



**St. Joseph College of Teacher Education for Women  
Ernakulam**



**Criterion III- Research and Outreach Activities**

**3.4.2. Copies of MoUs Signed with Institutions  
during the last five years**

Submitted to  
**National Assessment and Accreditation Council (NAAC)**  
**3rd Cycle of Assessment**



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN ERNAKULAM**  
**KOCHI-682035, KERALA**

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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN ERNAKULAM**  
**KOCHI-682035, KERALA**

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# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## DECLARATION

The Following are the Functional MoUs Signed with Institutions of National and / or International importance, other Universities, Industries, Corporate houses etc. during the last five years.

Sl. No.	Year of Signing MoU	Duration	List of Actual Activities under each MoU	Number of Students/Teachers participated under MoUs
1.	10-04-2023 Yuvakshetra Institute of Management Studies	5 years		
2.	31-01-2023 Ramanujan College, University of Delhi, Kalkaji, New Delhi- 110019	Not Specified	Collaborative Environment Under the Vidya Vistar Scheme-Online Meeting 17/05/2023	1
3.	12-12-2022 Master Soft ERP Solutions Pvt. Ltd. , 1456-A, New Nandanvan, Nagpur, Maharashtra, India- 440024	5 years	1. Administrative Training Programme on ERP for Excellence- 28-03-2023 and 29-03-2023	Non-Teaching Staff-8
			2. Professional Development Programme on Implementation of Mastersoft Cloud ERP 16-03-2023 and 17-03-2023	Teachers-18
			3. Onboarding Meeting with Master soft Regarding ERP- Enterprise Resource Planning 04-01-2023	Teachers-15
4.	04-11-2022 Morning Star Home Science College, Angamaly South, Kerala	5 years	Students of our college attended Grihadarshan - Entrepreneurship Training programme organised by Morning Star Home Science College-26-11-2022	15



*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



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## DECLARATION

Sl. No.	Year of Signing MoU	Duration	List of Actual Activities under each MoU	Number of Students/Teachers participated under MoUs
5.	04-11-2022 Snehasadan- College of Special Education, Angamaly, Ernakulam, Kerala	5 years	One day Workshop, Varayum Kuriyum-Easy way to Language Learning- Students from Snehasadan attended 17-12-2022	20
			Our Students -Outreach Activity at Snehasadan 12-08-2022	11
6.	23-10-2022 Bosco College of Teacher Education, Dimapur, Nagaland	5 years	Collaboratively organised Three Day International Workshop on Nuances in Social Science Research Methodology, Academic Writing, and Reference Management: An Exploration dated 17-04-2023 to 19-04-2023	139
7.	23-10-2022 Holy Cross College, Agarthala, West Tripura, India -799210	5 years	Collaboratively organised Three Day International Workshop on Nuances in Social Science Research Methodology, Academic Writing, and Reference Management: An Exploration dated 17-04-2023 to 19-04-2023	139
8.	23-10-2022 St. Ann's College of Education(Autonomous ), Secunderabad, Telengana	5 years	Collaboratively organised Three Day International Workshop on Nuances in Social Science Research Methodology, Academic Writing, and Reference Management: An Exploration dated 17-04-2023 to 19-04-2023	139



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Sl. No.	Year of Signing MoU	Duration	List of Actual Activities under each MoU	Number of Students/Teachers participated under MoUs
9.	13-10-2022 St.Peter's College, Kolencherry, Ernakulam, Kerala	2 years	One Week Library Internship Programme for Students of Library Science Department, St. Peters College, Kolencherry was done in our college Library from 05-05-2023-20-05-2023	3
			Faculty Development Programme on Teaching Methodology and Student Management for newly Appointed Teachers of St. Peters College Kolencherry- Resource Persons were our faculty members-23-11-2022 to 24-11-2022	Teachers-6
			Administrative Training Programme: Advanced MS Excel for Office- 18/11/22 - 19/11/2022	Non-teaching Staff-8
			Students from St. Peters College Kolencherry took part in Micro Teaching class Observation conducted in our College 20-10-2022 to 21-10-2022	Students-7
10.	13-09-2022 Bharat Matha School of Social Work and Bharat Matha Extension for Organic Research and Environment (BeFore), Thrikkakara, Kerala	5 years	Vandiperiyar Community Engagement Camp Guidance- Tony M Tom Asst. Professor and Project Head of Bharat Matha College School of Social Work. 16-12-2022 to 19-12-2022	Students-26 Teachers- 2
			Faculty Development Programme: Significance of Community Resources in Education 18/10/2022 – 19/10/2022	Teachers-18
			Professional Development Programme on Understanding the Dynamics of Extension Services 19/09/2022 – 20/09/2022	Teachers-15



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11.	23-08-2022 Rajagiri Media Trust, Rajagiri Valley , P.O., Kakkanad, Kochi- 682039	5 years	Professional Development Programme: Praxis and Paradigms of Entrepreneurial Education-10/08/2022 – 11/08/2022	Teachers-17
			Faculty Development Programme on Techniques in Editing Research Articles- 29/09/2022 – 30/09/2022	Teachers-17
12.	03-08-2022 Aspire Greens, Kadavanthara, Allapra	5 years	Collection, Transportation and Disposal of e-waste-22-09-2022	
13.	24-06-2022 Carmel College of Nursing Cunangamvely, Aluva	5 years	Sr. Prabha, Principal, Carmel College of Nursing, had taken class on Menstrual Hygiene for student teachers of St. Joseph college of Teacher Education for Women, Ernakulam on 16-03-2023.	All B,Ed. Students of The Respective Years
14.	23-06-2022 St. Josephs Public School, Njarakkal	5 years	Induction and Internship Year 2022 Induction and Internship Year 2023	2
15.	21-06-2022 Ranimatha Public School, Flower Junction, Jews Street, Ernakulam	5 years	Induction and Internship Year 2022 Induction and internship Year 2023	2
16.	21-06-2022 Little Flower High School, Njarakkal	5 years	Induction and Internship Year 2022 Induction and Internship Year 2023	2



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Sl. No.	Year of Signing MoU	Duration	List of Actual Activities under each MoU	Number of Students/Teachers participated under MoUs
17.	18-06-2022 St. Mary's Convent Girls High School, Market Road, Ernakulam, Kerala	5 years	Induction and Internship Year 2022 Induction and internship Year 2023	8
18.	18-06-2022 St. Joseph's HSS, Koonammavu, Kottuvally, North, parur	5 years	Induction and Internship Year 2022 Induction and Internship Year 2023	4
19.	15-05-2022 Mar Theophilus Training College, Thiruvananthapuram, Kerala	5 years	Collaboratively organised Three Day International Workshop on Nuances in Social Science Research Methodology, Academic Writing, and Reference Management: An Exploration dated 17-04-2023 to 19- 04-2023	139
20.	14-05-2022 St.Thomas College of Teacher Education, Pala, Kerala	5 years	Jointly organised Online Webinar on Water Conservation Day , As part of Azadi Ka Amrit Mahotsav Programme dated 30-04-2023	20
21.	10-07-2019 Athma Yoga Academy, Welfare Services, Ponnurunni, Vytilla	5 years	Yoga Training Programme for B.Ed students and M.Ed. Students by Dr. Baiju Varghese, Director, Athma Yoga Accademy 2019: Yoga training 06-08-2019 to 08-08-2019 2020:Yoga classes on 22-02-2021 to 24-02-2020 , 04-03-2021 and 23- 03-2021 2021: Yoga training from 23-11- 2021 to 26-11-2021 2022: Yoga Training 13-10-2022,14- 10-2022, 17-10-2022, 18-10-2022	All B.Ed. And M.Ed. Students of Respective Years



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22.	24-06-2019 Chavara Cultural Centre, Kochi	5 years		
23.	07-07-2017 Sacred Heart High School Thevara	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-5 2019-3 2020-4 2021-4 2022-4
24.	07-07-2017 St. Thomas GHS, Perumanoor, Ernakulam	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-4 2019-3 2020-2 2021-2 2022-2
25.	07-07-2017 St Augustines High School , Kaloor	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-2 2019-4 2021-3 2022-3
26.	07-07-2017 St. Josephs CGHSS Thripunithura	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-2 2019-2 2022-5
27.	07-07-2017 St.Mary's High School, Aluva	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2020-4 2021-2 2022-4



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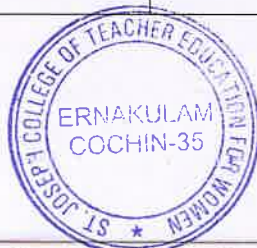
KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

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Sl. No.	Year of Signing MoU	Duration	List of Actual Activities under each MoU	Number of Students/Teachers participated under MoUs
28.	07-07-2017 Our Lady's High School, Thopumpady, Ernakulam	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-4 2019-5 2020-6 2021-6 2022-2
29.	28-06-2017 St. George High School Poonithura	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-5 2019-5 2020-2 2021-2
30.	21-06-2017 Ranimatha Public School, Flower Junction, Jews Street, Ernakulam	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-2 2019-2 2020-2 2021-2 2022-2
31.	21-06-2017 Little Flower High School, Njarakkal	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-2 2019-4 2020-4 2021-4 2022-2
32.	15-06-2017 St. Joseph's HSS, Koonammavu, Kottuvally, North, parur	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-5 2019-6 2020-6 2021-6 2022-4
33.	15-06-2017 St. Mary's Convent Girls High School, Market Road, Ernakulam, Kerala	5 years	Induction and Internship Year 2018 Induction and Internship Year 2019 Induction and Internship Year 2020 Induction and Internship Year 2021 Induction and Internship Year 2022	2018-7 2019-2 2020-5 2021-4 2022-8



*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,

**MEMORANDUM OF UNDERSTANDING (MoU)**

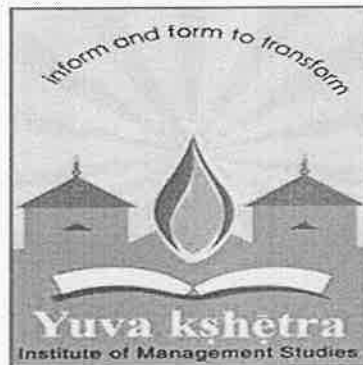
**BETWEEN**



**St. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN**

**ERNAKULAM- 682 035**

**&**



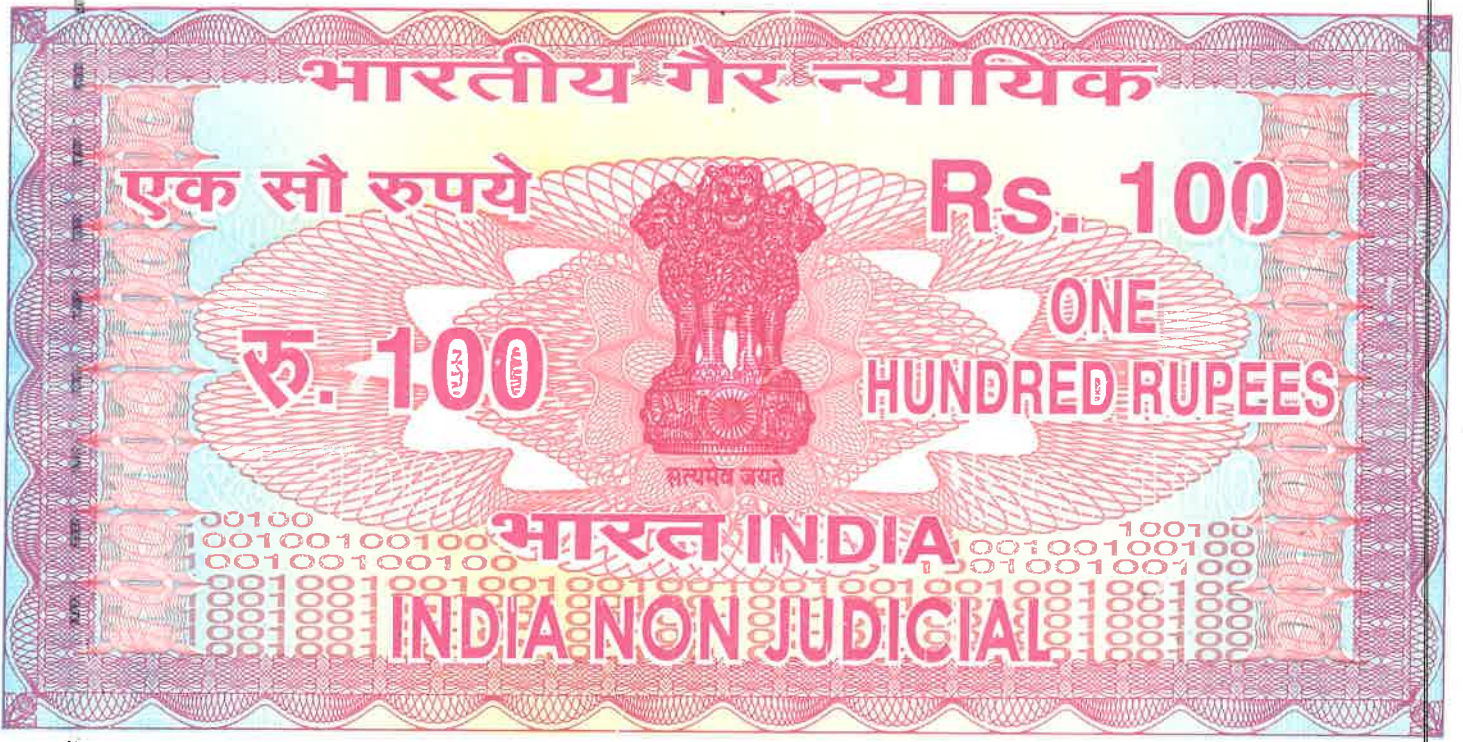
**YUVAKSHETRA INSTITUTE OF MANAGEMENT STUDIES**

**EZHAKKAD, MUNDUR, PALAKKAD - 678 631, KERALA.**

**FOR**

**CONDUCTING CONFERENCES & SEMINARS AND RESEARCH PUBLICATIONS**

**DATE: APRIL 2023**



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DM 446072

This **Memorandum of Understanding** (hereinafter called as the 'MoU') is entered into on the **10 APRIL 2023**, by and between,

The **St. Joseph College for Teacher Education for Women, Ernakulam- 682031**, the First Party represented by **Dr. Alice Joseph** herein by its Principal (hereinafter referred as 'First Party', the institution which, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns);

AND

**Publication Committee of Yuvakshetra Institute of Management Studies, Ezhakkad, Mundur, Palakkad - 678 631, Kerala** the Second Party, represented by **Dr. Tomy Antony** herein by its Principal, (hereinafter referred to as "Second Party", the Institution which, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



*Tomy Antony*  
Dr. Tomy Antony  
Principal  
Yuvakshetra Institute  
of Management Studies (YIMS)  
Ezhakkad, Mundur, Palakkad Dist.  
Kerala, India. Pin: 678 631

No. *30175* Date *3-8-2022*  
Value of Rs. *100/-*  
Sold To. *St. Joseph College of Teacher Education*  
JAYAKUMAR G.  
Stamp Vendor  
High Court Of Kerala  
Ernakulam  
*For Women*  
*Ernakulam*



WHEREAS:


- A) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- B) The Parties intent to cooperate and focus their efforts on cooperation within area of Conducting Conference & Seminars, Research Publications and other related services.
- C) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests for the promotion of the academic excellence of the students.
- D) The First Party & Second Party will take initiatives to provide the various programmes to be successful.
- E) The First and Second Party takes the responsibility to enroll the students for training programme, organizing programmes, monitoring students active participation, providing necessary infrastructure facilities, certificates and related services for programmes conducted in their respective institutions.
- F) The programmes for research & publications will be conducted by the Second party without interference to the regular programme of the College.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:


**CLAUSE 1: CO-OPERATION**

Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

- 1.1 First Party and Second Party, in their co-operation, will facilitate effective utilization of the intellectual capabilities of the faculty, providing significant inputs in developing suitable teaching / training systems, keeping in mind the needs of both Party.
- 1.2 The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents as may be required to give effect to the actions contemplated in terms of this MOU.

  
**Dr. Alice Joseph**  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam



  
**Dr. Tomy Antony**  
 Principal  
 Yuvakshetra Institute  
 of Management Studies (YIMS)  
 Ezhakkad, Mundur, Palakkad Dist.  
 Kerala, India. Pin: 678 631

## CLAUSE 2: SCOPE OF THE MoU

- 2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2 **Curriculum Design:** First Party will give valuable inputs to the Second Party in teaching / training methodology and suitably customized curriculum after sufficient consultation for programmes so that the students fit into the industrial scenario meaningfully.
- 2.3 **Research and Development:** Both Parties have agreed to carry out the joint research activities in the related fields.
- 2.4 **Skill Development Programs:** First Party & Second Party will train the students of both the institutions on the Research & Publication areas of innovation.
- 2.5 **Guest Lectures:** Second Party to extend the necessary support to deliver guest lectures to the students of the First Party on the contemporary trends.
- 2.6 Both Parties to obtain all internal approvals, consents and permissions of whatsoever nature required for offering the Programmes on the terms specified herein.
- 2.7 There is no financial commitment between the two parties to take up any programme mentioned in the MoU. If there is any financial consideration, it will be dealt separately.

## CLAUSE 3: INTELLECTUAL PROPERTY

- 3.1 Nothing contained in this MOU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

## CLAUSE 4: VALIDITY

- 4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms.
- 4.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.

*Alice Joseph*  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam



*Dr. Tony Antony*  
 Dr. Tony Antony  
 Principal  
 Yuvakshetra Institute  
 of Management Studies (YIMS)  
 Ezhakkad, Mundur, Palakkad Dist.  
 Keraia, India. Pin: 678 631

### CLAUSE 5: RELATIONSHIP BETWEEN THE PARTIES

5.1 It is expressly agreed that St Joseph College of Teacher Education for Women, Ernakulam and Yuvakshetra Institute of Management Studies, Palakkad are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party.

#### AGREED

*Alice Joseph*  
PRINCIPAL in Charge

**Dr. Alice Joseph**



*[Signature]*  
PRINCIPAL

**Dr. Tomy Antony**

St. Joseph College of Teacher Education  
for Women, Kovilvattom Road  
Ernakulam - 682035, KERALA

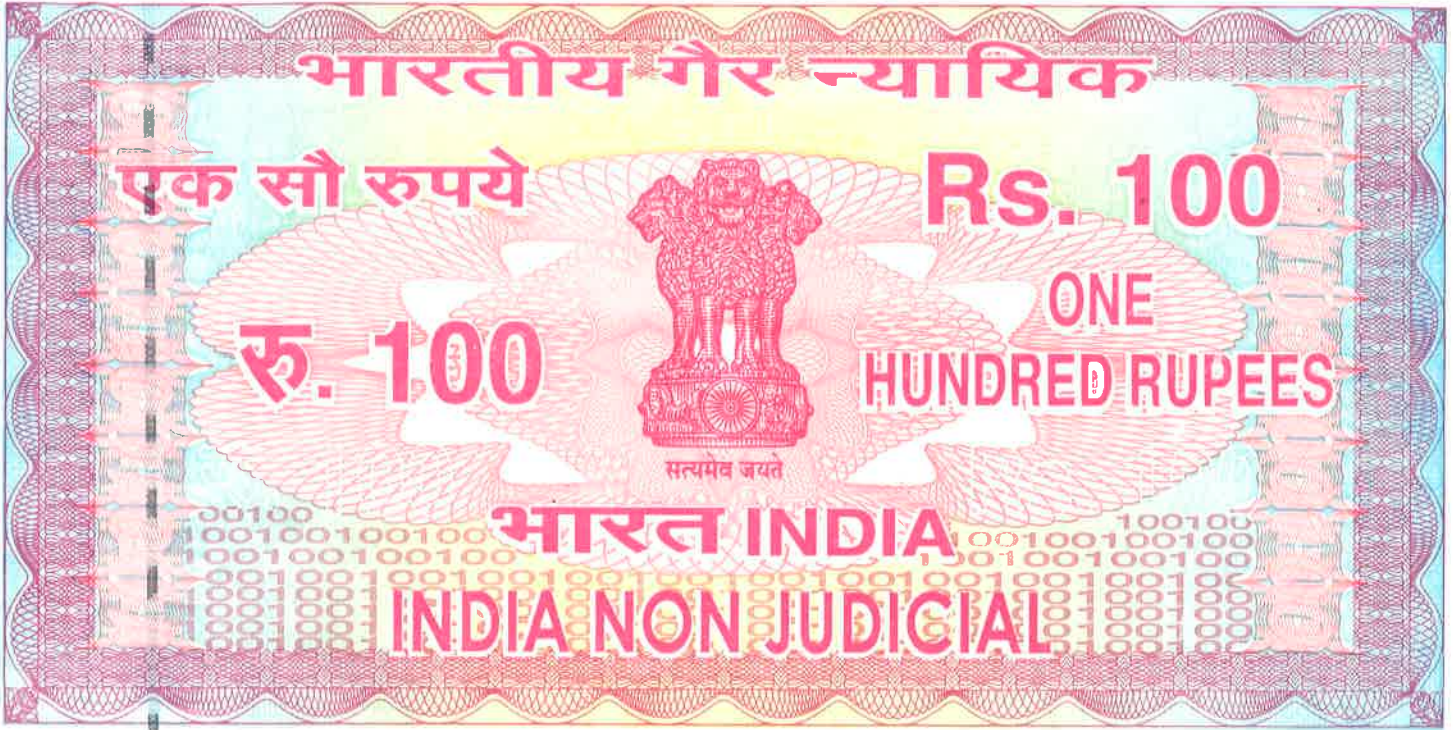


Yuvakshetra Institute of Management  
Studies, Ezhakkad, Mundur,  
Palakkad - 678631, KERALA

Witness - 1: *Josephine Joseph*  
Dr Josephine Joseph  
Asst. Professor  
St. Joseph College of Teacher  
Education for Women, Ernakulam

Witness - 1: *[Signature]*  
Dr Josephine Joseph  
Vice Principal  
YIMS

**Publication Committee, YIMS**



കേരളം KERALA

DV 959820

**MEMORANDUM OF UNDERSTANDING**

**(MoU)**

This Memorandum of Understanding (MoU) is made on 31<sup>st</sup> day of January 2023

between

Ramanujan College, University of Delhi located at Kalkaji, New Delhi – 110019  
(Herein after called the 'First Party')

And

St Joseph College of Teacher Education for Women, Kovilvattom Road, Ernakulam,  
Kerala-682035 (Herein after called the 'Second Party').

