 2018-2019



October
2018

CONSULTANCY

Date	Day	Particulars	No. of W.D : 22
1	Mon		
2	Tue	Gandhi Jayanthi	
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun		
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun		
15	Mon		
16	Tue		
17	Wed		
18	Thu	Maha Navami	
19	Fri	Vijaya Dashami	
20	Sat		
21	Sun		
22	Mon		
23	Tue		
24	Wed	U.N. Day	
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon		
30	Tue		
31	Wed		



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EXTENSION

Date	Day	Particulars	No. of W.D : 22
1	Thu	Kerala Piravi	
2	Fri		
3	Sat		
4	Sun		
5	Mon		
6	Tue	Diwali	
7	Wed		
8	Thu		
9	Fri		
10	Sat		
11	Sun	National Education Day, Birthday of Maulana Abdul Kalam Azad (I st Educational Minister)	
12	Mon		
13	Tue		
14	Wed	Childrens Day	
15	Thu		
16	Fri		
17	Sat		
18	Sun		
19	Mon	B.Ed IInd years return to College after Internship	
20	Tue		
21	Wed		
22	Thu	Milad- Nabi	
23	Fri		
24	Sat		
25	Sun		
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		

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December	
2018	

Date	Day	Particulars	No. of W.D : 22
1	Sat	World AIDS Day	
2	Sun		
3	Mon	International Disability Day	
4	Tue		
5	Wed		
6	Thu		
7	Fri		
8	Sat		
9	Sun		
10	Mon	Human Rights Day	
11	Tue		
12	Wed		
13	Thu		
14	Fri	World Energy Conservation Day	
15	Sat		
16	Sun		
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri	Christmas Celebration, Christmas Holidays begins	
22	Sat		
23	Sun		
24	Mon		
25	Tue	Christmas	
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun		
31	Mon	College Re-opened after Christmas Holidays	



HANDBOOK AND CALENDAR • 2018-2019

Janaury 2019

SOCIETY

Date	Day	Particulars	No. of W.D : 22
1	Tue	New Year	
2	Wed	Mannam Jayanthi	
3	Thu		
4	Fri		
5	Sat		
6	Sun		
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat	National Yuth Day	
13	Sun		
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun		
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat	Republic Day	
27	Sun		
28	Mon		
29	Tue		
30	Wed	Gandhi Smarana	
31	Thu		



- HANDBOOK AND CALENDAR 2018-2019



SOCIETY

Date	Day	Particulars	No. of W.D : 22
1	Fri		
2	Sat		
3	Sun		
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun		
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun		
25	Mon		
26	Tue		
27	Wed		
28	Thu		



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SOCIETY

Date	Day	Particulars	No. of W.D : 22
1	Fri		
2	Sat		
3	Sun		
4	Mon	National Safey Day, Sivarathri	
5	Tue		
6	Wed	Womens Day	
7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri	Consumers Day	
16	Sat		
17	Sun		
18	Mon		
19	Tue	St. Joseph Day	
20	Wed	World Day for Water	
21	Thu		
22	Fri		
23	Sat		
24	Sun		
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
31	Sun		



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SOCIETY

Date	Day	Particulars	No. of W.D : 22
1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun		
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun	Palm Sundy	
15	Mon	Vishu, Dr. Ambedkar Day	
16	Tue		
17	Wed		
18	Thu	Maundy Thursday	
19	Fri	Good Friday	
20	Sat	Sree Sankara Jayanthi	
21	Sun	Easter	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon		
30	Tue		



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May 2019

SOCIETY

Date	Day	Particulars	No. of W.D : 22
1	Wed	May Day	
2	Thu		
3	Fri		
4	Sat		
5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun		
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri		