



2022-  
2023

ST. JOSEPH COLLEGE OF TEACHER  
EDUCATION FOR WOMEN

ERNAKULAM, KOCHI- 682035

Affiliated to Mahatma Gandhi University, Kottayam  
Recognized by NCTE

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HANDBOOK  
&  
ACADEMIC CALENDER

Name .....

Subject - Optional .....

Admission No .....Class No.....

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## TEACHERS' PRAYER

Almighty God, Our Loving Father, we your children, come to your gracious presence, with hearts filled with love and thanksgiving. You have called us to be teachers just like your beloved prophets and visionaries, to bear your light and to illumine the world around us. Help using the task of setting right values, spreading the gospel of love and tolerance, nurturing the talents of young students and molding the future of our nation. Let your holy presence be with us, to guide, guard and lead us through the path of righteousness. St. Joseph, our Patron Saint, just as you fostered Child Jesus, intercede for us that we too may foster those entrusted to our care.

Amen.





St. Joseph  
Pray For Us

# OUR FOUNDERS

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St. Kuriakose Elias Chavara  
**Our Founder**



Fr. Leopold Beccaro O.C.D  
**Co-Founder**

## VISION

Keeping to the spirit of our founder Saint Chavara Kuriakose Elias we dream of forming empowered teachers who lead a life imbued in faith in God, realizing their full potential and passionately contributing to build a learned society rooted in love and unity.

## MISSION

The college strives for the integral liberation of women through life oriented education, transforming them to responsible citizens who respond proactively to the global challenges with courage and commitment, build a just social order, and be stewards of this universe as modelled in the person of Jesus Christ.

## GOAL

Together we form JOSEPHITES (Just, Obedient to the will of God, Socially committed, Evolving Patriotic, Hardworking, Inspiring Teachers who are also, Enthusiastic Stewards of nature)

## MOTTO

LET LIGHT BE A SOURCE OF ENLIGHTENMENT

## OBJECTIVES

- To provide holistic formation in the light of Christian Principles inculcating spiritual, cultural, social and ethical values
- To develop teachers who are sensitive to social issues and work for empowering the weaker sections of society, women, children and the marginalized
- To promote academic excellence in par with international standards
- To promote a research culture and thus be continuously engaged in the process of lifelong learning effecting improvement and growth.
- To foster an atmosphere for potential development of competencies and skills through innovative creative and entrepreneurial approaches
- To motivate students towards environmental issues and sustainable development
- To instill patriotism in students

# കലാലയഗീതം



ജയ ജയ! വിദ്യാക്ഷേത്രം  
ജയ ജയ! തീർത്ഥതീരം  
ജയ ജയ! സെന്റ് ജോസഫിൻ കലാലയമേ... കലാലയമേ

വിജ്ഞാനവും വിശുദ്ധിയും വിലസിടും വിളഭൂമി  
പാവനാത്മൻ പാവനനായ് പറക്കും ഗേഹം  
ത്യാഗശീലം, രാജ്യസ്നേഹം, സേവനമ  
നോഭാവങ്ങൾ  
മുദ്രിത പതാകയേന്തിവരുന്നു ഞങ്ങൾ

(ജയ ജയ! വിദ്യാക്ഷേത്രം.....)

സാരജ്യസമ്മോഹനമാം സൗരഭ്യസംവാഹനമാം  
വെൺമയേനും ലില്ലിപ്പുവുപോലെ ലാലസിക്കട്ടേ  
ഒരു നല്ല കൈത്തിരിപോൽ കതി നിത്യം ജ്വലിക്കേണം

(ജയ ജയ! വിദ്യാക്ഷേത്രം.....)

വിശ്വത്തിനു വശ്യമാമുൾ ദർശനം കാഴ്ച വയ്ക്കാൻ  
ജ്ഞാനത്തിന്റെ ഞാനൊലികൾ മുഴക്കി നമ്മൾ  
പ്രഭുദ്ധരായ്, പ്രശാന്തരായ്, പ്രഹുല്ലരായ്, പ്രദീപ്തരായ്,  
പ്രഗത്ഭരായ് ഇറങ്ങിടാം നല്ല നാളേക്കായ്

(ജയ ജയ! വിദ്യാക്ഷേത്രം.....)

ആർഷഭാരതാംബയുടെ ഹർഷമകളായ് ഞങ്ങൾ  
ഈ ഉലകിൽ കർമ്മഭൂവിൽ കർമ്മം ചെയ്തീടാൻ  
മെന്നഞ്ഞീടു ജഗന്നാഥാ! പൊഴിഞ്ഞീടു വരവർഷം  
കനിഞ്ഞീടു, പാഴത്തണലിൽ നീ ജീവധാരയായ്!

(ജയ ജയ! വിദ്യാക്ഷേത്രം.....)

## COLLEGE ANTHEM



Ring O Ring the blissful merry  
bells Ring O ring in cheerful joy  
Ring in rumble you bells of St Joseph ...St Joseph  
Worthy dwelling that wisdom and purity, the great abode  
Where Lord's spirit in gentle breeze  
We with our unfurled banner with the seal of self denial and zeal  
To serve with fidelity (St Joseph college of Teacher Education)  
Like an ashen white Lily let our alma mater bloom  
Radiate eternally its Simple elegant aroma  
Let it blaze like a furnace igniting myriads of muted minds  
That are sluggish frosty and feeble  
Let us unveil to the World a brand new Inner vision  
Instill in us through knowledge imparted everyday  
As we step for a good morrow with excellence  
Along with qualities of truthfulness righteousness and fortitude  
(St Joseph college of Teacher Education)  
O' divine artist mould us into your likeness and  
Shower down your graces into these frail vessels  
To act upon your will in this World of commotion  
To be the authentic precious children of Mother  
India (St Joseph college of Teacher Education)

## COLLEGE EMBLEM



The College Coat of Arms is in the form of a shield. The dove above the crest signifies peace, holiness and enlightenment and it symbolizes the holy spirit, the source of all wisdom. The bunch of Lillies stands for purity which should be the chief characteristic of a true seeker of wisdom. The national flag is a symbol of patriotism denoting Sacrifice, purity and service. It also signifies passionate love and unending compassion for humanity. The emblem with the crown and cross at the center signifies that there is no crown without crosses. The shaded and light region in the emblem represents the transition from the darkness to light -the light which is the source of enlightenment. In Indian tradition, prayer is a movement from darkness to the light. The three stars represent the three cardinal values, ‘Truth, Love and Justice’. The words inscribed below convey our motto:

**“LET LIGHT BE A SOURCE OF ENLIGHTENMENT”**

## PERSONAL MEMORANDUM

PHOTO

Name :

Class No. :

Address :

Phone No. :

Date of Birth :

Religion & Denomination :

Blood Group :

Marital Status : Single /Married

Occupation of Father/  
Mother/Guardian :

Optional Subject :

Educational Qualifications:

Participation in Co-  
curricular Activities :

Any Other achievement :

## THE PLEDGE

India is my country / All Indians are /my  
brothers and sisters / I love my country / and I  
am / proud of its/ rich and varied heritage / I  
shall always / strive to be worthy of it/ I shall  
give my parents,/ teachers/ and all elders /  
respect and treat everyone with courtesy. /  
To my country/ and my people / I pledge my  
devotion./ In their well - being and prosperity  
alone / lies my happiness.



# MG UNIVERSITY

**MAHATMA GANDHI UNIVERSITY**  
**PRIYADARSHINI HILLS,**  
**ATHIRAMPUZHA KOTTAYAM - 686 562**

[www.mguniversity.edu](http://www.mguniversity.edu)

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## THE CMC AND EDUCATION



St. Joseph College of Teacher Education for Women, Ernakulam dedicated to St. Joseph is established, owned and run by the Vimala Province of the Congregation of the Mother of Carmel (CMC). “CMC is a religious and charitable association of a religious minority group within the purview of the constitution of India (CMC Con.No.002).” CMC is the first indigenous congregation for women in the Syro-Malabar Church founded on February 13th 1866.

### **Education, the Chief Apostolate of CMC:**

“From the beginning, education has been the chosen field of our apostolate (CMC Con. 097)”. Our founder Blessed Chavara Kuriakose Elias and Co-founder Fr. Leopold Beccaro bequeathed to us the noble mission of dedicating ourselves for the upliftment and faith formation of our fellowmen especially of women and children. We ventured out into this field with the establishment of a school at Koonammavu on October 16, 1876. The benefits of education were made available to more and more people in different places according to need. CMC Institutions are established on the basis of the right of minorities in our country to have Educational Institutions of their own for fostering their religious and cultural identity. Our specific aim is the formation of the young women of the Christian community according to the ideals and teachings of Jesus Christ.

### **Launching into the Teacher Education field :**

It is universally acknowledged that education is an effective means for social reconstruction and to a great extent; it offers solutions to the problems a society is faced with. Realizing the significance of teacher education, Vimala Province entered into this realm through the establishment of the St. Joseph Training College for Women in 1957. As women, we consider it as our special call to promote the status of women everywhere especially in our country. With this specific objective we started this college exclusively for women. CMC has invested money, manpower and materials mainly in the apostolate of education. Ever since its inception, the successive provincial superiors of the province have been pillars of this institution acting as the Educational Agency.

## LANDMARKS IN THE ANNALS OF THE COLLEGE

|             |   |
|-------------|---|
| <b>1957</b> | June - College came into being<br>Principal - Smt. Lilly Kurian<br>Strength: 100 students<br>Four optionals: English, Mathematics, History, Geography |
| <b>1959</b> | Introduced Malayalam optional   |
| <b>1964</b> | Introduced Physical Science and Natural Science optionals   |
| <b>1968</b> | Strength increased to 120   |
| <b>1969</b> | Sr. Lewina appointed as Principal   |
| <b>1982</b> | Silver Jubilee Celebrations<br>Blessings of the foundation stone of the new college building by the late His Eminence Cardinal Joseph Parecattil      |
| <b>1984</b> | Construction began  |
| <b>1986</b> | Sr. Maria Philip Neri appointed as Principal  |
| <b>1987</b> | Strength increased to 150<br>General class shifted to the new building  |
| <b>1988</b> | All the classes, college office and library started functioning in the new building   |
| <b>1989</b> | New auditorium was inaugurated by His Eminence Cardinal Antony  |
| <b>1990</b> | Padiyara Prof. K.M Kochuthresia appointed as Principal<br>Strength increased to 200   |
| <b>1992</b> | Sr. Sergius appointed as Principal  |
| <b>2000</b> | Sr. Dr. Sophiamma Isaac appointed as Principal  |
| <b>2003</b> | Accredited by NAAC with B++ Grade level   |
| <b>2005</b> | Elementary Teacher Training (D.Ed.) courses introduced  |
| <b>2006</b> | M.Ed course introduced<br>Sr. Dr. Rosamma Lukose appointed as Principal   |
| <b>2007</b> | Golden jubilee celebrations   |
| <b>2009</b> | Renovation of the old college building  |
| <b>2010</b> | Inauguration of the Golden Jubilee Memorial Block<br>Sr. Leelamma K.J appointed as Principal  |
| <b>2011</b> | Re accredited by NAAC with B grade  |
| <b>2012</b> | Sr. Dr. Mary Joseph appointed as Principal  |
| <b>2015</b> | Commencement of two year B. Ed & M. Ed programme  |
| <b>2016</b> | Strength of B. Ed reduced to 50 and strength of M.Ed increased to 50<br>Strength of B. Ed increased to 100  |
| <b>2019</b> | Dr. Alice Joseph appointed as Principal in-charge   |
| <b>2022</b> | College recognised as Research Center   |



## UNIVERSITY EXAMINATION RESULTS UNDER CREDIT & SEMESTER SYSTEM WITH GRADING

### ▶ B. Ed Results

| Sl. No | Year    | No. of students appeared | No. of students passed | No. of A+ grade | No. of A grade | % of pass |
|--------|---------|--------------------------|------------------------|-----------------|----------------|-----------|
| 1      | 2009-10 | 196                      | 196                    | 3 A+            | 87 A           | 100       |
| 2      | 2010-11 | 187                      | 187                    | -               | 79 A           | 100       |
| 3      | 2011-12 | 194                      | 194                    | 26 A+           | 87 A           | 100       |
| 4      | 2012-13 | 196                      | 196                    | 16A+            | 109 A          | 100       |
| 5      | 2013-14 | 187                      | 187                    | 43 A+           | 102 A          | 100       |
| 6      | 2014-15 | 195                      | 193                    | 71 A+           | 99 A           | 98.97     |
| 7      | 2015-17 | 47                       | 47                     | 5 A+            | 17 A           | 100       |
| 8      | 2016-17 | 97                       | 97                     | 10 A+           | 48 A           | 100       |
| 9      | 2017-19 | 98                       | 98                     | 20 A+           | 46 A           | 100       |
| 10     | 2018-20 | 97                       | 97                     | 25 A+           | 50 A           | 100       |
| 11     | 2019-21 | 97                       | 97                     | 44 A+           | 34 A           | 100       |

### ▶ M. Ed Results

| Sl. No | Year    | No. of students appeared | No. of students passed | 1st Class | % of pass |
|--------|---------|--------------------------|------------------------|-----------|-----------|
| 1      | 2005-06 | 25                       | 24                     | 19        | 96        |
| 2      | 2006-07 | 24                       | 24                     | 24        | 100       |
| 3      | 2007-08 | 24                       | 22                     | 21        | 92        |
| 4      | 2008-09 | 24                       | 21                     | 20        | 88        |
| 5      | 2008-09 | 20                       | 17                     | 17        | 85        |
| 6      | 2009-10 | 20                       | 14                     | 14        | 70        |
| 7      | 2011-12 | 29                       | 29                     | 7(A)      | 100       |
| 8      | 2012-13 | 32                       | 32                     | 5 (A)     | 100       |
| 9      | 2013-14 | 24                       | 24                     | 10 (A)    | 100       |
| 10     | 2014-15 | 36                       | 36                     | 14 (A)    | 100       |
| 11     | 2015-17 | 8                        | 8                      | 4 (A)     | 100       |
| 12     | 2016-17 | 10                       | 9                      | 4 (A)     | 100       |
| 13     | 2017-19 | 9                        | 9                      | 6 (A)     | 100       |
| 14     | 2018-20 | 9                        | 9                      | 6 (A)     | 100       |
| 15     | 2019-21 | 4                        | 4                      | 4         | 100       |

## PROGRAMME OUTCOMES- B.ED

The 2 year B.Ed. Programme in St Joseph College of Teacher Education for Women, Ernakulam is designed to enable the student teachers to develop into confident professionals who can meaningfully contribute in the education sector. On Successful completion of the course the student teacher will reflect the following:

**PO1- Contextual Competencies**—the student teachers will have a wider view of the development of education in society and teachers' role in it .

**PO2-Conceptual Competencies**—student teachers will have an understanding of concepts of education and learning and psychological, sociological and neuro-physiological aspects of education.

**PO3- Curricular and Content Competencies**—the student teachers will have the necessary Knowledge, skills and strategies to engage and interact with the content related to secondary and higher Secondary stage of education in meaningful and flexible ways.

**PO4- Transactional Competencies**— the student teachers will be able to effectively and meaningfully transact the content integrating values, to the students .

**PO5 -Competencies in Other Educational Activities**— the student teachers will be capable of planning and organizing morning assembly, arts day, sports day, seminars, webinars, club activities, exhibitions, excursions, fieldtrips, camp, observance of important days and events, responding to social issues etc.

**PO6- Competencies Related to Teaching-Learning Materials**— the student teachers will develop Teaching-Learning materials, models charts, work books, programmed learning materials, improvised aids, e-books, online learning materials and use available ICT resources for meaningful learning of content.

**PO7- Evaluation Competencies**—the student teachers will be able to prepare, select and use appropriate evaluation tools- psychological tests, achievement tests, diagnostic tests etc. and analyze the test results and provide feedback.

**PO8- Management Competencies**— the student teachers with their skills for effective communication and interpersonal interactions will influence student behavior to create an environment conducive to learning by keeping students organized, orderly, focused, attentive, on-task, and academically productive.

**PO9- Competencies Related to Parental Contact and Co-operation**—the student teachers will have the necessary skills for effective communication essential for building school-family partnerships, covering activities of Parent Teachers Association etc;

**PO10-Competencies Related to Community Contact and Cooperation**— the student teachers will actively engage in activities of mutual interest for institutional as well as community development, they will be able to undertake action research, surveys, cooperate with governmental and non governmental agencies in developmental activities of the society and will respond proactively to social issues.

**PO11- Advocates of nature-** The student teacher will be stewards of nature.

**PO12 - Social Resilience** -The student teachers will understand about social entities and tolerate, absorb and cope up with adverse conditions of life by leading a life imbued in faith.

### **Programme specific outcomes of B.Ed. programme:**

**PSO1-**uphold the value system based on the cultural, social, political and moral bases of Indian society

**PSO2-** identify and solve the prevalent major social and environmental issues / challenges and equip the classroom learner to face those challenges.

**PSO3-** become technologically competent and realize the importance of ICT and e-learning and integrate and apply ICT in facilitating teaching-learning process and in school management

**PSO4-** apply the theoretical and practical information to get a holistic understanding about the importance of nurturing positive attitudes, skills and healthy behavior for living in the present and future

PSO5- imbibe the aptitude for understanding the principles and practices related to the varied psychological, sociological and philosophical areas to facilitate productive cognition.

PSO6- be fluent in communicative English which will help them to communicate well in diverse settings and groups.

PSO7- conceptualize different formal and informal evidence based performance assessment strategies and develop ability to evaluate the continuous intellectual, social and physical development of the learners

PSO8- incorporate drama and art education to nurture children's creativity and aesthetic sensibilities.

PSO9- develop critical thinking skills through strategies that encourage precise approach to inquiry, collaboration and active participation in the classrooms.

PSO10- apply a variety of communication, instructional, and assessment strategies for facilitating learning, in their teaching during Induction and Internship.

PSO11- demonstrate commitment to continuous improvement and urge to excel through reflective practices.

PSO12- develop a broad repertoire, of perspectives, professional capacities teacher sensibilities and skills during Induction and Internship

PSO13- learn to live together by sharing duties and responsibilities and develop social responsibility, dignity of labour, social, moral and cultural values through community living camps

PSO14- acquaint themselves with the process of organizing /conducting a study tour/field work.

## COURSE OUTCOMES- B.ED

### EDU 101: CONTEMPORARY INDIA AND EDUCATION

**On completion of the course, our graduates will:**

CO1: analyze the recommendations of various commissions after independence and their role in shaping the present education system of India and realize the importance of teacher education in India to mold professional teachers

CO2: understand the Indian constitutional values, fundamental rights and duties of citizens and its influence on education

CO3: understand the various school activities and classroom interaction with reference to multi culture and democracy address the social needs

CO4: appreciates Indian culture, educational heritage of India and traditional values of India

CO5: To understand various school activities and classroom interaction with reference to multi culture and democracy

CO6: Understand and analyze trends, issues, and challenges faced by contemporary Indian Education in a global context

### EDU 102: CHILDHOOD AND GROWING UP

**On completion of the course, our graduates will:**

CO1: understand the basic principles of Psychology.

CO2: understand the Process of human growth and development with its applications and importance

CO3: develop the skills to administer various Memorization techniques among school children

CO4: analyses the problems and needs of adolescents and find out the strategies to overcome the problems

CO5: able to develop observational skills as a teacher on developmental characteristics of children

CO6: understand the uses of intelligent tests as a teacher

### EDU 103: DEVELOPMENTS AND RESOURCES IN EDUCATIONAL TECHNOLOGY

**On completion of the course, our graduates will:**

CO1: will gain knowledge about Educational Technology its Concept, Approach and Scope

CO2: gain an understanding of Communication - concept, components, types of communication, steps in communication, communication cycle, factors affecting communication, barriers of communication and teacher behavior

CO3: analyse the recent innovations and future perspectives of Educational Technology

CO4: develop an understanding of Cyber crime and Cyber ethics

CO5: develop skills for designing individualized learning materials and integrating mass media in instruction

CO6: develop knowledge about blended learning, ICT integrated approaches, e-learning resources

### EDU 104.11: UNDERSTANDING THE DISCIPLINE OF ENGLISH EDUCATION

**On completion of the course, our graduates will:**

CO1: evaluate the aims and objectives of English education at various levels in national and international contexts

CO2: develop study skill

CO3: apply an integrated approach in developing the four-fold language skills

CO4: develop the contextual and conceptual knowledge base of English language learning and teaching at national and international level

CO5: develop skills for critical evaluation of the present status of English education

CO6: develop authentic classroom practices based on theoretical underpinnings

### EDU 104.12: UNDERSTANDING THE DISCIPLINE OF MALAYALAM EDUCATION

**On completion of the course, our graduates will:**

CO1: acquire knowledge about taxonomy of educational objectives , special objectives of language learning and importance of learning grammar in language classes and ways to transact the same

CO2: identify the interrelationships of disciplines like ICT, Theatre, Drama and other languages in teaching Malayalam

CO3: will be able to examine how the language skills can be practiced in an effective way in different levels of schooling

CO4: our graduates will understand the values of teaching Mother tongue

CO5: will understand the importance of objective based and competency based instruction

CO6: will critically evaluate the scope of mother tongue in teaching learning process

### EDU 104.16: UNDERSTANDING THE DISCIPLINE OF MATHEMATICS EDUCATION

**On completion of the course, our graduates will:**

CO1: gain an insight about the inter and intra disciplinary nature of Mathematics

CO2: gain an understanding of the nature and language of Mathematics

CO3: develop a sense of appreciation for the Mathematicians and their contributions

CO4: understand the Values of Teaching Mathematics at different stages

CO5: get a perspective on scope of Mathematics in the society in the 21st century

CO6: get an understanding of the role of Mathematics for the development of the country

#### EDU 104.17 UNDERSTANDING THE DISCIPLINE OF PHYSICAL SCIENCE

**On completion of the course, our graduates will:**

CO1 : gain knowledge about the Interdisciplinary nature of Physical Science, taxonomy of Educational objectives and differentiate between objectives and specifications

CO2: gain an understanding of Scientific Attitude, Scientific Temper, Scientific Literacy and Scientific Creativity

CO3: develop a sense of appreciation for the Scientist and their inventions

CO4: understand the Values of Teaching Physical Science

CO5: critically evaluate the Scope of Science as a Social endeavour

CO6: gain an understanding of the role of Science in Sustainable development

#### EDU 104.18: UNDERSTANDING THE DISCIPLINE OF NATURAL SCIENCE EDUCATION

**On completion of the course, our graduates will:**

CO1: understand the role of Natural Science in improving health and hygiene

CO2: understand the values of teaching Natural Science

CO3: identify the role of Natural Science in the social realm

CO4:develop skill to prepare e-document on the life history and contributions of eminent biologists

CO5:realize the need of correlating biology with other subjects for effective classroom teaching

CO6: understand the importance of sustainable agricultural practices

#### EDU 104.19: UNDERSTANDING THE DISCIPLINE OF SOCIAL SCIENCE EDUCATION

**On completion of the course, our graduates will:**

CO1: will gain knowledge about Conceptual Background of Social Science

CO2: will develop a sense of appreciation for the Social Scientist and their contribution

CO3: will develop skills to analyse a social Science text book of Secondary School

CO4: will understand the Values of teaching Social Science

CO5: will gain an understanding of Branches of Social Science – History, Economics, Geography, Political Science, and identify the differences between social sciences and Social Studies

CO6: will critically evaluate the Scope of Social Science in addressing Social problems



**EDU 105.11: LEARNING TO FUNCTION AS AN ENGLISH TEACHER****On completion of the course, our graduates will:**

CO1: apply relevant strategies to develop the target language

CO2: practice micro teaching skills through practice and feedback on language and tasks and oral or written correction.

CO3: understand the approaches, methods and strategies and current professional practices to enrich target language

CO4: develops pedagogic content competence

CO5: create a positive inclusive learning environment by ensuring involvement of all the learners

CO6: develop skills for critical evaluation of the current practices and trends of English education in at various levels in national and international contexts

**EDU 105.12: LEARNING TO FUNCTION AS MALAYALAM TEACHER****On completion of the course, our graduates will:**

CO1: understand the basic skills of teaching

CO2: identify the innovative strategies for teaching Malayalam Language in classroom situations

CO3: apply reflective practices in order to develop insights about learning

CO4: apply differential strategies of inclusiveness in classrooms

CO5: point out the distinct features of various approaches, techniques and methods of teaching Malayalam Language

CO6: understand the motivational techniques in teaching Malayalam Language

**EDU 105.16: LEARNING TO FUNCTION AS MATHEMATICS TEACHER****On completion of the course, our graduates will:**

CO1: Acquire knowledge about pedagogy and maxims of learning Mathematics

CO2: Comprehend various Mass and Individualised Instructional strategies for Mathematics

CO3: Acquire knowledge of Reflective Journaling, Brain based learning strategies, and develop skill in generating Math Concept Maps

CO4: Acquire knowledge of developing Mathematical Skills in children

CO5: Know about the Motivational Techniques that can be used in Mathematics Classrooms.

CO6: Comprehend the Differentiated strategies for Inclusiveness in Mathematics Classrooms

**EDU 105.17: LEARNING TO FUNCTION AS PHYSICAL SCIENCE TEACHER****On completion of the course, our graduates will:**

CO1: develop the necessary pedagogical skills and gain knowledge of the various methods and strategies to teach Physical Science



CO2: acquire the skills of reflection

CO3: will apply the knowledge of Inclusive classrooms in dealing with issues and challenges faced in classroom

CO4: will develop an understanding about individual difference and differentiated learning strategies

CO5: develop the necessary skills for integrating pedagogy with technology

CO6: gain understanding of various motivational techniques for teaching Physical Science

### EDU 105.18 – LEARNING TO FUNCTION AS NATURAL SCIENCE TEACHER

**On completion of the course, our graduates will:**

CO1: understand the basic skills of teaching

CO2: identify the innovative strategies for teaching biology in classroom situations

CO3: apply reflective practices in order to develop insights about learning

CO4: apply differential strategies of inclusiveness in classrooms

CO5: point out the distinct features of various approaches, techniques and methods of teaching natural science

CO6: understand the motivational techniques in teaching Natural Science

### EDU 105.19: LEARNING TO FUNCTION AS SOCIAL SCIENCE TEACHER

**On completion of the course, our graduates will:**

CO1: will develop an understanding of Maxims, Approaches and Methods of Teaching Social Science

CO2: will gain knowledge of innovative Strategies and their benefits

CO3: understand the basic skills of teaching in classroom situations

CO4: apply differential strategies of inclusiveness in classrooms

CO5: will develop the necessary skills for developing devices for developing Time sense and devices for developing Space sense

CO6: will gain understanding of various motivational techniques for teaching Social Science

### EDU 106.11 HEALTH AND PHYSICAL EDUCATION

**On completion of the course, our graduates will:**

CO1: gain knowledge about gain knowledge about various hypo kinetic and communicable diseases and its prevention

CO2: gain an understanding of nutrition, energy requirement and expenditure

CO3 : develop skills to conduct survey on community health issues

CO4 : acquire knowledge about healthy life style

CO5 : understand the Values of Teaching Health and Physical Education

CO6 : will identify prevalent lifestyle diseases

**EDU106.12 : GUIDANCE AND COUNSELLING****On completion of the course, our graduates will:**

CO1 : Understand the basic principles of guidance and counselling and apply the same to the process of education

CO2 : Acquire ability to organize guidance programmes in school

CO3 : Understands the process and stages of counselling

CO4: Acquire skills and Qualities to become a good Counsellor

CO5: Understands Tools and techniques for implementing Guidance and counselling

CO6: Internalize teacher as Counsellor

**EDU 106.13: ELEMENTARY EDUCATION****On completion of the course, our graduates will:**

CO1: Understand the development of elementary education in India and about the different constitutional provisions related to education

CO2: Acquaint with different educational reports and policies on elementary education

CO3: Acquaint with the programmes for achieving UEE

CO4: Understand the recent changes in curriculum structuring and the mode of curriculum transaction at elementary level

CO5: Understand the various method of teaching at elementary level

CO6: Understand the role of various organisation in the quality improvement of elementary education

**EDU 106.14 : ENVIRONMENTAL EDUCATION****On completion of the course, our graduates will:**

CO1: understand the Multidisciplinary nature of environmental education

CO2: realize the interdependence of life and environment and the need for preservation of our cultural heritage

CO3: think critically, ethically, and creatively while evaluating environmental issues and making judgments

CO4: develop a sense of responsibility and favorable attitudes, values and skills towards protection and conservation of environment, biodiversity and sustainable development

CO5: know the importance of undertaking Environmental Impact Assessment (A)

CO6: develop awareness about rules, regulations and legal provisions for protection, preservation and conservation of the environment

CO7: understand different strategies for environmental education and apply them effectively

**EDU 107.1 PRACTICAL COURSE-CORE****On completion of the course our graduates will:**

CO1: develop necessary skill to prepare learning materials

CO2: develop the skill for conducting research on Socially/ educationally relevant issue

CO3: develop knowledge of the prevailing practices of respective elective course in schools/community

CO4 : acquire knowledge of adolescent problems

CO5 : gain the necessary skills to create blogs

CO6 : develop skill of reflection

### EDU 107.2 PRACTICAL COURSE-PEDAGOGY

**On completion of the course our graduates will:**

CO1: our graduate will develop necessary teaching skills through micro teaching and link practice sessions

CO2: Our graduates will develop necessary presentation skills

CO3: Our graduates develop skills for writing reports

CO4: Our graduates will integrate the skill gained in microteaching to link practice

CO5: Our graduates will gain the necessary skills to create ICT Resource materials

CO6: Our graduates will develop skill of reflection

### EDU 107.3 PRACTICAL COURSE-HEALTH AND PHYSICAL EDUCATION

**On completion of the course our graduates will:**

CO1: develop skills of Yogic asanas and First Aid

CO2 : develop knowledge and skill for practicing first aid

CO3 : develop knowledge and skills for practicing yogic asanas

CO4: apply the principles of First Aid

CO5: understand the importance of Yoga and appreciation for the same

CO6 : develop life saving skills ( CPR)

### EDU 107.4 PRACTICAL COURSE- ART AND DRAMA EDUCATION

**On completion of the course, our graduates will:**

CO1: develop skills of writing drama scripts

CO2 : acquire necessary skills to organize Socially Useful productive work

CO3: apply the principles of drama in writing role plays

CO4 : understand the importance of Drama and Art Education

CO5 : acquire leadership skills

CO6 : design eco- friendly products

### EDU 201: KNOWLEDGE AND CURRICULUM

**On completion of the course, our graduates will:**

CO1 : understand Western and Indian Schools of Philosophies as the base of various teaching methods

CO2: understand the concept, bases, and various interpretations of curriculum, steps and process of curriculum construction

CO3: understand the context of various values and value education.

CO 4 : identify the role of a teacher as a social reformer

CO5: understand the ideologies related to Paedo-centric and child centered education

CO6: understand the concept and concerns of Educational organization, administration and management.

### EDU 202 : LEARNING AND TEACHING

**On completion of the course, our graduates will:**

CO1: understand the process of learning and different approaches to the teaching learning process

CO2: identify and cater educational needs of various types of children

CO3: develop the skills to identify adolescent problems and present in the class room

CO4: develop the skills for conducting interview and collecting data

CO5: evaluate the learning styles and get familiar with the learning style and strategies of the individual

CO6: able to apply the principles to foster maximum positive transfer in learning

### EDU 203 : ASSESSMENT FOR LEARNING

**On completion of the course, our graduates will:**

CO1: appreciate the role of teacher as a researcher

CO2 : apply the essentials of statistics in process of evaluation

CO3: develop competencies to evaluate learning

CO4: develop skills to conduct Educational Diagnosis and suggest remedial measures

CO5: get a perspective on reforms of assessment and evaluation and integrate technology for the implementation of the same

CO6: will design appropriate assessment instruments for students

### EDU 204.11 : PEDAGOGICAL DIMENSIONS OF ENGLISH

**On completion of the course, our graduates will:**

CO1: apply relevant strategies to develop the target language

CO2: analyze the content with respect to the relevant aims of teaching the target language

CO3: design instruction catering to the diverse needs of the language classroom

CO4: judge the efficacy of teaching through assessment strategies

CO5: assume accountability for the teaching-learning process

CO6: develop skills for critical evaluation of the current practices and trends of English education in at various levels in national and international contexts

### EDU 204.12 : PEDAGOGICAL DIMENSIONS OF MALAYALAM

**On completion of the course, our graduates will:**

CO1- explain the steps of developing year plan, unit plan and lesson plan

CO2: analyze the content areas of Malayalam Textbooks

CO3: will familiarise with the psychological theories related to language learning and its contributions through theory and lesson planning

CO4: understand the construction of different assessment tools for evaluation

CO5: familiarize with the concept of techno Pedagogy and understand the role of the teacher as a techno-pedagogue

CO6: apply Innovative teaching-learning strategies in the classroom

#### EDU 204.16 : PEDAGOGICAL DIMENSIONS OF MATHEMATICS

**On completion of the course, our graduates will:**

CO1: Conceptualize Ideology of Multiple Intelligences, Experiential Learning, Constructivism in Mathematics Teaching

CO2: Apprehend the Pedagogy of Mathematics of Secondary Level

CO3: Capacitate systematic Planning of Instruction and develop skill in charting Mathematics Lesson Designs

CO4: Acquaint with the concept of Techno- pedagogy and understand the role of a Mathematics teacher as a Techno-pedagogue

CO5: Augment the levels of teaching competence by synchronizing IT in Mathematics Teaching

CO6: Acquire knowledge about the Criteria , Tools and Techniques for Teacher Evaluation and Student Evaluation

#### EDU 204.17 : PEDAGOGICAL DIMENSIONS OF PHYSICAL SCIENCE

**On completion of the course, our graduates will:**

CO1: acquire knowledge of planning a lesson, various assessment practices and develop the necessary skills for transacting the same

CO2: gain understanding of method and processes involved in preparation of achievement Test and diagnostic test and administer and analyse the same

CO3: apply the knowledge of Psychological Dimensions of Physical Science Teaching in real classroom teaching

CO4: gain understanding about Critical Pedagogy as an approach to address social issues

CO5: gain an understanding of Techno pedagogic Content Knowledge

CO6: develop skills to diagnose learning difficulties in students and suggest appropriate remedial measures

#### EDU 204.18 : PEDAGOGICAL DIMENSIONS OF NATURAL SCIENCE

**On completion of the course, our graduates will:**

CO1 : explain the steps of developing year plan, unit plan and lesson plan

CO2: analyze the content areas of Biology Textbooks

CO3: understand the psychological dimensions of Natural Science teaching

CO4: understand the construction of different assessment tools for evaluation

CO5: familiarize with the concept of techno Pedagogy and understand the role of the teacher as a techno-pedagogue

CO6: apply Innovative teaching-learning strategies in the classroom

#### **EDU 204.19: PEDAGOGICAL DIMENSIONS OF SOCIAL SCIENCE**

**On completion of the course our graduates will:**

CO1: acquire knowledge of planning a lesson, various assessment practices and develop the necessary skills for transacting the same

CO2: gain understanding of method and processes involved in preparation of achievement Test and diagnostic test and administer and analyse the same

CO3: apply the knowledge of Psychological Dimensions of Physical Science Teaching in real classroom teaching

CO4: gain understanding about Critical Pedagogy as an approach to address social issues

CO5: gain an understanding of Techno pedagogic Content Knowledge

CO6: develop skills to diagnose learning difficulties in students and suggest appropriate remedial measures

#### **EDU 205.11: CURRICULUM AND RESOURCE DEVELOPMENT IN ENGLISH EDUCATION**

**On completion of the course our graduates will:**

CO1: understand the principles of curriculum construction with special reference to English teaching.

CO2 : develop competency in distinguishing different types of curriculum.

CO3: modify the curriculum so as to address student needs.

CO4:organize activities related to the English club for developing communicative skills.

CO5: use the resources and instructional support effectively to transact the curriculum

CO6: organize activities related to the English club for developing communicative skills.

#### **EDU 205.12 : CURRICULUM AND RESOURCE DEVELOPMENT IN MALAYALAM EDUCATION**

**On completion of the course our graduates will:**

CO1: identify various dimensions of curriculum and their relationship with the aims of education

CO2: utilize various resources and activities to promote effective teaching and learning

CO3: determine the curriculum according to the needs of the students

CO4: understand different e- learning resources

CO5:develop competency in evaluating a curriculum and its elements

CO6: gain knowledge and skill in developing improvised aids



## EDU 205.16 : CURRICULUM AND RESOURCE DEVELOPMENT IN MATHEMATICS EDUCATION

### **On completion of the course our graduates will:**

- CO1: gain understanding of the concept, functions and different types of Curriculum
- CO2: gain a perspective on the principles and approaches of curriculum construction
- CO3: become proficient in analyzing Mathematics curriculum
- CO4: develop knowledge about the various resource materials
- CO4: gain understanding of differentiated Curriculum to meet individual differences
- CO5: get acquainted with online resources to uphill the level of teaching performance
- CO6: gain knowledge and skill in developing improvised aids

## EDU 205.17 : CURRICULUM AND RESOURCE DEVELOPMENT IN PHYSICAL SCIENCE EDUCATION

### **On completion of the course our graduates will:**

- CO1: gain understanding of the concept and functions of Curriculum and instructional supports
- CO2: analyse the relevance of NCF and KCF in the present scenario
- CO3: develop knowledge about the various resource materials
- CO4: gain understanding of Differentiated Curriculum to meet individual differences - gifted, slow learners, under achievers, Learning disabled and apply the same in planning lesson plan during induction
- CO5: develop knowledge of the various ICT based resources for teaching Physical Science
- CO6: gain knowledge and skill in developing improvised aids

## EDU 205. 18: CURRICULUM AND RESOURCE DEVELOPMENT IN NATURAL SCIENCE EDUCATION

### **On completion of the course our graduates will:**

- CO1: identify various dimensions of curriculum and their relationship with the aims of education
- CO2: utilize various resources and activities to promote effective teaching and learning.
- CO3: determine the curriculum according to the needs of the students
- CO4: understand different e- learning resources
- CO5: develop competency in evaluating a curriculum and its elements
- CO6: develop skills to organise a field visit to experience the diversities of Nature

## EDU 205.19 : CURRICULUM AND RESOURCE DEVELOPMENT IN SOCIAL SCIENCE EDUCATION

### **On completion of the course our graduates will:**

- CO1: gain understanding of the concept and functions of Curriculum and instructional supports
- CO2: analyse the relevance of NCF and KCF in the present scenario

CO3: develop knowledge about the various resource materials

CO4: gain understanding of Differentiated Curriculum to meet individual differences - gifted, slow learners, under achievers, Learning disabled and apply the same in planning lesson plan during induction

CO5: develop knowledge of the various ICT based resources for teaching Social Science

CO6: gain knowledge and skill in developing improvised aids

### EDU 206.1 CORE PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1: will gain knowledge of School Profile and practices

CO2: will develop analytical and evaluative skills

CO3: will apply the principles and practices related to the varied psychological, sociological, philosophical and pedagogical dimensions of Education to address the adolescent problems

CO4: will develop skills to analyse prevalent assessment practices

CO5: Critically Analysis of the status of exceptional children in the school

CO6: identify adolescent problems

### EDU 206.2 PEDAGOGICAL PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1: will gain knowledge of lesson plans

CO2: develop observation and evaluation skills

CO3: will apply the principles and practices related to the varied psychological, sociological, philosophical and pedagogical dimensions of Education in planning lessons

CO4: will develop skills of integrating inclusive education in real classroom situation

CO5: apply technology in transacting lessons

CO6: develop class management skills

### EDU 206.3 HEALTH AND PHYSICAL EDUCATION PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1: develop professional competency in organizing sports

CO2 : develop ability to organize sports

CO3 : develop emotional stability and sportsman spirit

CO4 : appreciate the significance of sports

CO5: develop leadership qualities

CO6: develop critical thinking skills

### EDU 206.4 DRAMA AND ART PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1: develop understanding and skills Preparation of criteria for evaluating different art forms



CO2: develop skills to conduct interview

CO3: develop skills to write reports

CO4: apply the principles of , sociological, philosophical and pedagogical dimensions in preparing interview schedule

CO5: appreciate the local community art forms

CO6: realize the need to make the local art forms known to others

### EDU 301 : LANGUAGE ACROSS THE CURRICULUM

**On completion of the course our graduates will:**

CO1: understand models of language teaching and learning

CO2: develop competence in analysing current school practices and coming up with appropriate alternatives

CO3: effectively prepare teaching manuals and construct achievement tests and diagnostic tests, ICT based teaching and learning

CO4: appreciate interdisciplinary approach and relevance of classroom oral and written discourses

CO5: develop strategies for using language to promote learning in the subject area

CO6: Realize the scope of Language Across Curriculum

### EDU 302.1 PRACTICAL COURSE- CORE

**On completion of the course our graduates will:**

CO1: develop the skills for efficient classroom teaching

CO2: develop the skill for tool preparation and conducting case study and action research

CO3: develop skill to frame value integrated lesson plans

CO4: develop the skill to identify children with special needs and cater to individual differences

CO5: gain the necessary skills to integrate ICT tools for teaching and learning

CO6: develop skill of reflection

### EDU 302.2 PRACTICAL COURSE- PEDAGOGY

**On completion of the course our graduates will:**

CO1: develop the skills for efficient classroom teaching

CO2: develop the skill for conducting projects and preparing self assessment tools, achievement test, diagnostic test and analysing the same

CO3: develop skill to frame value integrated lesson plans

CO4: gain the necessary skills to integrate ICT tools for teaching and learning

CO5: develop organizational skills and classroom management skills

CO6: develop skill of reflection

**EDU 302.3 PRACTICAL COURSE- HEALTH AND PHYSICAL EDUCATION****On completion of the course our graduates will:**

CO1: develop the skills for efficient classroom teaching

CO2: develop knowledge and skill to take classes on Physical Education, health Education and Yoga

CO3: develop an appreciation of Physical Education, Health Education and Yoga education for building a healthy society

CO4 : develop skills to integrate ICT in teaching and learning

CO5: develop organizational skills and classroom management skills

CO6 : develop skill of reflection

**EDU 302.4 PRACTICAL COURSE- ART AND DRAMA EDUCATION****On completion of the course our graduates will:**

CO1: develop the skills for integrating art and drama in classroom teaching

CO2: get the necessary skills to conscientise people on National integration/patriotism/universal brotherhood

CO3: develop an appreciation for art and cultural heritage of India

CO4 : develop skills to integrate ICT in teaching and learning

CO5: develop organizational skills and classroom management skills

CO6 : develop skill of reflection

**EDU 401: GENDER, SCHOOL AND SOCEITY****On completion of the course our graduates will:**

CO1: understand the paradigm shift from women studies to gender studies in relation to education of women in India in the historical and contemporary period

CO2: understand the ways in which social institutions and government initiatives help in the women empowerment

CO3: understand the role of Teacher as an agent of positive change in gender perspective

CO4: identify the reasons for gender discrimination and oppression which leads to Inequalities and resistances in education of the girl child

CO5: understand the role of social medias on perpetuating gender notions in Indian society

CO6: understand key concepts - gender, gender perspective, gender bias, gender stereotype, empowerment, gender parity, equity and equality, patriarchy and feminism and identifies gender issues in school, curriculum and text book materials its intersection with class, caste, culture, religion and region

**EDU 402: PERSONALITY DYNAMICS IN EDUCATION****On completion of the course our graduates will:**

CO1: understand the relevance of different types of intelligence in learning and teaching process

CO2: understand the significance of life- skills in leading a successful and happy life

CO3: apply the principles of eco-psychology in conservation of natural resources

CO4 : able to conduct peer counseling and prepare a report

CO5: develop the skill for planning and executing a tour programme for the school students

CO6 : develop positive attitude towards teaching profession

### EDU 403.11 PROFESSIONAL DEVELOPMENT OF AN ENGLISH TEACHER

#### **On completion of the course our graduates will:**

CO1: direct the mode of teaching and research in a professional manner with reference to recent trends

CO2: understand the challenges in teaching English and handle challenges in language education with responsibility

CO3 : apply an integrated approach in developing the four-fold language skills

CO4: reflect on practices in promoting values and humane attitudes

CO6: develop personal and professional competencies as a teacher

### EDU 403.12 PROFESSIONAL DEVELOPMENT OF MALAYALAM TEACHER

#### **On completion of the course our graduates will:**

CO1: Develop skill to frame their vision and mission as a Malayalam teacher

CO2: Develop skill to Review a Malayalam Education Journal

CO3: Acquire knowledge and skills to do a Project in the field of Malayalam Education

CO4: Develop writing skills required to Report a Research or to Write any articles related to Malayalam Education

CO5: Develop skills to analyse the Strengths, Weaknesses, Opportunities and Threats in their teaching

CO6:Develop a Research attitude through reading and Reviewing Research Reports

### EDU 403.16: PROFESSIONAL DEVELOPMENT OF MATHEMATICS TEACHER

#### **On completion of the course our graduates will:**

CO1: Develop skill to frame their vision and mission as a Mathematics teacher

CO2: Develop skill to Review a Mathematics Education Journal

CO3: Acquire knowledge and skills to do a Project in the field of Mathematics Education

CO4: Develop writing skills required to Report a Research or to Write any articles related to Mathematics Education

CO5: Develop skills to analyse the Strengths, Weaknesses, Opportunities and Threats in their teaching

CO6:Develop a research attitude through reading and reviewing research reports

### EDU 403.17: PROFESSIONAL DEVELOPMENT OF PHYSICAL SCIENCE TEACHER

**On completion of the course our graduates will:**

**CO1:** understand the characteristics of Professional teachers and Ways and Means of Developing Professionalism; and develop their own Vision and mission as a professional

**CO2:** acquire recent research trend in Science learning with special emphasis to instructional strategies and assessment practices

**CO3:** gain an understanding of teacher accountability and Professional ethics of a teacher

**CO4:** gain a conceptual overview of Social and Cultural Issues in Science Education

**CO5:** gain understanding of Differentiated Curriculum to meet individual differences - gifted, slow learners, under achievers, Learning disabled and apply the same in planning lesson plan during induction

**CO6:** understand the role of reflection in meeting the challenges in Science teaching

### EDU 403.18: PROFESSIONAL DEVELOPMENT OF NATURAL SCIENCE TEACHER

**On completion of the course our graduates will:**

**CO1:** inculcate the essential qualities, duties and responsibilities of a Natural Science Teacher

**CO2:** understand the recent trends in research related to Science teaching and learning in schools

**CO3:** understand the base for human values, namely freedom, trust, mutual respect, respect for diversity, etc.

**CO4:** identify major challenges faced by our society and make use of the scientific knowledge in equipping the learner to face those challenges

**CO5:** create blog article related to social issues

**CO6:** understand the role of various green technologies for sustainable living

### EDU 403.19 : PROFESSIONAL DEVELOPMENT OF SOCIAL SCIENCE TEACHER

**On completion of the course our graduates will:**

**CO1:** will understand the characteristics of Professional teachers and Ways and Means of Developing Professionalism; and develop their own Vision and mission as a professional

**CO2:** will develop an understanding of the Multifaceted Role of Teacher

**CO3 :** will acquire knowledge of recent research trend in Social Science

**CO4:** will gain an understanding of teacher accountability and Professional ethics of a teacher

**CO5:** Our Graduates will gain a conceptual overview of Social and Cultural Issues

CO6 : Our graduates understand the role of reflection in addressing problems and issues with a global perspective

#### EDU 404.1 : CORE PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1 : define their vision and mission as a teacher

CO2: develop social skill, soft skills through community camp living camp

CO3: develop skills to conduct and report interviews

CO4: identify the social needs and organize extension programmes accordingly

CO5 : be able to create and design documentary /short films

CO6 : develop organization skills by organizing study tour , community camps

#### EDU 404.2 : PEDAGOGIC PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1 : define their vision and mission as a teacher

CO2: critically review journal and write journal articles

CO3 : develop skills to analyse the Strengths, Weaknesses, Opportunities and Threats in their teaching

CO4: conduct projects on topics of pedagogic relevance

CO5 : be able to create and design articles and upload them on blog

CO6 : develop skills of critical evaluation

#### EDU 404.3 : HEALTH AND PHYSICAL EDUCATION PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1 : understand the rules of certain sport events

CO2 : develop healthy competitive spirit and qualities of cooperation

CO3: understand the importance of sports and games in life

CO4: appreciate the value of Sports and games in staying healthy

CO5: develop managerial and leadership quality through sports and games event

CO6: analyse the rules and regulations of Volleyball and shuttle badminton

#### EDU 404.4 : DRAMA AND ART EDUCATION PRACTICAL COURSE

**On completion of the course our graduates will:**

CO1 : understand the importance of films and street plays in education

CO2: develop analytical skills by reviewing Films

CO3: will apply the principles and practices related to the varied psychological, sociological, philosophical and pedagogical dimensions of education in reviewing films

CO4: appreciate the value of good Films and street plays in forming the society

CO5: develop managerial and leadership quality through conduct and participation in Arts fest

CO6: analyse the rules and regulations of various cultural events in the art fest

## EDU 404.5 : COMMUNICATIVE ENGLISH

### **On completion of the course our graduates will:**

CO1: contribute to the personal social and professional development

CO2: develop skill of communication and fluency in English language

CO3: enhance the latent vocational skills through intensive training in developing proficiency in English language.