And whereas the *First Party* and the *Second Party* have agreed to the following terms and conditions of the agreement:

*Alice Joseph*

Dr. Alice Joseph  
/ Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



No 34325 Date 31-1-2023

Link ..... To ..... Principal in charge  
St Joseph College  
Ernakulam

LISSY SEBASTIAN  
CJM Court Vender EKM





1. The aim of the hereby agreement is to make available to the partner College the following things:

- expertise, knowledge, and experience of the faculty members
- Other academic facilities
- One collaborator which will look after collaborative activities and publicising the same.

2. Provisions provided by First Party are given as under: -

- Train Faculty Members
- Organize Training Programs
- Offer Resource Persons
- Offer Research Guidance
- Assist in subject specific content creation
- Offer the best possible IT Support to the fellow College
- Develop and Enhance Skills of the students through student exchange programs
- Orient students towards Research and Innovating Learning Methods
- Offer Expertise on NIRF & NAAC Accreditation like Documentation, Preparation and Counselling (since our college is a NAAC reviewed grade 'A++' college)
- Mutual Respect, Cooperation and Sharing


3. Provisions provided by Second Party are given as under

- Mutual Respect, Cooperation and Sharing

4. The hereby agreement shall be made in two identical copies. All the versions are equally valid. Each of the parties of the hereby agreement shall receive one copy of the agreement.

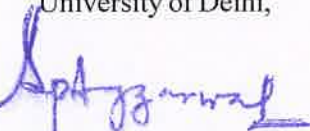
*We hereby signify our acceptance of the terms and conditions stated above.*

St Joseph College  
of Teacher Education  
for Women, Ernakulam  
Mahatma Gandhi University, Kottayam

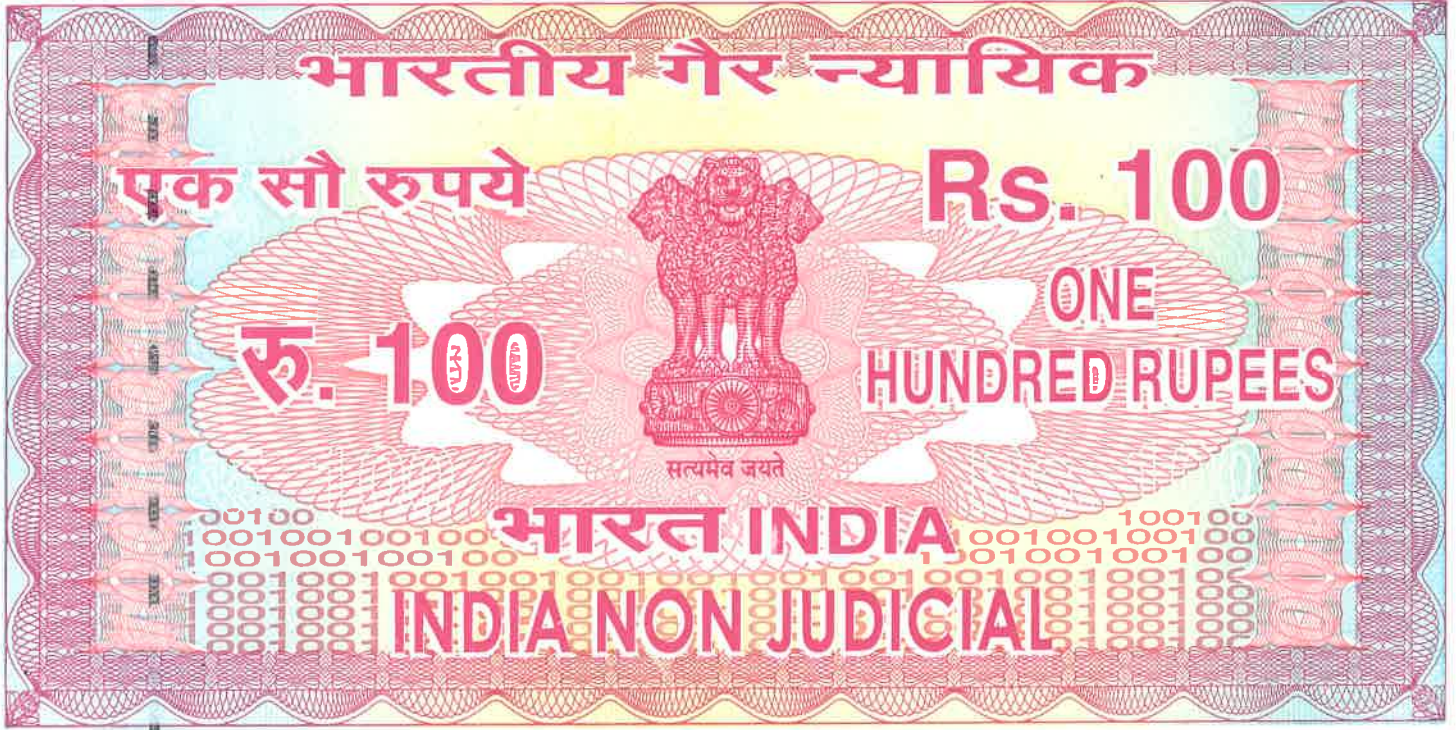
  
Dr Alice Joseph,  
Principal in Charge  
St Joseph College  
of Teacher Education for Women  
Ernakulam, Kerala



Ramanujan College  
University of Delhi, Kalkaji,  
New Delhi,  
University of Delhi,

  
Prof. S. P. Aggarwal,  
Principal  
Ramanujan College  
University of Delhi,  
Kalkaji, New Delhi

प्रोफेसर-प्राचार्य / Professor-Principal  
रामानुजन कॉलेज / Ramanujan College  
दिल्ली विश्वविद्यालय / University of Delhi  
कालकाजी, नई दिल्ली-110019 / Kalkaji, New Delhi-110019



കേരളം കേരल KERALA

DK 956393

CENTRALIZED CAMPUS MANAGEMENT SYSTEM

ENTERPRISE RESOURCE PLANNING

Terms of Use, Data Protection and Handover

This Agreement, signed on 12th day of December, 2022, between M/s. **Mastersoft ERP Solutions Pvt. Ltd.**, 1456-A, New Nandanvan, Nagpur, Maharashtra, India – 440024 (Supplier), and **St. Joseph College Of Teacher Education for Women**, Kovilvattom Road, Ernakulam, Kerala -682035 (Purchaser, including its Management, Faculty & Staff, Agents, Representatives, Students and their Parents, etc.), upon Terms as under:

*M. Bokde*



*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



30343

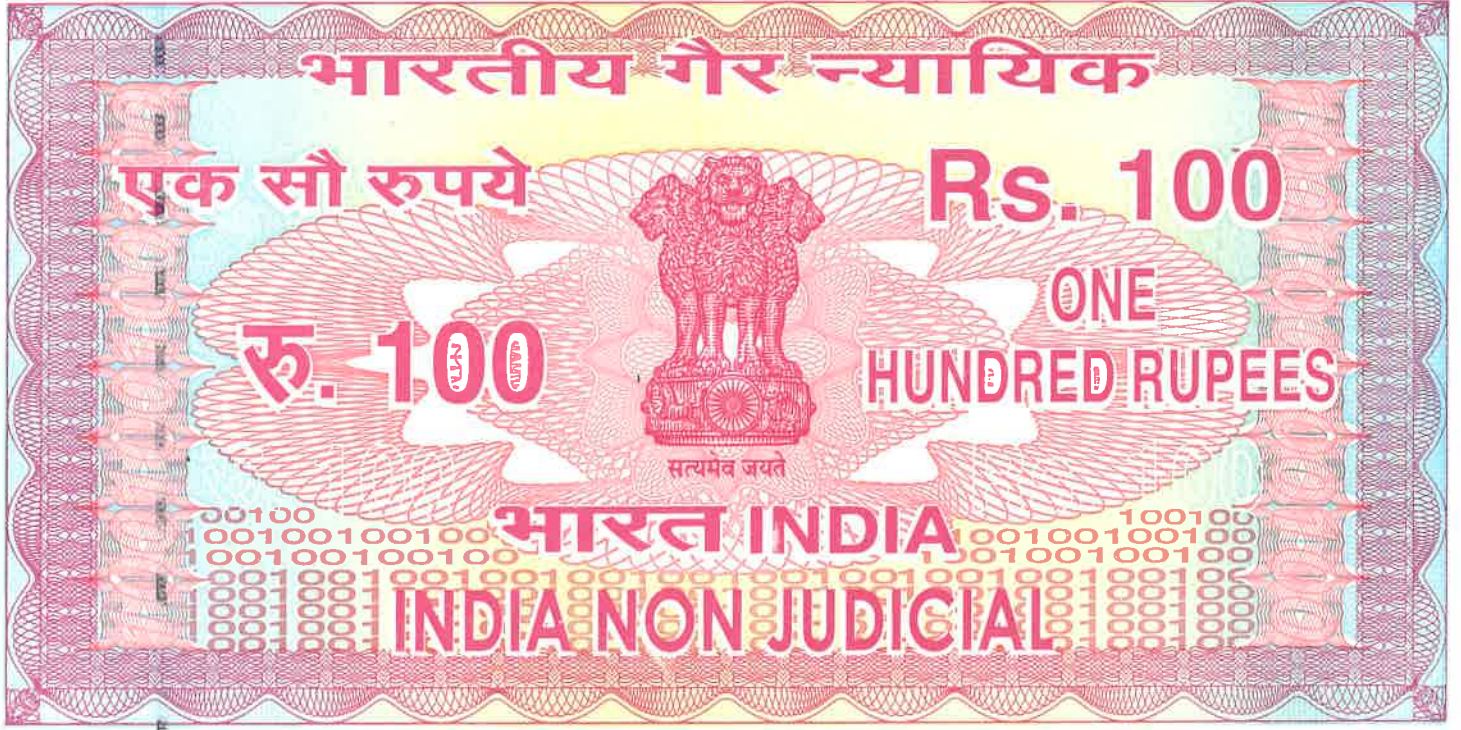
12/12/22

NO

DATE

*Sanam S.*  
SANAM S.  
MUNSIFF COURT STAMP VENDOR  
ERNAKULAM

Principal  
ST. Joseph College of  
Teacher Education for women  
Ernakulam



കേരളം കേരल KERALA

DK 956394

1. **Term:** 5 years (renewable by written Agreement on revised terms).
2. **Scope and Objective:**
  - (a) Cloud-based Centralized Campus Management System (CCMS) Enterprise Resource Planning (ERP) is developed, hosted and owned by Supplier, along with its modifications and upgrades (if, as and when made);
  - (b) The Supplier shall implement the CCMS ERP to the extent of Modules procured by the Purchaser; governed by the Offer Letter issued by Supplier and the Purchase Order issued by Purchaser;
  - (c) CCMS ERP is a standard product for all the Clients of Supplier (including Purchaser), and therefore, it is not feasible to modify the same per isolated requirement(s) of the Purchaser;
  - (d) The Supplier may incorporate essential upgrades (assessed as per popular demand, changes in technology, security concerns, or feasible requests of multiple Clients), and the same shall be available non-exclusively to all the Clients of the Supplier once in every three months.



*Alice Joseph*  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



30394  
NO *Sanam S.*  
SANAM S.  
MUNSIFF COURT STAMP VENDOR  
ERNAKULAM

12/12/22  
DATE

Principal  
St Joseph College of Teacher  
Education for Women  
Ernakulam

**3. Responsibilities of Supplier:**

The Supplier –

- (a) shall commence its services within 45 days from the date of Purchase Order along with agreed advance payment, or later, as mutually agreed between the Parties;
- (b) shall enable the modules of CCMS ERP procured by the Purchaser along with facilities as agreed in the Purchase Order, on Internet Servers (Cloud / VPS) at Supplier designated location(s), and shall grant access to the Purchaser;
- (c) shall provide adequate online training and support towards usage and optimum utilization of the CCMS ERP to the selected authorized personnel of the Purchaser based on its 'Train the Trainer' model;
- (d) shall provide on-site support towards CCMS ERP as may be required the Purchaser, however, upon payment of charges and facilitation of necessities as may be decided by the Supplier from time to time;
- (e) shall, if so requested in advance by the Purchaser, extend support in the form of configuring the CCMS ERP for important dates like that of Admissions, Examinations and Declaration of Results, in cooperation with the Purchaser;
- (f) may, as an academic initiative, offer free course(s), internship(s) or exam(s) to the students of Purchaser, by communicating the same via SMS / Whatsapp / Email / push notifications / post;
- (g) may, as a security measure, inspect and analyze the data of Purchaser for exceptions / challenges / corruptions / bugs / frauds / malpractices, and report the same (manually / by auto-generation) via email / post / SMS;
- (h) may, if such data needs correction, accordingly inform the Purchaser to take appropriate action; or may correct common / routine mistakes like spelling errors, allotment of medium to students, defining level of Course(s), etc. as may be essential for generation of reports for MIS, NAAC, etc.;
- (i) shall not, modify finance data, exam marks or any other critical data without written consent of the Purchaser;
- (j) shall not, under any circumstances, ask for password(s) from Purchaser;
- (k) shall not, beyond initial support, undertake data entry or processing work.

**4. Responsibilities of Purchaser:**

The Purchaser –

- (a) shall designate one Co-coordinator / System Administrator for coordinating with the Supplier for implementation of the CCMS ERP;
- (b) shall develop and maintain the infrastructure as required by or required to be modified by the Supplier from time to time, having basic necessities of a healthy Internet connection with high bandwidth, compatible hardware such as display of 1024x768 pixels, Printer, Scanner, Biometric Machine, compatible Software, Web Browser like Firefox, Google Chrome or Internet Explorer, and such other infrastructure, upon the Supplier approving its compatibility and feasibility with the CCMS ERP; however, the Supplier shall only recommend and not supply the same;
- (c) shall provide training infrastructure at a centralized location, as required by the Supplier; and shall ensure that its key personnel of the Purchaser are available to receive Demonstrations and Training, who may then train the appropriate Users of the Purchaser; Also ensure that Concerned Users

*H. R. K. de*




*Alice Joseph*  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam

are participating in webinars-workshops, Difficulty solving sessions (on-line / Physical) organized by Supplier on CCMS ERP or related topics so that Purchaser's Users will be aware of new facilities in CCMS ERP as well as their doubts / difficulties will be solved by Supplier Expert Team.

(d) shall, upon installation of and receiving training towards the CCMS ERP, access the same only through its authorized personnel upon being exclusively granted secret authorized login User-Ids and Passwords for such access by the Purchaser, and such personnel shall be deemed to be bound at the responsibility of Purchaser with the Terms of this Agreement;

(e) shall undertake the sole responsibility of entering Data in the CCMS ERP, the same being beyond the responsibility of or access by the Supplier, and therefore, the Purchaser shall alone be responsible to ensure accuracy, authenticity, correctness and legality of such Data;

(f) shall manually get the aforesaid data entered into CCMS ERP, as there is no feature of migration of Data in the CCMS ERP, and it is understood that only the Data from current session can be entered in the same;

(g) shall, in order to secure the Data entered in CCMS ERP, have the liberty to download the same in the form of various reports on a daily basis, and must do so for ensuring backup of the said Data;

(h) shall, for security reasons, ensure that the reports printed by cash Counter/ Exam staff are always verified and certified by its senior authorities, and that a strict vigil is maintained on old cash collection receipts;

(i) shall use A4 sheets of paper weighing 60-100gsm. for printing of Receipts, as the CCMS ERP does not permit its Payment Gateway to use pre-printed sheets, in order to prevent duplication of the Receipts;

(j) shall ensure that neither of its personnel shall share the access password(s) with unauthorized personnel or the team of Supplier, especially since the team of Supplier shall never require the same from the Purchaser;

(k) shall, in order to ensure time-bound support, raise its important support requirements through the online Ticketing System adopted by the Supplier;

(l) shall, in order to protect its own interests, accord written confirmation from higher authority of the Purchaser, as may be requested for by the Supplier;

**(m) shall check all alerts sent by the Supplier / PG company via SMS / WhatsApp / Email / push notifications / post, and shall take action deemed apt thereupon;**

(n) shall, upon execution of this Agreement, be deemed to have consented the Supplier to communicate with its students for introducing various offers.


(n) shall, prefer online Fees collection via Payment Gateway to reduce the heavy load on its Cash counters

##### **5. Mutual understanding and Responsibilities:**

(a) The CCMS ERP is normally available for 24 hours x 365 days, and the Purchaser should get 98% uptime on an average; however, for technical reasons beyond the control of Supplier like maintenance, upgrading, server failure, etc., the same may not be available to the Purchaser in part / entirety for some time ranging from few minutes to hours; and the Supplier shall endeavour to remedy such situation at the earliest;




  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam

(b) The Supplier may provide extra work and/or Modules beyond the scope of Purchase Order to the Purchaser, upon specifying extra charges towards the same, and upon such charges being paid by the Purchaser;

(c) The Parties shall protect any and every Information received from the other Party as Confidential Information including but not limited to any information under the ownership, proprietary and/or responsibility of the other Party (unless specified otherwise), more specifically including the Intellectual

Property Rights in the form of but not limited to existing CCMS ERP along with any future updates, modifications, customizations and/or new processes incorporated in the same, so also personal data in the form of but not limited to credentials of students / staff / management, finances, etc., along with mutual communications, negotiations, arrangements, transactions and resolutions;

(d) The Parties undertake to not access or use without consent, misuse, abuse or illicitly use, copy, duplicate, modify, decode, reverse-engineer, disassemble, decompile, recreate, enhance, license, transfer, distribute, sell, derive from, timeshare or put to prejudice, such Confidential Information of other Party;

(e) The Parties also undertake not to have, claim or demand any ownership, right, royalty or other benefit over such Confidential Information of other Party;

(f) The Parties shall dispose off the Confidential Information of other Party, if, as and when requested by such Party in the manner of its satisfaction;

(g) The Parties may, without prejudice to the aforesaid, use each other's name, logo, sample data and credentials for reference and marketing purposes;

(h) As a goodwill gesture, the Purchaser shall kindly communicate its experience with CCMS ERP to the prospective customers of Supplier, and if required, shall allow them to visit its Campus on mutually convenient dates, for demonstration and discussions, if, as and when requested by the Supplier;

(i) The Purchaser shall also kindly issue written / video Testimonials with respect to the CCMS ERP, if, as and when requested by the Supplier;

(j) Nothing in this Agreement shall prevent the Supplier from submitting due Reports with respect to CCMS ERP as may be required by the authorities like the Central Government, State Government, UGC, NAAC, NBA, Statutory Bodies, or in any demonstrative Presentations and Conferences;

(k) Nothing in this Agreement shall imply an obligation upon the Supplier to share its data structure under any circumstances; and the Purchaser shall not be granted direct access to the database, except through CCMS ERP;

(l) The Parties shall together endeavour to protect the data shared between them by deploying best security methodologies, periodic backup schedules and recovery methods; however, in the circumstances beyond their control, like hacking, virus attack, fire outbreak, electric outage, natural calamities, etc., if any data is lost / corrupted / compromised, the Parties shall have limited liability of the Supplier attempting restoration of data from its latest backup and to resume the CCMS ERP, and failing which the Purchaser re-entering lost data;

(m) The Parties shall deploy CCMS ERP only as per this Agreement, and in consonance with the Terms, Conditions and Policies framed by the Supplier;



*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

(n) It shall be deemed that the Purchaser has (and shall always have) read, understood and bound itself by the standard Terms, Conditions and Policies of the Supplier with respect to CCMS ERP as posted on its official Website and modified from time to time, which the Purchaser shall always update itself with;

(o) The Parties undertake not to solicit, obstruct or harass any person / entity concerned with the other Party, during and out of course of this Agreement and for a further period of 36 months after termination of the same.

