



**St. Joseph College of Teacher Education for Women
Ernakulam**



CRITERION VI

6.5.4. Follow Up Action of Academic and Administrative Audit

Submitted to
National Assessment and Accreditation Council (NAAC)
3rd Cycle of Assessment

St. Joseph College of Teacher Education for Women, Ernakulam.

Academic and Administrative Audit (External) 2022-2023

Follow up Action

1. Organize workshops and training sessions to educate faculty on the process of securing research grants and collaborating with external entities.
2. Provide resources and guidance to support the development of competitive research proposals.
3. Collaborate with local schools to expand the reach of community engagement activities.
4. Introduce professional development programs for faculty and administrative staff to enhance skills related to quality assurance and continuous improvement.
5. Encourage participation in conferences and workshops focused on quality assurance in higher education.



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Academic and Administrative Audit (2021-2022)

Follow up action

1. Establish a systematic feedback collection process for courses, instructors, and overall student experiences.
2. Provide resources and support for the publication of interdisciplinary research findings.
3. Provide opportunities to conduct research related seminars and conferences



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Academic and Administrative Audit (2020-2021)

Follow up Action

1. Develop detailed curriculum outlines for the value-added courses, ensuring alignment with needs of students.
2. Establish a committee for implementing and monitoring the value-added courses
3. Identify relevant field trip opportunities related to the curriculum.
4. Allocate budget and resources for organizing field trips.




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Academic and Administrative Audit (2019-2020)

Follow up Action

1. Invest in upgrading ICT infrastructure and equipment
2. Encourage and recognize faculty who publish in journals
3. Allocate a budget for library updates and acquisitions

Encourage the integration of ICT tools into teaching and learning

4. Form a committee responsible for exploring and establishing MoUs



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Academic and Administrative Audit (2018-2019)

Follow up Action

1. Strengthen strategic planning committee comprising key stakeholders
2. Promote internal communication channels to share ongoing research and encourage collaboration.
3. Organize regular research seminars and conferences
4. Seek collaborations with other institutions and organizations for joint seminars



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