CO4: build on active knowledge of lexical resources and grammar in English and prepare skill portfolios.

CO5: work with a set of materials to provide them with the necessary skills to comprehend and produce written and oral 'texts,'

CO6: develop communicative skills in various contexts



## TWO YEAR BACHELOR OF EDUCATION (B.ED.) DEGREE PROGRAMME CREDIT AND SEMESTER SYSTEM WITH GRADING

### ► LIST OF COURSES

#### A) CORE COURSES

- EDU 101 Contemporary India and Education
- EDU 102 Childhood and Growing up
- EDU 103 Development and Resources in Educational Technology
- EDU 201 Knowledge and Curriculum
- EDU 202 Learning and Teaching
- EDU 203 Assessment for Learning
- EDU301 Language Across the Curriculum
- EDU401 Gender, School and Society
- EDU402 Personality Dynamics in Education

#### B) PEDAGOGIC COURSES

- EDU 104.1 1 Understanding the Discipline of English Education
- EDU 104.1 2 Understanding the Discipline of Malayalam Education
- EDU 104.1 6 Understanding the Discipline of Mathematics Education
- EDU 104.1 7 Understanding the Discipline of Physical Science education
- EDU 104.1 8 Understanding the Discipline of Natural Science Education
- EDU 104.1 9 Understanding the Discipline of Social Science Education
  
- EDU 105.11 Learning to function as English teacher
- EDU 105.1 2 Learning to function as Malayalam teacher
- EDU 105.1 6 Learning to function as Mathematics teacher
- EDU 105.1 7 Learning to function as Physical Science teacher
- EDU 105.1 8 Learning to function as Natural Science teacher
- EDU 105.1 9 Learning to function as Social Science teacher
- EDU 204.11 Pedagogical Dimensions of English
  
- EDU 204.12 Pedagogical Dimensions of Malayalam
- EDU 204.16 Pedagogical Dimensions of Mathematics
- EDU 204.17 Pedagogical Dimensions of Physical Science
- EDU 204.18 Pedagogical Dimensions of Natural Science
- EDU 204.19 Pedagogical Dimensions of Social Science



EDU 205.11 Curriculum and Resource Development in English Education  
EDU205.12 Curriculum and Resource Development in Malayalam Education  
EDU 205.16 Curriculum and Resource Development in Mathematics Education  
EDU 205.17 Curriculum and Resource Development in Physical Science Education  
EDU 205.18 Curriculum and Resource Development in Natural Science Education  
EDU 205.19 Curriculum and Resource Development in Social Science Education  
  
EDU 403.11 Professional Development of an English teacher  
EDU 403.12 Professional Development of Malayalam teacher  
EDU 403.16 Professional Development of Mathematics teacher  
EDU 403.17 Professional Development of Physical Science teacher  
EDU 403.18 Professional Development of Natural Science teacher  
EDU 403.19 Professional Development of Social Science teacher

### C) ASSOCIATE COURSE –ELECTIVE

EDU 106.11 Health and Physical Education  
EDU 106.12 Guidance and Counselling  
EDU 106.13 Elementary Education  
EDU 106.14 Environmental Education  
EDU 106.15 Special Education

## ► COURSE SUMMARY OF TWO YEAR B.Ed. PROGRAMME

### SEMESTER I

#### CORE COURSES

EDU 101 Contemporary India and Education  
EDU 102 Childhood and Growing up  
EDU 103 Development and Resources in Educational Technology.

#### PEDAGOGIC COURSES

EDU 104.11 Understanding the Discipline of Optional Subject  
EDU 105.11 Learning to function as Optional Subject teacher

#### ASSOCIATE COURSES

EDU 106 Elective

#### PRACTICAL COURSES

EDU107.1 Core  
EDU 107.2 Pedagogic  
EDU107.3 Health & Physical Education



## SEMESTER II

### CORE COURSES

EDU 201 Knowledge and Curriculum

EDU 202 Learning and Teaching

EDU 203 Assessment for Learning

### PEDAGOGIC COURSES

EDU 204.11 Pedagogical Dimensions of Optional Subject

EDU 205.11 Curriculum and Resource Development in Optional Subject Education

### PRACTICAL COURSES

EDU 206.1 Core

EDU 206.2 Pedagogic

EDU 206.3 Health & Physical Education

EDU 206.4 Drama & Art in Education

## SEMESTER III

### ASSOCIATE COURSE

EDU 301 Language Across the Curriculum

### PRACTICAL COURSES

EDU 302.1 Core

EDU 302.2 Pedagogic

EDU 302.3 Health & Physical Education

EDU 302.4 Drama & Art in Education

## SEMESTER IV

### CORE COURSES

EDU 401 Gender, School and Society

EDU 402 Personality Dynamics in Education

### PEDAGOGIC COURSE

EDU 403 Professional Development of Optional Subject teacher

### PRACTICAL COURSES

EDU 404.1 Core

EDU 404.2 Pedagogic

EDU 404.3 Health & Physical Education

EDU 404.4 Drama and Art in Education

EDU 404.5 Communicative English

## ➤ **PROCEDURE OF ASSESSMENT**

The performance of student teachers shall be evaluated by both external and internal assessment mechanisms. A student teacher portfolio showcasing all practical and practicum and its internal assessment shall be maintained by every student teacher. It shall be duly signed by course coordinator, college coordinator, and the principal and shall be made available for verification. A separate certificate for Competency Profile together with a college certified digital copy of the best class presented by the student teacher shall be given to him/her along with the University Certificate.

## ➤ **EXTERNAL EVALUATION**

External evaluation of all theory courses shall be done by End Semester Examinations conducted by the university. External evaluation of practical courses in the III and IV semesters shall be done by the examination board constituted by the University from time to time. There shall be no external examination for practical courses in the I and II semesters. The examination board shall evaluate the teaching competence of each Student teacher by observing the classroom teaching in the III semester. The examination board shall evaluate all the documentary evidences in the form of records, reports, materials and soft copies in respect of the student teacher portfolio in the respective semesters.

## ➤ **INTERNAL EVALUATION**

Internal evaluation of theory courses shall be done by class tests and the related practicum. Two class tests and one practicum shall be done by all students for every course. The detailed report of internal assessment shall be maintained in the college and shall be produced if needed. Internal evaluation of practical courses shall be done by means of appropriate instruments and suitable criteria designed and developed by teacher educators or by means of standardized instruments.

**SYLLABUS FOR CHOICE BASED CREDIT AND SEMESTER  
SYSTEM (CBCSS) OF TWO YEAR MASTER IN EDUCATION  
(M.ED.) PROGRAMME  
(Self -Financing)**

|  |     |
|--|-----|
| Minimum credits required for successful completion of the programme                  | 80  |
| Minimum credits required for Common core courses (11 courses) and field Internship   | 48  |
| Minimum credits required for specialization courses (5 courses) and field Internship | 24  |
| Dissertation and Viva-Voce   | 8   |
| Minimum attendance required  | 80% |
| Minimum attendance required for internship   | 90% |

**Programme Structure**

Two year programmes in four semesters.

**Semester I**

5 Courses : 5 Common core courses - 5 X 4 = 20 Credits  
(includes 3 perspective courses, one tool course and one teacher education course)

**Semester II**

5 Courses : 5 Common core courses - 5 X 4 = 20 Credits  
(includes 3 perspective courses and a tool course)

**Semester III**

4 Courses : 1 Common core course - 1 X 4 = 4 Credits  
(teacher education course)

3 Specialization courses - 13X 4 = 12 Credits  
(includes one Specialization core course and two Theme based Specialization courses)

Field Internship - 4 Credits

**Total = 20 Credits**

**Semester IV**

2 Courses : 2 specialization courses - 2X 4 = 8 Credits  
(one Specialization core course and one Theme based Specialization course)

Field Internship - 4 Credits

Dissertation - 6 Credits

Viva Voce - 2 Credits

**Total = 20 Credits**

**Total = 20 + 20 + 20 + 20 = 80 Credits**

**SEMESTER I**

| Course Code          | Course Type   | Course Name   | Credits | Internal Marks | External Marks | Total Marks |
|----------------------|---|---|---------|----------------|----------------|-------------|
| EDU 901              | Common Core Course - perspective course (Taught course and practicum)       | Philosophy of Education                                   | 4       | 20             | 80             | 100         |
| EDU 902              | Common Core Course - perspective course (Taught course and practicum)       | Advanced Educational Psychology- Learning and Development | 4       | 20             | 80             | 100         |
| EDU 903              | Common Core Course - perspective course (Taught course and practicum)       | Introduction to Education Studies                         | 4       | 20             | 80             | 100         |
| EDU 904              | Common Core Course- Tool Course (Taught Course and Practicum)               | Introduction to Educational Research and Statistics       | 4       | 20             | 80             | 100         |
| EDU 905              | Common Core Course - Teacher Education Course (Taught Course and Practicum) | Theoretical Basics of Teacher Education                   | 4       | 20             | 80             | 100         |
| Total                |   |   | 20      |                |                | 500         |
| Inter Semester Break |   |   |         |                |                |             |

**SEMESTER II**

| Course Code | Course Type  | Course Name   | Credits | Internal Marks | External Marks | Total Marks |
|-------------|--|---|---------|----------------|----------------|-------------|
| EDU 906     | Common Core Course -perspective course (Taught course and practicum) | Sociology, History and Political Economy of Education | 4       | 20             | 80             | 100         |

|                      |   |  |    |    |     |     |
|----------------------|---|--|----|----|-----|-----|
| EDU<br>907           | Common Core Course -<br>perspective course<br>(Taught course and<br>practicum)                      | Advanced<br>Educational<br>Psychology -<br>Individual<br>Differences | 4  | 20 | 80  | 100 |
| EDU<br>908           | Common Core Course -<br>perspective course<br>(Taught course and<br>practicum)                      | Curriculum<br>Development<br>and<br>Transaction                      | 4  | 20 | 80  | 100 |
| EDU<br>909           | Common Core Course-<br>Tool Course (Taught<br>Course and Practicum)                                 | Advanced<br>Educational<br>Research and<br>Transaction               | 4  | 20 | 80  | 100 |
| EDU<br>910           | Common Core Course-<br>Tool Course (Taught<br>Course and Practicum-<br>Internal Evaluation<br>Only) | ICT and Skill<br>Development*  |    | 20 | 80  | 100 |
|                      |   | 1) ICT   | 1  | 25 | 100 |     |
|                      |   | 2) Communication<br>Skill &<br>Expository<br>Writing                 | 1  | 25 |     |     |
|                      |   | 3) Academic<br>Writing<br>including<br>Research<br>Proposal          | 1  | 25 |     |     |
|                      |   | 4) Self<br>Development<br>including Yoga                             | 1  | 25 |     |     |
| Total                |   |  | 20 |    |     | 500 |
| Inter Semester Break |   |  |    |    |     |     |

\*Internal evaluation of each component course in ICT and Skill Development shall be done through workshops. Evaluation shall be made on the basis of theoretical (10 marks) and practical knowledge (15 marks) attained by the student in each component course.

**SEMESTER III**

| <b>Course Code</b> | <b>Course Type</b>  | <b>Course Name</b>  | <b>Credits</b> | <b>Internal Marks</b> | <b>External Marks</b> | <b>Total Marks</b> |
|--------------------|---|---|----------------|-----------------------|-----------------------|--------------------|
| EDU 911            | Common Core Course - Teacher Education Course (Taught Course and Practicum) | Teaching, Research, Innovations and Issues in Teacher Education                 | 4              | 20                    | 80                    | 100                |
| EDU 912            | Core within Elementary Specialisation course (Taught course and Practicum)  | Context and issues of Elementary education                                      | 4              | 20                    | 80                    | 100                |
|                    |   | Specialization Course (one course from Thematic Cluster- A(913) shall be opted) |                |                       |                       |                    |
|                    |   | Thematic Cluster-A (913): Current Practices in Education                        |                |                       |                       |                    |
| EDU 913.1          | Specialization course (Taught course and Practicum)                         | Educational Evaluation  | 4              | 20                    | 80                    | 100                |
| EDU 913.2          | Specialization course (Taught course and Practicum)                         | Educational Technology  | 4              | 20                    | 80                    | 100                |
| EDU 913.3          | Specialization course (Taught course and Practicum)                         | Guidance and Counselling  | 4              | 20                    | 80                    | 100                |
| EDU 913.4          | Specialization course (Taught course and Practicum)                         | Knowledge and Learning Management   | 4              | 20                    | 80                    | 100                |

|              |   |  |   |    |    |     |
|--------------|---|--|---|----|----|-----|
| EDU<br>913.5 |   |  |   |    |    |     |
| EDU<br>913.6 | Specialization course<br>(Taught course and<br>Practicum) | Material and<br>Instructional<br>Design  | 4 | 20 | 80 | 100 |
| EDU<br>913.7 | Specialization course<br>(Taught course and<br>Practicum) | Early Childhood<br>Care and<br>Education   | 4 | 20 | 80 | 100 |
| 913.8        | Specialization course<br>(Taught course and<br>Practicum) | Higher<br>Education  | 4 | 20 | 80 | 100 |
|              |   | Specialization<br>Course (one<br>course from<br>Thematic<br>Cluster- B(914)<br>shall be opted) |   |    |    |     |
|              |   | Thematic<br>Cluster-B (914):<br>Emerging Issues<br>in Education                                |   |    |    |     |
| EDU<br>914.1 | Specialization course<br>(Taught course and<br>Practicum) | Environmental<br>Education   | 4 | 20 | 80 | 100 |
| EDU<br>914.2 | Specialization course<br>(Taught course and<br>Practicum) | Inclusive<br>Education   | 4 | 20 | 80 | 100 |
| EDU<br>914.3 | Specialization course<br>(Taught course and<br>Practicum) | Non Formal<br>Education  | 4 | 20 | 80 | 100 |
| EDU<br>914.4 | Specialization course<br>(Taught course and<br>Practicum) | Education of the<br>Marginalised   | 4 | 20 | 80 | 100 |
| EDU<br>914.5 | Specialization course<br>(Taught course and<br>Practicum) | Educational<br>Planning and<br>Management  | 4 | 20 | 80 | 100 |

|                      |   |  |    |     |    |     |
|----------------------|---|--|----|-----|----|-----|
| EDU 914.6            | Specialization course (Taught course and Practicum) | Economics of Education   | 4  | 20  | 80 | 100 |
| EDU 914.7            | Specialization course (Taught course and Practicum) | Quality of Assurance in Education  | 4  | 20  | 80 | 100 |
| EDU 914.8            | Specialization course (Taught course and Practicum) | Human Rights and Value Education   | 4  | 20  | 80 | 100 |
| EDU 915              | Core Course- Field Internship                       | Field Internship in primary schools & Primary Teacher Education Institutions and field site relevant to area of specialization opted from thematic clusters A & B. | 4  | 100 |    | 100 |
| Total                |   |  | 20 |     |    | 500 |
| Inter Semester Break |   |  |    |     |    |     |