**6. Third-Party Responsibilities:**

(a) Upon due diligence, the Supplier has incorporated Third-Party Payment Gateways in CCMS ERP, and the Purchaser may choose one out of the same.

(b) The Supplier has similarly integrated a Third-Party SMS and Email Gateways, common to all the Clients of the Supplier, appropriately governed by norms of the Government of India / Telecom Regulatory Authority of India.

(c) The Supplier may offer new Gateway option(s) to the Purchaser as per the relevant market, however, to ensure stability of CCMS ERP, the Supplier shall not be able to integrate a new Gateway as per choice of the Purchaser.

(d) The Purchaser shall enter into a direct, independent agreement with such Third-Party providers; and the Supplier shall bear no responsibility in use of the same or in any consequences running therefrom, may it be delay, deficiency or non-fulfillment of Terms agreed between the Purchaser and such Third-Party.

(e) The Purchaser shall, thus bear the sole responsibility of getting acquainted with and monitoring the usage of such Gateways; of negotiations, interactions, certifications and transactions with the same; and of getting its queries / concerns (if any) resolved with such Third-Party.

**7. Schedule of Work and corresponding Schedule of Payments:**

(a) The Parties shall strictly abide by and follow the Schedule of Work and corresponding Schedule of Payments at defined in the Purchase Order (subject to 5% per year price escalation).

(b) There shall be no reduction of availed Modules (regardless of non-usage) and/or of the value of Billing as agreed in the Purchase Order.

**8. Delay Management:**

(a) Any delay caused in fulfillment of responsibilities of the Supplier due to an act, omission or hindrance on the part of Purchaser shall not account as delay by Supplier; and the Purchaser shall provide apt time to complete such work.

(b) Upon failure of the Purchaser to release payments, in any case within 30 days of issuance of Invoice by the Supplier, the CCMS ERP shall cease functioning until such payment is released, and shall thereafter be restored upon payment of restoration charges by the Purchaser.

(c) Neither Party shall be responsible for delay caused due to an act, omission or hindrance on the part of Third Party.

*Ar. Bokde*  




*Alice Joseph*  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam







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DM 446054



ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA

MORNING STAR HOME SCIENCE COLLEGE ANGAMALY SOUTH, KERALA

MEMORANDUM OF UNDERSTANDING (MoU)

Between

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA

And

MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA

This Agreement is made on November 4<sup>th</sup> 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. ALICE JOSEPH Principal (herein after referred to as 'ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM') as the first party and MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA represented by Dr. ROSILY A.V. Principal (herein after referred to as 'MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA') as the second party.



No. 30154  
Value of Rs. 100/-  
Page 1 of 8  
Sold To: St. Joseph College of Teacher Education for Women, Ernakulam, Kerala

3.8.22  
Dr. Rosily  
Principal  
Morning Star Home Science College  
Angamaly South, Kerala





## PURPOSE

### Whereas

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** is desirous to associate with **MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA** on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

## NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOW

### 1. OBJECTIVE:

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

### 2. METHOD FOR ACHIEVING THE OBJECTIVE:

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

*Alicia Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*S. P. S. S.*

Principal

Morning Star Home Science College,  
Angamaly South, Kerala





#### AREAS OF CO-OPERATION:

- a) Whereas, **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** and **MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
- b) :
- i. *Research Collaborations:* Faculty / Researchers / Students of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
  - ii. *Faculty Exchange with Partner Colleges:* Faculty members of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY SOUTH, KERALA** can travel between parties to participate in activities that can enhance their experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, acquiring skills for institutional governance and developing collaborative research etc.

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



*Sobha*  
Principal

Morning Star Home Science College,  
Angamaly South, Kerala





- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing between the parties prior to commencement of this activity

### 3. FUNDING:

- a) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual.
- b) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.

### 4. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as

Page 4 of 8

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



*S. S. S.*  
Principal  
Morning Star Home Science College,  
Angamaly South, Kerala





establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

#### 5. RIGHTS AND DUTIES:

- a) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/ participants involved in the exchange.
- b) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

#### 6. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

#### 7. TERM:

- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

#### 8. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each Institution. Either party may propose to the other a modification of the

*Shia Taph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*S. Rosey*  
Principal

Morning Star Home Science College,  
Angamaly South, Kerala





Agreement at any time in writing.



## 9. ACTION PLANS:

a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
- x. Project and/or program to be carried out;
- xi. Financial budget;

## 10. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

## 11. AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of

Page 6 of 8

*Mia Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*Boboly*  
Principal

Morning Star Home Science College, Angamaly South, Kerala





their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them. And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

(Sign) Alice Joseph

Principal  
St. Joseph College of Teacher Education for Women, Ernakulam, Kerala, India



(Seal)

(Sign) So. Rosy

Principal  
Morning Star Home Science College, Angamaly South, Kerala



(Seal)

**Witnesses**

Name, Designation and Signature (First party)

1. Josephine Joseph Dr Josephine Joseph, Asst. Professor St. Joseph College of Teacher Ed<sup>n</sup> for women, Ekm.
2. Soja Vathed Soja Vathed Asst. Profem. St. Joseph Ekm

Name, Designation and Signature (Second party)

1. Dr. Mary Lee Dr. Mary Lee, Asst Professor, Morning Star College, Dept of Zoology
2. Dr. Julie Jose Dr. Julie Jose, Asst. Professor, Morning Star College, Dept. of Commerce.

Alice Joseph

Principal  
St Joseph College of Teacher Education for Women , Ernakulam, Kerala



So. Rosy

Principal  
Morning Star Home Science College, Angamaly South, Kerala





കേരളം KERALA

DN 781153



**MEMORANDUM OF UNDERSTANDING (MoU)**

**Between**

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA**

**And**

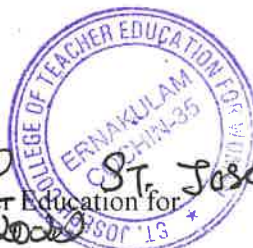
**SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY,  
ERNAKULAM, KERALA**

This Agreement is made on November 4<sup>th</sup> 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. ALICE JOSEPH** Principal (herein after referred to as "ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM") as the **First Party** and **SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY, ERNAKULAM, KERALA** represented by **Sr. JOPHY MARIA** Principal (herein after referred to as "SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY, ERNAKULAM, KERALA") as the **Second Party**.

*Alice Joseph*

Principal  
St. Joseph College of Teacher Education for Women, Ernakulam, Kerala

College of Teacher Education  
For women. Ernakulam



Stamp Vendor  
Angamaly







## PURPOSE

### Whereas

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** is desirous to associate with **SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY, ERNAKULAM KERALA** on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOW**

156-159

### 1. OBJECTIVE:

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

### 2. METHOD FOR ACHIEVING THE OBJECTIVE:

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

Page 2 of 8

*Alice Laph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*[Signature]*  
Principal  
Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala

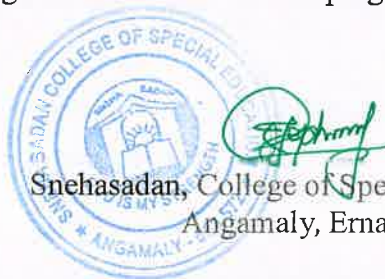


#### AREAS OF CO-OPERATION:

- a) Whereas, **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** and **SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY, ERNAKULAM KERALA** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
- b) :
- i. *Research Collaborations:* Faculty / Researchers / Students of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY, ERNAKULAM, KERALA** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
  - ii. *Faculty Exchange with Partner Colleges:* Faculty members of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND SNEHASADAN, COLLEGE OF SPECIAL EDUCATION, ANGAMALY, ERNAKULAM, KERALA** can travel between parties to participate in activities that can enhance their experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, acquiring skills for institutional governance and developing

*Alia Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Stephen*  
Principal  
Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala



collaborative research etc.

- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing between the parties prior to commencement of this activity

### 3. FUNDING:

- a) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual.
- b) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.

### 4. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*Snehasadan*  
Principal

Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala



establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

#### 5. RIGHTS AND DUTIES:

- a) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/ participants involved in the exchange.
- b) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

#### 6. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

#### 7. TERM:

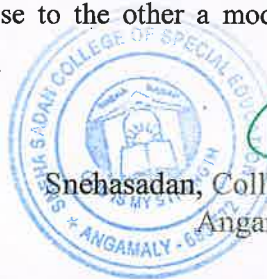
- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

#### 8. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each Institution. Either party may propose to the other a modification of the

*Alicia Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*Snehasadan*

Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala

Principal



Agreement at any time in writing.

## 9. ACTION PLANS:

a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
- x. Project and/or program to be carried out;
- xi. Financial budget;

## 10. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

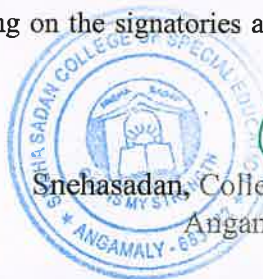
## 11. AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of

Page 6 of 8

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala





Principal  
Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala



their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them. And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

(Sign) Alia Joseph  
Principal  
St. Joseph College of Teacher Education for Women, Ernakulam, Kerala, India



(Seal)

(Sign) [Signature]  
Principal  
Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala



(Seal)

**Witnesses**

Name, Designation and Signature (First party)

1. Dr. Josephine Joseph, Asst. Prof. [Signature]
2. Dr. Soya Mathew, Asst. Prof. [Signature]

Name, Designation and Signature (Second party)

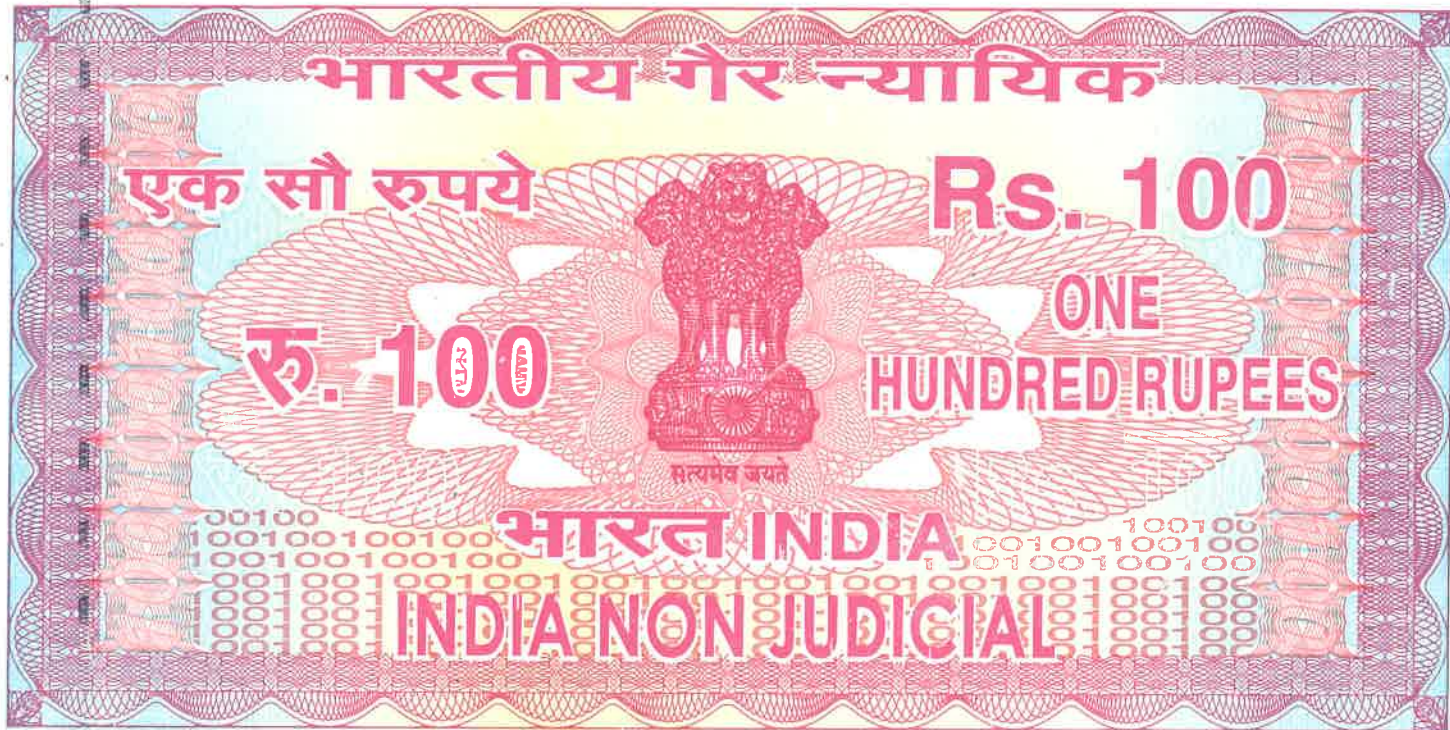
1. Sh. CHRISTY JACOB, Co-ordinator Diploma [Signature]
2. Bobby Francis [Signature]  
H.O.D.

Alia Joseph  
Principal  
St Joseph College of Teacher Education for Women, Ernakulam, Kerala



[Signature]  
Principal  
Snehasadan, College of Special Education  
Angamaly, Ernakulam, Kerala





കേരളം കേരल KERALA

DM 446065



**MEMORANDUM OF UNDERSTANDING (MOU)**  
**Between**  
**ST. JOSEPH COLLEGE OF TEACHER EDUCATION**  
**FOR WOMEN, ERNAKULAM, KERALA**  
**And**  
**BOSCO COLLEGE OF TEACHER EDUCATION**  
**DIMAPUR, NAGALAND**

This Agreement is made on 23<sup>rd</sup> October 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. ALICE JOSEPH Principal (herein after referred to as 'SJCTEW') as **the first party** and 'BOSCO COLLEGE OF TEACHER EDUCATION DIMAPUR, NAGALAND' represented by Dr. Fr. JOSEPH Principal (herein after referred to as 'BCTE') as **the second party.**

*Alice Joseph*  
Principal in Charge  
St. Joseph College of Teacher Education for Women,  
Ernakulam  
No. 2016



Date 3.8.2022

Value of Rs. 100/-  
Sold To: JAYAKUMAR G  
Stamp Vendor  
High Court Of Kerala  
Ernakulam

*St. Joseph College of Teacher Education for Women, Ernakulam*  
*Job women Ernakulam*



*[Signature]*  
PRINCIPAL  
Bosco College of Teacher Education  
Dimapur-797112 : Nagaland



## PURPOSE

### Whereas

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC) ., affiliated to Mahatma Gandhi university , Kottayam , Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed. & M.Ed. Programme as per the NCTE guideline is desirous to associate with BOSCO COLLEGE OF TEACHER EDUCATION DIMAPUR, NAGALAND an educational institution of the Catholic Church, belonging to and managed by the Salesians of Don Bosco, Dimapur Province, affiliated to the Nagaland University and approved by the National Council for Teacher Education (NCTE) on various areas as discussed in the Purview of this MOU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MOU.

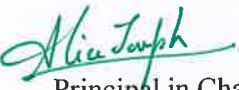
## NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

### 1. OBJECTIVE:


The parties agree that the objective of the present MOU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

### 2. METHOD FOR ACHIEVING THE OBJECTIVE:

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

  
Principal in Charge  
St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala

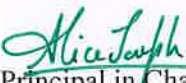



  
Principal  
Bosco College of Teacher Education,  
Dimapur , Nagaland  
PRINCIPAL  
Bosco College of Teacher Education  
Dimapur-797112 : Nagaland



**AREAS OF CO-OPERATION:**

- a) Whereas, **SJCTEW** and **BCTE** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
- b)
- i. *Research Collaborations:* Faculty / Researchers / Students of **SJCTEW** and **BCTE** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
  - ii. *Faculty Exchange with Partner Colleges:* Faculty members of **SJCTEW** and **BCTE** can travel between parties to participate in activities that can enhance their experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, acquiring skills for institutional governance and developing collaborative research etc.
  - iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing

  
Principal in Charge  
St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala



  
Principal  
Bosco College of Teacher Education,  
Dimapur , Nagaland



Bosco College of Teacher Education  
Dimapur- 797112 : Nagaland

between the parties prior to commencement of this activity

### 3. FUNDING:

- a) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual.
- b) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.

### 4. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

### 5. RIGHTS AND DUTIES:

- a) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/ participants involved in the exchange.
- b) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

### 6. AUTONOMY:


This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

### 7. TERM:


- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might

Page 4 of 8

*Mica Joseph*  
Principal in Charge  
St Joseph College of Teacher Education  
for Women, Ernakulam, Kerala



*[Signature]*  
Principal  
Bosco College of Teacher Education,  
Dimapur, Nagaland



**PRINCIPAL**  
Bosco College of Teacher Education  
Dimapur-797112 : Nagaland

\ cause each other as a result of a **forceful suspension** of a collaboration program.

Causes for forceful suspension must be explicitly set forth in the action plans.

### 8. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

### 9. ACTION PLANS:

a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
- x. Project and/or program to be carried out;
- xi. Financial budget;

### 10. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

  
Principal in Charge  
St Joseph College of Teacher Education  
for Women, Ernakulam, Kerala



  
Principal  
Bosco College of Teacher Education  
Dimapur, Nagaland



**PRINCIPAL**  
Bosco College of Teacher Education  
Dimapur- 797112 ; Nagaland

**11. AMENDMENTS:**

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MOU to any third party, except through prior and express authorization in writing by both of them. And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

*Alice Joseph*  
Signature

Principal  
St Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

*[Signature]*  
Signature

Principal  
Bosco College of Teacher Education  
Dimapur, Nagaland



Seal



Seal

**Witnesses**

Name, Designation and Signature (First party)

1. Dr Josephine Joseph. Asst. Professor. *Josephine Joseph*
2. Dr. Smitha Jose Asst. Professor *Smitha*

Name, Designation and Signature (Second party)

1. Dr. M. POORANI Asst. Professor *M. Poorani*
2. Prarthana Baruah Asst. Prof. *Prarthana*

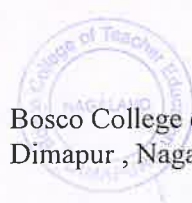
*Alice Joseph*  
Principal in Charge

St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala



*[Signature]*  
Principal

Bosco College of Teacher Education,  
Dimapur , Nagaland



Principal  
Bosco College of Teacher Education  
Dimapur- 797112 : Nagaland



കേരളം കേരल KERALA

DM 446057



**MEMORANDUM OF UNDERSTANDING (MoU)**

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION  
FOR WOMEN, ERNAKULAM, KERALA,**

**INDIA- 682035**

And

**HOLY CROSS COLLEGE,  
AGARTALA, WEST TRIPURA,**

**INDIA- 799210**

*Alice Joseph*



*[Handwritten Signature]*



No 30160

Date 3.8.2022

Value of Rs. 100/-

Sold To... *St. Joseph College of Teachers Education*  
 JAYAKUMAR G.  
 Stamp Vendor  
 High Court Of Kerala  
 Ernakulam

*[Handwritten Signature]*  
*[Handwritten Signature]*



This Agreement is made on 23<sup>rd</sup> October 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. (Sr.) ALICE JOSEPH Principal (herein after referred to as 'SJCTEW') as **the first party** and HOLY CROSS COLLEGE, AGARTALA, WEST TRIPURA, represented by DR.FR.BENNY K JOHN, principal (herein after referred to as 'HCC') as **the second party**.

## PURPOSE

### Whereas

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE guideline is **desirous to associate with** HOLY CROSS COLLEGE, AGARTALA, WEST TRIPURA, a private English medium Catholic institution of higher learning founded, animated and enlivened by the Congregation of Holy Cross, a community of scholarship and faith, anchored by a belief in the Inherent dignity of each person., affiliated to Tripura Central University, **on various areas as discussed in the Purview of this MoU**, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

  
Principal

St Joseph College of Teacher Education  
for Women . Ernakulam, Kerala



  
Principal

Holy Cross College,  
Agartala, West Tripura

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

**1. OBJECTIVE:**

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVE:**

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

**AREAS OF CO-OPERATION:**

- a) Whereas, **SJCTEW** and **HCC** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
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- i. *Research Collaborations:* Faculty / Researchers / Students of **SJCTEW** and **HCC** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
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Principal  
St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala

*Mica Lugh*



*B. J. J.*  
Principal

Holy Cross College,  
Agartala, West Tripura

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

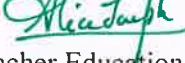
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  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing between the parties prior to commencement of this activity

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### 4. NO EMPLOYMENT RELATIONSHIP:

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Principal   
St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala



  
Principal  
Holy Cross College,  
Agartala, West Tripura  
**PRINCIPAL**  
**HOLY CROSS COLLEGE**  
**AGARTALA**



## 5. RIGHTS AND DUTIES:

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## 7. TERM:

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## 8. CONFLICT RESOLUTION:

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Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

  
Principal

St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala



  
Principal  
Holy Cross College,  
Agartala, West Tripura

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
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Principal

St Joseph College of Teacher Education  
for Women , Ernakulam, Kerala



  
Principal

Holy Cross College,  
Agartala, West Tripura

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

**11. AMENDMENTS:**

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

*Micelauph*  
(Sign)  
Principal

St. Joseph College of Teacher Education for Women, Ernakulam, Kerala India (Seal)



*Bm...*  
(Sign)  
Principal

Holy Cross College Agartala, West Tripura India (Seal)



**Witnesses**

Name, Designation and Signature (First party)

- 1. *Josephine Joseph* (Assistant Professor)  
DR JOSEPHINE JOSEPH
- 2. *Dinimal Jacob*  
Dinimal

Name, Designation and Signature (Second party)

- 1.
- 2.

*Micelauph*  
Principal

St Joseph College of Teacher Education for Women , Ernakulam, Kerala



*Bm...*  
Principal

Holy Cross College, Agartala, West Tripura

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA



കേരളം കേരल KERALA

DM 446055



**MEMORANDUM OF UNDERSTANDING (MoU)**

**Between**

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION  
FOR WOMEN, ERNAKULAM, KERALA**

**And**

**ST ANN'S COLLEGE OF EDUCATION  
(AUTONOMOUS), SECUNDERABAD, TELENGANA**

*Dr. Manjula*  
Principal

St. Ann's College of Education  
Autonomous

Sarjini Devi Road

Secunderabad - 500 003. T S

(A unit of The Sisters of St. Ann of Providence  
Central Province, Reg. No. 67 of 1958)

*Alice Joseph*

No. *30158* Date *3.8.2022*

Value of Rs. *100/-*

Sold To *St. Joseph college of teacher education*  
JAYAKUMAR G.  
Stamp Vendor  
High Court of Kerala  
Ernakulam

*Job memos.  
Ernakulam*



This Agreement is made on 23<sup>rd</sup> October 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. (Sr.) ALICE JOSEPH Principal (herein after referred to as 'SJCTEW') as **the first party** and 'ST ANN'S COLLEGE OF EDUCATION (AUTONOMOUS) SECUNDERABAD, TELENGANA' represented by Dr. Sr. Marry Kutty P.J, Principal (herein after referred to as 'SACOE') as **the second party**

## PURPOSE

### Whereas

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC) ., affiliated to Mahatma Gandhi university , Kottayam , Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE guideline is desirous to associate with ST ANN'S COLLEGE OF EDUCATION (AUTONOMOUS) SECUNDERABAD, TELENGANA founded in 1966 is a Catholic Minority Institution managed by the Society of the Sisters of St. Ann, affiliated to Osmania University, included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE guidelines on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

  
Principal

St Joseph College of Teacher Education for Women , Ernakulam, Kerala



  
Principal

St Ann's College of Education (Autonomous),  
Secunderabad, Telengana

Secunderabad - 500 003. TS  
(A Unit of The Sisters of St. Ann of Providence,  
Central Province, Reg. No. 67 of 1998)

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

**1. OBJECTIVE:**

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVE:**

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

**AREAS OF CO-OPERATION:**

- a) Whereas, **SJCTEW** and **SACOE** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
- b)
- i. *Research Collaborations:* Faculty / Researchers / Students of **SJCTEW** and **SACOE** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
  - ii. *Faculty Exchange with Partner Colleges:* Faculty members of **SJCTEW** and **SACOE** can travel between parties to participate in activities that can enhance their experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, acquiring skills for institutional governance and developing collaborative research etc.

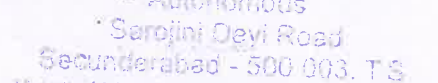
  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



  
Principal

St Ann's College of Education (Autonomous),  
Secunderabad, Telengana

  
Sarojini Deyi Road  
Secunderabad - 500 003, T.S.  
(A Unit of The Sisters of St. Ann of Providence  
Central Province, Reg. No. 27 of 1952)

- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing between the parties prior to commencement of this activity

### 3. FUNDING:

- a) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual.
- b) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.

### 4. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Principal

St Ann's College of Education (Autonomous),  
Secunderabad, Telangana

St Ann's College of Education  
Autonomous  
Sarojini Devi Road  
Secunderabad - 500 003. T S  
(A Unit of The Sisters of St. Ann of Providence  
Central Province, Reg. No. 67 of 1958)

## 5. RIGHTS AND DUTIES:

- a) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/ participants involved in the exchange.
- b) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

## 6. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

## 7. TERM:

- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

## 8. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

## 9. ACTION PLANS:

Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Principal

St Ann's College of Education (Autonomous),  
Secunderabad, Telangana

St Ann's College of Education  
Autonomous  
Sarojini Devi Road  
Secunderabad - 500 003. T S  
(A Unit of The Sisters of St. Ann of Providence  
Central Province, Reg. No. 67 of 1958)



- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
- x. Project and/or program to be carried out;
- xi. Financial budget;

#### 10. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

  
Principal

St Joseph College of Teacher Education for  
Women . Ernakulam, Kerala



  
Principal

St Ann's College of Education (Autonomous),  
Secunderabad, Telengana

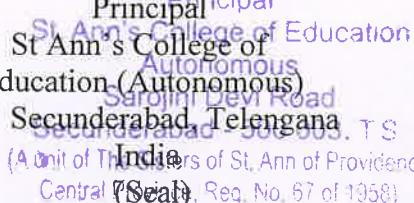
Sarojini Devi Road  
Secunderabad - 500 003, T.S.  
(A Unit of The Sisters of St. Ann of Providence  
Central Province, Reg. No. 87 of 1938)

11. AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

*Miculaph*  
(Sign)  
Principal  
St. Joseph College of Teacher Education for Women,  
Ernakulam, Kerala  
India  
(Seal)  


*St. Mary's*  
(Sign)  
Principal  
St Ann's College of Education (Autonomous)  
Secunderabad, Telengana  
India  
(Seal)  


Witnesses

Name, Designation and Signature (First party)

- 1. *Josphine Iypl* Asst. Professor  
DR JOSEPHINE JOSEPH
- 2. *DINIMOL JACOB* *Dinamol*

Name, Designation and Signature (Second party)

- 1. *Regeenamma Joseph* Principal *Regeenamma*  
Alphonsa college Pala
- 2. *Srutha Catherine Thomas* Assistant Professor  
Alphonsa College Pala *Srutha*

*Miculaph*  
Principal  
St Joseph College of Teacher Education for Women , Ernakulam, Kerala



*St. Mary's*  
Principal  
St Ann's College of Education (Autonomous),  
Secunderabad, Telengana  
Autonomous  
Sarojini Devi Road  
Secunderabad - 500 003. T S  
(A Unit of The Sisters of St. Ann of Providence  
Central Province, Reg. No. 67 of 1958)



കേരളം കേരल KERALA

DM 446058

**Memorandum of Understanding**

**On Exchange of Faculty, Students and Staff for Academia, Education,  
Skill Development Programmes and Administrative Purposes**

**Between**

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN**

**Affiliated to M G University Kottayam**

**Ernakulam, Kerala**

**And**

**ST. PETER'S COLLEGE KOLENCHERY**

**Affiliated to M G University Kottayam**

**Kolenchery, Ernakulam, Kerala**

This Memorandum of Understanding (MoU) is signed on 13<sup>th</sup> day of October 2022.

*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



*Shaju Varghese*  
Dr. SHAJU VARGHESE  
PRINCIPAL (I/c)  
ST. PETER'S COLLEGE, KOLENCHERY  
PEN-467230

No. 20161 Date 3.8.2022

Value of Rs. 100/-

Sold To  
JAYAKUMAR G.  
Stamp Vendor  
High Court Of Kerala  
Ernakulam

*St. Joseph College of Teacher Education for Women*  
*Ernakulam*



ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN is a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC) (hereinafter referred as "SJCTEW" which expression, unless repugnant to the context, shall be deemed to include its successors and permitted assigns) represented by Dr. Alice Joseph, Principal (In Charge), St. Joseph College of Teacher Education For Women.

**AND**

ST. PETER'S COLLEGE, KOLENCHERY, having its registered address at Kolenchery, Ernakulam Kerala 682311 (hereinafter referred to as "St. Peter's College" which expression, unless repugnant to the context, shall be deemed to include its successors and permitted assigns) represented by Dr. Shaju Varghese, Principal, St. Peter's College, Kolenchery.

The aforesaid institutions are hereinafter referred to individually as **Institute** and collectively as **Institutes**

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES**

**AS FOLLOWS:**

Both the institutes have many areas of common interest in academic, education and training programmes. Considerable advantage may be gained from their pursuit on a collaborative basis in the fields of academics, education and training programmes.

This MoU is signed in view of exploring the possibilities between the Institutes in terms of academia, education, and training programmes including exchange of faculties, students, for mutual benefit of both the Institutes.

**ARTICLE 1: SCOPE OF THE MOU**

  
Principal in Charge  
St Joseph College of Teacher Education for Women  
Ernakulam  
Kerala



  
Principal  
St Peter's College  
Kolenchery, Ernakulam  
Kerala



1. The exchange of faculty and students to the mutual benefit of both institutes
2. Conducting Lectures in field of mutual interest
3. Participating in seminars, conferences, workshops and other types of academic discussions on matters of mutual interest
4. To jointly organize short –term training programmes on topics and invite each other’s faculty to participate therein.
5. To exchange on a reciprocal basis, students for limited periods of time for education, and training.
6. To permit students, staff and faculty members to use library facility at both the institutes.


Both the institutes agrees that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two institutions.

#### **ARTICLE 2: COORDINATION**

Each institution shall appoint one member of its teaching faculty to coordinate the programme on its behalf. Further they will periodically review and identify ways to strengthen cooperation between the two institutions.

#### **ARTICLE 3: CONFIDENTIAL INFORMATION**

For the purposes of this MoU, “Confidential Information” shall be all information of a confidential nature (whether written or oral) which is obtained or received as a result of the discussions leading up to, the entering into or the performance of this MoU, including Financial Information, Training & Learning Material, University / College Lists, and Computer Software and Databases, the Contents of all Reports and Documentation prepared by either Institute or on its behalf and any other information of a confidential nature designated by a Institute as

  
Principal in Charge  
St Joseph College of Teacher Education for Women  
Ernakulam  
Kerala



  
Principal  
St Peter’s College  
Kolenchery, Ernakulam  
Kerala



confidential; Each of the Institutes shall at all times while this MoU remains in force and after it has terminated.

#### **ARTICLE 4: INTELLECTUAL PROPERTY RIGHTS**

Ownership of any intellectual property (including but not limited to confidential information, know-how, patents, copyrights, design rights, rights relating to computer software, and any other industrial or intellectual property rights) developed jointly during the course of this MOU shall be vested in both Institutes to this Memorandum. Both Institutes shall have the joint right to determine the commercial exploitation and disposition of such intellectual property, and both Institutes shall make joint applications for the registration of the same.

Before any registration or commercialisation of any intellectual property takes place, the Institutes agree to reach a separate agreement covering issues such as exploitation rights and revenue sharing. Any publication regarding such intellectual property shall only be possible with the prior written consent of both Institutes, such consent not to be unreasonably withheld.

#### **ARTICLE 5: VALIDITY**

The Memorandum shall remain in force for a period of TWO years commencing from effective date. Institutions may extend the term by written agreement signed by both after review.

#### **ARTICLE 6: TERMINATION**

Either institution may terminate the MoU by giving written notice of six months in advance to the other institution. Once terminated, neither SJCTEW nor St. Peter's College will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, both the Institutes will



Principal in Charge  
St Joseph College of Teacher Education for Women  
Ernakulam  
Kerala





Principal  
St Peter's College  
Kolenchery, Ernakulam  
Kerala



ensure that the provisions of this Memorandum shall continue to apply to all activities in progress until their completion.

**ARTICLE 7: AMENDMENTS/MODIFICATIONS**

This MoU may be amended or modified by a written agreement signed by the representatives of both Institutes.

**ARTICLE 8: ADHERENCE TO LAWS**

Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the law of the state and rules and regulations of the institutions.

**ARTICLE 9: LEGAL EFFECT**

Nothing in this Memorandum shall be construed as creating any legal relationship between the Institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.

**ARTICLE 10: DISPUTE RESOLUTION:**

In the event of any dispute or difference arising between the Institutes hereto either touching on concerning the construction, meaning of effect of this deed or the respective rights and liabilities of the Institutes hereto, or their enforcement thereunder, it shall be first settled amicably through discussion between the Institutes and if not resolved then otherwise referred to the arbitration of a sole Arbitrator as appointed in accordance with the provision of the Arbitration and Conciliation Act 1996. The venue of such arbitration will be at Kolenchery.

The court at Kolenchery, Ernakulam, Kerala shall have exclusive jurisdiction to decide any and all disputes arising under this agreement, subject to the arbitration provision set forth above.

*Alice Joseph*

Principal in Charge  
St Joseph College of Teacher Education for Women  
Ernakulam  
Kerala



*[Signature]*  
Principal  
St Peter's College  
Kolenchery, Ernakulam  
Kerala



St. Joseph College of teacher Education for Women and St. Peter's College welcomes the establishment of this Memorandum and jointly agree to the provisions as set out above.


Authorized signatory on behalf of Authorized signatory on behalf of

**St. Joseph College of Teacher  
College Education for Women**

**St. Peter's**

  
Name: **Dr. Alice Joseph**



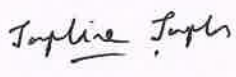

  
Name: **Dr. Shaju Varghese**


Seal & Date: 13.10.22

Seal & Date:




**Witnesses: -**

1. Dr Josephine Joseph :   
Asst- Professor  
St Joseph college of Tr Ed<sup>n</sup> for Women .
2. Dr. Abraham Mathew  
Assistant Professor  
Dept. of Botany   
St. Peter's college Kolenchery

  
Principal in Charge  
St Joseph College of Teacher Education for Women  
Ernakulam  
Kerala



  
Principal  
St Peter's College  
Kolenchery, Ernakulam  
Kerala





കേരളം കേരल KERALA

DM 446051



ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA



BHARATA MATA SCHOOL OF SOCIAL WORK & BHARATA MATA EXTENSION FOR ORGANIC RESEARCH AND ENVIRONMENT (BeFORE), THRIKKAKARA, KERALA

MEMORANDUM OF UNDERSTANDING (MoU)

Between

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA

And

BHARATA MATA SCHOOL OF SOCIAL WORK & BHARATA MATA EXTENSION FOR ORGANIC RESEARCH AND ENVIRONMENT (BeFORE), THRIKKAKARA, KERALA

This Agreement is made on 13<sup>th</sup> September 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. (Sr.) ALICE JOSEPH Principal (herein after referred to as 'ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM') as the first party and BHARATA MATA SCHOOL OF SOCIAL WORK BHARATA MATA EXTENSION FOR ORGANIC RESEARCH AND ENVIRONMENT (BeFORE), THRIKKAKARA, KERALA represented by Mr Abraham Oliapurath, Managing Director (hereinafter referred to as BHARATA MATA SCHOOL OF SOCIAL WORK AND BeFORE) as the second party.

No. 30167

Date 30/9/22

Value of Rs. 100/-

Sold To St. Joseph College of Teacher Education for Women, Ernakulam, Kerala

Stamp Vendor JAYAKUMAR G.

*Alice Joseph*  
Principal  
St Joseph College of Teacher Education for Women, Ernakulam, Kerala

*Abraham Oliapurath*  
Managing Director  
Bharatha Mata School of Social Work and BeFORE, Thrikkakara



Abraham Oliapurath  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P O, Cochin - 682021



## PURPOSE

### Whereas

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** is desirous to associate with **BHARATA MATA SCHOOL OF SOCIAL WORK AND BeFORE, THRIKAKARA** on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

### 1. OBJECTIVE:

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



Page 2 of 8

  
Managing Director

Bharata Mata School of Social Work and BeFORE, Thrikkakara

**Fr. Dr. Abraham Oirapurath**  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P O, Cochin - 682021



## 2. METHOD FOR ACHIEVING THE OBJECTIVE:

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

### AREAS OF CO-OPERATION:

- a) Whereas, **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** and **BHARATA MATA SCHOOL OF SOCIAL WORK AND BeFORE, THRIKAKARA** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
- b) :
- i. *Research Collaborations:* Faculty / Researchers / Students of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND BHARATA MATA SCHOOL OF SOCIAL WORK AND BeFORE, THRIKAKARA** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.

  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



Page 3 of 8

  
Managing Director

Bharatha Mata School of Social Work and  
BeFORE, Thrikkakara

**Fr. Dr. Abraham Oliapurath**  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P O, Cochin - 682021



- ii. *Faculty Exchange with Partner Colleges:* Faculty members of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND BHARATA MATA SCHOOL OF SOCIAL WORK AND BeFORE, THRIKAKARA, KERALA** can travel between parties to participate in activities that can enhance their experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, acquiring skills for institutional governance and developing collaborative research etc.
- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their intercultural experience and knowledge.
- iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.
- v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing between the parties prior to commencement of this activity

*Alice Joseph*

Principal

St Joseph College of Teacher Education for Women , Ernakulam, Kerala



Page 4 of 8

*Fr. Dr. Abraham Oliapurath*

Managing Director

Bharatha Mata School of Social Work and BeFORE, Thrikkakara

Fr. Dr. Abraham Oliapurath  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P O, Cochin - 682021



### 3. FUNDING:

- a) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual.
- b) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.

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The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

### 5. RIGHTS AND DUTIES:

- a) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/ participants involved in the exchange.
- b) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



Page 5 of 8



Managing Director  
Bharatha Mata School of Social Work and  
BeFORE, Thrikkakara

Fr. Dr. Abraham Oliapurath  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P U, Cochin - 082021



## 6. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

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- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
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Principal  
St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



Page 6 of 8



Managing Director  
Bharata Mata School of Social Work and  
BeFORE, Thrikkakara

Fr. Dr. Abraham Oliapurath  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P U, Cochin - 682021



## 9. ACTION PLANS:

a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
- x. Project and/or program to be carried out;
- xi. Financial budget;

## 10. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



Page 7 of 8



Managing Director  
Bharata Mata School of Social Work and  
BeFORE, Thrikkakara

Fr. Dr. Abraham Onapurath  
Managing Director  
Bharata Mata Institute of Management  
Thirikkakara P O, Cochin - 682021



**11. AMENDMENTS:**

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them. And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

(Sign) *Mia Tufk*

Principal  
St. Joseph College of Teacher Education for  
Women, Ernakulam, Kerala, India

(Seal)

(Sign) *[Signature]*

Managing Director  
Bharata Mata School of Social Work and BeFORE, Thrikkakara

(Seal)

**Witnesses**

Name, Designation and Signature (First party)

1. *Dr. S. Soja Mathew, Asst. Prof.* *[Signature]*
2. *Dr Josephine Joseph, Asst. Prof* *Josephine Joseph*

Name, Designation and Signature (Second party)

1. *Fr. Ammichan Kathanam, Asst. Director* *[Signature]* *[Signature]*
2. *Dr. Sheena Rajan Philip Asst. prof* *[Signature]*

*Mia Tufk*  
Principal  
St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



*[Signature]*  
Managing Director  
Bharata Mata School of Social Work and  
BeFORE, Thrikkakara

**Fr. Dr. Abraham Oliapurath**  
Managing Director  
Bharata Mata Institute of Management  
Thrikkakara P U, Cochin - 682021





കേരളം കേരल KERALA

DM 446049

## MEMORANDUM OF UNDERSTANDING

*Between*

**Rajagiri Media Trust**

*And*

**St Joseph College of Teacher Education for Women, Ernakulam,  
Kerala**

This Memorandum of understanding hereinafter referred to as "MoU" is signed on 23/08/2022 by the following parties:

**Rajagiri Media Trust**, is a Public Charitable Trust (Reg. No: 92/IV/2013) and having its current office at Rajagiri Valley P.O., Kakkanad, Kochi-682039, Kerala  
and

**St Joseph College of Teacher Education for Women, Ernakulam, Kerala**, Affiliated to Mahatma Gandhi University, Kottayam; UGC approved and NCTE recognised, Kovilvattom Road, Kochi, Kerala-682035

No. 30152 ..... Date 3.8.2022  
Value of Rs. 100/-  
Sold To St. Joseph College of Teacher Education  
JAYAKUMAR  
Stamp Vendor  
High Court Of Kerala  
Ernakulam  
St. Joseph  
College of Teacher Education  
for Women  
Ernakulam





## **PREAMBLE**

This MoU is drawn up to provide the basis on which the Parties shall develop a collaborative relationship, specifically, to continue research, development, and training programs to infuse an entrepreneurial transformation to the conduct of education in India and across borders on the foundational insights developed by Rajagiri Media referred to as the Pallikuttam Pedagogy. In the context of paradigmatic changes expected in teacher education as a result of NEP 2020 this MoU assumes importance for both the Parties.