**SEMESTER IV**

| Course Code | Course Type  | Course Name  | Credits | Internal Marks | External Marks | Total Marks |
|-------------|--|--|---------|----------------|----------------|-------------|
| EDU 916     | Core within Secondary and Senior Secondary specialization course (Taught course and Practicum) | Context and issues of Secondary and Senior Secondary Education                   | 4       | 20             | 80             | 100         |
|             |  | Specialization Course (one course from Thematic Cluster- C (917) shall be opted) |         |                |                |             |



|           |   |   |   |    |    |     |
|-----------|---|---|---|----|----|-----|
|           |   | Thematic Cluster-C ( 917):<br>Advanced Methodology and Pedagogical Practices of Optional subjects in Secondary and Senior Secondary Education |   |    |    |     |
| EDU 917.1 | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Language Education - English  | 4 | 20 | 80 | 100 |
| EDU 917.2 | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Language Education - Malayalam  | 4 | 20 | 80 | 100 |
| EDU 917.3 | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Language Education - Hindi  | 4 | 20 | 80 | 100 |
| EDU 917.4 | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Language Education - Sanskrit   | 4 | 20 | 80 | 100 |
| EDU 917.5 | Specialization course (Taught course and            | Advanced Methodology and Pedagogical  |   |    |    |     |

|            |   |   |   |    |    |     |
|------------|---|---|---|----|----|-----|
|            | Practicum)  | practices of Language Education - Arabic  | 4 | 20 | 80 | 100 |
| EDU 917.6  | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Mathematics Education             | 4 | 20 | 80 | 100 |
| EDU 917.7  | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Science Education                 | 4 | 20 | 80 | 100 |
| EDU 917.8  | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Social Science Education          | 4 | 20 | 80 | 100 |
| EDU 917.9  | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of Commerce Education                | 4 | 20 | 80 | 100 |
| EDU 917.10 | Specialization course (Taught course and Practicum) | Advanced Methodology and Pedagogical practices of IT and Computer Science Education | 4 | 20 | 80 | 100 |
| EDU 918    | Core Course- Field Internship                       | Field internship in secondary and senior secondary schools and                      |   |    |    |     |

|         |              |   |    |     |     |     |
|---------|--------------|---|----|-----|-----|-----|
|         |              | Secondary teacher education institutions and field site relevant to the area of specialization opted from thematic cluster -C | 4  | 100 |     | 100 |
| EDU 919 | Dissertation | Dissertation  | 6  | 150 | 150 | 150 |
| EDU 920 | Dissertation | Viva- Voce  | 2  |     | 50  | 50  |
| Total   |              |   | 20 |     |     | 500 |

### ➤ Scheme of Evaluation

The academic growth of the student is assessed through continuous internal evaluation and end semester examinations

### ➤ Internal Evaluation

Components of the internal evaluation and their marks are shown below

| Component                         | Marks |
|-----------------------------------|-------|
| Assignment/Seminar/Project/Survey | 5     |
| Practicum                         | 5     |
| Written Examination               | 10    |
| Total                             | 20    |

## ➤ Grading

The internal and external examinations shall be evaluated using indirect grading system based on a 6-point scale as given below:

For all courses (theory), grades are given on a 6-point scale based on the total percentage of marks in both internal evaluation and external evaluation as given below.

| Percentage of Marks | Grades           | Grade Point |
|---------------------|------------------|-------------|
| 90 and above        | A+ - Outstanding | 10          |
| 80-89               | A- Excellent     | 9           |
| 70-79               | B- Very good     | 8           |
| 60-69               | C- Good          | 7           |
| 50-59               | D- Satisfactory  | 6           |
| Below 50            | E- Failure       | 5           |

### Pass Requirement:

The minimum marks required for a pass in the M.Ed degree exam shall be 50 percent in the aggregate for theory, internship, dissertation and viva-voce. The minimum requirement for a passing each paper shall be 40 percent and for passing internship, dissertation and viva voce shall be 50 percent each. A student who fails to secure the minimum percentage of marks required for a pass in a theory paper/papers need to reappear for the examination in that particular paper/papers only and shall secure a minimum of 50 percent marks for each paper. A student who fails to secure the minimum percentage of marks required for a pass in dissertation need to resubmit the same along with the examination of any of the subsequent batches and also he/she shall reappear for the viva-voce.

A student who could not successfully complete internship need to redo internship subsequently. Only after satisfactory completion of the internship and the requirements of internal evaluation in all semesters, the student shall be allowed to appear for the fourth end semester examination.

A student who is absent or fails to secure the minimum percentage of marks in the viva-voce need to reappear for the same only along with any of the subsequent batches.

### Grievance Redressal Mechanism:

A student has all the rights to know how the teacher arrived at the grade. In order to redress the grievance of students, a three level Grievance Redressal mechanism is envisaged. A student can go to the upper level only if the grievance is not redressed at the lower level.

## FEES

## ▶ B. Ed Fees

|                            |  |            |
|----------------------------|--|------------|
| Tuition Fee                |  | Rs. 2205/- |
| Special Fee                | Admission Fee                            | Rs. 60/-   |
|                            | Library Fee                              | Rs.110/-   |
|                            | Calender Fee                             | Rs. 40/-   |
|                            | Stationery Fee                           | Rs. 35/-   |
|                            | Magazine Fee                             | Rs. 60/-   |
|                            | Association Fee                          | Rs. 60/-   |
|                            | Game Fee                                 | Rs. 110/-  |
|                            | Audio- Visual Education Fee              | Rs. 20/-   |
|                            | Student Aid Fund Fee                     | Rs. 15/-   |
|                            | Women's Study Unit Fee                   | Rs. 15/-   |
|                            | Medical Inspection Fee                   | Rs. 15/-   |
|                            | Laboratory Fee                           | Rs. 60/-   |
|                            | University Union Fee                     | Rs. 55/-   |
|                            | Sports Affiliation Fee                   | Rs. 225/-  |
|                            | Student Welfare Fee                      | Rs. 35/-   |
|                            | Excursion Fee                            | Rs. 60/-   |
|                            | Teaching Practice Fee                    | Rs. 60/-   |
|                            | Group Personal Accident Insurance Policy | Rs. 23/-   |
|                            | Application Fee                          | Rs. 60/-   |
|                            | Athletic Fee                             | Rs. 60/-   |
| Caution Deposit Fee        | Rs. 378/-                                |            |
| University Affiliation Fee | Rs. 600/-                                |            |

## ► M. Ed Fees

Fee schedule is fixed as per the norms of the Government.

## ► D.El.Ed Fees

Fee schedule is fixed as per the norms of the Government.

- Fees once paid will not be refunded unless sanctioned by the Government.
- If a student terminates her studies or leaves the college during the year, she will be bound to pay the entire fees of that term also. If the fees are not paid, the certificates will not be returned.
- All payments should be made to the college and receipt should be obtained and retained by the students.
- It shall be the responsibility of the students to claim the refund of caution deposit paid by her immediately after the closing date of the college. The caution deposit amount will be refunded only if the concerned receipt issues from the college is produced along with the application prescribed by the Government for the refund of the caution deposit.

## UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS 2009

It is brought to the notice of the Institutions, students and other various stakeholders that ragging is a criminal offence and UGC has framed regulations, on curbing the menace of ragging in higher educational institution, in order to prohibit, prevent and eliminate the scourge of ragging. The regulations have been notified vide No. F. 1-16/2009 (CPP-II) dated 21.10.2009 and are available on UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

**Objective:** To eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

**What Constitutes Ragging:** Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psycho- logical harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.

- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

**Measures For Prohibition Of Ragging:** There are a number of such measures at institution level, University Level, District level etc.

Some of them that are important for students to know are as follows:

- No institution shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.
- All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti- Ragging Committees and Anti-Ragging Squads, District and Sub- Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.
- The application for admission, enrolment or registration must be accompanied by an Anti Ragging affidavit signed by a student in a prescribed format and another Anti Ragging affidavit signed by a Parent/Guardian. (Both these affidavits can be downloaded from the Web).
- Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- On receipt of the recommendation of the Anti Ragging Squad or on receipt of -



of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.

- The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- The Commission shall include a specific condition in the utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish less record in terms of there being no reported incident of ragging.

As per UGC regulation on curbing the menace of ragging in higher educational institutions, 2009 the institution has taken necessary steps for its implementation in to including the monitoring mechanism as per provisions provided in the above regulation and ensure its strict compliance.

The following preventive measures for Anti-Ragging are also strictly followed:-

- The Institution has erected suitable hoardings/bill boards/banners in prominent places within the campus to exhort the students to prevent or not to indulge in ragging and also indicating therein the names of the officials and their telephone numbers to be contacted in case of ragging.
- An Anti-Ragging-Committee and squads dedicated cadre of wardens and professional counselors are working to take adequate steps to prevent ragging or act in accordance with these regulations and to constantly monitor during the entire period of the academic session.
- An affidavit is obtained from every Student, Parent/Guardian separately as per clause (m & n) of Regulation 6.2.
- The Institution also undertakes other forms of campaign including film show on anti-ragging for prevention of ragging.
- Any violation of UGC regulations as cited above or if any Students in distress owing to ragging related incidents can access the Anti Ragging Cell officials.

## RULES OF GENERAL BEHAVIOUR AND DISCIPLINE

- Students and Staff in the college shall co-operate with the college authorities to ensure peaceful atmosphere congenial to the academic activities and overall development of the students and for the maintenance of discipline in the campus.
- Students shall always and everywhere behave with modesty and dignity. They are responsible to the principal for their conduct in the public, They should be courteous to all, especially to the staff members.
- Students are expected to dress modestly. Tights, short-tops, sleeveless and deep necklines will not be allowed.
- Every student must make it a part of her personal duty to attend classes daily and punctually. Students are expected to be in classes at the first bell. Students who come late may enter the classroom only after obtaining the permission of the teacher. They shall be punctual in attending classes of any academic or co-curricular activities arranged for them. When teachers are on leave, students shall remain in the class and do the work assigned to them for the period.
- Every student shall use the property of the college with care and preserve the cleanliness of the building and furniture. Loss or damage caused to building, furniture, tools and apparatus of the college due to careless handling of students will be made good by collecting fines on all the students of the college.
- Students shall not carry or use mobile phones in the campus. The college notice board should be consulted daily.
- Students are forbidden to organize any meetings or to collect money to any purpose or to circulate among them any notice or petition or to paste in the college notice board without the sanction of the Principal.
- Matters not covered by the existing rules will be at the absolute discretion of the Principal.

## CLASS HOURS AND ATTENDANCE

- There will be two sessions a day - the forenoon session from 8.30 a.m. to 12.20 p.m. and the afternoon session from 1.00 p.m. to 4.30 p.m. as per U.G.C. norms.
- There shall be an assembly of all the students every morning before the regular class commences.
- No student shall absent herself from a class without leave. As far as possible, leave should be obtained beforehand.
- A student absenting herself without leave for more than ten consecutive working days, will have her name removed from the roll, and she may be readmitted only on payment of the re- admission fee of Rs. 500/- and the college fee dues if any.

### STUDENTS FACILITIES

**Academic Facilities:** The philosophy of continuous improvement and the concept of excellence have guided the college from the very beginning. The race for excellence has resulted in the entire campus being networked and Management information System (MIS) being introduced.

**Paradise of Knowledge:** The institution's user friendly fully computerized library functions with a clear cut vision and mission. It has a spacious reference section, periodical section with open stacks, shelves displaying magazines, journals and newspapers, a corner for new arrivals, a stack room with a lending section, a postgraduate section, accession section-cum-staff corner, special sections for career guidance and value education, a digital library section with sufficient numbers of CD's, DVD's, a reprographic section and a property counter and a suggestion box. It also has a Book Bank facility. The library committee has instituted the 'Best Readers Award'. In addition to the main library, all optional classes have their own subject library.

### Library Rules

- Strict silence should be observed in the library.
- Books and other personal belongings should be placed in the property counter at the entrance of the library. However, the students may take a note book with them.
- Teachers can borrow 10 books at a time. The books will be issued for 30 days subject to renewal till the 31st of March every year. All the books taken by the staff must be returned on 31st March of the corresponding year.
- Not more than two volumes may stand borrowed by any student at any time. Reference books are issues for a week. However, one renewal is allowed for the P.G students.
- The books should be returned on the prescribed date and also when called for.

- A fine of Rs.1/- per day or parts thereof will be collected from the defaulter as overdue charges.
- Readers will be responsible for any damage caused to a book. Scribbling will be treated as damage. To be safe, when a book is issued to a reader, she must point out to the librarian, any defect noted concerning the book.
- The library follows open access system.
- No student shall lend the library card or the books to a fellow student or outsider.
- The library will be open from 8.30 a.m to 5.00. p.m on all days except public holidays.

**ICT Lab:** equipped with 25 systems with internet connectivity and language lab facility is open for 8 and 1/2 hours. The faculty members and students have free access to the internet.

**Smart Board :** the institution has 7 interactive boards in the M.Ed. seminar hall, B.Ed. seminar hall and in the multipurpose hall.

**Method Lab:** a distinctive feature of the institution. The main classroom of each optional subject serves the purpose of method lab. It is equipped with a computer with Net connectivity, CD and DVD writers, OHP, tape recorder- cum-radio, lectern, blackboard, flannel board, cupboards, almirahs and shelves to display the teaching aids prepared by the students.

In addition to this, the institution have psychology lab and science lab.

**Fitness Centre & Sports Room:** provides all the necessary facilities to keep the mind and body healthy.

**Holy Spirit Counseling Center:** the counseling room is solace for troubled minds. A well trained counselor is appointed by the management.

**Prayer Room:** to root the students in faith in God, and to find a quiet space for themselves with the Almighty, there is a well, furnished prayer room.