- This MoU is aimed at fostering quality of teacher education in India and beyond by encouraging research and development on new products and services that promote an entrepreneurial mode of education intended to make India an entrepreneurial nation contributing in a meaningful way to global community
- The Parties agree to work in close collaboration in pursuit of an entrepreneurial transformation of the conduct of education in India and beyond.

This MoU shall serve as a framework based on which any future collaboration between the mentioned Parties shall be built up.

## **AIMS AND OBJECTIVES**

In accordance with the provisions and rules governing the Parties, they agree on the following:

1. To continuously update the stakeholders of education, including parents, teachers, students, leaders (academic and research), policy makers and service providers in education on the emerging trends and important developments in the education sector based on research-based inputs.



2. To develop systematic and age-appropriate curriculum based on the Pallikkutam Pedagogy of Entrepreneurial Education (Registration No: L-107022/2021) for Foundational, Preparatory, Middle, and Secondary stages pursuant to the new school structure envisioned in the NEP2020.
3. To collaborate in developing curricula for online courses and certificate programs for teachers and train them as ambassadors of Entrepreneurial Education.
4. To team up in research and development related to various aspects of entrepreneurial education, including contents, delivery, and assessment with the support of the research network developed by Rajagiri Media.
5. To incorporate distinct aspects of entrepreneurial education as part of the in-house curriculum for would-be teachers at undergraduate, postgraduate and doctoral levels.
6. To network with other institutions of teacher education in India and abroad to further develop and propagate entrepreneurial education.
7. To take necessary steps to pilot an implementation of entrepreneurial education in state of Kerala as part of a prospective national project.

#### **TERMS OF REFERENCES**

1. Rajagiri Media and St Joseph College of Teacher Education for Women, Ernakulam, Kerala shall jointly constitute a Consultative Committee comprising of the following:
  - a. Director, Rajagiri Media Trust
  - b. Principal, St Joseph College of Teacher Education for Women, Ernakulam
  - c. Project Manager, Pallikkutam i-School, Rajagiri Media Trust
  - d. Project Coordinator, St Joseph College of Teacher Education for Women, Ernakulam



2. Details of any specific activities will be decided from time to time by Rajagiri Media Trust and St Joseph College of Teacher Education for Women, Ernakulam in mutual consultation among the members of the Consultative Committee.
3. Once agreed upon and approved by the respective institutions, both parties will respect actions taken therewith.

#### **GENERAL AGREEMENTS**

1. **Scope of MoU:** The MoU is so designed that it helps both Parties to further the interests of respective institutions by developing solutions beneficial for both Parties. The Parties are further helped to synergize individual core competencies to contribute towards a radical improvement in the conduct of education in India and beyond.
2. **Intellectual Property:** Both Parties guarantee the protection of intellectual property associated with the inventions as part of joint research initiatives, which shall be reserved to the actual participants of the individual project that generates the intellectual property.
3. **Training Programs:** Any online programs organised by Rajagiri Media for training the faculty of the partnering institution will be free of cost. However, training programs organised for the benefit of any third-party institution, either jointly or individually, may be charged. In both cases, Rajagiri Media shall be eligible for a minimum of 20% of the proceeds as royalty for its pedagogy and other framework support.
4. **Use of Materials:** Any materials developed as part of the project shall be the property of Rajagiri Media Trust, which shall be eventually made available to students all over the world via a dedicated education portal developed for the purpose.

#### **DURATION, TERMINATION, AND REVIEW OF THE MoU**

Agreements under this MoU will be operative for a period of five years beginning from the date of signing this MoU between Rajagiri Media Trust and St Joseph College of Teacher Education for Women, Ernakulam, Kerala. Further continuance of this MoU would be subjected to joint



review of both parties to be undertaken before the expiry of the MoU. However, Rajagiri Media and St Joseph College of Teacher Education for Women, Ernakulam, Kerala shall have the right to terminate the agreement any time, without any notice if the respective parties decide to do so. The provisions of the MoU will however remain in force beyond the date of such termination, to the extent necessary to permit an orderly winding up of activities between the parties and those involved therein.

**AMENDMENT OF THE MOU**

The obligations of Rajagiri Media and St Joseph College of Teacher Education for Women, Ernakulam, Kerala will remain as outlined in the MoU. However, if during the operation of the MoU if any circumstance arises which calls for any alteration/modification thereto, such alteration/modification will be mutually discussed and agreed upon by the two parties.

**CLARIFICATION, IF ANY**

Wherever clarification is called for in respect to the clauses contained in the MoU, such matters will be referred to the Director, Rajagiri Media and the Principal, St Joseph College of Teacher Education for Women, Ernakulam, for settlement.

Both parties hereby agree to execute the aims and objectives of the MoU, within the framework of the Terms the Reference of this agreement.

Director

Rajagiri Media



Principal

St Joseph College of Teacher Education for Women, Ernakulam





കേരളം केरल KERALA

DM 446071

**Memorandum of Understanding**

On collection, transportation and disposal of E Waste  
Between

M/s ASPIRE GREENS,  
X/613 A, KADAVANTHRA, ALLAPRA P.O-683553,

And

ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
KOVILVATTOM ROAD, ERNAKULAM, KOCHI-35. PIN -682035

This agreement entered into on this 4/08/2022 by and between M/S Aspire Greens, X/613 A, Kadavanthra, Allapra P.O-683553, (herein after called party No 1, which includes their successors in administration), an organization formed specially for the purpose of disposal of Electronic and Electrical Waste (herein after referred to as E-Waste)

And

St Joseph College Of Teacher Education For Women, Kovilvattom Road, Ernakulam, Kochi-35. Pin -682035, is a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (Herein after called the party No 2 which include its successors and permitted assigns), represented by Dr Alice Joseph, Principal in charge, St Joseph College of Teacher Education, For women

for ASPIRE GREENS



Signature of 1<sup>st</sup> Party

Proprietor

No. 30/74

Value of Rs. 100/-

Sold To, St. Joseph College of Teacher Education for Women  
JAYAKUMAR C.  
Stamp Vendor  
High Court of Kerala  
Ernakulam



Signature of 2<sup>nd</sup> Party  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



St. Joseph College of Teacher Education for Women  
Ernakulam



**കേരളം KERALA**

**DM 446070**

WHEREAS party No 1 herein has set up a facility at X/613 A, KADAVANTHRA, ALLAPRA P.O-683553 for collecting, storing and transportation of E waste generated from public and private sector from Kerala with the approval of Kerala state pollution control board and is presently engaged in collection of E Waste for scientific disposal. The E-Waste stored in its facility would be then transported to the central processing facility at Hyderabad for further recycling and processing till a similar facility is set up in Kerala.

WHEREAS party No 2 is desirous of getting affiliated to party No 1 and party No 1 having offered to Facilitate all legally possible help to discharge the responsibility liability of party No 2, towards the Pollution Control Board in the subject matter on the following terms and conditions; this agreement of affiliation witnesses as follows

**Terms and conditions**

- 1) Party No 2 understands the origin , purpose and function of party No 1
- 2) The affiliation of party No 2 with party No 1 shall be for a period of five years, commencing from this date. The affiliation shall be renewed for further period on mutual consent in writing with party No 1

**For ASPIRE GREENS**



Signature of I<sup>st</sup> Party:

*[Handwritten signature]*



*[Handwritten signature]*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

Signature of II<sup>nd</sup> Party:

No. 30173 Date 3-8-2022

Value of Rs. 100/-

Sold To...  
JAYAKUMAR S.  
Stamp Vendor  
High Court Of Kerala  
Ernakulam

*[Handwritten text:]* St. Joseph college of Teacher Education for Women



- 3) Party No 1 Shall not charge any amount as affiliation fee from party No 2 for entering in this agreement
- 4) Both parties agree on the mutually accepted rate specified in annexure 1
- 5) Party No1 agrees to party No 2 on items listed in “ON SALE BASIS” which is mutually agreed upon
- 6) Party No 1 hereby undertakes
- Provide training on segregation and handling of E Waste free of cost if necessary to party No 2
  - To collect and transport the E Waste from the premises of party No 2 as soon as party No 2 informs about the availability of such materials in their premises on the specified rate agreed upon
  - To provide the required documents on lifting of E Waste from the premises of Party No 2
  - Provide certificate of destruction of party No 2 after processing the materials collected
  - Shall process / re cycle / dispose off the materials the approves mode  
On ownership of the materials shall pass to ASPIRE GREENS only upon the treatment of the materials as said above
  - ASPIRE GREENS shall not sell ,distribute or otherwise furnished such materials in its original form to an person or entity and will necessarily render the services with respect to all materials sold under this contract
  - Shall bear the cost of logistics to deliver the materials to locations where disposal services are provided by party No 1
  - To take up the responsibility and liability in the subject matter of disposal of E Waste towards the pollution control board
  - Make payment to party No 2 by Cheque / Demand Draft in advance listed in “ON SALE BASIS” on the specified rate agreed upon

For ASPIRE GREENS

Proprietor

Signature of I<sup>st</sup> Party



*Alice Joseph*

Dr. Alice Joseph  
Principal in Charge

Signature of II<sup>nd</sup> Party,  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



- j) Shall exercise every reasonable safety precautions and best management practice, whether or not required by law, in the performance of its duties under this contract.
- k) Shall notify party No 2 immediately if any of its permit , license , approval or identification no required for the performance of the services have been revoked , modified , expired , suspended or not been renewed

7) Party No 2 undertakes

- a) Provide access to staff of party No 1 for visual inspections of E Waste and submit a Waste audit report
- b) Collect and store of E Waste at final collection point with easy accessibility for collection by Party No 1
- c) To permit entry and exit of vehicle of party No 1 in and out of the premises of party No 2 for collection of E Waste

The parties hereby undertakes to perform their respective parts in the agreement fully and faithfully and case of dispute arising between the parties, the matter will be settled as per the arbitration and conciliation act 1996 or any modification or re-incitements there to and relevant laws and regulations in force at that time in India. The legal proceedings in the subject matter will be subject to the jurisdiction of Ernakulam where the facility situates and agreement is entered into

For ASPIRE GREENS

Proprietor

2/18/22



Signature of I<sup>st</sup> Party:



*Mica Joseph*  
Dr. Mica Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

Signature of II<sup>nd</sup> Party:

The original of this agreement worth Rs 200/- (Rupees Two Hundred Only) stamp paper is decided to be kept with party No.2 and the Photostat copy with original signature with Party No.1

Agreeing upon the above terms and conditions the parties have set forth their respective hands before the under mentioned witness

Party No 1 **For ASPIRE GREENS**

*[Handwritten Signature]*  
Proprietor  
18/22

*[Handwritten Signature]*

Party No 2  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

Witness No 1

Mohammed Athaf  
Palackal (H) Mudreel P.O  
Perumbavoor  
*[Handwritten Signature]*



Witness No 2 *[Handwritten Signature]*  
Dr. Josephine Joseph  
St-Joseph college of T.E.  
Edn for women, Ekm.

## Annexure -1

1. Following are our incentive for the E Waste taken by "ONSALE BASIS"

SLNO	ITEM	RATE
1	CAMARA	20/NO
2	CPU	100/NO
3	CRT MONITOR	100/NO
4	HARD DISK	12/NO
5	KEY BOARD	10/NO
6	LCD MONITOR	50/NO
7	MOBILE	10/NO
8	MOUSE	8/NO
9	N. COUMPUTER	50/NO
10	NETWORK RACK	20/NO
11	PHOTO COPIER	400/NO
12	PRINTER	50/NO
13	SMPS	13/NO
14	UPS (PC)	180/NO
15	CABLE (1BOX)	35 /KG
16	SCANNERS, FAX,LAPTOPS,SERVERS,PUMPS,PCB'S,INVERTERS	18/KG
17	BIO MEDICAL EQUIPMENTS, REFRIGERATOR WITH COMPRESSOR	10/KG
18	LEAD ACID BATTERIES, COPPER CABLES	45/KG
19	ELECTRICAL SWITCHES , MISCELLANEOUS E WASTE	6 KG

Floppies, LCD, Toner cartridges, transformers and condensers containing cooling oils, tube light, CFL lamps, Batteries (Other than lead acid batteries) Etc...

Witness No 1

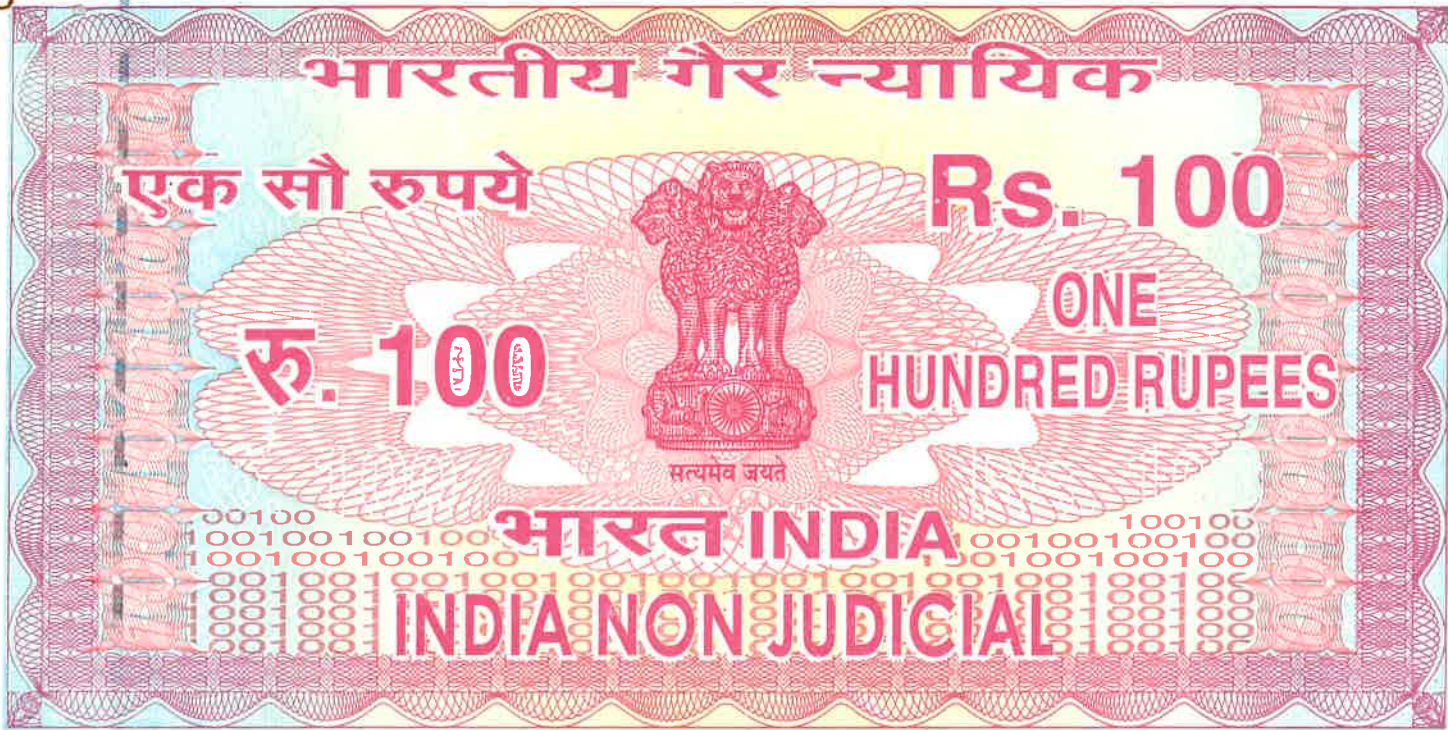
Muhammed Athaf  
Palackal(H) Mudreel  
P.O Perumbavoor





Witness No 2 *Josephine Joseph*

Dr Josephine Joseph  
St. Joseph College of Tr  
Ed<sup>n</sup> for women, Ernakulam



കേരളം കേരल KERALA



DL 735811

ST. JOSEPH COLLEGE OF TEACHER EDUCATION  
FOR WOMEN, ERNAKULAM, KERALA

CARMEL COLLEGE OF NURSING  
CHUNAGAMVELY, ALUVA

**MEMORANDUM OF UNDERSTANDING (MoU)**

**Between**

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA**

**And**

**CARMEL COLLEGE OF NURSING CHUNAGAMVELY, ALUVA**

This Agreement is made on 24<sup>th</sup> June 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by Dr. (Sr.) ALICE JOSEPH Principal (herein after referred to as 'ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM') as the first party and **CARMEL COLLEGE OF NURSING CHUNAGAMVELY, ALUVA** represented by **SR. PRABHA GRACE** as the second party.

*Prabha*

VALUE Rs 100

ALUVA - 12

ALUVA - 683 112

CHUNAGAMVELY

CARMEL COLLEGE OF NURSING

PRINCIPAL

Principal

St Joseph College of Teacher Education for Women,  
Ernakulam, Kerala



*Alice Joseph*  
PRINCIPAL IN CHARGE  
ST. JOSEPH COLLEGE OF TEACHER  
EDUCATION FOR WOMEN,  
ERNAKULAM.



K. B. JAYDEV  
E.R.O. VENDOR



## PURPOSE

### Whereas

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** is desirous to associate with **CARMEL COLLEGE OF NURSING CHUNAGAMVELY, ALUVA** on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

### 1. OBJECTIVE:

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

### 2. METHOD FOR ACHIEVING THE OBJECTIVE:

In order to achieve the aforementioned objective, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make, for the performance of said programs

### AREAS OF CO-OPERATION:

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



Page 2 of 8

*S. Pratheep*

Principal  
Carmel College Of Nursing  
Chunangamvely, Aluva





- a) Whereas, **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** and **CARMEL COLLEGE OF NURSING CHUNAGAMVELY, ALUVA** recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have
- b) :
- i. *Research Collaborations:* Faculty / Researchers / Students of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND CARMEL COLLEGE OF NURSING CHUNAGAMVELY, ALUVA** can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
  - ii. *Faculty Exchange with Partner Colleges:* Faculty members of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND CARMEL COLLEGE OF NURSING CHUNAGAMVELY, ALUVA** can travel between parties to participate in activities that can enhance their experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, acquiring skills for institutional governance and developing collaborative research etc.
  - iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties

*Alice Jacob*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*So Pratheep*  
Principal  
Carmel College Of Nursing  
Chunangamvely, Aluva





can look at integrating an intercultural dimension in to their teaching, research, and service functions of the institution which would enable the students understanding on a global perspective.

- v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, extension services, camps as mutually agreed in writing between the parties prior to commencement of this activity

### 3. FUNDING:

- a) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual.
- b) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.

### 4. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

### 5. RIGHTS AND DUTIES:

- a) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/ participants involved in the exchange.

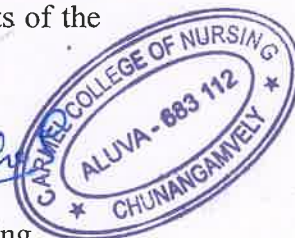
Page 4 of 8

*Alicia Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*S.P. Rabi*  
Principal  
Carmel College Of Nursing  
Chunangamvely, Aluva





b) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

#### 6. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

#### 7. TERM:

- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

#### 8. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

#### 9. ACTION PLANS:

- a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each Institution, and which shall define the following aspects:

*Alia Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*S. Pratheep*  
Principal  
Carmel College Of Nursing  
Chunangamvely, Aluva







- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
- ii. Objective of the action plan for inter-institutional collaboration;
- iii. General conditions of the plan;
- iv. Academic conditions of the plan;
- v. Administrative and organizational conditions of the plan;
- vi. Duration of the protocol;
- vii. Intellectual property;
- viii. Differences between the parties;
- ix. Development of the collaboration project;
- x. Project and/or program to be carried out;
- xi. Financial budget;

#### 10. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

#### 11. AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them. And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

*Micolph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*S. Prabha*  
Principal  
Carmel College Of Nursing  
Chunangamvely, Aluva





(Sign)

*Mice Joseph*

Principal

St. Joseph College of Teacher Education for  
Women, Ernakulam, Kerala, India

(Seal)



(Sign)

*S. Prabha*

Principal

Carmel College of Nursing, Chunangamvely, Aluva, Kerala

(Seal)



### Witnesses

Name, Designation and Signature (First party)

1. **Dr JOSEPHINE JOSEPH**, Asst. Professor, *Josephine Joseph*
2. **DINIMOL JACOB** *Dinimol*

Name, Designation and Signature (Second party)

1. **Sr. ANSALMA M. I.** *Ansamma*  
(superintendent - offsa)
2. **Sr. JOILEMARIA** Viceprincipal *Joilemaria*



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## MEMORANDUM OF UNDRSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA**

This Agreement is made on 23<sup>rd</sup> June 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. ALICE JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA** represented by **PUSHPAMMA ANTONY** (herein after referred to as ('ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA')) as the second party.

Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala

Headmistress

St. Josephs Public School,  
Narakkal, Kochi, Kerala  
St. Josephs Public School,  
Narakkal, Kochi, Kerala  
Pin 682 505

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA** with regard to the Induction & Internship Program hereafter (Program) facilitating the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA** acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### **Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the **Sr. Jeslin Abraham** (Headmistress, St. Joseph's Public School, Narakkal, Kochi, Kerala)

### **Conditions of the internship**


Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA** during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

### **Evaluation**

Item 6: The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

  
Headmistress  
St. Joseph's Public School,  
Narakkal, Kochi, Kerala  
Narakal. P. O, Pin - 682 505

her induction and internship.

### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA, KOCHI, KERALA** by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA** by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA**.

### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with **SJCTEW** and the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA**.

### Period of validity of the Memorandum of Understanding

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of **SJCTEW** and **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA**.

### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party **SJCTEW** or the **ST. JOSEPHS PUBLIC SCHOOL, NARAKKAL, KOCHI, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

### Others

Item 13: Additions or amendments to the provisions fixed by this Memorandum of



Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



Headmistress

St. Josephs Public School,  
Narakkal, Kochi, Kerala  
Narakal. P. O, Pin - 682 505

Understanding are possible at any time, subject to consultation and agreement between both parties.

(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala



 (Sign),

Headmistress  
St. JosephS Public School,  
Narakkal, Kochi, Kerala  
**Principal**  
*St. Joseph's Public School*  
Narakal. P. O, Pin - 682 505


(Seal)

Witnesses

Name, Designation and Signature(First party)

1. Soya Mathew Asst. Inspector 
2. Dinimol Jacob 

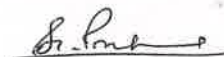
Name, Designation and Signature(Second party)

1. LALI. K.J, TGT, 
2. Beena John, TGT, Beena

(Seal)



Principal  
St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



Headmistress  
St. JosephS Public School,  
Narakkal, Kochi, Kerala  
*St. Joseph's Public School*  
Narakal. P. O, Pin - 682 505



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**



## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**

This Agreement is made on 21<sup>st</sup> June 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. ALICE JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA** represented by **SR. JESLIN ABRAHAM** (herein after referred to as 'RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA') as the second party.

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Jeslin Abraham*

Headmistress  
Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, with regard to the Induction & Internship Program hereafter (Program) facilitating the (RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA) acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### **Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the **Sr. Jeslin Abraham** (Headmistress, Rani Matha Public School, Flower Jn, Jews Street, Kochi, Kerala)

### **Conditions of the internship**

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

*Mia Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Jeslin Abraham*

Headmistress  
Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala





### Evaluation

Item 6:

The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of her induction and internship.

### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fee is paid to the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**.

### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is she to disclose information obtained over the course of the program which is deemed classified by the School Name.

### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with SJCTEW and the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, Period of validity of the **Memorandum of Understanding**

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of SJCTEW and **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**.

### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party SJCTEW or the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish

*Mia Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Evelyn Abreu*  
Headmistress

Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala



must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

**Others**

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both parties.

(Sign),

Principal

St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

(Sign),

Headmistress

Rani Matha Public School  
Flower Jn., Jews Street, Kochi, Kerala

(Seal)

Witnesses

Name, Designation and Signature (First party)

1. Josephine Jeph X

2. DINIMOL JACOB Dinimol

Name, Designation and Signature (Second party)

1. Teresa Ryma I. x, teacher, Jc Ryma

2. Celin Neenu, Teacher, Neenu



Principal  
St. Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

X

Headmistress  
Rani Matha Public School  
Flower Jn., Jews Street, Kochi, Kerala



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

Recognised by NCTE

## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**LITTLE FLOWER HIGH SCHOOL NJARACKAL, KOCHI, KERALA**

This Agreement is made on 21<sup>st</sup> June 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. ALICE JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **LITTLE FLOWER HIGH SCHOOL NJARACKAL, KOCHI, KERALA** represented by **JINI MOL T. JOHN** (herein after referred to as ('LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA')) as the second party.

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



*Jini Mol T. John*

Headmistress  
Little Flower High School Njarackal,  
Kochi, Kerala

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** with regard to the Induction & Internship Program (hereafter Program) facilitating the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### **Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the Jinimol T. John (Headmistress, Little Flower High School Njarackal, Kochi, Kerala)

### **Conditions of the internship**

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

### **Evaluation**

Item 6:

The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Headmistress  
Little Flower High School Njarackal,  
Kochi, Kerala  
**L F H S Njarackal**

her induction and internship.

#### **Expenses**

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST.JOSEPH'S CGHSS TRIPUNITHUR LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**.

#### **Code of conduct during the induction and internship period**

Item 8: The student teacher undertakes to abide by any employment rules set out by the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

#### **Keeping confidentiality**

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

#### **Publication of result**

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with **SJCTE** and the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**.

#### **Period of validity of the Memorandum of Understanding**

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of **SJCTE** and **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**.

#### **Termination/renewal of the Memorandum of Understanding**

Item 12: A period of six months notice is required in the case when either party **SJCTE** or the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

#### **Others**

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Headmistress  
Little Flower High School, Njarackal,  
Kochi, Kerala  
**L F H S Njarackal**

parties.

(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

*Gm: Goh*

(Sign)

Headmistress  
Little Flower High School Njarackal,  
Kochi, Kerala

(Seal)

Witnesses

Name, Designation and Signature(First party)

1. *Josephine Lijah*

2. *DINIMOL JACOB Dinimol*



Name, Designation and Signature(Second party)

1. *BINI THOMAS, HST Bini*

2. *Marygorethy M.A, Marygorethy*

*Mica Lijah*  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



*Gm: Goh*  
Headmistress.

Little Flower High School Njarackal,  
Kochi, Kerala



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**



## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And


**ST. MARY'S CONVENT GIRLS HIGH SCHOOL, MARKET ROAD,  
ERNAKULAM, KERALA**

This Agreement is made on 18<sup>th</sup> June 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. ALICE JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **ST. MARY'S CONVENT GIRLS HIGH SCHOOL, MARKET ROAD, ERNAKULAM, KERALA** represented by **LOVELY P.K.** (herein after referred to as 'ST. MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA') as the second party.

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Headmistress  
Sr. Lovely P.K. 223626  
St. Mary's C.G.H.S.S.  
Ernakulam

Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **ST.MARY'S CONVENT GIRLS HIGH SCHOOL, MARKET ROAD, ERNAKULAM, KERALA**, with regard to the Induction & Internship Program hereafter Program) facilitating the (ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA) acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### **Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the **Lovely P.K.** (Headmistress, St.Marys's CGHS, Market Road, Ernakulam, Kerala)

### **Conditions of the internship**

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

### **Evaluation**

Item 6:

The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of

*Mia Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*Lovely P.K.*  
Headmistress  
Sr. Lovely P.K. 222626  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala





her induction and internship.

### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**, by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**.

### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with **SJCTEW** and the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**, **Period of validity of the Memorandum of Understanding**

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of **SJCTEW** and **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**.

### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party **SJCTEW** or the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



  
Headmistress  
Sr. Lovely P.K. 223626  
Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala




### Others

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both parties.

(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala


(Sign)   
Headmistress  
St. Mary's C.G.H.S.S.  
Ernakulam  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala

(Seal)

Witnesses

Name, Designation and Signature (First party)

1. MANJU JOSEPH HST 

2. Jantty Paul HST 

Name, Designation and Signature (Second party)

1.  Soya Mathew Ant. Professor 

2.  Jaylene Joseph



  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

Recognised by NCTE



## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR,  
ERNAKULAM, KERALA**

This Agreement is made on 18<sup>th</sup> June 2022 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. ALICE JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA** represented by **LEENA MANUEL** (herein after referred to as 'ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA') as the second party.

*Alice Joseph*

Principal  
St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



*Dr. Leena Manuel*

SR. LEENA MANUEL  
Principal  
School Code: 07125  
UDISE Code: 32081000709  
St. Joseph's H.S.S.  
Koonammavu - 683 51



Principal  
St. Joseph's HSS, Koonammavu,  
Kottuvally, N. Parur, Ernakulam, Kerala



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, with regard to the Induction & Internship Program hereafter Program) facilitating the (ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA) acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### **.Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the Leena Manuel (St. Joseph's HSS, Koonammavu, Kottuvally, N. Parur, Ernakulam, Kerala)

### **Conditions of the internship**

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

### **Evaluation**

Item 6:

*Mice Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*Dr. Leena Manuel*  
Principal

School Code: 07125  
UDISE Code: 220001  
St. Joseph's H.S.S.  
Koonammavu

St. Joseph's HSS, Koonammavu,  
Kottuvally, N. Parur, Ernakulam, Kerala



The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of her induction and internship.

#### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**.

#### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

#### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

#### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with SJCTEW and the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**,

#### Period of validity of the Memorandum of Understanding

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of SJCTEW and **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**.

#### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party SJCTEW or the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for Women, Ernakulam, Kerala



*Sr. Leena Manuel*  
Principal



St. Joseph's HSS, Koonammavu, Kottuvally, N. Parur, Ernakulam, Kerala



Understanding.



### Others

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both parties.

*Mice Joseph*  
(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

*Sr. Leena Manuel*

(Sign),

Principal  
St. Joseph's HSS, Koonammavu  
Kottuvally, N.Parur, Ernakulam, Kerala

SR. LEENA MANUEL  
Principal  
School Code: 07125  
UDISE Code: 32081000709  
St. Joseph's H.S.S.  
Koonammavu - 683 518



Witnesses

Name, Designation and Signature (First party)

1. *X Jaylene Joseph*
2. *X DINIMOL JACOB Dinimol*

Name, Designation and Signature (Second party)

1. *Sreeja S Nair* *Sr* HSS T
2. *Shiji Alex* *shiji* HST



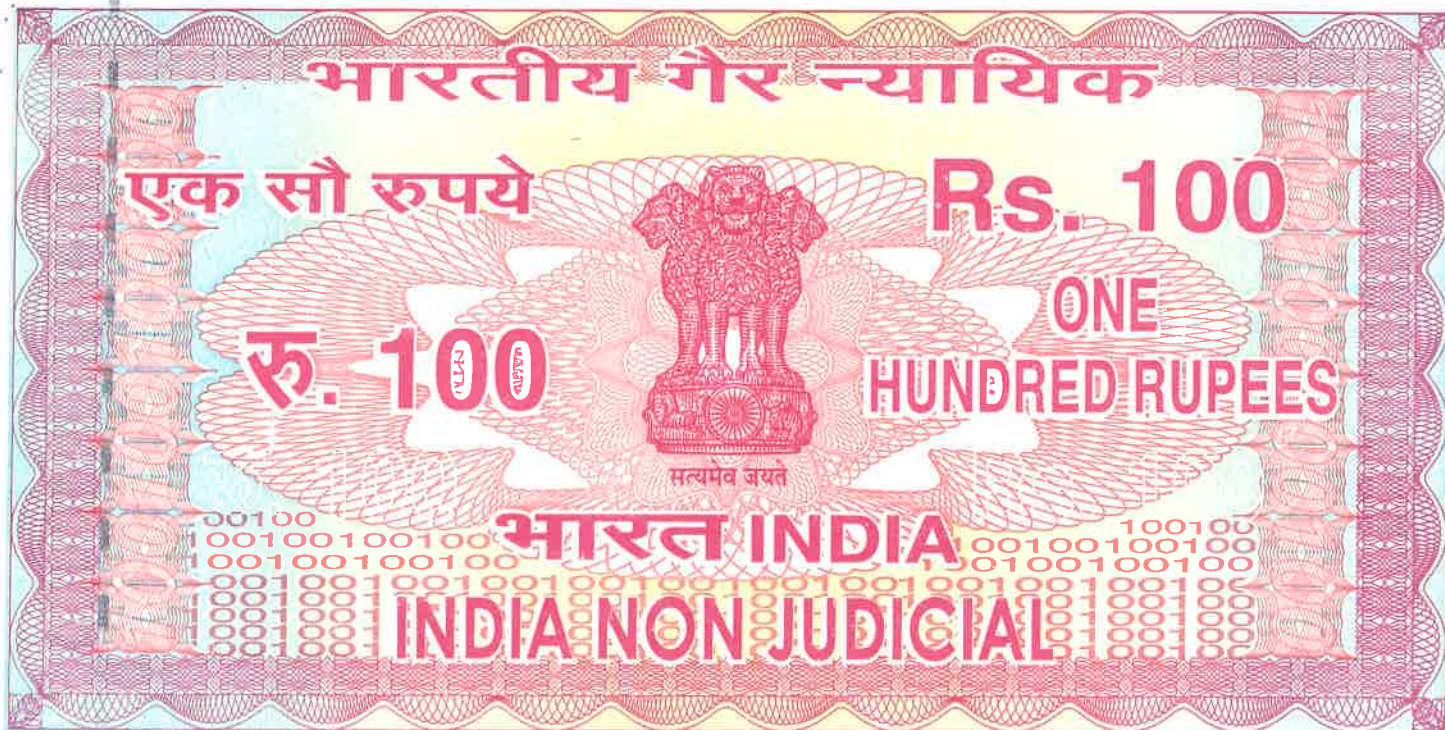
(Seal)

*Mice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

Principal

St. Joseph's HSS, Koonammavu,  
Kottuvally, N.Parur, Ernakulam, Kerala



കേരളം കേരल KERALA

DL 735808

MEMORANDUM OF UNDERSTANDING (MoU)

Between

ST. JOSEPH COLLEGE OF TEACHER EDUCATION  
FOR WOMEN, ERNAKULAM, KERALA

And

MAR THEOPHILUS TRAINING COLLEGE,  
THIRUVANATHAPURAM, KERALA

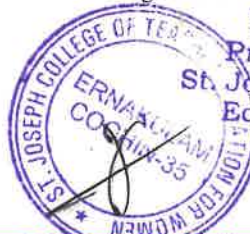
This Agreement is made on 15<sup>th</sup> May 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. (Sr.) ALICE JOSEPH Principal (herein after referred to as 'ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM' as the first party and MAR THEOPHILUS TRAINING COLLEGE, THIRUVANATHAPURAM, KERALA represented by Dr K,Y, BENEDICT, Principal (hereinafter referred to as MAR THEOPHILUS TRAINING COLLEGE, THIRUVANANTHAPURAM, KERALA") as the second party.

No. 5561 VALUE Rs 100/-

13.5.22

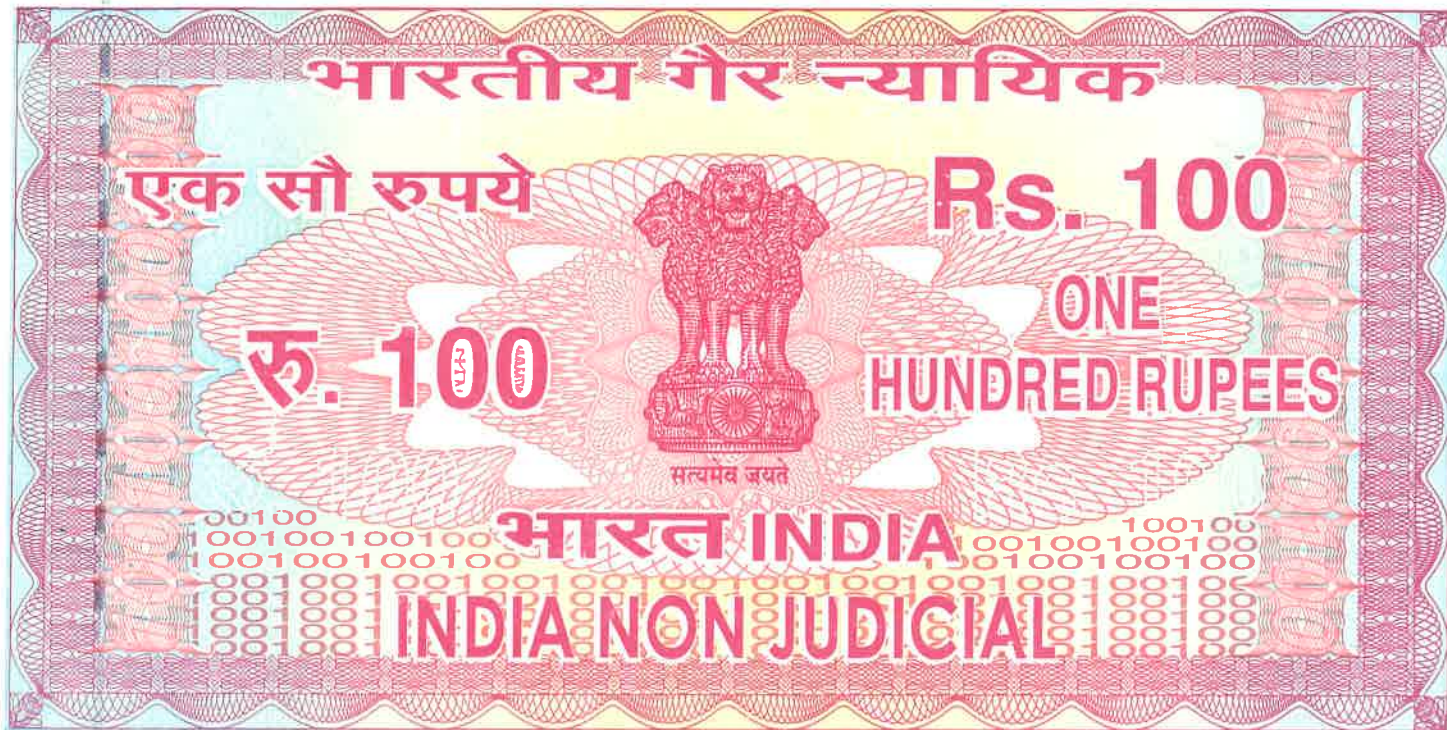
*Alice Joseph*  
Principal  
Mar Theophilus Training College  
Thiruvananthapuram  
695 015  
Nalanchira

Page 1 of 8



*Alice Joseph*  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
K.B. JAYADEV  
E.R.O. VENDOR





കേരളം കേരल KERALA

DL 735809

**PURPOSE**

**Whereas**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM is desirous to associate with MAR THEOPHILUS TRAINING COLLEGE, THIRUVANATHAPURAM, KERALA on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

5562 VALUE Rs 100/-

13.5.22

Principal



Alice Joseph  
Ernakulam

Page 2 of 8

Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
K. B. JAYADEV  
E.R.O. VENDOR





**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

**1. OBJECTIVE:**

- a) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVES:**

- b) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs

**AREAS OF CO-OPERATION:**


- a) Whereas, ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA and MAR THEOPHILUS TRAINING COLLEGE, THIRUVANATHAPURAM, KERALA recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have

b) :

- i. *Research Collaborations:* Faculty / Researchers / Students of ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND MAR THEOPHILUS TRAINING COLLEGE, THIRUVANATHAPURAM, KERALA can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts towards developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
- ii. *Faculty Exchange with Partner Colleges:* Faculty members of ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,

  
Principal



  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam


ERNAKULAM, KERALA AND MAR THEOPHILUS TRAINING COLLEGE, THIRUVANATHAPURAM, KERALA can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their international/intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international/intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity

  
Principal



Page 4 of 8

  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

### 3. FUNDING:

- d) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home University so that they can be recognized afterwards.
- e) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the institution which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- f) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/researchers remain in their positions at their home institution, which will continue to pay their salaries.