**Placement cell:** functioning in the institution which helps the trained teachers to get placed.

**Grievance Redressal Cell:** functioning in the institution for the staff and students.

**College Hostel:** the hostel is maintained by the Educational agency of St. Joseph College of Teacher Education for Women, Ernakulam. The hostel is under the direct control of the Principal of the College. For getting admission to the hostel, application must be made to the warden after admission has been secured in the college. The day to day administration of the hostel vests with the warden and she will be responsible for the maintenance of discipline of the inmates of the hostel. Complaints, if any, shall be brought to the notice of the authorities. Hostellers are not allowed to go out of the college premises without the sanction of the warden

and hostelers who go out should return before 6 p.m. Hostelers may entertain their visitors in the parlour only. Visitors are not permitted to enter the rooms or the dining hall except with the permission of the warden. Hostelers should inform their parents, relatives and friends that they are not allowed to see them during working hours or after 6.30 p.m. Strict silence is to be maintained during study hours. The mess rates will vary according to the menu and the fluctuation in the price of provisions. The hostel mess is run on a division system managed by a student secretary, elected for the year by the students and a mess committee elected for every month. Students are not allowed to remain in the hostel during college working hours. Any student residing in the college hostel, shall not be entitled to get her certificates when she leaves the college unless she produces a certificate from the warden that her dues to the hostel have been fully paid up. Catholic students should attend the Holy Mass. Hostelers are to keep discipline and conduct themselves with decorum and modesty. Disciplinary action will be taken if hostelers violate the hostel rules.

## **STUDENT SUPPORT SERVICES**

### ***TMS through TMC:***

Touch the Minds of the students through Tutorial Mentoring and Counseling session.

### ***Mentor Teacher System:***

Mentor Teacher System is in vogue in the institution. Teachers are the architects who train and strengthen character and academic competence of students that will not crumble when tested in the crucible of global challenges. Hence, the teachers take a lead role in preparing students for the task lying ahead of them and also in training them to face the challenges and succeed. Fifteen students are assigned to the care of a faculty member, who assumes the role of a mentor and guide to the students.

### ***Remedial Teaching programmes:***

To ensure academic equity of the academically weak students, remedial teaching programmes are organized.

### ***SkiD (Multi skill development programme):***

To equip the students to face the competitions in the global world, the institution strives to empower her students with the latest trends in education and to make all e-literate.

### ***Excursion and Study Tours:***

Excursion and study tours are conducted every year as part of the training programme.

***JET - Josephites Efficient in Technology:***

With the goal of global employability which calls of core competencies in teaching methodology, the institution has embarked upon the policy named JET. To effect this, student teachers are given opportunities for preparing technological aids and handling of technological devices such as computers, LCD Projectors, OHP and Slide projectors. Workshops are conducted on the preparation of teaching-aids. Training is also given in the preparation of PowerPoint presentations.

***JIC- 'Josephites in the Community':***

Parallel to the intellectual pursuits, the creation of a just society respecting the individual dignity, nurturing secular values and religious harmony and reaching out to the needy without any discrimination predicate our institutional ethos. The Extension Service Unit organizes various activities of JIC (JOSEPHITES IN THE COMMUNITY) like outreach programmes, visits to special schools, blood donation camps, free eye camps, distribution of dress and food packets to the needy.

***Economic support:***

Scholarships are provided to economically backward students. To promote excellence, awards are instituted.

***Spiritual Renewal:***

The institution organises periodic inter-religious prayer meetings, prayers during the morning assembly, occasional religious instruction by the faculty and experts from outside, retreats and renewal programmes for developing in the student teachers a habit of experiencing God in all events and to lead a life imbued in faith.

***Celebrations:***

Carmel day, St. Joseph's day, Talent's day, Keralapiravi, Independence day, Mother's day, Onam, Christmas, Environmental day, World Aids day, Republic day, Alumni day, Sports day, Arts day, College Day, Awards day, Hostel day etc. are celebrated with great enthusiasm. Competitions are also conducted in connection with these days and Prizes are awarded to the winners.

***Medical Inspection:***

Every year doctors from Carmel Hospital conduct a medical check up for our student teachers.

***House Activities:***

There are 4 houses- Mahatma House, Nehru House, Tagore House and Radhakrishna House. Various inter-house competitions are held in connection with Arts Day, Sports Day and celebrations of important days. Judges are selected from among the 4 houses for each item.

***Examinations:***

There will be two mid-semester examinations and model examinations in each subject. Absence from examinations will be seriously dealt with.



## ENDOWMENTS AND SCHOLARSHIPS

- Cardinal Parekattil Silver Jubilee Memorial Prize instituted by him for the student securing Highest Mark in the University Examination.
- P.T.A. (2001 -2002) Gold Medal and Certificate to the student who secures top mark in B.Ed. University Examination.
- P.T.A. (2001-2002) Cash Award of Rs. 500/- to each optional top scorers with certificates.
- Late Mr. N. Sivasankara Pillai endowment instituted by Mrs. Prasanna S Pillai for the student who gets highest mark in English Optional.
- Cash awards to each subject topper by the alumnae of the college.
- Golden Jubilee Memorial students' welfare fund Suvarna Rashmi instituted by the Management, PTA and Students (2006-07) to those who are eligible for it.
- Cash award and special prizes instituted by PTA of each year.
- Rev. Sr. Philip Neri Memorial Charitable Endowment instituted by Dr. Thampi to a deserving student.
- Dr. Jessy Mathews Endowment to the student who secure highest grade point in Natural Science Education.



## SCHOLARSHIPS FROM OTHER AGENCIES

| Sl.No | Name of Scholarship  | Agency  |
|-------|--|---|
| 1     | SC Educational Concession                                      | District Development Office for Scheduled Caste,<br>Civil Station, Kochi-682 030    |
| 2     | ST Educational Concession                                      | Tribal Development ST Development<br>Moovattupuzha                                  |
| 3     | OEC Educational Concession                                     | District Development Office for Scheduled Caste,<br>Civil Station, Kochi-682 032    |
| 4     | OBC Educational Concession                                     | District Development Office for Scheduled Caste,<br>Civil Station, Kochi-682 032    |
| 5     | MG University Merit Scholarship for B.Ed. Students             | Mahatma Gandhi University,<br>Kottayam  |
| 6     | Labour Welfare Fund Scholarship                                | Office of the Labour Welfare Fund Commission,<br>Vellayambalam, Trivandrum          |
| 7     | Fisheries Education Concession to Fisherman Students           | Brackish water and training,<br>Ernakulam   |
| 8     | Panchayath Raj Scholarship for Physically handicapped students | Panchayath Raj  |
| 9     | District Merit Scholarship                                     | Office of the District Social Welfare Officer<br>Ernakulam, Civil Station, Kakkanad |
| 10    | Vimala Education Fund  | Educational Agency, St. Joseph Training College                                     |
| 11    | Lakshadweep Scholarship  | Administration of the UT of Lakshadweep   |
| 12    | Post Metric Scholarship to Minority Students                   | Directorate of collegiate education<br>TVM  |
| 13    | Muslim Girls Scholarship                                       | Directorate of collegiate education<br>TVM  |

## ASSOCIATIONS

### ➤ COLLEGE COUNCIL

To assist the Principal in the day to day functioning of the college through participatory decision making, a Staff Council functions in the college.

### ➤ STUDENTS UNION

It is constituted through election as per university rules. The members are representatives of M.Ed. and B.Ed. students. They co-operate with the Principal and staff in all activities of the institution. They also render their service in the decision making process. They organize various co-curricular activities with the co-operation of different clubs, houses, and subject associations.

### ➤ PTA- PARENTS TEACHERS ASSOCIATION

The institution has a PTA which meets to discuss various academic and non-academic matters regarding the students. Necessary steps are taken based on the valuable suggestions and advice rendered by the PTA on the performance of the institution. There is also a PTA fund to award scholarships to the outstanding students of the year.

### ➤ ALUMNAE ASSOCIATION

An alumnae association is functioning well in the institution. Every student who passes out of this institution is a member of the alumnae association. Every year the alumnae day is celebrated which provides an opportunity to the alumnae to get together. The college website keeps the alumnae informed about the activities of the college.

### ➤ WOMEN'S CELL

Women Cell of the institution aims at the overall development of her students in the college through making them aware of their special role in building the society, conscientizing them on gender issues, bringing out the best in them, providing opportunities in the form of discussions, seminars and developing leadership qualities in them.

### ➤ HEALTH AND RED CROSS

Health and Red Cross cell provides opportunities to attend seminars, training programmes and social services that promote social concern.

### ➤ ECO CLUB

Eco club undertakes programmes to inculcate an eco friendly approach, preservation of natural resources and support of sustainable development.

### ➤ SOCIAL SERVICE CLUB

undertakes programmes to inculcate in the students co-operation, feeling of brotherhood, kindness and sensitivity through various activities like distribution of clothes, meals, visiting orphanages, conducting awareness programmes and providing free tuitions.

### ➤ ANTI NARCOTIC CELL

It Undertakes programmes to develop awareness against Narcotic Drugs and Psychotropic Substances (NDPS). The cell organizes awareness programmes against drug abuse in schools, Colleges & Community.

### ➤ ZEITGEIST

The literary association of English Optional serves to develop the literary and aesthetic sense of the students. Their watch word 'pen is mightier than the sword' is proved through the various activities.

### ➤ SAHITHI

The association of the Malayalam optional, true to its motto 'Enrich our culture and literature and thus enrich Kairali' organizes activities to improve and enrich Malayalam language.

### ➤ EXPRESSIONS

Mathematics tries to express the worldwide problems in the form of simple equations and solve them. It aims to make mathematics an interesting subject by correlating with other subjects and life.

### ➤ SCIENTECH

The Physical Science Association tries to develop vigor and enthusiasm in future science teachers and coming generations.

### ➤ SILENT SPRING

The Natural Science association Silent Spring is formed with the motto 'Nurture Nature for future'

### ➤ RENAISSANCE

The vision of Social Science Association is the enlightenment of the society to a new age and leading the society on a new path that upholds values.

## STUDENT WELFARE SERVICES

### ➤ GRIEVANCE AND REDRESSAL CELL

The function of the cell is to look into the complaints lodged by any student of college and judge its merit. The Grievance Cell is also empowered to look into matters of harassment.

**Committee Members:** Dr. Alice Joseph (Principal in Charge), Ms. Marin Jose, Ms. Dinimol Jacob, Dr. Rachel George M., Jessy M.A, and Two Student representatives.

### ➤ ANTI-RAGGING CELL

To aware the students of dehumanizing effect of ragging inherent in its perversity. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence. Promptly and stringently deal with the incidents of ragging brought to our notice.

**Committee Members:** Dr. Alice Joseph (Principal in Charge), Mrs. Smitha Jose, Dr. Betty P.J, and Dr. Joby Joy Kurian

### ➤ SC-ST MONITORING CELL

The SC/ST Monitoring Cell is constituted to promote the welfare of SC/ST students. It takes care to provide them with all assistance available from the government in addition to addressing their personal problems.

**Committee Members:** Dr. Alice Joseph, Sr. Sicily A.A, Sr. Limi Jose and student representatives

### ➤ SEXUAL HARASSMENT CELL

Cell promotes measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment, and other acts of gender- based violence by organising awareness programmes and campaigns for the benefit of all members of the College.

**Committee Members:** Dr. Alice Joseph (Principal in Charge), Sr. Siji John, Ms. Dinimol Jacob, and Ms. Marin Jose.

### ➤ EQUAL OPPORTUNITY CELL

The objectives of this cell are to create an atmosphere of Equal Opportunity through awareness generation programmes and to provide auxiliary support towards skill development and enhancing the employability of students.

**Committee Members:** Dr. Alice Joseph (Principal in Charge), Dr. Bindu Joseph, Ms. Marin Jose, and Sr. Siji John.

## DECISION MAKING BODIES

### ➤ MANAGEMENT COUNCIL

| Sl. No. | Members                                 | Name               |
|---------|---|--------------------|
| 1       | Educational Agency- Provincial Superior | Rani T.G           |
| 2       | Vicar Provincial                        | Mary Reetha Joseph |
| 3       | Councillor for Education                | Pushpamma Antony   |
| 4       | Councillor for Faith Formation          | Lucy Maria         |
| 5       | Councillor for Renewal                  | Dr. Alphonsa P.D   |
| 6       | Councillor for Healing Ministry         | Dr. Rani Thomas    |

### ➤ GOVERNING BODY

| Sl. No. | Members   | Name                |
|---------|---|---------------------|
| 1       | Additional District Magistrate (Govt. Nominee)                | Mr. Shajahan S      |
| 2       | Syndicate Member, Mahatma Gandhi University, Kottayam, Kerala | Dr. Shajila Beevi S |
| 3       | Manager   | Pushpamma Antony    |
| 4       | Principal   | Dr. Alice Joseph    |
| 5       | Faculty Member  | Dr. Bindu Joseph    |
| 6       | Faculty Member  | Dr. Sicily A.A      |

### ➤ INTERNAL QUALITY ASSURANCE CELL (IQAC)

| Sl. No. | Members                   | Name                 |
|---------|---------------------------|----------------------|
| 1       | Chairman                  | Dr. Alice Joseph     |
| 2       | Management Representative | Pushpamma Antony     |
| 3       | IQAC Coordinator          | Dr. Josephine Joseph |
| 4       | Faculty Member            | Dr. Rosamma Lukose   |
| 5       | Faculty Member            | Dr. Betty P.J        |
| 6       | Faculty Member            | Dr. Marin Jose       |
| 7       | Faculty Member            | Dr. Bindu Joseph     |
| 8       | Faculty Member            | Dr. Joby Joy Kurian  |

|    |                        |                   |
|----|------------------------|-------------------|
| 9  | Faculty Member         | Dr. Dinimol Jacob |
| 10 | Faculty Member         | Dr. Sicily A. A   |
| 11 | Faculty Member         | Dr. Siji John     |
| 12 | Faculty Member         | Dr. Soya Mathew   |
| 13 | Administrative Staff   | Jessy M.A         |
| 14 | Librarian              | Jincy Joseph      |
| 15 | Employee               | Lissy Chakkalikal |
| 16 | Alumnae                | Alphonsa Kurian   |
| 17 | Student Representative |                   |

### ➤ CURRICULUM TRANSACTION PLANNING COMMITTEE

| Sl. No. | Members                                   | Name                 |
|---------|---|----------------------|
| 1       | Principal/Convener                        | Dr. Alice Joseph     |
| 2       | Faculty Member- Core Course               | Dr. Smitha Jose      |
| 3       | Faculty Member- English Optional          | Dr. Marin Jose       |
| 4       | Faculty Member- Malayalam Optional        | Dr. Bindu Joseph     |
| 5       | Faculty Member- Mathematics Optional      | Dr. Betty P.J        |
| 6       | Faculty Member- Natural Science Optional  | Dr. Rachel George M  |
| 7       | Faculty Member- Physical Science Optional | Dr. Josephine Joseph |
| 8       | Faculty Member- Social Science Optional   | Dr. Siji John        |
| 9       | M.Ed. - HOD                               | Dr. Rosamma Lukose   |
| 10      | M.Ed. Faculty (Secretary)                 | Aswathy D.V          |
| 11      | Principal of the Practice Teaching School | Gracemma<br>Abhraham |
| 12      | Employer                                  | Joshy Murikkelil     |
| 13      | Experts                                   | Dr. Sony Varghese    |
| 14      | Student Representative                    |                      |
| 15      | Alumni                                    | Sandra Johny         |
| 16      | Parent Representative                     | Liz Treesa I. j      |

➤ **STAFF COUNCIL**

| Sl. No. | Members                                   | Name                 |
|---------|---|----------------------|
| 1       | Principal                                 | Dr. Alice Joseph     |
| 2       | Assistant Professor in General Education  | Dr. Smitha Jose      |
| 3       | Assistant Professor in General Education  | Dr. Soya Mathew      |
| 4       | Assistant Professor in General Education  | Ms. Anu Cleetus      |
| 5       | Assistant Professor in English            | Dr. Marin Jose       |
| 6       | Assistant Professor in Malayalam          | Dr. Bindu Joseph     |
| 7       | Assistant Professor in Malayalam          | Dr. Sicily A.A       |
| 8       | Assistant Professor in Mathematics        | Dr. Betty P.J        |
| 9       | Assistant Professor in Mathematics        | Dr. Joby Joy Kurian  |
| 10      | Assistant Professor in Natural Science    | Dr. Rachel George    |
| 11      | Assistant Professor in Natural Science    | Dr. Dinimol Jacob    |
| 12      | Assistant Professor in Physical Science   | Dr. Josephine Joseph |
| 13      | Assistant Professor in Physical Science   | Rosy Tintu M.P       |
| 14      | Assistant Professor in Social Science     | Dr. Siji John        |
| 15      | M.Ed. HOD                                 | Dr. Rosamma Lukose   |
| 16      | Professor in M.Ed Department              | Dr. Hemalatha P.K    |
| 17      | Assistant Professor in M.Ed Department    | Aswathy D.V          |
| 18      | Assistant Professor in M.Ed Department    | Sheeba A.S           |
| 19      | Assistant Professor in Physical Education | Dr. Ceby George      |

➤ **FINANCE CUM PURCHASE COMMITTEE**

| Sl. No. | Members                  | Name                 |
|---------|--------------------------|----------------------|
| 1       | Principal/Convener       | Dr. Alice Joseph     |
| 2       | Financial Officer/Bursar | Dr. Sicily A.A       |
| 3       | Faculty Member           | Dr. Betty P.J        |
| 4       | Faculty Member           | Dr. Josephine Joseph |
| 5       | Faculty Member           | Dr. Dinimol Jacob    |
| 6       | Head Accountant          | Siji Antony          |
| 7       | UGC Librarian            | Jincy Joseph         |

### ➤ EXAMINATION COMMITTEE

| Sl. No. | Members                          | Name             |
|---------|----------------------------------|------------------|
| 1       | Principal/Convener               | Dr. Alice Joseph |
| 2       | College Coordinator              | Dr. Betty P.J    |
| 3       | Course Coordinators: Core Course | Dr. Smitha Jose  |
| 4       | Pedagogic Course                 | Dr. Bindu Joseph |
| 5       | Associate Course                 | Rosy Tintu M.P   |
| 6       | M.Ed Core Course                 | Aswathy D.V      |
| 7       | M.Ed Pedagogy Course             | Sheeba A.S       |
| 8       | Faculty Advisor/ Secretary       | Dr. Siji John    |
| 9       | Non-Teaching Staff               | Rani Mol O.V     |

### ➤ ADMISSION COMMITTEE

| Sl. No. | Members                   | Name                |
|---------|---------------------------|---------------------|
| 1       | Principal/Convener        | Dr. Alice Joseph    |
| 2       | Nodal Officer             | Dr. Joby Joy Kurian |
| 3       | Faculty Member/ Secretary | Dr. Betty P.J       |
| 4       | Non-Teaching Staff        | Siji Antony         |

### OTHER COMMITTEES

#### ➤ RESEARCH CELL

| Sl. No. | Members                | Name                 |
|---------|------------------------|----------------------|
| 1       | Principal/Convener     | Dr. Alice Joseph     |
| 2       | Coordinator/ Secretary | Dr. Josephine Joseph |
| 3       | B.Ed Faculty           | Dr. Betty P.J        |
| 4       | B.Ed Faculty           | Dr. Bindu Joseph     |



### ➤ LIBRARY COMMITTEE

| Sl. No. | Members              | Name                 |
|---------|----------------------|----------------------|
| 1       | Principal/Convener   | Dr. Alice Joseph     |
| 2       | Librarian/ Secretary | Jincy Joseph         |
| 3       | Research Guide       | Dr. Josephine Joseph |
| 4       | B.Ed Faculty         | Dr. Dinimol Jacob    |
| 5       | M.Ed Faculty         | Sheeba A.S           |
| 6       | B.Ed Representative  |                      |
| 7       | M.Ed Representative  |                      |
| 8       | Office Assistant     | Leny Mary C.J        |

### ➤ STUDENT COUNCIL

| Sl. No. | Members                      | Name |
|---------|------------------------------|------|
| 1       | Chairperson                  |      |
| 2       | Vice Chairperson             |      |
| 3       | General Secretary            |      |
| 4       | University Union Councillor  |      |
| 5       | Magazine Editor              |      |
| 6       | Arts Club Secretary          |      |
| 7       | Sports Club Secretary        |      |
| 8       | SC/ST Representative         |      |
| 9       | B.Ed 1st Year Representative |      |
| 10      | B.Ed 2nd Year Representative |      |
| 11      | M.Ed 1st Year Representative |      |
| 12      | M.Ed 2nd Year Representative |      |

### ➤ GRIEVANCES REDRESSAL CELL

| Sl. No. | Members                   | Name              |
|---------|---------------------------|-------------------|
| 1       | Principal/Convener        | Dr. Alice Joseph  |
| 2       | Coordinator Cum Secretary | Dr. Marin Jose    |
| 3       | Staff Incharge            | Dr. Rachel George |

|   |                        |                   |
|---|------------------------|-------------------|
| 4 | Staff Advisor          | Dr. Siji John     |
| 5 | M.Ed Faculty           | Dr. Hemalatha P.K |
| 6 | Non-Teaching Staff     | Siji Antony       |
| 7 | Student Representative |                   |

➤ **SC/ST MONITORING CELL**

| Sl. No. | Members            | Name              |
|---------|--------------------|-------------------|
| 1       | Principal/Convener | Dr. Alice Joseph  |
| 2       | Faculty/ Secretary | Dr. Betty P.J     |
| 3       | Faculty            | Dr. Dinimol Jacob |
| 4       | Non-Teaching Staff | Limi Jose         |
| 5       | Ward Member        | Manu M Jacob      |

➤ **ANTI RAGGING COMMITTEE**

| Sl. No. | Members                              | Name             |
|---------|--------------------------------------|------------------|
| 1       | Principal/Convener                   | Dr. Alice Joseph |
| 2       | Nodal Officer                        | Dr. Betty P.J    |
| 3       | Faculty Member                       | Dr. Smitha Jose  |
| 4       | Non-Teaching Staff                   | Jessy M.A        |
| 5       | Hostel Warden                        | Rincy V.D        |
| 6       | Parent Representative                | Digna Paul       |
| 7       | Police Administration Representative | Babu John        |
| 8       | Student Representative- B.Ed I       |                  |
| 9       | Student Representative - B.Ed II     |                  |
| 10      | Student Representative- M.Ed         |                  |

➤ **INTERNET COMPLAINT CELL**

| Sl. No. | Members            | Name                |
|---------|--------------------|---------------------|
| 1       | Principal/Convener | Dr. Alice Joseph    |
| 2       | Presiding Officer  | Dr. Betty P.J       |
| 3       | Faculty Member     | Dr. Joby Joy Thomas |

|   |                                  |             |
|---|----------------------------------|-------------|
| 4 | Faculty Member/Secretary         | Aswathy D.V |
| 5 | Non-Teaching Staff               | Ranimol O.V |
| 6 | Student Representative- B.Ed I   |             |
| 7 | Student Representative - B.Ed II |             |
| 8 | Student Representative- M.Ed     |             |

➤ **MINORITY CELL**

| Sl. No. | Members                | Name                 |
|---------|------------------------|----------------------|
| 1       | Principal/Chairpersosn | Dr. Alice Joseph     |
| 2       | Vice Principal         | Dr. Betty P.J        |
| 3       | Manager                | Pushpamma Antony     |
| 4       | Faculty Member         | Dr. Josephine Joseph |
| 5       | Faculty Member         | Dr. Dinimol Jacob    |
| 6       | Student Representative |                      |

➤ **EQUAL OPPORTUNITY CELL**

| Sl. No. | Members                | Name             |
|---------|------------------------|------------------|
| 1       | Principal/Convener     | Dr. Alice Joseph |
| 2       | Vice Principal         | Dr. Betty P.J    |
| 3       | Manager                |                  |
| 4       | Faculty Member         |                  |
| 5       | Faculty Member         |                  |
| 6       | Student Representative |                  |

➤ **OBC CELL**

| Sl. No. | Members                  | Name              |
|---------|--------------------------|-------------------|
| 1       | Principal/Chairman       | Dr. Alice Joseph  |
| 2       | Faculty Member           | Dr. Betty P.J     |
| 3       | Faculty Member           | Dr. Dinimol Jacob |
| 4       | Administrative Assistant | Limi Jose         |
| 5       | Ward Councillor          | Manu M Jacob      |

### ➤ DISCIPLINE COMMITTEE

| Sl. No. | Members                    | Name             |
|---------|----------------------------|------------------|
| 1       | Principal/Convener         | Dr. Alice Joseph |
| 2       | Faculty Member             | Dr. Ceby George  |
| 3       | Faculty Member (Secretary) | Dr. Siji John    |
| 4       | Faculty Member             | Anu Cleetus      |
| 5       | Non- Teaching Faculty      | Rincy V.D        |
| 6       | Office Assistant           | Giji K.A         |
| 7       | Student Representative     |                  |

### ➤ PLACEMENT CELL

| Sl. No. | Members                | Name             |
|---------|------------------------|------------------|
| 1       | Principal/Convener     | Dr. Alice Joseph |
| 2       | Placement Officer      | Dr. Smitha Jose  |
| 3       | Faculty Member         | Dr. Ceby George  |
| 4       | Faculty Member         | Rosy Tintu M.P   |
| 5       | Non-Teaching Staff     | Rincy V.D        |
| 6       | Student Representative |                  |

### ➤ PARENT TEACHER ASSOCIATION

| Sl. No. | Members          | Name                  |
|---------|------------------|-----------------------|
| 1       | President        | Dr. Alice Joseph      |
| 2       | Vice President   | Parent Representative |
| 3       | Secretary        | Faculty               |
| 4       | Joint Secretary  | Parent Representative |
| 5       | Treasurer        | Bursar                |
| 6       | Executive Member | Faculty               |
| 7       | Executive Member | Faculty               |
| 8       | Executive Member | Faculty               |
| 9       | Executive Member | Faculty               |
| 10      | Executive Member | Parent Representative |
| 11      | Executive Member | Parent Representative |

|    |                  |                       |
|----|------------------|-----------------------|
| 12 | Executive Member | Parent Representative |
| 13 | Executive Member | Parent Representative |

➤ **ALUMNAE ASSOCIATION**

| Sl. No. | Members            | Name               |
|---------|--------------------|--------------------|
| 1       | Principal/Convener | Dr. Alice Joseph   |
| 2       | President          | Merin Jose         |
| 3       | Vice President     | Sandra Johny       |
| 4       | Secretary          | Jerin Ann          |
| 5       | Treasurer          | Anu Mathew         |
| 6       | Staff Coordinator  | Dr. Smitha Jose    |
| 7       | Staff Coordinator  | Dr. Soya Mathew    |
| 8       | Ex. Member         | Vincy Raphel       |
| 9       | Ex. Member         | Minnu Maria Wilson |
| 10      | Ex. Member         | Rini Bernard       |
| 11      | Ex. Member         | Lincy Mathew       |
| 12      | Ex. Member         | Sowmya Paul        |

## LEAVE APPLICATION FORM

1. Name :
2. Class Number :
3. Optional Subject :
4. No.of days of leave with date :
5. Reason :
6. No.of days of leave already  
availed :
7. Signature with date :
8. Recommendation of the Head of  
the Dept. :

Order of the Principal

| JUNE 2022 |           |   |
|-----------|-----------|---|
| DATE      | DAY       | ACTIVITY  |
| 1         | Wednesday | College reopens for second year B.Ed and M.Ed batches                                       |
| 2         | Thursday  | Submission of EDU 302.1, 302.3 records  |
| 3         | Friday    | Submission of EDU 302.2 record<br>M.Ed staff meeting  |
| 4         | Saturday  | 3rd semester B Ed portfolio submission<br>Orientation for the faculty                       |
| 5         | Sunday    | World Environment Day   |
| 6         | Monday    | Staff meeting, submission of internal assessment marks of 3rd semester B.Ed practical exams |
| 7         | Teusday   |   |
| 8         | Wednesday | Senior secondary school observation for M.Ed  |
| 9         | Thursday  |   |
| 10        | Friday    |   |
| 11        | Saturday  |   |
| 12        | Sunday    |   |
| 13        | Monday    |   |
| 14        | Teusday   |   |
| 15        | Wednesday |   |
| 16        | Thursday  | Secondary school observation for M.Ed   |
| 17        | Friday    |   |
| 18        | Saturday  | IQAC meeting  |
| 19        | Sunday    |   |
| 20        | Monday    | Inauguration of non- residential camp (4th semester B.Ed)<br>Reading week begins            |
| 21        | Teusday   | International Yoga day<br>M.Ed staff meeting  |
| 22        | Wednesday | Examination committee meeting   |
| 24        | Friday    | M.Ed dissertation title finalization  |
| 23        | Thursday  | Draft submission of M.Ed dissertation   |
| 25        | Saturday  | Submission of camp report, Arts day, Reading week ends                                      |
| 26        | Sunday    | Submission of Arts day report   |
| 27        | Monday    | Study tour for 4th semester B.Ed  |
| 28        | Teusday   |   |
| 29        | Wednesday |   |
| 30        | Thursday  |   |
|           |           | 3rd semester B.Ed practical exam  |

| JULY 2022 |           |   |
|-----------|-----------|---|
| DATE      | DAY       | ACTIVITY  |
| 1         | Friday    | Capacity Enhancement Programme-Interaction with faculty of Buckeye School, Arizona, United States<br>Submission of study tour report  |
| 2         | Saturday  |   |
| 3         | Sunday    | St. Thomas day  |
| 4         | Monday    | Staff meeting   |
| 5         | Teusday   | Demonstration classes, Submission of Journal review   |
| 6         | Wednesday | Criticim class  |
| 7         | Thursday  | Capacity Enhancement Programme- Interaction with the faculty of CBSE school   |
| 8         | Friday    | Submission of article to be uploaded in blog  |
| 9         | Saturday  |   |
| 10        | Sunday    |   |
| 11        | Monday    | World population day, M.Ed staff meeting<br>Submission of 206.3 records of B.Ed's   |
| 12        | Teusday   | Capacity Enhancement Programme<br>Submission of project report of B.Ed 4th semester   |
| 13        | Wednesday |   |
| 14        | Thursday  |   |
| 15        | Friday    |   |
| 16        | Saturday  | Carmel day  |
| 17        | Sunday    |   |
| 18        | Monday    | Internal Viva Voce of M.Ed dissertation   |
| 19        | Teusday   |   |
| 20        | Wednesday |   |
| 21        | Thursday  | Submission of documentary film and report by B.Ed 4th semester  |
| 22        | Friday    |   |
| 23        | Saturday  | Academic audit, submission of EDU 404.3 & EDU 404.4 records   |
| 24        | Sunday    |   |
| 25        | Monday    |   |
| 26        | Teusday   | Submission of SWOT analysis for 4th semester B.Ed   |
| 27        | Wednesday |   |
| 28        | Thursday  | Examination comittee meeting  |
| 29        | Friday    |   |
| 30        | Saturday  |   |
| 31        | Sunday    | Submission of skill portfolio   |
|           |           | M.Ed 1st semester university examination<br>M.Ed 3rd semester university examination<br>M.Ed internship at Secondary Teacher Education Institution<br>M.Ed dissertation Viva Voce |