### 4. NO EMPLOYMENT RELATIONSHIP:

- g) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

### 5. CREDITS /ACCREDITATION:

- h) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution/Host University/Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.
- i) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

Principal



Page 5 of 8

Dr. Anice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

## 6. RIGHTS AND DUTIES:

- j) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- k) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.
- l) The students/participants shall enjoy the same rights and privileges as regular students/faculty, and shall observe the norms and rules of the Host University/Institution and in the host country. Any violation on the laws of the receiving country and / or the rules of the Host University/Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- m) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

## 7. AUTONOMY:

- n) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

## 8. TERM:

- o) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- p) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

## 9. CONFLICT RESOLUTION:

- q) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated

Principal



Page 6 of 8

*Alice Joseph*  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam.

to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

#### 10. ACTION PLANS:

- r) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:
- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
  - ii. Objective of the action plan for inter-institutional collaboration;
  - iii. General conditions of the plan;
  - iv. Academic conditions of the plan;
  - v. Administrative and organizational conditions of the plan;
  - vi. Duration of the protocol;
  - vii. Intellectual property;
  - viii. Differences between the parties;
  - ix. Development of the collaboration project;
  - x. Project and/or program to be carried out;
  - xi. Financial budget;

#### 11. CONFIDENTIALITY:

- s) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.


#### 12. AMENDMENTS:

- t) The parties may amend or amplify this Agreement through agreements in writing to that

Principal




Page 7 of 8

  
Principal  
Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam

effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

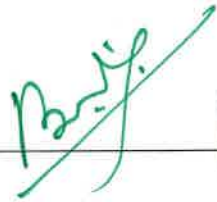
(Sign) \_\_\_\_\_

Principal  
St. Joseph College of Teacher Education for  
Women,  
Ernakulam, Kerala  
India

(Seal)

(Sign) \_\_\_\_\_

Principal  
Mar Theophilus Training College, Thiruvananthapuram, Kerala  
(Seal)



**Dr. K. Y. BENEDICT**  
**PRINCIPAL**  
Mar Theophilus Training College  
Nalanchira, Thiruvananthapuram - 695015



**Witnesses**



Representative of the Xavier Board  
Name of the Representative  
Designation  
Institution Name



Representative of the Xavier Board  
Name of the Representative  
Designation  
Institution Name

*Dr. So. Betty P.J. Betty P.J.*

Staff Representative  
St. Joseph College of Teacher Education  
For Women, Ernakulam.

*Dr. Neena Thomas Neena*

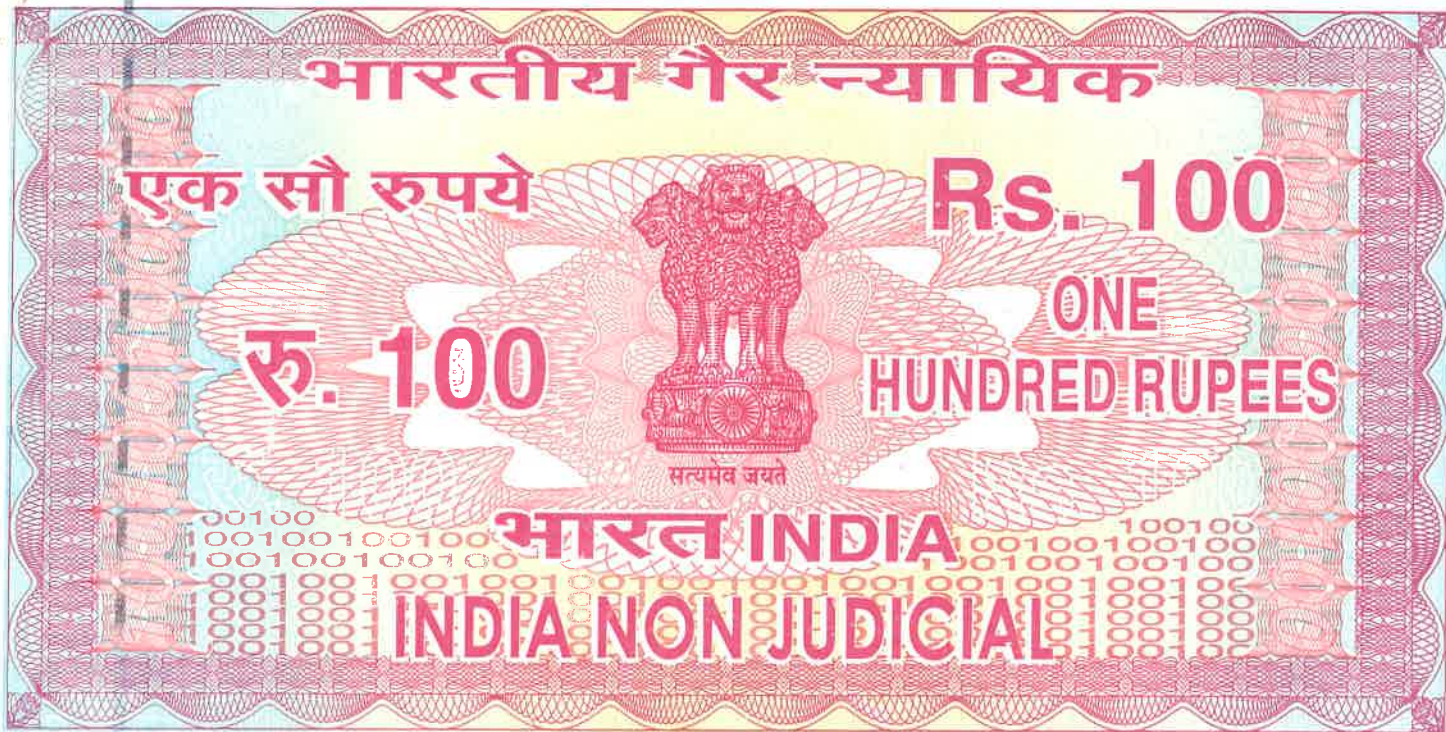
Staff Representative  
Mar Theophilus Training College,  
Thiruvananthapuram



Principal



**Dr. Alice Joseph**  
**Principal in Charge**  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



കേരളം കേരल KERALA

MEMORANDUM OF UNDERSTANDING (MoU)

DL 735807

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION  
FOR WOMEN, ERNAKULAM, KERALA**

And

**ST. THOMAS COLLEGE OF TEACHER EDUCATION,  
PALA KERALA**

This Agreement is made on 14<sup>th</sup> May 2022 between ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM represented by Dr. ALICE JOSEPH Principal (herein after referred to as 'ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM') as **the first party** and ST THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA, INDIA represented by Dr. T. C. Thankachan, Principal (hereinafter referred to as ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA") as **the second party**.

Page 1 of 8

No. 5560 VALUE Rs 100/-

12.5.22 Principal Alice Joseph  
St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

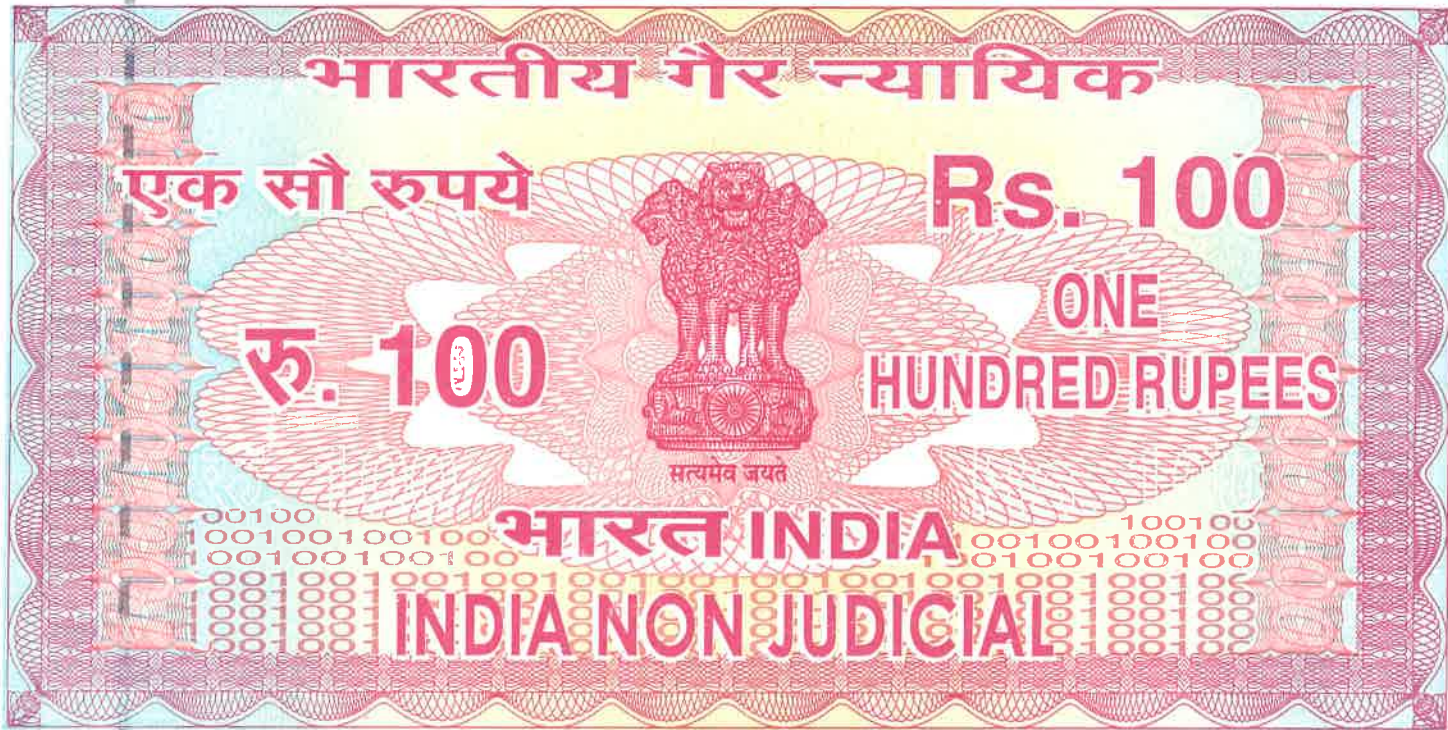
Alice Joseph  
Lizma b. Lem



Principal  
St Thomas College of Teacher Education, Pala,  
Kerala.

K. B. JAYADEV  
E.R.O. VENDOR





കേരളം केरल KERALA

DL 735806

**PURPOSE**

**Whereas**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM is desirous to associate with ST THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

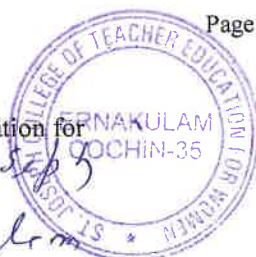
**That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

Page 2 of 8

No. 5559 VALUE Rs 100/-

13. Principal  
St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



Principal  
St Thomas College of Teacher Education, Pala,  
Kerala.



K. B. JAYADEV  
E.R.O. VENDOR



**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

**1. OBJECTIVE:**

- a) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVES:**

- b) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs

**AREAS OF CO-OPERATION:**

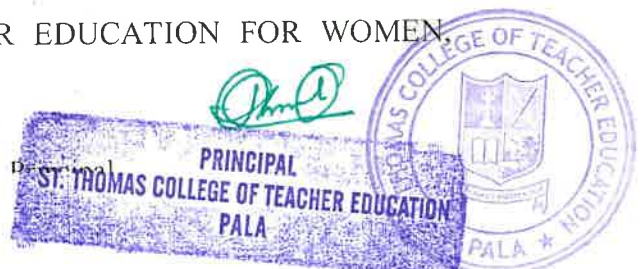
- a) Whereas, ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA and ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA recognize that the academic collaboration would be of mutual benefit and would provide strength in research and education and the mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall have

- b) :
- i. *Research Collaborations:* Faculty / Researchers / Students of ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA AND ST. THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, etc.
  - ii. *Faculty Exchange with Partner Colleges:* Faculty members of ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,

Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



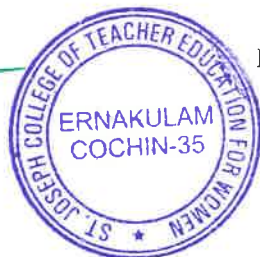
Page 3 of 8



ERNAKULAM, KERALA AND ST THOMAS COLLEGE OF TEACHER EDUCATION, PALA, KERALA can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

- iii. *Student Exchange with Partner Colleges:* Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their international/intercultural experience and knowledge.
  - iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international/intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.
  - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; faculty and student publications: sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- c) Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity

*Alice Joseph*  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam



Page 4 of 8



### 3. FUNDING:


- d) Expenses for transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.
- e) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the university, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- f) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/researchers remain in their positions at their home institution, which will continue to pay their salaries.
- g) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

### 4. NO EMPLOYMENT RELATIONSHIP:

- h) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

### 5. CREDITS /ACCREDITATION:

- i) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution/Host University/Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.
- j) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

  
 Principal  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam



  
 PRINCIPAL  
 ST. THOMAS COLLEGE OF TEACHER EDUCATION  
 PALA



## 6. RIGHTS AND DUTIES:

- k) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- l) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.
- m) The students/participants shall enjoy the same rights and privileges as regular students/faculty, and shall observe the norms and rules of the Host University/Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host University/Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- n) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

## 7. AUTONOMY:

- o) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

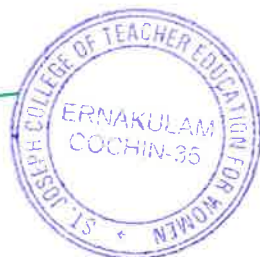
## 8. TERM:

- p) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- q) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

## 9. CONFLICT RESOLUTION:

- r) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated

Dr. Alice Joseph  
Principal  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam



Page 6 of 8

Principal  
St. Thomas College of Teacher Education  
Pala



to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

#### 10. ACTION PLANS:


- s) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:
- i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
  - ii. Objective of the action plan for inter-institutional collaboration;
  - iii. General conditions of the plan;
  - iv. Academic conditions of the plan;
  - v. Administrative and organizational conditions of the plan;
  - vi. Duration of the protocol;
  - vii. Intellectual property;
  - viii. Differences between the parties;
  - ix. Development of the collaboration project;
  - x. Project and/or program to be carried out;
  - xi. Financial budget;

#### 11. CONFIDENTIALITY:

- t) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

#### 12. AMENDMENTS:

- u) The parties may amend or amplify this Agreement through agreements in writing to that

  
 Dr. Alice Joseph  
 Principal in Charge  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam



Page 7 of 8

  
 PRINCIPAL  
 ST. THOMAS COLLEGE OF TEACHER EDUCATION  
 PALA



effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

(Sign) Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher Education for Women,  
Ernakulam,  
Kerala  
India



(Seal)  
(Sign) Principal  
Principal  
St. Thomas College of Teacher Education, Pala, Kerala  
India



**Witnesses**

Name, Designation and Signature

1. Josephine Joseph
2. DINIMOL JACOB Dinimol

Name, Designation and Signature

1. Dr. Beenamma Mathew Beena
2. DR. SUNU AUSTIN Sunu

Dr. Alice Joseph  
Principal in Charge  
St. Joseph College of Teacher Education for Women,  
Ernakulam



Principal  
Principal  
ST. THOMAS COLLEGE OF TEACHER EDUCATION  
PALA



**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**St Joseph College of Teacher Education for Women,  
Ernakulam**

**&**

**Athma Yoga Academy,  
Welfare Services Ernakulam  
Ponnurunni, Vytilla**



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, COCHIN - 682 035, KERALA, S. INDIA

Recognised by NCTE

## Memorandum of Understanding

This **Memorandum of Understanding** (herein called as 'MOU') is entered into on this the 10<sup>th</sup> of July 2019 by and between St Joseph College of Teacher Education for Women, Kovilvattom Road, Ernakulam - 682015, represented by Dr Alice Joseph, Principal in Charge, (herein after referred as First Party) and Athma Yoga Academy, Welfare Services Ernakulam Ponnurrunni , Vyttila, Center, Kochi-682019 represented by Fr Baiju Varghese, Director, (herein after referred as Second Party).

### Whereas

- A) First Party and Second Party believe that collaboration and cooperation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- B) The Parties intend to cooperate and focus their efforts on cooperation within area of skill based training and education.
- C) Both Parties being legal entities in themselves desire to sign this MOU for advancing their mutual interest.

Now therefore in consideration of the mutual promises set forth in this MOU , the Parties hereto agree as follows

### Clause 1

#### Cooperation

1.1 Both Parties are united by common interest and objectives and they shall establish channels of communication and cooperation that will promote and advance their respective operations within the **Institution**. The Parties shall keep each other informed of potential opportunities and shall share all information that maybe relevant to secure additional opportunities for one another.

1.2 First Party and Second Party cooperation will facilitate effective utilization of the intellectual capacities.

1.3 The general terms of cooperation shall be governed by this MOU.

### Clause 2

#### Scope of the MOU

Both Parties believe that close cooperation between the two would be of major benefit to the teacher and student community to enhance their skills and knowledge.



**Clause 3****Validity**

3.1 The agreement will be valid until it is expressly terminated by either Party on mutually agreed terms.

3.2 Both Parties may terminate this MOU in upon 30 calendar days in writing. In the event of termination both Parties have to discharge their obligations.

**Clause 4****Relationship between the Parties**

It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors and the relationship established under this MOU shall not be constructed as a partnership. Neither Party is authorized to use the other Parties name in any way to make any representations or create any obligation or liability, expressed or implied on behalf of the other Party, without the prior written consent of the other Party. Neither Parties shall have nor represent itself as having any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Parties credit, or to extend credit on behalf of the other Party.

Agreed

For St Joseph College of Teacher  
Education for Women,  
Kovilvattom Road, Ernakulam

*Alice Joseph*

Authorised Signatory  
Dr. Alice Joseph

Principal in Charge

St. Joseph College of Teacher  
Education for Women,  
Ernakulam

For Athama Yoga Academy  
Welfare Services Ernakulam  
Ponnurranni, Vytilla

*Mollykutty*

Authorised Signatory



**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**St Joseph College of Teacher Education for Women,  
Ernakulam**

**&**

**Chavara Cultural Centre, Kochi**



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, COCHIN - 682 035, KERALA, S. INDIA

Recognised by NCTE

## Memorandum of Understanding

This **Memorandum of Understanding** (herein called as 'MOU') is entered into on this the 24<sup>th</sup> of June 2019 by and between St Joseph College of Teacher Education for Women, Kovilvattom Road, Ernakulam - 682015, represented by Dr Alice Joseph, Principal in Charge, (herein after referred as First Party) and Chavara Cultural Center, Monastery road, Cochin-682011 represented by Fr Roby Kannanchira CMI, Director, (herein after referred as Second Party).

### Whereas

- A) First Party and Second Party believe that collaboration and cooperation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- B) The Parties intend to cooperate and focus their efforts on cooperation within area of skill based training and education and research.
- C) Both Parties being legal entities in themselves desire to sign this MOU for advancing their mutual interest.

Now therefore in consideration of the mutual promises set forth in this MOU, the Parties hereto agree as follows

### Clause 1

#### Cooperation

1.1 Both Parties are united by common interest and objectives and they shall establish channels of communication and cooperation that will promote and advance their respective operations within the **Institution**. The Parties shall keep each other informed of potential opportunities and shall share all information that maybe relevant to secure additional opportunities for one another.

1.2 First Party and Second Party cooperation will facilitate effective utilization of the intellectual capacities.

1.3 The general terms of cooperation shall be governed by this MOU.

### Clause 2

#### Scope of the MOU

2.1 Both Parties believe that close cooperation between the two would be of major benefit to the teacher and student community to enhance their skills and knowledge.

2.2 Both Parties have agreed to carry out joint research activities in the field of Value Education.

### Clause 3

#### Validity

3.1 The agreement will be valid until it is expressly terminated by either Party on mutually agreed terms.

3.2 Both Parties may terminate this MOU in upon 30 calendar days in writing. In the event of termination both Parties have to discharge their obligations.

### Clause 4

#### Relationship between the Parties

4.1 It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors and the relationship established under this MOU shall not be constructed as a partnership. Neither Party is authorized to use the other Parties name in any way to make any representations or create any obligation or liability, expressed or implied on behalf of the other Party, without the prior written consent of the other Party. Neither Parties shall have nor represent itself as having any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Parties credit, or to extend credit on behalf of the other Party.

Agreed

For St Joseph College of Teacher  
Education for Women,  
Kovilvattom Road, Ernakulam



Authorised Signatory

PRINCIPAL IN CHARGE  
ST. JOSEPH COLLEGE OF TEACHER  
EDUCATION FOR WOMEN,  
ERNAKULAM.



For Chavara Cultural Centre  
Monastery Road,  
Ernakulam



Authorised Signatory

Fr. ROBY KANNANCHIRA, CMI  
Director  
Chavara Cultural Centre  
Ernakulam, Kochi-682 011





# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

Between

**SACRED HEART HIGH SCHOOL, THEVARA, ERNAKULAM- 682013 KERALA, INDIA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with SACRED HEART HIGH SCHOOL, THEVARA, ERNAKULAM- 682013 KERALA, INDIA with regard to the Induction & Internship Program of our student teachers .

Our student teachers will be trained in SACRED HEART HIGH SCHOOL, THEVARA, ERNAKULAM- 682013 KERALA, INDIA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.



*[Signature]*  
HEADMASTER  
SACRED HEART HIGH SCHOOL  
THEVARA, ERNAKULAM - 682013



*[Signature]*

This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the SACRED HEART HIGH SCHOOL, THEVARA, ERNAKULAM- 682013 KERALA, INDIA



Headmaster  
Sacred Heart High School,  
Thevara, Ernakulam - 682013  
Kerala, India.



Principal  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam-682035  
Kerala, India



Place: Ernakulam

Date: 07/07/2017



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

**ST. THOMAS GHS, PERUMANUR ERNAKULAM - 682013, KERALA, INDIA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with ST. THOMAS GHS, PERUMANUR ERNAKULAM - 682013, KERALA, INDIA with regard to the Induction & Internship Program of our student teachers .

Our student teachers will be trained in ST. THOMAS GHS, PERUMANUR ERNAKULAM - 682013, KERALA, INDIA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.



*Simmy Thomas*  
**SIMMY THOMAS  
HEADMISTRESS  
ST. THOMAS. G.H.S.  
PERUMANOOR, KOCHI-15**



*Alice Joseph*

This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the ST. THOMAS GHS, PERUMANUR ERNAKULAM - 682013, KERALA, INDIA.

Headmistress **SIMMY THOMAS**  
 St. Thomas GHS **HEADMISTRESS**  
 Perumanur **ST. THOMAS. G.H.S.**  
 Ernakulam-682013 **PERUMANOOR, KOCHI-15**  
 Kerala, India.

Principal  
 St. Joseph College of Teacher  
 Education for Women,  
 Ernakulam-682035,  
 Kerala, India.

Place: Ernakulam

Date: 07/07/2017







# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

Recognised by NCTE

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

**ST.AUGUSTINE'S HIGH SCHOOL KALOOR, ERNAKULAM – 682017  
KERALA, INDIA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with ST.AUGUSTINE'S HIGH SCHOOL KALOOR, ERNAKULAM – 682017 KERALA, INDIA with regard to the Induction & Internship Program of our student teachers .

Our student teachers will be trained in ST.AUGUSTINE'S HIGH SCHOOL KALOOR, ERNAKULAM – 682017 KERALA, INDIA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.



*Biju K. Simon*  
**BIJU K. SIMON**  
Headmaster  
St. Augustine's H.S. Kaloor  
Kochi-682017



*Mia Taph*

This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the ST.AUGUSTINE'S HIGH SCHOOL KALOOR, ERNAKULAM – 682017 KERALA, INDIA.



Headmaster  
St. Augustine's, Kaloor  
Ernakulam-682017  
Kerala, India



Place: Ernakulam

Date: 07/07/2017



Principal  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam-682035  
Kerala, India.





# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

Between

**ST. JOSEPH'S CGHSS TRIPPUNITHURA, ERNAKULAM, KERALA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with ST. JOSEPH'S CGHSS, TRIPPUNITHURA, ERNAKULAM, KERALA, with regard to the Induction & Internship Program of our student teachers .

Our student teachers will be trained in ST. JOSEPH'S CGHSS, TRIPPUNITHURA, ERNAKULAM, KERALA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.

  
PRINCIPAL  
ST. JOSEPH'S C.G.H.S.S.  
TRIPPUNITHURA





This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the ST.JOSEPH'S CGHSS, TRIPPUNITHURA, ERNAKULAM, KERALA.

  
 PRINCIPAL  
 ST. JOSEPH'S C.G.H.S.S.  
 TRIPPUNITHURA



Headmaster/Headmistress  
 St.Joseph's CGHSS,  
 Thrissunithura, Ernakulam  
 Kerala, India

  
 Principal

St. Joseph College of  
 Teacher Education for Women  
 Ernakulam, Kochi, Kerala

Place: Ernakulam

Date: 07/07/2017





# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

Between

**ST. MARY'S HIGH SCHOOL, ALUVA, ERNAKULAM, KERALA, INDIA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with ST. MARY'S HIGH SCHOOL, ALUVA, ERNAKULAM, KERALA, INDIA, with regard to the Induction & Internship Program of our student teachers. Our student teachers will be trained in ST. MARY'S HIGH SCHOOL, ALUVA, ERNAKULAM, KERALA, INDIA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the

*[Handwritten Signature]*  
Headmaster  
St. Mary's High School  
Aluva - 683 101



*[Handwritten Signature]*  
PRINCIPAL IN CHARGE  
ST. JOSEPH COLLEGE OF TEACHER  
EDUCATION FOR WOMEN,  
ERNAKULAM.

student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.

This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the ST. MARY'S HIGH SCHOOL, ALUVA, ERNAKULAM, KERALA, INDIA.

*[Handwritten Signature]*

Headmaster  
St. Mary's High School  
Aluva - 681 10

Headmaster/Headmistress  
St. Mary's High School, Aluva,  
Ernakulam, Kerala, India.

*[Handwritten Signature]*

Principal  
St. Joseph College of  
Teacher Education for Women  
Ernakulam, Kochi, Kerala

Place: Ernakulam

Date: 07/07/2017





# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

Recognised by NCTE

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

**OUR LADY'S GIRLS HIGH SCHOOL, THOPPUMPADY, ERNAKULAM – 682005  
KERALA, INDIA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with OUR LADY'S GIRLS HIGH SCHOOL, THOPPUMPADY, ERNAKULAM – 682005 KERALA, INDIA with regard to the Induction & Internship Program of our student teachers .

Our student teachers will be trained in OUR LADY'S GIRLS HIGH SCHOOL, THOPPUMPADY, ERNAKULAM – 682005 KERALA, INDIA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.



*Alice Joseph*

This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the OUR LADY'S GIRLS HIGH SCHOOL, THOPPUMPADY, ERNAKULAM – 682005 KERALA, INDIA.

*Moliva*

Headmistress  
Our Lady's Girls High School,  
Thoppumpady,  
Ernakulam-682005  
Kerala, India.



Place: Ernakulam

Date: 07/07/2017

*Alia Joseph*

Principal  
St. Joseph College of Teacher  
Education for Women,  
Ernakulam-682035,  
Kerala, India.







# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

Recognised by NCTE

## Memorandum of Understanding

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM,  
KERALA 682035**

And

Between

**ST. GEORGE HIGH SCHOOL POONITHURA, ERNAKULAM, KERALA**

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, hereby establish a Memorandum of Understanding with ST. GEORGE HIGH SCHOOL POONITHURA, ERNAKULAM, KERALA , with regard to the Induction & Internship Program of our student teachers .

Our student teachers will be trained in ST. GEORGE HIGH SCHOOL POONITHURA, ERNAKULAM, KERALA during their Induction and Internship Programme which will be for a period of one month and four months respectively. The classes assigned to the student teachers will be determined by the Head of the School in consultation with the teacher of the school and the teacher educator of St Joseph College of Teacher Education for Women, Ernakulam. The internship supervisor and the teacher educator of St Joseph College of Teacher Education for Women shall report on the student teacher's progress over the course of the Programme. The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fees is paid to the school by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the school by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the school.

The student teacher undertakes to abide by the rules set out by the School name and to follow instruction and accept supervision throughout the induction and internship period.

*Sreelaja Mane*  
HEADMISTRESS

ST. GEORGE'S HIGH SCHOOL

POONITHURA, PIN - 682 038



*Alice Joseph*

This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of ST JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM and the ST. GEORGE HIGH SCHOOL POONITHURA, ERNAKULAM, KERALA.

*Sankaja Mana'*

Headmaster/Headmistress  
St. George HS  
Poonithura, Ernakulam Kerala, India  
ST. GEORGE'S HIGH SCHOOL  
POONITHURA, PIN - 682 038

*Alia Tuff*

Principal  
St. Joseph College of  
Teacher Education for Women  
Ernakulam, Kochi, Kerala

Place: Ernakulam

Date: 28/06/2017





# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**

This Agreement is made on 21<sup>st</sup> June 2017 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. MARY JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA** represented by **SR. JESLIN ABRAHAM** (herein after referred to as 'RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA') as the second party.

*Mary Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Jeslin Abraham*

Headmistress  
Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, with regard to the Induction & Internship Program hereafter (Program) facilitating the (RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA) acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

#### **Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

#### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

#### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

#### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the **Sr. Jeslin Abraham** (Headmistress, Rani Matha Public School, Flower Jn, Jews Street, Kochi, Kerala)

#### **Conditions of the internship**

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

*Nice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Jeslin Abraham*

Headmistress  
Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala



### Evaluation

Item 6:

The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of her induction and internship.

### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fee is paid to the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**.

### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is she to disclose information obtained over the course of the program which is deemed classified by the School Name.

### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with SJCTEW and the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**, **Period of validity of the Memorandum of Understanding**

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of SJCTEW and **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA**.

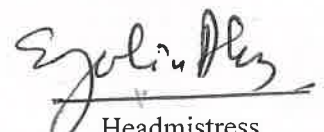
### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party SJCTEW or the **RANI MATHA PUBLIC SCHOOL, FLOWER JN. JEWS STREET, KOCHI, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish

  
Principal

St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala



  
Headmistress

Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala



must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

### Others

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both parties.

(Sign),

Principal

St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

(Sign),

Headmistress

Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala

(Seal)

Witnesses

Name, Designation and Signature (First party)

1.

2.

Name, Designation and Signature (Second party)

1. Iresa Ryna I.A, Teacher, Iresa Ryna

2. Celin Neenu, Teacher, Celin



Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

Headmistress

Rani Matha Public School  
Flower Jn, Jews Street, Kochi, Kerala



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**

## MEMORANDUM OF UNDRSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**LITTLE FLOWER HIGH SCHOOL NJARACKAL, KOCHI, KERALA**

This Agreement is made on 21<sup>st</sup> June 2017 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. MARYJOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **LITTLE FLOWER HIGH SCHOOL NJARACKAL, KOCHI, KERALA** represented by **JINI MOL T. JOHN** (herein after referred to as ('LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA')) as the second party.

Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



Headmistress  
Little Flower High School Njarackal,  
Kochi, Kerala

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** with regard to the Induction & Internship Program (hereafter Program) facilitating the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### Purpose

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### Period of internship

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### Content

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### Assigning the internship supervisor

Item 4: The student's internship supervisor at the school is determined by the Jinimol T. John (Headmistress, Little Flower High School Njarackal, Kochi, Kerala)

### Conditions of the internship

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

### Evaluation

Item 6:

The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of

*Mia Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*S. G. John*  
Headmistress  
Little Flower High School Njarackal,  
Kochi, Kerala  
LFHS Njarackal



her induction and internship.

### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST. JOSEPH'S CGHSS TRIPUNITHUR LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**.

### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with **SJCTEW** and the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**.

### Period of validity of the Memorandum of Understanding

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of **SJCTEW** and **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA**.

### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party **SJCTEW** or the **LITTLE FLOWER HS NJARACKAL, KOCHI, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

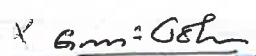
### Others

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Headmistress  
Little Flower High School Njarackal,  
Kochi, Kerala

parties.

(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

*Gini Gosh*  
(Sign),

Headmistress  
Little Flower High School Narakal,  
Kochi, Kerala  
**LFHS Narakal**

(Seal)

Witnesses

Name, Designation and Signature (First party)

1.

2.

Name, Designation and Signature (Second party)

1. *BINI THOMAS, HST* *Bini*

2. *Mariagorethy. M.A* *Maari*



*Alice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Gini Gosh*  
Headmistress

Little Flower High School Narakal,  
Kochi, Kerala  
**LFHS Narakal**



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVLVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

Recognised by NCTE



## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR,  
ERNAKULAM, KERALA**

This Agreement is made on 15<sup>th</sup> June 2017 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. MARY JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA** represented by **LEENA MANUEL** (herein after referred to as 'ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA') as the second party.

*Maria Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

*Dr. Leena Manuel*

SR. LEENA MANUEL  
Principal

School Code: 07125  
UDISE Code: 32081000709  
St. Joseph's H.S.S.  
Koonammavu - 683 51A

Principal

St. Joseph's HSS, Koonammavu,  
Kottuvally, N.Parur, Ernakulam, Kerala



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, with regard to the Induction & Internship Program (hereafter Program) facilitating the (ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA) acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

#### **.Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

#### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

#### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

#### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the Leena Manuel (St. Joseph's HSS, Koonammavu, Kottuvally, N. Parur, Ernakulam, Kerala)

#### **Conditions of the internship**

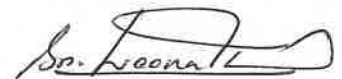
Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfills her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

#### **Evaluation**

Item 6:

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



SR. LEENA MANUEL  
Principal  
School Code: 07125  
UDISE Code: 3208000708



St. Joseph's HSS, Koonammavu,  
Kottuvally, N. Parur, Ernakulam, Kerala



The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of her induction and internship.

#### **Expenses**

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**.

#### **Code of conduct during the induction and internship period**

Item 8: The student teacher undertakes to abide by any employment rules set out by the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

#### **Keeping confidentiality**

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

#### **Publication of result**

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with SJCTEW and the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**,

#### **Period of validity of the Memorandum of Understanding**

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of SJCTEW and **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**.

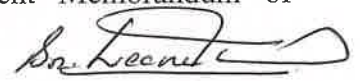
#### **Termination/renewal of the Memorandum of Understanding**

Item 12: A period of six months notice is required in the case when either party SJCTEW or the **ST. JOSEPH'S HSS, KOONAMMAVU, KOTTUVALLY, N. PARUR, ERNAKULAM, KERALA**, wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



  
Principal

SR. LEENA  
School Code: 07125  
UDISE Code: 32081000  
St. Joseph's HSS, Koonammavu,  
Kottuvally, N. Parur, Ernakulam, Kerala

St. Joseph's HSS, Koonammavu,  
Kottuvally, N. Parur, Ernakulam, Kerala



Understanding.



**Others**

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both parties.



*B. Leena*

Sr. LEENA MANUEL  
Principal  
School Code: 07125  
UDISE Code: 32081000709  
St. Joseph's H.S.S.  
Koonammavu - 683 518  
Koonammavu - 683 518

(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala

(Sign) ,

Principal  
St. Joseph's HSS, Koonammavu  
Kottuvally, N.Parur, Ernakulam, Kerala

(Seal)

(Seal)

Witnesses

Name, Designation and Signature(First party)

1.

2.

Name, Designation and Signature(Second party)

1. *Sreya S. Nair*  HSS T

2. *Shiji Alex*  HSS T

*Alice Loph*

Principal  
St Joseph College of Teacher Education for  
Women , Ernakulam, Kerala

Principal  
St. Joseph's HSS, Koonammavu,  
Kottuvally, N.Parur, Ernakulam, Kerala



# ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

KOVILVATTOM ROAD, ERNAKULAM, KOCHI, PIN - 682 035, KERALA, S. INDIA

(Affiliated to Mahatma Gandhi University, Kottayam)

**Recognised by NCTE**



## MEMORANDUM OF UNDERSTANDING (MoU)

Between

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,  
ERNAKULAM, KERALA 682035**

And

**ST. MARY'S CONVENT GIRLS HIGH SCHOOL, MARKET ROAD,  
ERNAKULAM, KERALA**

This Agreement is made on 15<sup>th</sup> June 2017 between **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM** represented by **Dr. MARY JOSEPH**, Principal (herein after referred to as 'SJCTEW') as the first party and **ST. MARY'S CONVENT GIRLS HIGH SCHOOL, MARKET ROAD, ERNAKULAM, KERALA** represented by **LOVELY P.K.** (herein after referred to as 'ST. MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA') as the second party.

*Maria Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Lovely P.K.*  
Headmistress  
Sr. Lovely P.K. 223626

Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM**, a minority institution, established in 1957 located at Kochi, owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC), affiliated to Mahatma Gandhi university, Kottayam, Kerala and included in the list of colleges maintained under section 2 (f) & 12 (B) of the UGC Act, 1956, offering B.Ed & M.Ed Programme as per the NCTE, hereby establish a Memorandum of Understanding with **ST.MARY'S CONVENT GIRLS HIGH SCHOOL, MARKET ROAD, ERNAKULAM, KERALA**, with regard to the Induction & Internship Program hereafter Program) facilitating the (ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA) acceptance of SJCTEW student teacher's as interns. The terms of the Program are as specified below.

### **Purpose**

Item 1: With a view to training student teachers with the skills and knowledge necessary to serve as efficient and proficient teachers, SJCTEW has established an internship program with the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** that will further the individual student teacher's education and develop the practical skills he or she will need for her future career.

### **Period of internship**

Item 2: The period to be engaged in by the student teacher is to be one month for the induction and four months for the internship

### **Content**

Item 3: The content of the Program and the manner in which the student teacher will be assigned is to be determined through consultation among all three parties (the school, SJCTEW and the student teacher).

### **Assigning the internship supervisor**

Item 4: The student's internship supervisor at the school is determined by the **Lovely P.K.** (Headmistress, St.Mary's CGHS, Market Road, Ernakulam, Kerala)

### **Conditions of the internship**

Item 5: The internship supervisor undertakes to report back to SJCTEW on the student teacher's progress over the course of the Program. The student's faculty supervisor at SJCTEW is to monitor the student teacher's progress in terms of how the Program fulfils her training goals. To this end, the faculty supervisor undertakes to visit the student at least once at the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** during Induction and at least three times during the internship period in order to directly observe the student teacher's progress.

### **Evaluation**

Item 6:

The internship supervisor and SJCTEW faculty supervisor are to submit evaluative reports to SJCTEW based upon their observations of the student teacher's performance over the period of

*Mia Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*Lovely P.K.*  
Headmistress  
St. Mary's Convent Girls High School,  
Ernakulam, Market Road, Kochi, Kerala





her induction and internship.

### Expenses

Item 7: The expenses for teaching aids and travel expenses for induction and internship is born by the student teacher herself. No fess is paid to the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**, by the student teacher with regard to Induction or Internship Programme. Any damages in the physical or infrastructural facilities brought to the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** by the student teacher during the course of Induction or Internship is to be met by her. No remuneration is paid to the student teacher by the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**.

### Code of conduct during the induction and internship period

Item 8: The student teacher undertakes to abide by any employment rules set out by the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**, to facilitate the Program. The student agrees also to follow instruction and accept supervision throughout the induction and internship period.

### Keeping confidentiality

Item 9: The student teacher agrees to keep strict confidentiality. On no grounds is r she to disclose information obtained over the course of the program which is deemed classified by the School Name.

### Publication of result

Item 10: The publicizing of research results gained by the student teacher over the period of her research is to take place only after consultation with **SJCTEW** and the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**, **Period of validity of the Memorandum of Understanding**

Item 11: This Memorandum of Understanding is valid for five years, effective from the date that its signing is concluded by representatives of **SJCTEW** and **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA**.

### Termination/renewal of the Memorandum of Understanding

Item 12: A period of six months notice is required in the case when either party **SJCTEW** or the **ST.MARY'S CGHS, MARKET ROAD, ERNAKULAM, KERALA** wishes to terminate the agreement established in this Memorandum of Understanding. Any such wish must be expressed in writing. Any decision to renew the agreement must again be agreed upon by both parties, with both parties expressing their desire to continue at least six months prior to the expiration of the period covered by the current Memorandum of Understanding.

*Alice Joseph*  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala



*[Signature]*  
Headmistress  
Sr. Lovely P.K. 222226  
Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala



### Others

Item 13: Additions or amendments to the provisions fixed by this Memorandum of Understanding are possible at any time, subject to consultation and agreement between both parties.

(Sign),

Principal  
St. Joseph College of Teacher Education  
for Women, Ernakulam, Kerala



(Sign)

Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala


(Seal)

Witnesses

Name, Designation and Signature (First party)

1. Janty Paul <sup>HST</sup> 
2. Sr. Lissy. A.O. <sup>HST</sup> 

Name, Designation and Signature (Second party)

1. Sr. Marya Mathew, Asst. Prof. 
- 2.



(Seal)

  
Principal

St Joseph College of Teacher Education for  
Women, Ernakulam, Kerala

Headmistress  
St. Mary's Convent Girls High School  
Ernakulam, Market Road, Kochi, Kerala