| AUGUST 2022 |           |  |
|-------------|-----------|--|
| DATE        | DAY       | ACTIVITY   |
| 1           | Monday    | B.Ed & M.Ed fresh batch class commences  |
| 2           | Tuesday   |  |
| 3           | Wednesday | Faculty Development Programme<br>Capacity Enhancement Programme for B.Ed and M.Ed students-<br>Interaction with faculty from The Indian Public School, Dubai   |
| 4           | Thursday  |  |
| 5           | Friday    | Staff meeting  |
| 6           | Saturday  | Hiroshima day, Submission of portfolio for 4th semester B.Ed   |
| 7           | Sunday    |  |
| 8           | Monday    |  |
| 9           | Tuesday   | Faculty Development Programme<br>Capacity Enhancement Programme for M.Ed students  |
| 10          | Wednesday | Faculty Development Programme, Submission of EDU206.1 record   |
| 11          | Thursday  |  |
| 12          | Friday    | M.Ed outreach activity   |
| 13          | Saturday  | IQAC meeting   |
| 14          | Sunday    | Submission of EDU 206.2 record   |
| 15          | Monday    | Independence day celebration   |
| 16          | Tuesday   | Legal awareness week begins, Submission of EDU 206.3 record<br>M.Ed staff meeting  |
| 17          | Wednesday | Submission of EDU 206.4 record   |
| 18          | Thursday  |  |
| 19          | Friday    |  |
| 20          | Saturday  |  |
| 21          | Sunday    |  |
| 22          | Monday    |  |
| 23          | Tuesday   | M.Ed Capacity Enhancement Programme  |
| 24          | Wednesday |  |
| 25          | Thursday  |  |
| 26          | Friday    |  |
| 27          | Saturday  |  |
| 28          | Sunday    |  |
| 29          | Monday    | National Sports Day  |
| 30          | Tuesday   | Onam Celebration   |
|             |           | Classes of B.Ed 2022-2024 batch commences  |
|             |           | 4th semester University practical exam, 4th semester B.Ed model exam begins, B.Ed admissions, Induction programme (fresher's) for 2022- 2024 B.Ed batch, Farewell function of 4th semester B.Ed students |

| SEPTEMBER 2022 |           |   |
|----------------|-----------|---|
| DATE           | DAY       | ACTIVITY  |
| 1              | Thursday  | Examination committee<br>M.Ed staff meeting   |
| 2              | Friday    | Onam holidays begin   |
| 3              | Saturday  |   |
| 4              | Sunday    |   |
| 5              | Monday    | Teacher's day   |
| 6              | Tuesday   |   |
| 7              | Wednesday |   |
| 8              | Thursday  |   |
| 9              | Friday    |   |
| 10             | Saturday  |   |
| 11             | Sunday    |   |
| 12             | Monday    | College reopens after Onam holidays<br>Staff meeting<br>2nd semester B.Ed model examination |
| 13             | Tuesday   |   |
| 14             | Wednesday | M.Ed outreach activity<br>Talent week for freshers  |
| 15             | Thursday  |   |
| 16             | Friday    | Chavara Vidhyolsav  |
| 17             | Saturday  | IQAC meeting  |
| 18             | Sunday    |   |
| 19             | Monday    | Faculty Development Programme   |
| 20             | Tuesday   |   |
| 21             | Wednesday |   |
| 22             | Thursday  |   |
| 23             | Friday    | Submission of 2nd semester portfolio (2021-2023 B.Ed)                                       |
| 24             | Saturday  |   |
| 25             | Sunday    |   |
| 26             | Monday    | M.Ed 2nd semester and 4th semester model exam   |
| 27             | Tuesday   |   |
| 28             | Wednesday |   |
| 29             | Thursday  | World Heart day   |
| 30             | Friday    | 2nd semester ends   |
|                |           | Drama & Art workshop and yoga training, 2nd semester B.Ed<br>University examination         |

| OCTOBER 2022 |           |  |
|--------------|-----------|--|
| DATE         | DAY       | ACTIVITY   |
| 1            | Saturday  | Feast day of educational agency<br>M.Ed 4th semester internal marks submission   |
| 2            | Sunday    | Gandhi Jayanthi  |
| 3            | Monday    | B.Ed 2nd semester University examinations begin  |
| 4            | Tuesday   | Mahanavami   |
| 5            | Wednesday | Vijayadashami  |
| 6            | Thursday  |  |
| 7            | Friday    |  |
| 8            | Saturday  |  |
| 9            | Sunday    |  |
| 10           | Monday    | Faculty Development Programme<br>Submission of Drama & Art workshop report   |
| 11           | Tuesday   | Staff meeting, Micro teaching sessions<br>M.Ed 2nd semester internal mark submission   |
| 12           | Wednesday |  |
| 13           | Thursday  | M.Ed dissertation tool preparation starts  |
| 14           | Friday    | B.Ed 2nd semester ends   |
| 15           | Saturday  |  |
| 16           | Sunday    |  |
| 17           | Monday    | B.Ed 3rd semester begins   |
| 18           | Tuesday   | Comprehensive viva voce for M.Ed<br>Link practice sessions for B Ed (2022-2024)  |
| 19           | Wednesday |  |
| 20           | Thursday  |  |
| 21           | Friday    |  |
| 22           | Saturday  | Drug awareness week, submission of micro teaching record   |
| 23           | Sunday    |  |
| 24           | Monday    | Diwali   |
| 25           | Tuesday   |  |
| 26           | Wednesday |  |
| 27           | Thursday  |  |
| 28           | Friday    | School internship of 3rd semester B Ed<br>Exhibition of teaching aids for school students  |
| 29           | Saturday  |  |
| 30           | Sunday    |  |
| 31           | Monday    | Rashtriya Ekta Diwas   |
|              |           | M.Ed 2nd semester University examination, M.Ed 4th semester university examination, M.Ed 3rd semester begins, classes for M.Ed fresh batch (2022-2024) begins, Formal inauguration of M.Ed 2022-2024 batch |

| NOVEMBER 2022 |           |  |
|---------------|-----------|--|
| DATE          | DAY       | ACTIVITY   |
| 1             | Tuesday   | Kerala Piravi, Food fest   |
| 2             | Wednesday | Stress Free Day  |
| 3             | Thursday  | Faculty Development Programme<br>Workshop on SUPW for B.Ed 1st semester  |
| 4             | Friday    | Staff meeting  |
| 5             | Saturday  | Feast day of the Principal, Class on first aid   |
| 6             | Sunday    |  |
| 7             | Monday    | Examination committee meeting<br>M.Ed 2nd semester internal marks submission   |
| 8             | Tuesday   |  |
| 9             | Wednesday | Holy mass for the departed souls<br>Submission of SUPW report  |
| 10            | Thursday  | Field trip for B.Ed 1st semester   |
| 11            | Friday    |  |
| 12            | Saturday  | IQAC meeting   |
| 13            | Sunday    | PTA General Body Meeting, Submission of link practice record   |
| 14            | Monday    | Children's day   |
| 15            | Tuesday   |  |
| 16            | Wednesday |  |
| 17            | Thursday  |  |
| 18            | Friday    |  |
| 19            | Saturday  | Staff Development Programme, Submission of EDU 107.1 record,<br>M.Ed staff meeting                                       |
| 20            | Sunday    |  |
| 21            | Monday    |  |
| 22            | Tuesday   |  |
| 23            | Wednesday |  |
| 24            | Thursday  |  |
| 25            | Friday    |  |
| 26            | Saturday  | Edufest  |
| 27            | Sunday    |  |
| 28            | Monday    |  |
| 29            | Tuesday   | Submission of EDU 107.2 record   |
| 30            | Wednesday | Workshop on tool finalization for M.Ed 2021-2023 batch, Capacity<br>Enhancement Programme, Faculty Development Programme |

| DECEMBER 2022 |           |  |
|---------------|-----------|--|
| DATE          | DAY       | ACTIVITY   |
| 1             | Thursday  | World Aids day<br>Submission of EDU 107.3 record                           |
| 2             | Friday    | M.Ed primary school observation  |
| 3             | Saturday  |  |
| 4             | Sunday    |  |
| 5             | Monday    | Value added course, staff meeting  |
| 6             | Tuesday   |  |
| 7             | Wednesday |  |
| 8             | Thursday  |  |
| 9             | Friday    |  |
| 10            | Saturday  |  |
| 11            | Sunday    |  |
| 12            | Monday    | Submission of EDU 107.4 record   |
| 13            | Tuesday   |  |
| 14            | Wednesday |  |
| 15            | Thursday  |  |
| 16            | Friday    | Extension service, Demonstration class for M.Ed students                   |
| 17            | Saturday  |  |
| 18            | Sunday    |  |
| 19            | Monday    | Outreach programme   |
| 20            | Tuesday   | PTA executive body meeting   |
| 21            | Wednesday | M.Ed outreach activity   |
| 22            | Thursday  | Examination committee meeting<br>Submission of B.Ed 1st semester portfolio |
| 23            | Friday    | Christmas Day celebration, Christmas holiday begins                        |
| 24            | Saturday  |  |
| 25            | Sunday    |  |
| 26            | Monday    |  |
| 27            | Tuesday   |  |
| 28            | Wednesday |  |
| 29            | Thursday  |  |
| 30            | Friday    |  |
| 31            | Saturday  |  |
|               |           | Convocation day B.Ed<br>Workshop for school teachers                       |

| JANUARY 2023 |           |  |
|--------------|-----------|--|
| DATE         | DAY       | ACTIVITY   |
| 1            | Sunday    | New year's day   |
| 2            | Monday    | Mannam Jayanthi<br>Staff tour  |
| 3            | Tuesday   | College reopens after Christmas holidays<br>1st semester B.Ed model exam<br>M.Ed staff meeting |
| 4            | Wednesday | Faculty Development Programme  |
| 5            | Thursday  | Staff meeting<br>M.Ed dissertation data collection starts                                      |
| 6            | Friday    |  |
| 7            | Saturday  |  |
| 8            | Sunday    |  |
| 9            | Monday    |  |
| 10           | Tuesday   |  |
| 11           | Wednesday |  |
| 12           | Thursday  |  |
| 13           | Friday    |  |
| 14           | Saturday  |  |
| 15           | Sunday    |  |
| 16           | Monday    | Submission of B.Ed 1st semester internal marks   |
| 17           | Tuesday   |  |
| 18           | Wednesday |  |
| 19           | Thursday  |  |
| 20           | Friday    |  |
| 21           | Saturday  |  |
| 22           | Sunday    |  |
| 23           | Monday    |  |
| 24           | Tuesday   |  |
| 25           | Wednesday |  |
| 26           | Thursday  | Republic day   |
| 27           | Friday    |  |
| 28           | Saturday  |  |
| 29           | Sunday    |  |
| 30           | Monday    | M.Ed criticism class   |
|              |           | 2nd semester for B.Ed begins   |

| <b>FEBRUARY 2023</b> |            |  |
|----------------------|------------|--|
| <b>DATE</b>          | <b>DAY</b> | <b>ACTIVITY</b>  |
| 1                    | Wednesday  | M.Ed internship at Primary Teacher Education Institution   |
| 2                    | Thursday   | Staff meeting  |
| 3                    | Friday     | Examination committee meeting  |
| 4                    | Saturday   | LAC model examination  |
| 5                    | Sunday     |  |
| 6                    | Monday     |  |
| 7                    | Tuesday    |  |
| 8                    | Wednesday  | Submission of internal marks of M.Ed 3rd semester  |
| 9                    | Thursday   |  |
| 10                   | Friday     |  |
| 11                   | Saturday   | IQAC meeting   |
| 12                   | Sunday     |  |
| 13                   | Monday     |  |
| 14                   | Tuesday    |  |
| 15                   | Wednesday  | B.Ed 3rd semester ends   |
| 16                   | Thursday   | School internship ends   |
| 17                   | Friday     | LAC 3rd semester University exam   |
| 18                   | Saturday   |  |
| 19                   | Sunday     |  |
| 20                   | Monday     | 4th semester for B.Ed begins   |
| 21                   | Tuesday    |  |
| 22                   | Wednesday  |  |
| 23                   | Thursday   |  |
| 24                   | Friday     |  |
| 25                   | Saturday   |  |
| 26                   | Sunday     |  |
| 27                   | Monday     |  |
| 28                   | Tuesday    |  |
|                      |            | Demonstration class for B.Ed & criticism class for B.Ed 2nd semester<br>B.Ed 3rd semester University practical examination |
|                      |            | M.Ed 1st semester model examination  |

| MARCH 2023 |           |   |
|------------|-----------|---|
| DATE       | DAY       | ACTIVITY  |
| 1          | Wednesday |   |
| 2          | Thursday  |   |
| 3          | Friday    | Examination committee meeting<br>M.Ed field visit<br>M.Ed staff meeting               |
| 4          | Saturday  |   |
| 5          | Sunday    |   |
| 6          | Monday    | Staff meeting (B.Ed & M.Ed)   |
| 7          | Tuesday   |   |
| 8          | Wednesday | Annual day  |
| 9          | Thursday  |   |
| 10         | Friday    |   |
| 11         | Saturday  |   |
| 12         | Sunday    |   |
| 13         | Monday    | Study tour  |
| 14         | Tuesday   |   |
| 15         | Wednesday |   |
| 16         | Thursday  | 3 days spiritual renewal programme  |
| 17         | Friday    |   |
| 18         | Saturday  |   |
| 19         | Sunday    |   |
| 20         | Monday    | 3rd semester M.Ed model examination<br>Submission of 1st semester M.Ed internal marks |
| 21         | Tuesday   | Renewal programme for self  |
| 22         | Wednesday |   |
| 23         | Thursday  | Capacity Enhancement Programme for B.Ed's   |
| 24         | Friday    | Sports day  |
| 25         | Saturday  |   |
| 26         | Sunday    |   |
| 27         | Monday    | Arts day  |
| 28         | Tuesday   | Submission of internal assessment marks of M.Ed                                       |
| 29         | Wednesday |   |
| 30         | Thursday  |   |
| 31         | Friday    |   |
|            |           | M.Ed 2nd semester and 4th semester begins   |



| APRIL 2023 |           |                         |
|------------|-----------|-------------------------|
| DATE       | DAY       | ACTIVITY                |
| 1          | Saturday  |                         |
| 2          | Sunday    |                         |
| 3          | Monday    |                         |
| 4          | Tuesday   |                         |
| 5          | Wednesday |                         |
| 6          | Thursday  |                         |
| 7          | Friday    |                         |
| 8          | Saturday  |                         |
| 9          | Sunday    |                         |
| 10         | Monday    |                         |
| 11         | Tuesday   |                         |
| 12         | Wednesday |                         |
| 13         | Thursday  |                         |
| 14         | Friday    |                         |
| 15         | Saturday  |                         |
| 16         | Sunday    |                         |
| 17         | Monday    |                         |
| 18         | Tuesday   |                         |
| 19         | Wednesday |                         |
| 20         | Thursday  |                         |
| 21         | Friday    |                         |
| 22         | Saturday  |                         |
| 23         | Sunday    |                         |
| 24         | Monday    |                         |
| 25         | Tuesday   |                         |
| 26         | Wednesday |                         |
| 27         | Thursday  |                         |
| 28         | Friday    |                         |
| 29         | Saturday  |                         |
| 30         | Sunday    |                         |
|            |           | HOPE extension activity |
|            |           | IQAC meeting            |

| MAY 2023 |           |                       |
|----------|-----------|-----------------------|
| DATE     | DAY       | ACTIVITY              |
| 1        | Monday    |                       |
| 2        | Teusday   |                       |
| 3        | Wednesday |                       |
| 4        | Thursday  |                       |
| 5        | Friday    |                       |
| 6        | Saturday  |                       |
| 7        | Sunday    |                       |
| 8        | Monday    |                       |
| 9        | Teusday   |                       |
| 10       | Wednesday |                       |
| 11       | Thursday  |                       |
| 12       | Friday    |                       |
| 13       | Saturday  |                       |
| 14       | Sunday    |                       |
| 15       | Monday    |                       |
| 16       | Teusday   |                       |
| 17       | Wednesday |                       |
| 18       | Thursday  |                       |
| 19       | Friday    |                       |
| 20       | Saturday  |                       |
| 21       | Sunday    |                       |
| 22       | Monday    |                       |
| 23       | Teusday   |                       |
| 24       | Wednesday |                       |
| 25       | Thursday  |                       |
| 26       | Friday    |                       |
| 27       | Saturday  |                       |
| 28       | Sunday    |                       |
| 29       | Monday    |                       |
| 30       | Teusday   |                       |
| 31       | Wednesday |                       |
|          |           | Community living camp |









SJCTE

*"BETTER  
EDUCATION  
FOR A  
BETTER  
WORLD"*